

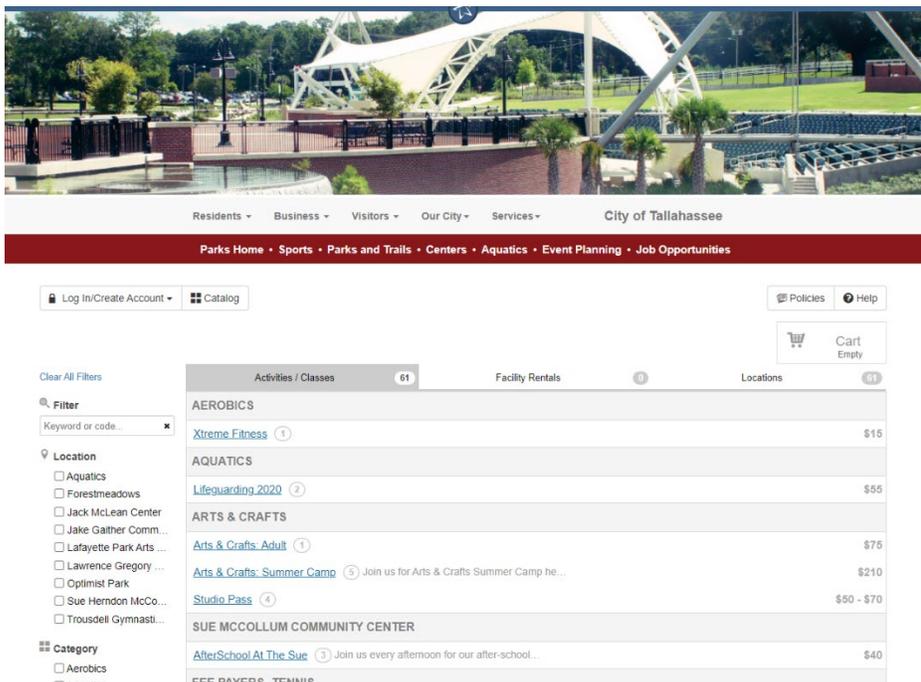
Welcome to City of Tallahassee Parks, Recreation & Neighborhood Affairs' online system (Rec1). Here is a little bit of information on how to pay for activities for the Tennis Division. If you need assistance, please call 891-3866 between the hours 8am-5pm Monday-Friday.

LINK TO REC1: <https://secure.rec1.com/FL/city-tallahassee-fl/catalog>

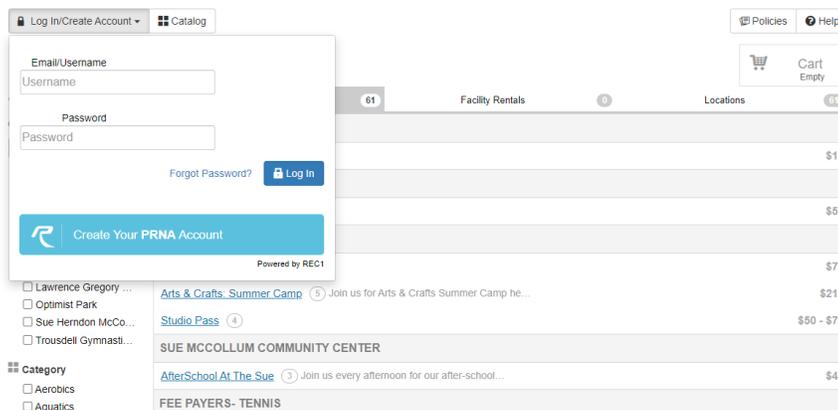
Before Creating an Account, have you ever registered online for aquatics, senior games, clinics, etc. offered through the City of Tallahassee Parks, Recreation & Neighborhood Affairs? If you have, sign in and if not proceed with "If You Don't Have an Account" section.

### If You Don't Have an Account

1. Go to website and you should land on the page below



2. Go to Log In/Create Account on left side



3. Click on blue icon "Create Your PRNA Account"
4. Follow Prompts and needed information

5. After creation, you can now register for the fee payer system and purchases tennis court fees and virtual court fees.

**Please remember these actions require additional steps including contacting during the reservation period. Paying for anything below does not automatically reserve you or your party a court time.**

**Tip:** To better find the activity, filter categories by “tennis” which should bring up the tennis options.

[Clear All Filters](#)

**Filter**

Keyword or code...

**Location**

- Aquatics
- Forestmeadows
- Jack McLean Center
- Jake Gaither Comm...
- Lafayette Park Arts ...
- Lawrence Gregory ...
- Optimist Park
- Sue Herndon McCo...
- Trousdell Gymnasti...

**Category**

- Aerobics
- Aquatics
- Arts & Crafts
- Fitness
- Gymnastics
- Sue McCollum Com...
- Tennis Lessons
- Tennis
- Fee Payers- Tennis
- Playgrounds
- JAKE GAITHER C...

### I want to pay my court fee (one time play)

1. Click and expand on the court type (“courts-clay” or “courts-hard”) you are wanting to buy.
2. Add to cart the court type you are buying such as “senior/student doubles” under “clay courts”. We do reserve the right to check IDs when you check in and you could be charged the different in fee. There is not a date specified on the ticket, but you will not be able to use more than once.
3. Go to Cart and Check Out. There will be prompts that will have to be addressed before you can check out.
4. Only Mastercard and Visa will be accepted. There will also be \$2.75 convenience fee per transaction.
5. Please have the ticket number ready when you check in for your court time. The ticket number will be on your receipt or on the tickets attached to your receipt.

### I want to be a fee payer (Annual or Quarterly passes)

1. Click and expand “Tennis-Fee Payers”
2. Click on the Package you would like

3. If you are buying a family package, only click on account holder's name. The entire family under the account will still be eligible.
4. Add to cart and check out via Mastercard or Visa. There will be a \$2.75 convenience fee per transaction.
5. At check-in, please provide your name.

I want to buy a virtual "punch card" (5 or 10 time plays)

1. Click and expand "Virtual Punch Card"
2. Pick the corresponding clay or hard court with 5 or 10 punches and senior/student discount if applicable.
3. Add to cart and proceed to checkout.
4. At check-in, please provide your name.