



# TYPE A & PRE-SUBMITTAL MEETING

AGENDA: Thursday, June 25, 2026

## MEETING INFORMATION:

**MEETING LOCATION:** All Type A & Pre-Submittal meetings are held remotely through the WebEx meeting service. For information about how to view or participate in the meeting please contact Land Use and Environmental Services at (850) 891-7001, Option 4, or contact [Zoning@talgov.com](mailto:Zoning@talgov.com).

### AMERICANS WITH DISABILITIES ACT:

The City of Tallahassee is committed to compliance with the Americans with Disabilities Act (ADA). Special accommodations will be provided upon request. Request for accommodations, with regard to equal access to communications, should be directed to [Zoning@talgov.com](mailto:Zoning@talgov.com).

Documentation associated with each agenda item, as well as more information on other meetings and projects, is available on our website at:

[https://www.talgov.com/growth/gm\\_meetings](https://www.talgov.com/growth/gm_meetings)

The interactive map will allow you to access documentation and details associated with each project.

## GENERAL MEETING GUIDELINES

This meeting is held to review contemplated and proposed development projects. The Site Plan Reviewers meet to review applications received. Following the meeting, the applicant is provided with written comments or conditions of approval from all reviewing departments.

Always be aware of whether your microphone is on or not, and what noise may be going on in the background. We recommend that you keep your microphone muted unless you are speaking.

Each project is allotted 45 minutes, please be respectful of the limited time for each project review. If applicants or staff feel that an extended discussion is warranted, then it may be appropriate to schedule a separate meeting at a later date.

For more information on Type A Site Plans and Pre-submittals please visit: <https://www.talgov.com/growth/growth-apps-landuse>

## PUBLIC PARTICIPATION

The public is encouraged to attend and observe this meeting, however there is no public comment period offered during the meeting. Members of the public can instead submit written comments to be considered to [Zoning@talgov.com](mailto:Zoning@talgov.com) or directly to the project coordinator listed on the agenda.

For more information on public participation and ways to become more involved visit:

[https://www.talgov.com/growth/gm\\_meetings](https://www.talgov.com/growth/gm_meetings)

## **Type A Site Plan**

### **TSP260033 - Arbor Terrace**

MEETING TIME: 8:30 AM

AGENT: Moore Bass Consulting, Inc., 8502225678

PROJECT LOCATION: 2560 COLD HARBOR DR (TAX ID# 1428204010000, 1428204120000, 1428204120001)

ZONING DISTRICT: PUD (Ox Bottom Terrace PUD)

ACRES: 23.10 acres

PROJECT DESCRIPTION: The proposed project is a major modification to the approved site plan TSP250013. The modifications include moving the Mail Kiosk to the front entrance, changes to the footprint and direction of the clubhouse towards the driveway, the addition of a cabana to amenity area, changes to on site sewer connections, and a reduction in parking by one space.

PROJECT COORDINATOR: Lily Savage, Senior Planner, Lily.Savage@talgov.com