

# STEP BY STEP PREP

MAKE A PLAN

BUILD A BUCKET

STAY INFORMED



CITY OF  
TALLAHASSEE

NEIGHBORHOOD  
**PREP**  
TOOLKIT



**STEP BY STEP**  
**PREP**

*Neighborhood PREP*

*Plan for*

*Readiness and*

*Emergency*

*Preparedness*

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# Neighborhood PREP

## Plan for Readiness and Emergency Preparedness

### Introduction

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#### Neighborhood PREP – A Toolkit with Four Practical Modules

Hurricanes, tornadoes and even more routine severe weather can cause widespread damage to our neighborhoods and the community at large. While local emergency managers, utility crews, firefighters, law enforcement officers, paramedics and other emergency responders do an incredible job of keeping residents safe, they cannot do it alone. Individuals and neighborhoods play a vital role in surviving and recovering from a disaster.

Often though, neighborhoods do not have a defined and structured approach for engaging their neighbors in the disaster preparedness process. The willingness of neighborhood residents to help each other recover from a disaster was clearly demonstrated in the most recent hurricane events that impacted Tallahassee-Leon County.

The Neighborhood PREP toolkit, developed by the City of Tallahassee, provides neighborhood leaders a structured and easy process to work through with residents. When implemented, it will help neighbors become more self-sufficient and better prepared for disasters and other emergencies. The toolkit features four modules and downloadable forms and templates that neighborhood leaders can use to organize their neighborhoods, including the establishment of planning and response teams. The modules present a suggested framework that can be customized to best fit the needs of each neighborhood. The forms and templates are included at the end of each module.

Upon completion of each module, neighborhood leaders and residents will better understand the tools and resources needed and/or available within their community to assist with disaster preparedness and response. Module One provides the foundational work for the completion of Module Two. Each module, however, can be completed independent of each other. For the 2018 Hurricane Season, the City's goal is to have at least 75 neighborhoods complete Module One, which involves the development of a Neighborhood Response Team (NRT). The NRT helps distribute information and coordinates response activities in the event of an emergency.

#### Neighborhood PREP Overall Goal and Objectives

The overall goal of Neighborhood PREP is to provide neighborhood leaders and residents with tools and resources to help them better prepare for a disaster or emergency. As neighborhoods work through the toolkit, they will be able to develop and identify resources to help:

- Protect residents, property, pets and infrastructure
- Make use of available tools, materials and volunteers in the neighborhood
- Assist neighbors with special needs during an emergency (e.g., those who are elderly, disabled, living alone, in need of medical assistance, etc.)
- Keep communication channels open and disseminate important information to neighbors before, during and after a disaster
- Encourage neighbors to be self-sufficient and resilient when facing emergency situations

## **Neighborhood PREP Toolkit Benefits**

As neighborhood leaders work through the toolkit, they will be guided toward practical, action-oriented strategies to address emergency preparedness. It is our hope that neighborhoods that go through this process will strengthen their community as they foster cooperation and collaboration among individual neighbors.

## **Summary of Modules**

### **Module One: Form a Neighborhood PREP Response Team**

This module provides a suggested approach that neighborhood leaders can use to establish a Neighborhood Response Team (NRT). The NRT is a network of neighborhood residents who will serve as the point of contact for residents living in discrete sections of a neighborhood. In the event of an emergency, the NRT helps coordinate response activities and provide updates to neighbors in its section.

### **Module Two: Develop A Disaster Resource Directory**

Knowing resources that are available in a neighborhood or the broader community to help with storm preparation and response is critical. This module provides guidance for the development of a directory inclusive of the Neighborhood Response Team, neighborhood volunteers and the resources and equipment available to help residents with disaster recovery efforts. To gather the information that goes in the directory, the planning committee will need to survey households in the neighborhood.

### **Module Three: Promote the Special Needs Registry**

Many neighborhoods have residents with special needs, which must be considered and addressed as a community prepares and responds to the impact of a storm. These residents can benefit from the services of the State Special Needs Registry. Module Three involves promoting the registry to the neighborhood to maximize registrations as appropriate.

### **Module Four: Host A Neighborhood Build Your Bucket Event**

Part of a being a prepared neighborhood is having prepared neighbors. Module Four is designed to help ensure that individual residents in your neighborhood are prepared for a disaster or significant storm event by providing a recommended list of what goes into a disaster preparedness bucket.

## Getting Started

### Form a Planning Committee

Before a neighborhood begins working on any of the modules, we recommend that they form a Planning Committee comprised of volunteers who will lead implementation efforts for Neighborhood PREP. The Planning Committee will work together to establish the Neighborhood Response Team (NRT) and its leadership hierarchy, which is described in Module One. The Planning Committee will also:

- Identify a Neighborhood PREP Chairperson who will be the City's primary PREP contact
- Determine which Neighborhood PREP modules the neighborhood will complete
- Decide on the timeline for completing the modules/activities in the toolkit
- Coordinate subsequent Planning Committee, NRT and volunteer meetings/activities

### Hold an Introductory Meeting

Soliciting the participation and involvement of neighborhood residents in the Neighborhood PREP process is an important first step. Holding an introductory meeting is a good way to share information about Neighborhood PREP, recruit volunteers, build a team and outline goals. Choose a date, time and location that will be convenient for most residents. Offering child care and refreshments at the meeting may help draw more attendees. At the meeting, discuss personal experiences with storm events, how disasters can impact your area and how the neighborhood can become better prepared by developing a strategy and working together. Here are some key tips to remember:

- Personal contact usually works best. This will give organizers a chance to meet their neighbors and stress the importance of increasing disaster preparedness.
- Collect email addresses and phone numbers to keep neighbors informed about meeting changes or other pertinent information.
- Publicize the event through fliers, neighborhood/homeowners' association meetings, newsletters, signage, electronic message boards, door-to-door contact, email, phone calls, social media, etc.

### Distribute the *Before and After the Storm Information Packet*

Included in the template section below is the *Before and After the Storm Information Packet*. This packet includes useful information about how individual households can prepare for significant storm or emergency events. Although a downloadable version of the packet is available online at <http://www.talgov.com/PREP>, we recommend that neighborhoods hand out printed copies during the introductory meeting to help attendees begin thinking about the overall preparedness effort.



