

This application should be submitted to the Growth Management Department, Division of Land Use and Environmental Services. Submittal must include the following items:

- Completed Application Form (*original*)
- Completed Owner's Affidavit (*original*)
- Parking study/justification statement providing a basis for the request. The statement must document the source of data used to justify the request.
- Fully-dimensioned traffic circulation/parking plan at a scale sufficient to show all of the necessary information to conduct a review.
- Color documents should also be submitted in electronic form in one of the following formats: .tif, .pdf, .jpeg, or .bmp.
- Filing fee of \$345.00.

1. Property Owner's Name: _____

Mailing Address: _____

_____ City State Zip

Telephone/Fax Number: _____

E-Mail Address: _____

2. Applicant's (Optionee) Name: _____

Mailing Address: _____

_____ City State Zip

Telephone/Fax Number: _____

E-Mail Address: _____

3. Agent's Name: _____

Mailing Address: _____

_____ City State Zip

Telephone/Fax Number: _____

E-Mail Address: _____

4. Parcel Identification Number: _____

5. LUCC #: _____

6. Project Name: _____

7. Is this a Resubmittal? Yes No

8. Zoning District: _____

9. Land Use Type: 01--Residential Multi-Family 05--Restaurant
 02--Non-Medical Office 06--General Retail
 03--Medical Office 07--Light Industrial
 04--Institutional 08--Heavy Industrial

10. Parking Standards review is being requested for (check all that apply):

- a. An **increase** from the specified on-site parking requirements.
- b. A **decrease** from the specified on-site parking requirements.
- c. A request for pervious parking.
- d. A modification to the Off-Street Parking Space Standards
- e. Other (Specify): _____

	<u>Required</u>	<u>Proposed</u>
11. Number of Parking Spaces:	_____	_____
Number of Bicycle Spaces:	_____	_____
Number of Loading Berths:	_____	_____

Note: Pursuant to the City of Tallahassee Land Development Code, no parking space required for the handicapped shall be counted as a parking space in determining compliance with the City of Tallahassee Land Development Code.

12. This request is being filed in conjunction with or in anticipation of the following:

<input type="checkbox"/> Construction of a New Building(s)	<input type="checkbox"/> Reuse of an Existing Building
<input type="checkbox"/> Expansion of an Existing Building(s)	<input type="checkbox"/> Other (Specify): _____

13. Pursuant to the City of Tallahassee Land Development Code, check the public interest(s) that is to be served as a result of the parking standard modification:

<input type="checkbox"/> Environmental Protection	<input type="checkbox"/> Aesthetics	<input type="checkbox"/> Drainage
<input type="checkbox"/> Heritage Conservation	<input type="checkbox"/> Tree Protection	

14. Total amount of building square feet existing: _____

15. Total amount of building square feet to be added: _____

16. Signature of Applicant(s): _____

PROPERTY OWNER, APPLICANT (OPTIONEE), AND AGENT WILL BE COPIED ON ALL CORRESPONDENCE FROM THE GROWTH MANAGEMENT DEPARTMENT.