

DISCONNECT AND RECONNECT ELECTRICAL SERVICE REQUEST



- To ensure proper handling of your service request, a minimum of 24 hours notice is required by the City of Tallahassee Utilities prior to fieldwork.
- Service request can be made by property owner or the contractor performing the work only.
- Fill out a separate request for each service address.
- There is a service fee of \$66.67 to disconnect and reconnect the electric service per address.
- Service fee can be billed to the property owner or to business performing the service.

Reason for Service Request

If the service being rendered includes demolition and/or reconnects following damages by wreck, storm, or some other uncontrollable reason, there is no fee assessed.

- | | |
|---|--|
| <input type="checkbox"/> Tree Removal | <input type="checkbox"/> Mobile Home Move Out/In |
| <input type="checkbox"/> Electric Service Upgrade | <input type="checkbox"/> Electrician cut/reconnection of service |
| <input type="checkbox"/> Electrical Repair | <input type="checkbox"/> Demolition |

Service Request Details

Date Service is Requested

Time Service is Requested

Property Owner Name

Utility Account Holder Name (if different from Property Owner)

Service Address

Owner Daytime Phone #

Cell Phone #

Property Owner Signature

Authorized Contractor Name

Address

Contractor Phone #

Contractor Cell Phone #

Fax this form to: 850.891.0901 or

Email to: YourOwnUtilities@talgov.com

You must cc: Owner/Resident if using email.

Authorized Contractor Signature

The Service Fee of \$66.67 will be billed to:

- Property Owner at Utility Account Number _____
- Authorized Contractor at Utility Account Number _____

City of Tallahassee Utilities Administrative Use Only

Date Service Request Received _____ By: _____