## Introductory Templates

The following sample templates can be used to create the Planning Committee contact sheet, establish a timeline for completing tasks, promote your introductory meeting, outline meeting goals and recruit volunteers:

- Sample Script to Publicize Introductory Meeting
- Sample Neighborhood PREP Meeting Flier
- Sample Neighborhood PREP Meeting Agenda
- Planning Committee Contact Sheet
- Sample Reminder to Planning Committee Volunteers
- Neighborhood PREP Timeline
- Before and After the Storm Information Packet

## **Sample Script to Publicize Introductory PREP Meeting**

Hi. My name is \_\_\_\_\_, and I live here in the neighborhood at \_\_\_\_\_. Forecasters predict an above average number of storms during the Atlantic Hurricane Season this year. A few neighbors and I thought it would be a good idea to organize as a neighborhood team so we can all become better prepared and help each other during an emergency.

We're holding a meeting on \_\_\_\_\_ at \_\_\_\_\_ to develop a new way to prepare for disasters as a neighborhood. The meeting starts at \_\_\_\_\_. It would be great if you could attend and share this information with others.

***If they can attend:*** Can I have your contact information to let you know if there are any changes to the meeting date or location?

***If they cannot attend:*** Can I have your contact information, so we can let you know about the meeting and future events?

Thanks so much! If you'd like more information or are you interested in joining us, please feel free to contact me at \_\_\_\_\_.

**Sample Neighborhood PREP Meeting Flier**

**Calling All Neighbors: Join us for a Neighborhood PREP  
(Plan for Readiness and Emergency Preparedness) Meeting**

**Learn how we can better prepare our neighborhood for hurricanes and other disasters.**

**DATE**

**TIME**

**LOCATION**

**ADDRESS**

**Refreshments will be served, and child care is available. (optional)**

**For more information, contact:**

**NAME**

**ADDRESS**

**PHONE/EMAIL**

## **Sample Neighborhood PREP Meeting Agenda**

### **Introductory Meeting**

**(Insert Date, Time, Location)**

### **Agenda**

1. Welcome
2. Explanation of Neighborhood PREP – leadership, response team, neighborhood survey, resource directory
3. Brief introductions (to allow each attendee to acknowledge their interest in joining the PREP team and supporting the effort)
4. Presentations by emergency management professionals (if available)
5. Discussions to identify disaster threats in the neighborhood, discuss personal experiences with previous storm events and exchange ideas
6. Distribution of forms and materials
7. Designation of key leaders
8. Conclusion



**Sample Reminder to Planning Committee Volunteers**

**(INSERT DATE)**

Thank you for volunteering for our Neighborhood PREP (Plan for Readiness and Emergency Preparedness). We appreciate your willingness to help with/serve as

\_\_\_\_\_.

As a member of the Planning Committee, you will help us move toward our next step of identifying and coordinating our Neighborhood Response Team.

Here are a few other important contact numbers and details:

If you have any other questions or would like more information, please call

\_\_\_\_\_ at \_\_\_\_\_.

Thank you again. We look forward to working with you and building a stronger, more resilient neighborhood!



## **Before and After the Storm Information Packet**

### **What to Do Before and After the Storm**

#### **Before the Storm**

An emergency plan is essential to overall disaster preparedness. Knowing what to do in advance can make a huge impact on the safety of your family and the protection of your property. Here are a few tips you can use before the storm:

##### Tasks to Complete as Soon as Possible

- Collect copies of important papers like the deed to your home, insurance paperwork, financial information, etc. Put them together in a waterproof bag.
- Review your property/home insurance coverage and keep updated photos and/or a video inventory of your personal belongings.
- Make a list of important phone numbers, such as your insurance company, doctor and family contacts. Store them in your cell phone and print a hard copy to keep in the waterproof bag with your other important papers.
- Identify your evacuation routes. Have an alternate route planned in case the first option is not navigable.
- Identify a safe place in your home (interior room on the lowest floor) to ride out a storm and make sure everyone knows the location. If in a high-rise building, be prepared to take shelter on or below the 10th floor.
- Build a disaster supply kit, including a flashlight, batteries, cash, first aid supplies, medications, non-perishable food and copies of your critical information. Using an easily portable bucket or bag for your kit is best in case you need to evacuate.
- Pre-identify a meeting place in case your family is separated when the hurricane hits (consider your church or a local library). Make sure everyone knows the address and phone number.
- Trim or remove damaged trees and limbs to keep you and your property safe.
- Purchase a portable generator or install a permanent generator for use during power outages. The City offers low-interest loans to help with the purchase of generators. Call 891-4968 or visit [Talgov.com](http://Talgov.com) for more information.

##### Tasks to Complete 3-5 Days Before a Storm

- Bring in all outdoor furniture, decorations, garbage cans and anything else that is not tied down.
- Check rain gutters and downspouts to ensure they are clean and properly affixed to your house to prevent water damage to your property.
- Cover your home's windows. Permanent storm shutters offer the best protection for windows. A second option is to board up windows with 5/8" marine plywood, cut to fit and ready to install. Tape does not prevent windows from breaking.

## **After the Storm**

Knowing what to do after a storm will help protect your property and keep your loved ones safe and secure. Before going outside, make sure local officials have declared that it's safe to go outdoors. After it has been confirmed safe to go outdoors, you can begin to assess any potential damage to your home and property. Here are some tips to follow after the storm is over:

- Stay informed by visiting [Talgov.com](http://Talgov.com), following [@COTNews](https://twitter.com/COTNews) or [@flsert](https://twitter.com/flsert) on social media, listening to 88.9 WFSU-FM radio and watching the news on TV (local or cable).
- Make a list of your damaged property, including a description of the item, name of the manufacturer, brand name, as well as the place and date of purchase, if known. Take pictures and video of the damage if possible. Don't throw away damaged items until your insurance adjuster has seen them.
- Call your insurance agent or company as soon as possible to report home or property damage and follow up with a written claim to protect your rights. If you think your home might be unsafe due to storm damage, discuss finding temporary accommodations with your agent.
- Keep accurate records of your expenses and save bills and receipts from temporary repairs. (Avoid making permanent repairs until your Claim professional has reviewed the damage.)
- Roads may be closed for your protection. If you come upon a barricade or a flooded road, turn around and go another way.
- Avoid downed power lines. Never touch anything that's in contact with power lines, including water that may be near the downed power lines.
- Be cautious of hazards that are a product of the storm, such as floodwaters, damaged tree limbs or other potentially compromised structures.

**How to Avoid Contractor Fraud** – Natural disasters can bring out the best in people. Unfortunately, the aftermath of a disaster can also attract fraudulent contractors. Here are some tips to help you avoid repair fraud. Before hiring someone, **be suspicious of contractors who:**

- Offer to give you a low price because they have materials left over from a previous job.
- Provide estimates that are extremely high or low in comparison to other offers.
- Give an estimate in one lump sum and do not address the cost of individual items and tasks.
- Ask for 10% or more of the estimate price upfront.
- Insist on submitting insurance claims on your behalf.
- Ask you to endorse insurance checks to them.
- Don't have a fixed address for their business or don't usually operate in your area.
- Cannot provide references.

