Please include this form with the Permit Application submittal.

The following items are required for submittal of a Retaining Wall permit:

1. Completed residential or commercial permit application.

2. Notarized owner’s affidavit designating contractor as agent.

3. Two (2) sets of retaining wall plans, signed and sealed.
   - Drawings shall indicate, “Designed in accordance with the FL Bldg Code, 6th edition”.
   - Site plan location and length of the retaining wall(s).
   - Drawings: Sections, details and height from foundation to top of wall.
   - Provide linear feet of each wall and the total number of wall(s).

4. Provide the approved Environmental Permit number: TEM______

5. Signed and Sealed geotechnical soil analysis. (Soil Report)
   - If the wall is within 8’ (eight feet) of the building, the soil test within the footprint of the building is acceptable. Provide approved building permit number: TBB______
   - Walls 15’ (fifteen feet) or longer require a minimum of 2 (two) soil borings.