

Historic Preservation District Process Revisions

Working Group Meeting #4

Thursday, June 23, 2011

6-8 PM

2nd Floor Conference Room, Renaissance Center

AGENDA

1. **May 26, 2011 Meeting Minutes (Attachment 1)**
2. **First Issue of Discussion – Review of Pre-Application Language**
 - a. Review draft of initiation of viability study application and associated petition (Attachment 2)
 - Revisions on page 2 to specifically address historic district designation (ex., Miami Beach) and to review the deletion of criterion #3.
 - b. Final review of HPO District Process - Opt-Out Provision (ex., Sarasota and Melbourne)(Attachment 3)
 - c. Other?
3. **Second Issue of Discussion – Review Process**
 - a. Role of ARB
 - Dual Roles of board members on both the ARB and Planning Commission
 - b. Role of Tallahassee Trust for Historic Preservation (TTHP)
 - Role of the Historic Preservation Officer and whether this role would be more appropriate placed in the Planning Department (City Commission Agenda Item Giving TTHP Historic Preservation Board Responsibilities, 10-8-1997)(Attachment 4).
 - c. Role of Planning Commission
 - d. Role of City Commission (two hearings necessary if 10+ acres)
 - e. Role of Staff
 - f. Other?
4. **Third Issue of Discussion - Follow-up for creation of districts**
 - a. City permitting process (tagging historic structures, properties, or districts in permit tracking system)
 - b. Implementation of Benefits – City Grant & Loan Program
 - c. Code enforcement in a designated district
 - d. Other?
5. **Next Steps**