To protect yourself from contractor fraud **always remember to:**

- Ask to see proof of insurance and licensing.
- Use well-known local contractors.
- Carefully review the contract and every document that requires a signature.
- Have your claims adjuster inspect damage and contracts before signing.
- Pay by check or credit card.
- Ask specifically whether you will be personally responsible for making repair payments or if the insurance company will make the payments directly.

To report suspicious activity, contact the Florida Department of Financial Services, Division of Consumer Services at **1-877-693-5236**.

**What to Keep and What to Throw Away** – The aftermath of power outages and flooding during a disaster can quickly destroy food and medication. Knowing what items to keep and what items to throw away is essential to preventing illness from unsafe food and water. Here are some general guidelines:

- Foods that have been frozen and still contain ice crystals can be refrozen or cooked.
- Throw away:
  - Perishable foods that have not been refrigerated properly due to power outages such as meat, fish, eggs, milk and leftovers
  - Foods with unusual color, texture or odor
  - Cans or food containers that are bulging, open or dented.
  - Food or medication that has been touched by flood water, which contains contaminants that may cause illness.
- If the water utility has issued boil water notices for your area, do not use water for drinking, cooking or personal hygiene unless it is bottled, boiled or treated.

Never taste food to see if it is safe for consumption, even if it looks, smells and tastes normal. When dealing with food safety, the rule of thumb is **“when in doubt, throw it out.”**

When sanitizing items that touch food, remember to:

- Wash with soap and clean water
- Rinse with clean water
- Sanitize by dipping for one minute in a solution of one cup of chlorine bleach in five gallons of clean water
- Allow to air dry

**STEP BY STEP  
PREP**

# Module One – Form A Neighborhood PREP Response Team

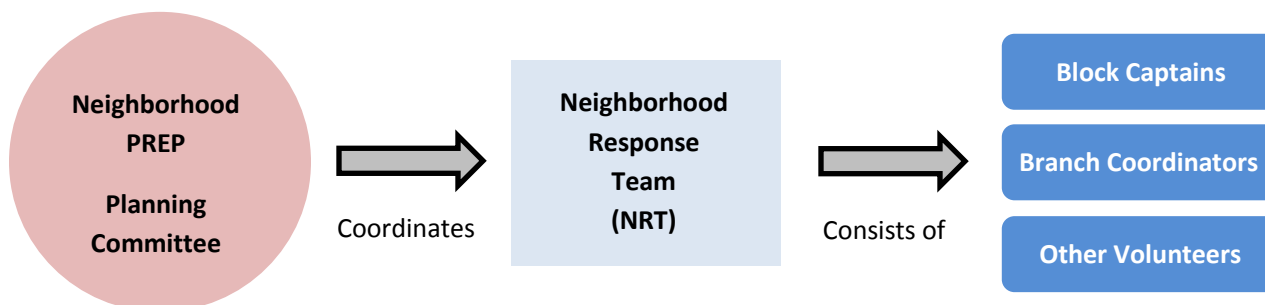
## What Is a Neighborhood PREP Response Team?

The **Neighborhood Response Team (NRT)** consists of volunteers within a neighborhood. The NRT serves two primary functions in the event of an emergency: Serve as the primary point of contact between the Planning Committee/Chairperson and their block/street section and coordinate specific response activities for the neighborhood, such as first aid delivery or damage assessment. It is recommended that the Planning Committee identify goals and/or objectives specific to the team’s response effort.

## Establish Leadership and Organization

As previously mentioned, the **Planning Committee** will identify the roles and the leadership structure of the NRT, based on the needs, resources and size of the neighborhood. The following roles are recommended for most neighborhoods (along with additional volunteers assigned to each):

- **Block Captain** - Oversees the communication efforts on their block or street sections. Relays information electronically, through signage or door-to-door with volunteers, as needed.
- **Branch Coordinator** - Oversees the activities of a specific branch. A branch is a group of volunteers who assist with a specific activity or function throughout a neighborhood. For example, a neighborhood might have a first aid/CPR branch, a damage assessment branch, a food/water delivery branch or a debris removal branch.



Once the NRT has been established, it is recommended that the Planning Committee create a **Neighborhood Response Team Contact Sheet** that outlines the name, role and contact information of each member of the response team. Since a disaster response requires decisiveness, the Planning Committee may wish to delegate to an NRT Leader the authority to make decisions and set priorities. It is also advisable to limit the number of volunteers who report directly to the Block Captain and Branch Coordinator(s). We recommend that the Planning Committee configure the NRT so that each leader has no more than five to seven direct reports.

## **Response Team Templates**

The following samples can be used to identify neighborhood response team members:

- Neighborhood Response Team Contact Sheet



## Module Two – Develop a Resource Directory

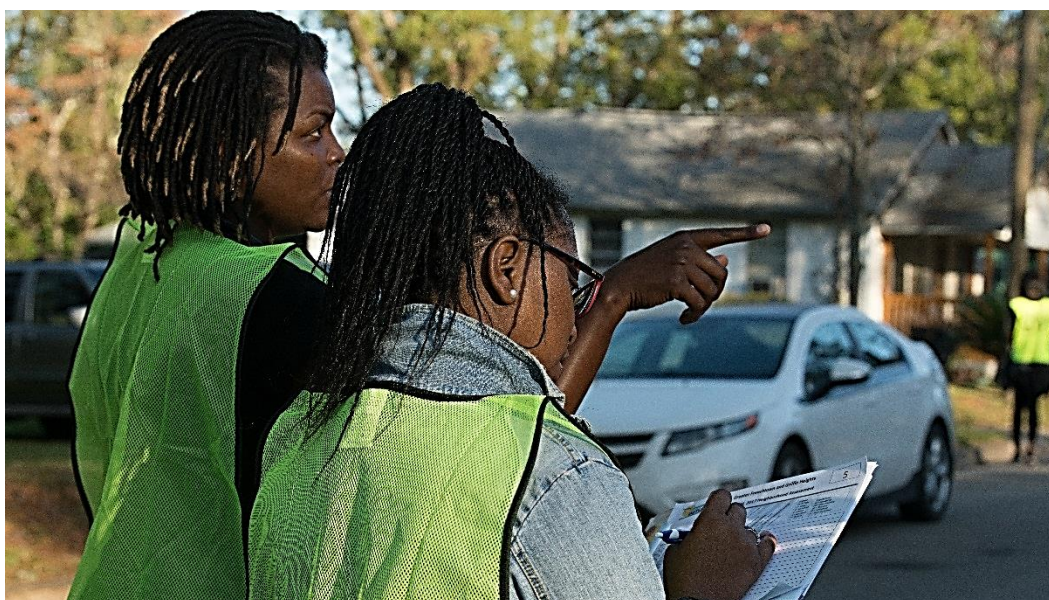
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### The Importance of a Resource Directory

Storm preparation and response takes an enormous amount of resources. For some residents, obtaining these resources for their household is a financial challenge. In many instances, however, there are neighbors who are willing to help each other with storm preparation and response-related resources. Without a coordinated and streamlined way for neighbors to help each other, the residents in need are missed, and residents with a desire to help their neighbors miss an opportunity to be of service.

