

# **Historic Preservation District Process Revisions Working Group Meeting #3**

Thursday, May 26, 2011

6-8 PM

2<sup>nd</sup> Floor Conference Room, Renaissance Center

## **AGENDA**

- 1. April 28, 2011 Meeting Minutes (Attachment 1)**
- 2. First Issue of Discussion – Draft Process Review – Revised Flow Chart (Attachment 2)**
  - a. Review revisions and complete review of process
  - b. Review draft of initiation of viability study application and associated petition (Attachment 3)
    - ✓ Revisions on page 2 to specifically address historic district designation (ex., Miami Beach) and to review the deletion of criterion #3.
  - c. Education/Public Outreach (how many meetings and what topics could be combined?)
  - d. Application process
  - e. Other?
- 3. Second Issue of Discussion – Review Process**
  - a. Role of ARB
  - b. Role of Tallahassee Trust for Historic Preservation
  - c. Role of Planning Commission
  - d. Role of City Commission (two hearings necessary if 10+ acres)
  - e. Role of Staff
  - f. Other?
- 4. Third Issue of Discussion - Follow-up for creation of districts**
  - a. Letting current residents know about rights, responsibilities, and benefits
  - b. Notice for future residents
  - c. City permitting process (tagging historic structures, properties, or districts in permit tracking system)
  - d. Code enforcement in a designated district
  - e. Other?
- 5. Schedule next meeting date**

**Before the next Working Group meeting, Planning Department staff will:**

- Prepare & distribute a summary of this meeting & other materials necessary
- Update the website  
<http://www.talgov.com/planning/zoning/historic.cfm>

Attachments:

- 1) April 28, 2011 Meeting Minutes
- 2) Comparison Chart of Proposed HPO Rezoning Process
- 3) Pre-application form - Initiation of viability study application and petition