



### Agenda Item Details

Meeting	May 23, 2018 - City Commission Meeting & Summary
Category	13. POLICY FORMATION AND DIRECTION
Subject	13.07 Approval of the Adoption of the Continuation of City Commission Policies 1100, Permanent Relocation and 1101, Temporary Relocation -- Michael Parker, Community Housing and Human Services
Access	Public
Type	Action
Preferred Date	May 23, 2018
Absolute Date	Jun 06, 2018
Fiscal Impact	Yes
Dollar Amount	25,400.00
Budgeted	Yes
Budget Source	CDBG Project ID 1800334, Temporary Relocation; CDBG Project ID 1800337, Permanent Relocation
Recommended Action	Option 1: Approve the adoption of the 5-year continuation of City Commission Policy 1100 Permanent Relocation and City Commission Policy 1101 Temporary Relocation
Goals	Economic Development

### Public Content

For more information, please contact: Michael Parker, 891-6457

#### *Statement of Issue*

The "Local Option Relocation Policy" was adopted in 1991. In 1998, the policy was separated into two policies, 1100 CP Permanent Relocation and 1101 CP Temporary Relocation. Also in 1998, the new policies included provisions for a sunset review every five years. The City Commission last reauthorized the Permanent Relocation and Temporary Relocation policies in July 2013 necessitating a five-year sunset review in 2018. The policies have been reviewed and are recommended for continuation of another 5-year period with no changes. The relocation policies address the need for both permanent relocation of low-income citizens displaced by code enforcement action or natural disaster, and temporary relocation of participants in the City's Owner-Occupied Rehabilitation Program. The relocation policies have proven to be beneficial to the City and the program participants. Last year 22 permanent relocations and five temporary locations were supported by the program funds.

#### *Recommended Action*

Option 1: Approve the adoption of the 5-year continuation of City Commission Policy 1100 Permanent Relocation and City Commission Policy 1101 Temporary Relocation.

***Fiscal Impact***

Permanent Relocation and Temporary Relocation are funded with federal grants and are still subject to approval of the Commission. The Housing Division anticipates \$20,000.00 in CDBG funds to be budgeted for Permanent Relocation, and \$5,400.00 in CDBG funds to be budgeted for Temporary Relocation in the FY 2018-2019 Annual Action Plan.

**Supplemental Material/Issue Analysis*****History/Facts & Issues***

The Uniform Relocation Act requires the City of Tallahassee to provide relocation assistance when the use of federal funds results in the displacement of citizens. Federal regulations allow the City to use federal grant funds for relocation expenses beyond the mandatory cases if the City implements a local policy to regulate relocation expenses and practices. The City adopted the first Local Option Relocation Policy in 1991, utilizing federal funds managed by the Department of Economic and Community Development (formerly Neighborhood and Community Services).

In 1998, the City Auditor's Office reviewed the policy and recommended revisions to the guidelines. One recommended revision was to separate the Local Option Relocation Policy into two separate policies for Permanent and Temporary Relocation. Since 1998, the City has contracted with the American Red Cross Capital Area Chapter, Capital Area Community Action Agency, the Salvation Army and ECHO to provide administrative case management for the Permanent Relocation program recipients. Through the Permanent Relocation program, the City insures that citizens facing disasters such as home fires or floods are not left homeless. The maximum award for Permanent Relocation program recipients is \$4,000. The Housing Division feels this maximum award is sufficient, based on average awards in the last several years. The program is funded with Community Development Block Grant (CDBG) funds.

The Temporary Relocation program is used in conjunction with the Owner-Occupied Rehabilitation Program. Program recipients may be temporarily housed while their homes receive major rehabilitation on structural systems such as wiring and plumbing, and some expenses related to this relocation are paid. Rehabilitation Program recipients are encouraged to stay with family and friends for the brief period when their homes are uninhabitable, and only use the Temporary Relocation program as a last resort. In the current fiscal year, more intense efforts have been made to encourage owner-occupied rehabilitation providers to find less expensive options to address the needs of the households receiving owner-occupied rehabilitation. However, there continues to be a need for this program.

***Options***

1. Approve the adoption of the 5-year continuation of City Commission Policy 1100 Permanent Relocation, and City Commission Policy 1101 Temporary Relocation, with no proposed changes to the policies.

## Pros:

- Residents in need would be relocated if they became homeless as a result of code action or natural disaster.
- Residents would be relocated if major rehabilitation was being performed on their homes while they are unable to temporarily live with friends or relatives.

## Cons:

- Federal funds used for permanent and temporary relocation cannot be used for other projects.

2. Do not approve the adoption of the 5-year continuation of City Commission Policy 1100 Permanent Relocation, and City Commission Policy 1101 Temporary Relocation, with no proposed changes to the policies.

## Pros:

- Federal funds not spent on permanent and temporary relocation may be used for other projects.

Cons:

- Residents in need would not be relocated if they became homeless as a result of code action or natural disaster.
- Residents would not be relocated if major rehabilitation was being performed on their homes and they were unable to temporarily live with friends or relatives.

*Attachments/References*

Attachment 1. 1100 CP Permanent Relocation with revised sunset review date

Attachment 2. 1101 CP Temporary Relocation with revised sunset review date

CC Policy 1100 as revised 052318.pdf (51 KB)

CC Policy 1101 as revised 052318.pdf (51 KB)