To assist with identifying those in your neighborhood who are willing to help respond in the event of a storm, by loaning supplies or offering their skills, it is recommended that a neighborhood compile a directory that can be easily referenced before, during and after an emergency. This module provides neighborhoods with a sample survey and templates that can be used to acquire and organize the information. We recommend that the Planning Committee serve as the organizing body for this effort. Once completed, the Resource Directory can be distributed to each member of the Planning Committee, as well as the Response Team, depending on the neighborhood's structure and coordination.

The directory is mostly built from information gathered through **Household Surveys**. A sample survey, which can be modified to meet the needs of the neighborhood, is included at the end of this module. Surveys can be completed via neighborhood meetings and events, door-to-door canvassing, email, telephone, mail, etc. As the completed surveys are gathered, the results can be compiled, organized and placed in the directory.



To simplify this survey compilation process, neighborhoods may choose to use the electronic versions of the survey and templates, which are available online at <http://www.talgov.com/PREP>. The electronic version of the Household Survey can be emailed to neighborhood residents, and upon completion, the survey can be emailed back to the Planning Committee. Once the data is received, it can be copied and pasted directly into the Supply Inventory, Skills Assessment and Special Needs List templates as appropriate.

## What Goes in the Resource Directory?

Below is a description of the various components that can be added to a Resource Directory. A neighborhood may choose to modify these components to best fit their needs.

**Neighborhood PREP Response Team Contacts** – The completed Neighborhood Response Team Contact Template from Module One should be copied into Module Two.

**Supply Inventory** – Many neighbors are willing to use their own tools and equipment to help others in the event of an emergency. Others might be willing to loan their tools or equipment to someone who is familiar with how to operate them. For additional resources, the Planning Committee may wish to consider donations from local businesses, raising money through fundraisers or pooling money together to make purchases.

**Skills Assessment** – Some neighbors have skills that will be useful when dealing with an emergency. For example, someone with carpentry expertise and a willingness to help the neighborhood can help reduce hazards before the emergency. They can also help make minor repairs afterward. Those with management or leadership expertise might choose to serve as a Block Captain or Branch Coordinator.

**Special Needs List** – A potentially useful item in the Resource Directory is a list of households with individuals who have special needs. The list can be used by the Planning Committee to help identify residents in the neighborhood who may require immediate aid, communication or evacuation assistance during a disaster. Inclusion and use of the special needs list is **completely at the discretion of each neighborhood**. For this reason, two different surveys are provided – one that asks the question related to special needs and one that does not. If incorporated as a resource, the list should include the name, address and identified special need of the resident. A person with special needs may be an individual who:

- Is elderly
- Is mentally impaired
- Has visual impairment
- Has hearing impairment
- Has cognitive impairment
- Has language barriers
- Uses special medical equipment that is life sustaining (i.e. ventilator, oxygen)
- Is mobility impaired
- Lacks transportation necessary to evacuate

Additional information about the **Florida Special Needs Registry** is provided in Module Three, which is specifically dedicated to promoting the registry.

## How to Use the Resource Directory

The Planning Committee can use the compiled Resource Directory to identify neighborhood resources that are available in the event of an emergency. This information will be helpful for mobilizing Block Captains, Branch Coordinators and volunteers in a timely and organized fashion. For example, residents trained in first aid or CPR can provide emergency medical assistance before professional medical teams arrive, while those who have access to grills may choose to cook and serve meals to neighbors. Other residents can take on assignments that use their specific skills and abilities.

## Household Reference Guide

Also provided as part of this module is the **Household Reference Guide**, which should be distributed to each household in the neighborhood. A print-ready version is included in the template section below, and it is available for download at <http://www.talgov.com/PREP>.

The Household Reference Guide includes a space where the Response Team's contact information can be listed. As each guide is unique to a specific household, there is also a space to reference that household's commitment to share their skills and/or tools and equipment in the event of an emergency (if that household responded with a commitment in the Neighborhood Survey). The back of the guide features phone numbers and other important information. The guide is intended to be placed on a refrigerator or in another prominent location as a quick reference for each household in the neighborhood.

## Resource Directory Templates

The following templates can be used by the Planning Committee to conduct household surveys and identify those residents who are willing to share supplies and/or skills in the event of an emergency. The survey results can also help identify potential hazards in the neighborhood. The last template is the Household Reference Guide, which should be distributed to all homes in the neighborhood.

- Household Survey 1
- Household Survey 2 (without the Special Needs question)
- Supply Inventory Template
- Skills Assessment Summary Template
- Neighborhood Special Needs List Template (if applicable)
- Household Reference Guide

## **Household Survey (With Special Needs Question)**

**Please provide the following information so that we can assess the skills, tools and equipment that might be available to our neighborhood during and after a disaster.**

Name (household contact) \_\_\_\_\_

Address \_\_\_\_\_

Phone (home/cell/work) \_\_\_\_\_

# of residents in household \_\_\_\_\_

**Check the appropriate box if you have the following items and are willing to share them with the neighborhood in the event of a disaster:**

- |  |  |
|--|--|
| <input type="checkbox"/> Axe               | <input type="checkbox"/> Portable Kitchen/<br>Food Truck |
| <input type="checkbox"/> Chainsaw          | <input type="checkbox"/> Power Drill                     |
| <input type="checkbox"/> Crow Bar          | <input type="checkbox"/> Radio (Battery-Powered)         |
| <input type="checkbox"/> Fire Extinguisher | <input type="checkbox"/> Strong Rope                     |
| <input type="checkbox"/> First Aid Kit     | <input type="checkbox"/> Shovel                          |
| <input type="checkbox"/> Generator         | <input type="checkbox"/> Propane Grill                   |
| <input type="checkbox"/> Gloves            | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Heavy Jack        | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Ladder            | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Lawn Equipment    | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Plastic Tarp      | <input type="checkbox"/> _____                           |

