## **CODE ENFORCEMENT CASE FLOW**

Our common goal is to keep our community safe, resilient against threats, and beautiful. Therefore, our approach is to work with residents to voluntarily bring properties into compliance without an extensive legal process. We give owners the chance to fix issues and connect them with resources to help if needed.



Complaint received or violation observed.



2 OUTREACH & VOLUNTARY COMPLIANCE

Owners are given time to fix issues and connected with resources to help if needed.

If the issues continue, we request a hearing in front of the Code Board or a Magistrate and take further action to correct violations.



FORMAL NOTICE OF VIOLATION



5 RESOLUTION AND COMPLIANCE

Owners comply with Board or Magistrate's order.



HEARING &
BOARD OR
MAGISTRATE'S
ORDER

Owner has opportunity to address the Board/Magistrate made up of citizen volunteer(s) that provide a fair and public hearing for code violations. Staff presents case material and recommendations for standard fines and time to cure.