

# Historic Preservation District Process Revisions

## Working Group Meeting #2

Thursday, April 28, 2011

6-8 PM

2<sup>nd</sup> Floor Conference Room, Renaissance Center

### AGENDA

1. **April 6, 2011 Meeting Minutes (Attachment 1)**
2. **First Issue of Discussion – Draft Process – Comparison Charts (Attachment 2)**
  - a. Initiation of application
  - b. Threshold criteria for initiation of study
    - 30% of landowners? (ex. Eustis, FL)
      - ✓ per lot?
      - ✓ per owner?
    - How to set boundary
      - possible sub-sets?
    - What's a lot?
      - ✓ platted?
      - ✓ joined?
      - ✓ what source for data?
    - Other Florida jurisdictions (Attachment 3)
  - c. Process
    - Appearance at City Commission?
    - Letter with petition and map?
    - Other means?
    - Other Florida jurisdictions (Attachment 3)
  - d. Other?
3. **Second Issue of Discussion – Review Process**
  - a. Role of ARB
  - b. Role of Tallahassee Trust for Historic Preservation
  - c. Role of Planning Commission
  - d. Role of City Commission
  - e. Role of Staff
  - f. Other?
4. **Third Issue of Discussion - Follow-up for creation of districts**
  - a. Letting current residents know about rights, responsibilities, and benefits
  - b. Notice for future residents
  - c. City permitting process (tagging historic structures, properties, or districts in permit tracking system)
  - d. Code enforcement in a designated district
  - e. Other?

**5. Schedule next meeting date**

**Before the next Working Group meeting, Planning Department staff will:**

- Prepare & distribute a summary of this meeting & other materials necessary
- Update the website  
<http://www.talgov.com/planning/zoning/historic.cfm>

**Attachments:**

- 1) April 6, 2011 Meeting Minutes
- 2) Comparison Chart of Current Rezoning, HPO Rezoning, and Proposed HPO Rezoning Process
- 3) Other Florida Jurisdictions
- 4) Historic Preservation Commissions and the Constitution