**Please indicate if you or anyone in your household has training or skills in the following and are willing to assist with our neighborhood's emergency response efforts.**

- |   |   |
|---|---|
| <input type="checkbox"/> Assistance w/ Processing<br>(Insurance, FEMA, Small<br>Business Association, etc.) | <input type="checkbox"/> First Aid/CPR              |
| <input type="checkbox"/> Caregiving   | <input type="checkbox"/> Logistics/Coordination     |
| <input type="checkbox"/> Carpentry  | <input type="checkbox"/> Management                 |
| <input type="checkbox"/> Communications   | <input type="checkbox"/> Plumbing                   |
| <input type="checkbox"/> Cooking/Serving  | <input type="checkbox"/> Social/Behavioral Services |
| <input type="checkbox"/> Electrical   | <input type="checkbox"/> Tree Removal               |
| <input type="checkbox"/> Emergency Operations   | <input type="checkbox"/> _____                      |
| <input type="checkbox"/> Equipment Operation  | <input type="checkbox"/> _____                      |

**Please indicate individuals in your household with special needs who may require special assistance in the event of an emergency. (This information can be provided at the resident's discretion and willingness to share with the neighborhood leader).**

**Special needs of those in household** (e.g., elderly, medical equipment dependent, etc.)

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**Specify any physical features and potential hazards in our neighborhood.**

**Physical features/potential hazards near your home or in neighborhood** (e.g., trees near power lines, low-lying areas with poor drainage, at-risk structures, etc.)

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## Household Survey (Without Special Needs Question)

**Please provide the following information so that we can assess the skills, tools and equipment that might be available to our neighborhood during and after a disaster.**

Name (household contact) \_\_\_\_\_

Address \_\_\_\_\_

Phone (home/cell/work) \_\_\_\_\_

# of residents in household \_\_\_\_\_

**Check the appropriate box if you have the following items and are willing to share them with the neighborhood in the event of a disaster:**

- |  |  |
|--|--|
| <input type="checkbox"/> Axe               | <input type="checkbox"/> Portable Kitchen/<br>Food Truck |
| <input type="checkbox"/> Chainsaw          | <input type="checkbox"/> Power Drill                     |
| <input type="checkbox"/> Crow Bar          | <input type="checkbox"/> Radio (Battery-Powered)         |
| <input type="checkbox"/> Fire Extinguisher | <input type="checkbox"/> Strong Rope                     |
| <input type="checkbox"/> First Aid Kit     | <input type="checkbox"/> Shovel                          |
| <input type="checkbox"/> Generator         | <input type="checkbox"/> Propane Grill                   |
| <input type="checkbox"/> Gloves            | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Heavy Jack        | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Ladder            | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Lawn Equipment    | <input type="checkbox"/> _____                           |
| <input type="checkbox"/> Plastic Tarp      | <input type="checkbox"/> _____                           |

**Please indicate if you or anyone in your household has training or skills in the following and are willing to assist with our neighborhood's emergency response efforts.**

- |   |   |
|---|---|
| <input type="checkbox"/> Assistance w/ Processing<br>(Insurance, FEMA, Small<br>Business Association, etc.) | <input type="checkbox"/> First Aid/CPR              |
| <input type="checkbox"/> Caregiving   | <input type="checkbox"/> Logistics/Coordination     |
| <input type="checkbox"/> Carpentry  | <input type="checkbox"/> Management                 |
| <input type="checkbox"/> Communications   | <input type="checkbox"/> Plumbing                   |
| <input type="checkbox"/> Cooking/Serving  | <input type="checkbox"/> Social/Behavioral Services |
| <input type="checkbox"/> Electrical   | <input type="checkbox"/> Tree Removal               |
| <input type="checkbox"/> Emergency Operations   | <input type="checkbox"/> _____                      |
| <input type="checkbox"/> Equipment Operation  | <input type="checkbox"/> _____                      |

**Specify any physical features and potential hazards in our neighborhood.**

**Physical features/potential hazards near your home or in neighborhood** (e.g., trees near power lines, low-lying areas with poor drainage, at-risk structures, etc.)

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## Household Reference Guide

Information added to the guide below should be completed as it applies to your neighborhood (i.e., if your response team does not include a Team Lead or Branch Captain, leave the field blank).

FRONT

STEP BY STEP  
**PREP**

### Reference Guide

#### Response Team Contacts

Name

Phone Number

*Block Captain* \_\_\_\_\_

*Branch Coordinator* \_\_\_\_\_

*Other Team Contacts* \_\_\_\_\_  
\_\_\_\_\_

#### Our Supplies and Skills Commitment

_____	_____
_____	_____
_____	_____
_____	_____

**Back**

**Important Local Organization Contacts:**

- City of Tallahassee Customer Service.....850-891-4968
- City of Tallahassee Neighborhood Affairs.....850-891-8726
- Leon County Government.....850-606-3700
- Capital Area Chapter of the American Red Cross.....850-878-6080
- National Weather Service.....850-942-8833
- Florida Division of Emergency Management.....850-413-9969
- Federal Emergency Management Agency (FEMA).....800-621-3362
- Ready.Gov.....800-BE-READY
- Florida Department of Business & Professional Regulation.....850-487-1395
- AARP Fraud Watch Network Hotline (to receive Watchdog Alerts) .....1-877-908-3360
- 2-1-1 Big Bend (for Emergency Info 24/7).....2-1-1 or 850-617-6333

**WFSU 88.9 FM** – Tallahassee’s designated station during an emergency

[www.FLGetAPlan.com](http://www.FLGetAPlan.com) – Provides information to assist with building individual or family emergency plans

**Neighborhood Facebook page/website, etc.:** \_\_\_\_\_

## Module Three – Promote the Florida Special Needs Registry

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### What is the Florida Special Needs Registry?

**Florida Statute 252.355** requires that in order to meet the special needs of clients who would need assistance during evacuation, the Florida Division of Emergency Management, in coordination with each local emergency management agency in the state, shall maintain a registry of persons with special needs.

This statewide **confidential** registry went live on March 1, 2015, and enables residents with special needs to register with their local emergency management agency to receive assistance during a disaster. It also provides first responders with valuable information to prepare for emergencies. Providing as much information as possible will allow emergency management officials to plan accordingly for disasters. Registrants will be emailed periodically to verify and update the information that they provided.

### Promoting the Registry

The **Planning Committee** can help increase awareness about the registry by promoting it to residents within their neighborhood. Publicize the registry through fliers, homeowner's association meetings, newsletters, signage, electronic message boards, door-to-door contact, email, phone calls, door hangers, social media, etc. A sample email to send to your neighbors is provided in the template section at the end of this module.

