城委政策 801 星条马特 certify服务政策及程序

日期采纳：2011年10月26日

日期最后一次修订：N/A

801.01. 权利

城委委员会批准了这项政策在2011年10月26日

801.02. 范围及权利

此政策适用于CERTIFY服务，并描述了城市拥有巴士，之后将被称作“城市”，如何为私人拥有认证公司的服务提供城市拥有的巴士，之后将被称作“运营商”，为额外的容量，以及为老年人和身体障碍人士无法提供的可访问设备。理解并同意，城市是独立的合同方，而不是运营商的代理或雇员。

801.03. 政策声明

根据联邦交通管理局49 CFR第604部分，认证服务，这项政策的目的是为认证设备的预定、服务和可用性建立规则和条例。

801.04. 定义

预订
城市的塔拉哈西市将有权利来确定其设备的可用性，并确认预订其设备的认证。认证服务只在塔拉哈西都市区的30英里内，在工作日、周末、晚上和节假日提供。

优先
认证服务的预订将作为城市基本系统的部分，将取决于设备的可用性。城市将确保基本服务的抽取、计划维修和其他城市义务覆盖，然后再为认证设备提供设备。城市将然后提供设备给运营商，为他们的超载容量，特别事件和教育事件。

认证费率
认证费率将基于城市完全分配的每小时成本。根据城市的意愿，运营商可能被要求执行认证确认协议或其他城市认为合适的文件，以确认其设备。这样的协议可能包括，但不限于支付、押金、运营时间、清洁费用。城市将通知运营商任何费率的更改。最小费用将为两小时加上适用的费率。所有欠款必须在收到账单后30天内全额支付。城市将提供合格的驾驶员和所有运营设备的运营成本。

取消政策
如果运营商在预订的两小时前联系城市将不收费。如果车辆在两小时内未被派送，运营商将被收取一小时的费用。如果车辆被派遣，完整的两小时将是被费用。

City Commission Policy 801  StarMetro Charter Service Policy and Procedures

Date Adopted: October 26, 2011

Date of Last Revision: N/A

801.01. AUTHORITY

The City Commission approved this policy on October 26, 2011

801.02. SCOPE AND AUTHORITY

This policy applies to Charter Service and describes how the City of Tallahassee - StarMetro, hereinafter referred to as "City," will provide city owned buses, hereinafter referred to as "equipment," for services to meet the needs of privately owned charter companies, hereinafter referred as "Operator," for additional capacity, and for accessible equipment for elderly and handicapped persons which Operator is unable to provide. It is understood and agreed that the City is an independent contractor and is in no way an agent or employee of Operator.

801.03. STATEMENT OF POLICY

In accordance with Federal Transit Administration 49 CFR Part 604, Charter Service, the intent of this policy is to establish rules, regulations, charter rates, reporting, and availability of equipment to confirm scheduling for charter of this equipment.

801.04. DEFINITIONS

Reservations
The city of Tallahassee shall have sole authority to determine availability of its equipment and to confirm bookings for charter of its equipment. Charter service shall be provided only within a 30 mile radius of the Tallahassee urbanized area on weekdays, weekends, evenings and holidays.

Priority
Requests for charter services shall be incidental to the City's basic system operations, and shall be dependent upon availability of equipment. City shall ensure that basic service for pull-out, scheduled maintenance, and other city obligations are fully covered before obligating equipment for charters. City will then provide equipment to Operator for their excess capacity for special events and educational events.

Charter Rates
Charter rates shall be based on coverage of the City's fully allocated hourly costs. At the discretion of City, the Operator may be required to execute charter confirmation agreements or such other documents as City may deem appropriate in order to charter equipment. Such agreements may include, but shall not be limited to, terms relating to payments, deposits, hours of operation, and cleaning charges. City will notify the Operator of any changes to such rates. The minimum charge shall be two hours times the applicable rate. All amounts owed to the City shall be paid in full within 30 days after receipt of bill. City shall provide qualified drivers and all operating costs for equipment being chartered.

Cancellation Policy
There will be no charge for a cancellation if Operator contacts City two hours prior to reservation. If the vehicle is not dispatched within the two hours, Operator will be charged for one hour. If the vehicle is dispatched the full two hour fee will be charged.
Travel Time
Inside City Limits - No travel time will be charged for charter. Charter rates begin when driver arrives at starting location and ends at final destination. Outside City Limits - As per advertisement to private charter operators that are available for their excess capacity.

Food
Eating and drinking are permitted on all charters, this includes alcoholic beverages. If an incident occurs on a charter that requires use of hazmat services, the Operator will incur all charges.

801.05. EXCEPTIONS

As prescribed by the City Commission, any exceptions to this policy may be granted by the City Commission. Exceptions cannot conflict with Federal Transit Administration 49 CFR Part 604, Charter Services.

801.06. RATE

The charter rate shall be $100.00 per hour. A two hour minimum required.

801.07. REPORTING

The Federal Transit Administration Charter Exceptions Reporting Form will be maintained on a current basis and will be submitted for inclusion in the quarterly TEAM reporting system.

801.08. ADMINISTRATION

This policy will be administrated by the City.

801.09. EFFECTIVE DATE

This policy shall become effective immediately upon City Commission Approval.