### Who Should Register?

Residents of Leon County who have physical, mental, cognitive or sensory disabilities **and** will need evacuation and/or sheltering assistance during an emergency may register (see How To section below). The registry includes the name, address, caregiver information (if applicable) and the identified special need of the resident. All information you provide is confidential and protected under Florida Statutes.

Completing the Florida Special Needs Registry does not automatically qualify the individual for a special needs shelter. Special needs shelters are intended to provide, to the extent possible under emergency conditions, an environment that can sustain an individual's current level of health. If you or a loved one require a high level of medical care or depend on electricity for life-sustaining medical equipment, you should consider registering.

Pre-registration of special needs residents is essential to a smooth evacuation. The Special Needs Shelter, however, is still a shelter and should be considered a refuge of last resort to be used **only if there is no other sheltering option**. If a resident with special needs lives with a family member or caregiver, that individual **must also come** to the shelter with the special needs resident.

Residents of licensed facilities such as nursing homes, assisted living facilities or other group homes should **not register**. It is required by Florida Statute that these facilities have an Emergency Plan to care for their residents. Therefore, these residents should look to the management of their facility for evacuation instructions.

## How to Register

There are 3 ways a resident can register for the special needs registry:

- Access the **Online Special Needs Registry Personal Survey Form** via the Florida Division of Emergency Management's Statewide Special Needs Registry website, <https://snr.floridadisaster.org>
- Fax the completed **Special Needs Registry Survey Form** to the Leon County Division of Emergency Management at (850) 606-3701.
- Mail the completed **Special Needs Registry Survey Form** to: Leon County Division of Emergency Management, 911 A Easterwood Drive, Tallahassee, FL 32311

If a resident does not have access to a computer, paper forms can be requested by contacting the **Leon County Division of Emergency Management at (850) 606-3700**. It is extremely important that all information on the form be completed. This information is used during the planning process to determine how those with special needs can be best served.

## Florida Special Needs Registry Templates

The following templates can be used to capture information related to residents with special needs and to assist with promoting the special needs registry:

- Florida Special Needs Registry Sample Form (available online at <https://snr.floridadisaster.org>)
- Sample Email to Neighbors

## Florida Special Needs Registry Sample Form

### Florida Special Needs Registry – Personal Survey Form

#### Your Personal Information

If your address does not reflect your actual physical location, then describe where the location is that emergency personnel can find you.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Email: \_\_\_\_\_

*The email address will be utilized to provide annual reminders to update information.*

#### Physical Address:

Please enter the exact full street address ONLY in the space provided (e.g. 123 Anywhere Street). Please enter P.O. Boxes or R.R. #s on the ADDRESS 2 line.

Address: \_\_\_\_\_

Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

County: \_\_\_\_\_ Municipality: \_\_\_\_\_

#### Mailing Address (Please enter if different than physical address):

Address: \_\_\_\_\_

Apt #: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Is Primary Phone TTY/TTD (Teletype Device):  Yes  No

Secondary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

I do not have a phone

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Height: (Feet) \_\_\_\_\_ (Inches) \_\_\_\_\_ Weight: \_\_\_\_\_

#### Why do you need my height and weight?

*It is important that emergency responders be aware of any condition you have that requires either special equipment or additional personnel to safely evacuate you. This includes gathering information on your size (both height and weight).*

Gender (Check one):  Male  Female Eye Color: \_\_\_\_\_

## Florida Special Needs Registry – Personal Survey Form

### Emergency Contact Information

Please provide contact information for an individual with whom we can discuss your situation in the event that an emergency necessitates this. If you would rather not provide an emergency contact, please check:

I choose not to provide emergency contact information.

#### Primary Contact:

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Emergency contact's relationship to you (check one):

None  Friend  Family Member  Neighbor  Caregiver  Other

Email: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Checking this box allows medical information to be shared with this emergency contact.

Secondary Contact (Please enter an out-of-area contact):

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Emergency contact's relationship to you (check one):

None  Friend  Family Member  Neighbor  Caregiver  Other

Email: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Checking this box allows medical information to be shared with this emergency contact.

## Florida Special Needs Registry – Personal Survey Form

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### Additional Contact Information:

#### Physician Information:

Name:  Phone:  Ext.

#### Home Health Care Information:

Name:  Phone:  Ext.

#### Caregiver Information:

Name:  Phone:  Ext.

#### Pharmacy Information:

Name:  Phone:  Ext.

#### Home Medical Equipment Provider Information:

Name:  Phone:  Ext.

#### Dialysis Center Information:

Name:  Phone:  Ext.

## Florida Special Needs Registry – Personal Survey Form

### Evacuation Information

If there were an emergency requiring evacuation, you may have difficulty evacuating or being notified of the need for evacuation because of the following conditions (check all that apply):

- Blind/Low Vision
- Deaf/Hard of Hearing
- Behavioral Health Issues
- Contagious Disease
- Frail / Elderly
- Speech Impediment
- Physical Disability (Please Explain): \_\_\_\_\_
- Bedridden
- Mentally/Memory Impaired
- Dementia/Alzheimer's *Full-time caregiver must be present at all times during stay at shelter* (Please indicate Mild, Moderate or Severe) \_\_\_\_\_
- Dialysis (Please indicate Hemodialysis at Facility, Hemodialysis at Home or Peritoneal) \_\_\_\_\_
- Requires Constant Skilled Nursing Care (e.g., open wounds)
- Assistance with Medications
- Assistance Needed with Insulin
- Requires Refrigerated Medications
- Medications (Please list all required medications): \_\_\_\_\_
- Autism
- Special Dietary Needs/Restrictions (Please Explain): \_\_\_\_\_
- Seizures
- Other Reason for Needing Assistance (Please Specify): \_\_\_\_\_

### Transportation Needs:

*If transportation assistance is required, please check all vehicle types that can be used for transportation.*

- Car
- Bus
- Wheelchair Van
- Ambulance

### Communication Limitations (Check all that apply):

- I do not have a radio
- I do not have a television
- I do not have a telephone, TTY or VRI
- I do not have access to the Internet
- I do not speak English (Provide language you speak): \_\_\_\_\_

How do you receive emergency notifications? \_\_\_\_\_

## Florida Special Needs Registry – Personal Survey Form

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**Has difficulty walking and requires:**

- Walker/cane
- Standard wheelchair
- Motorized wheelchair
- Motorized Scooter
- Attendant to assist in walking
- Requires Stretcher Transportation
- Hoyer Lift

**Oxygen Dependent:**

*Check all that apply:*

- 24 Hour (Please specify O2 Type, Liters Flow, O2 Company and Contact Information):  
\_\_\_\_\_

- Only Overnight (Please specify O2 Type, Liters Flow, O2 Company and Contact Information): \_\_\_\_\_

- Nebulizer (Please specify O2 Type, Liters Flow, O2 Company and Contact Information): \_\_\_\_\_

- CPAP (Please specify O2 Type, Liters Flow, O2 Company and Contact Information): \_\_\_\_\_

- Other (Please specify O2 Type, Liters Flow, O2 Company and Contact Information): \_\_\_\_\_

**Requires medical equipment that is not easily transportable:**

- Ventilator
- Suction machine
- Catheters
- Feeding Tube
- Oxygen Concentrator
- Other equipment (Please Specify): \_\_\_\_\_

## Florida Special Needs Registry – Personal Survey Form

### Required Assistance

This information will be helpful in determining the assistance that the person requires.

- Are **ALL** of the support needs resulting in the need for evacuation assistance temporary?  
(Example: The individual is bedridden due to pregnancy difficulties, but is expected to be fully recovered after the baby is delivered.)

Check One:     Yes     No, the condition(s) are expected to be permanent.

Please provide an estimated date when the condition will be resolved

Month:                       Year:

- Is the person in need a seasonal resident?     Yes     No

Date From:                       Date To:

- Does the person in need require evacuation assistance 24 hours a day?

Check One:     Yes     No

If you do **not** require evacuation assistance 24 hours a day, when do you need help?

(Enter time below.)

Time From:   a.m.  p.m.    Time To:   a.m.  p.m.

- Does the person in need have a 24 hour caregiver?     Yes     No

Will the caregiver travel and stay with you?     Yes     No

### Service Animals/Pets:

Please list any Service Animals / Pets in your care that will also require assistance.

According to Florida Statute 413.08 a "service animal" means an animal that is trained to perform tasks for an individual with a disability. The tasks may include, but are not limited to, guiding a person who is visually impaired or blind, alerting a person who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting a person who is having a seizure, retrieving objects, or performing other special tasks. A service animal is not a pet..

Service Animal Y/N	Name	Type	Breed / Description	Weight	Carrier Cage? Y/N	Leash? Y/N	Muzzle? Y/N

## Florida Special Needs Registry – Personal Survey Form

### Additional Comments/Information

Please enter any additional information (e.g.: medical conditions, medications, allergies, etc) that may be useful for our emergency personnel who will be assisting you during an evacuation.

Thank you for completing your special needs survey. The information you provided will be of great value in helping emergency responders plan for the safety of the individuals with special needs in our community. It is crucial to our response efforts that the information you provide be as accurate and up to date as possible. You will be emailed periodically to verify and ensure the information provided is correct and to make any necessary changes. Individual surveys will be archived after one year if not verified.

**Completing the Florida Special Needs Registry does not automatically qualify the individual for a special needs shelter. Additional information will be provided by your local emergency management agency regarding sheltering.**



**REMEMBER:** Floridians are encouraged to prepare for all types of emergencies. Building an individual or family emergency plan is the first step. During an emergency, the government and other agencies may not be able to meet your needs. You should be prepared to take care of yourself and loved ones for a minimum of 72 hours. Those individuals with a special need are encouraged to identify an emergency support network and to build a disaster supply kit. For more information on planning visit [www.FLGetAPlan.com](http://www.FLGetAPlan.com) to build your individual or family emergency plan.

By signing this form I give my authorization for medical information contained herein to be released to the Florida Department of Health, State and County emergency management agencies, and receiving facilities for the purpose of evaluating my needs and providing emergency transportation and sheltering. Records relating to registration of disabled citizens are exempt from the provisions of F.S. 119.07 (1), Public Records Law. The information contained here will be kept confidential.

Signature of Applicant:	Date: _____
Printed Name: _____	
Receiving Agency: _____	Date: _____
Received By: _____	

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## **Sample Email to Neighbors**

### **(Insert Greeting Here)**

Thank you for volunteering for our community's Neighborhood PREP (Plan for Readiness and Emergency Preparedness). We appreciate your willingness to help with/serve as \_\_\_\_\_.

With hurricane season just around the corner, we want to make sure that our neighbors are prepared to help each other in the event of an emergency or evacuation, especially residents with special needs.

As neighbors, knowing the location of residents with special needs is critical during a disaster or emergency. Evacuations are never easy, but for people with special needs, getting to safety can be extremely difficult. We ask you to reach out to your neighbors with special needs and encourage them to sign up for the **Florida Special Needs Registry**, as well as to develop a plan with their caregiver about when to leave, where to go and how to get there. Residents with special needs include those who are wheelchair bound; bedridden; mentally, visually and/or hearing impaired; require life-sustaining equipment and more. Residents **must apply** to be on the registry, which is kept by the Leon County Division of Emergency Management. The form can be completed online at <https://snr.floridadisaster.org>. For residents without access to a computer, paper forms can be requested by contacting the Division of Emergency Management at (850) 606-3700. Once completed, forms can be **faxed to (850) 606-3701** or **mailed to:**

Leon County Division of Emergency Management

911 A Easterwood Drive, Room 226

Tallahassee, FL 32311

Pre-registration of special needs residents is highly encouraged and essential to a smooth evacuation. Registering for the Special Needs Registry does not guarantee assistance by emergency officials and should be considered a last resort, but if a hurricane threatens our area, it is important for us to know where some of our most vulnerable residents are so we can make every effort to help them evacuate.

For more information about the Special Needs Registry, contact the Leon County Division of Emergency Management at (850) 606-3700. We look forward to working with you and building a stronger, more resilient neighborhood!

Sincerely,

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## Module 4 – Host A Neighborhood Build Your Bucket Event

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Consider hosting a workshop to help neighbors assemble 5-gallon disaster preparedness buckets for their families. This is a collection of basic items a household may need in the event of an emergency, such as a hurricane.

It's recommended that families have food, water and other supplies in sufficient quantities to last at least 72 hours. Something else to consider is that electric, gas, water, sewer and telephone service may be temporarily cut off. Your preparedness kit should contain items to help you manage during these potential outages.

You may be able to purchase the buckets at a low or reduced price from a home improvement store, or you could consider seeking donations or community sponsors who could contribute to the purchase. You could also do a bring your own bucket event. Whatever approach you choose, make sure the buckets have lids.

### Suggested Bucket Supplies List:

- **Batteries** – Be sure to keep these inside in a cool, dry place rather than in the garage.
- **Cash** – It works even if your debit card doesn't.
- **Duct Tape** – This heavy-duty tape will likely come in handy.
- **Dust Mask** – Storms can kick up particles in the air that can harm your lungs.
- **First Aid Kit** – A first aid kit will help you to attend to minor injuries like scrapes or sprains.
- **Flashlight** – The electricity may go out. A flashlight will help you see in the dark and is safer than using candles.
- **Games and Toys** – If you have children, games and toys that don't depend on electricity will help keep them occupied.
- **Hygiene Products** – Staying clean is important, especially if utility services are interrupted. Moist towelettes, hand cleansers, soap, toilet paper, toothbrushes and toothpaste are essential. Also, stock special items like diapers and feminine hygiene products, if needed.
- **Keys for Your Home and Car** – A spare set of keys will ensure you can quickly access your home or vehicle during an emergency.
- **Large Plastic Trash Bags** – Large plastic trash bags have multiple uses. Use as a makeshift poncho. Set your sleeping bag on them to stay dry. You could even put your dirty clothes and food waste in them.
- **Local Map** – If your phone and GPS batteries are low, you may have to find your way using an old-fashioned printed map.
- **Medications** – If you rely on medication, ensure you have it and your doctor's information in your kit.
- **Multipurpose Pocket Knife** – It has so many uses! Cut rope, open canned food and so much more.

- **Non-perishable Food** – Canned food items are the best to have on hand.
- **Pet Supplies** – Remember to pack items your pet may need, like ID tags, food, toys and medication
- **Photos of Family Members and Pets** – If you're separated, having pictures to turn over to authorities may help with reunification.
- **Poncho** – Hurricanes include rain and wind. You want to stay dry.
- **Portable Phone Charger** – In the event of a power outage, this will extend the life of your phone, keeping you connected to loved ones and vital information.
- **Radio with Extra Batteries** – A radio that relies on batteries is a must! The electricity may be out, and you'll need to stay up-to-date on recovery efforts.
- **Rope** – This will help tie down a tarp.
- **Tarp** – Like trash bags, this is a multi-use item. Put it on your roof if it's damaged. Put it under your sleeping bag to stay dry. Collect rain water to flush toilets.
- **Towel** – An all-around good item to have.
- **Water** – You need at least one gallon per person and per pet per day in unbreakable containers for drinking. Stock more for nursing mothers, mixing formula, etc. Include extra containers of water to be used for cooking, flushing toilets and bathing.
- **Waterproof Bag with Family Documents** – A copy of family documents, like your driver's license, social security card and insurance information, in a waterproof bag for safe keeping is a must.
- **Whistle** – A whistle will help get the attention of rescue workers, if they are nearby.



## Conclusion

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As each neighborhood concludes their PREP efforts for the year, they will likely become aware that emergency preparedness at the household and neighborhood level needs to be done on a continual basis. Although hurricane season starts in June, Neighborhood PREP is best practiced year-round, with neighborhoods updating their Resource Directory as the neighborhood changes and as neighbors move in and out. Below are some other useful recommendations and opportunities to consider.

### **Plan Subsequent Activities and Training**

Part of being a prepared neighborhood is having prepared neighbors. You can continue the disaster preparedness momentum by offering other activities for your neighbors as well. These might include holding educational family events, participating in the Red Cross Emergency Response Team training or the Community Emergency Response Team, and making presentations at community gatherings.

### **Engage and Reward Volunteers**

Residents who assist with Neighborhood PREP will do so as volunteers. So be sure to provide them with ample training, recognition and rewards. Dedicated team members thrive when they receive affirmation that they are valued; clear job descriptions or assignments with defined responsibilities; adequate orientation, training and materials; sincere recognition; opportunities to provide feedback; and evaluation of what works well and what doesn't.

### **Take Time to Celebrate Success**

It's important to acknowledge your group's accomplishments. Even small steps made today will help the team build more confidence in handling an emergency and make households more self-sufficient during the first few hours or days of a disaster.

Sometimes the scope of disaster preparedness can be overwhelming. Celebrations of achievements and milestones take on important meaning. In addition to acknowledging individual and collective successes, they affirm each person's hard work and desire for being active in the project. Remember to recognize the accomplishments of each volunteer, publicly acknowledge the group's progress and note special efforts of public safety officials and other support groups. This can be done through the neighborhood's Facebook page, Nextdoor app, community events and neighborhood association meetings. Don't forget that a simple thank you note can go a long way.

## References and Online Resources:

This document includes material from several sources. Listed below are those sources, along with links to additional webpages that provide information about emergency preparedness.

### *City of Tallahassee*

- **Neighborhood PREP.**  
[Talgov.com/PREP](http://Talgov.com/PREP)
- **General information about local preparedness and public safety.**  
[Talgov.com/Emergency](http://Talgov.com/Emergency)

### *American Red Cross*

- **How to Prepare for Emergencies.**  
<http://www.redcross.org/get-help/how-to-prepare-for-emergencies>
- **Become a Volunteer.**  
<http://www.redcross.org/volunteer/become-a-volunteer#step1>
- **Get a Kit (Emergency Preparedness).**  
<http://www.redcross.org/get-help/prepare-for-emergencies/be-red-cross-ready/get-a-kit>
- **Ready Rating-The American National Red Cross.**  
<https://www.readyrating.org/>

### *AARP*

- **Hurricane Recovery: Do Not Sign Over “Assignment Benefits”.**  
<https://states.aarp.org/home-insurance-scam-making-way-around-florida/>
- **You Lost Power in the Storm, Do you Have to Throw Out All Your Food?**  
<https://states.aarp.org/?s=after+the+storm>

### *CDC*

- **Keep Food and Water Safe After a Disaster or Emergency.**  
<https://www.cdc.gov/disasters/foodwater/facts.html>

### *Florida Division of Emergency Management*

- **Plan and Prepare.**  
<https://www.floridadisaster.org/planprepare/>

### *FEMA*

- **Recovering from the Storms Within.**  
<https://www.fema.gov/blog/2017-05-11/recovering-storms-within>
- **Hurricane safety tips: Learn what to do before, during and after a hurricane.**  
<https://www.fema.gov/disaster/4068/updates/hurricane-safety-tips-learn-what-do-during-and-after-hurricane>

***FLASH (Federal Alliance for Safe Homes)***

- **Ready, Set Plan!**  
<http://www.flash.org/hurricanestrong/>

***United States Department of Agriculture***

- **A Consumer's Guide to Food Safety; Severe Storms and Hurricanes**  
<https://www.fsis.usda.gov/wps/portal/fsis/topics/food-safety-education>