



NEIGHBORHOOD RECOGNITION PROGRAM

2010 APPLICATION PACKET:
NEIGHBORHOOD OF THE YEAR
&
NEIGHBOR OF THE YEAR



February 8, 2010

Dear Neighborhood Leaders,

On behalf of the City Commission, I am pleased to announce the City of Tallahassee is accepting applications for the "2010 NEIGHBORHOOD RECOGNITION PROGRAM". Each year we are honored by neighborhoods that share their commitment to enhancing our communities that are the fabric of our great city. The Neighborhood Recognition Program provides an opportunity for neighborhoods to highlight programs and accomplishments that contribute to Tallahassee's charm and personality.

While we are proud of all our neighborhoods, the City of Tallahassee would like to recognize those neighborhoods that have gone above and beyond in helping to make our community a better place to live. In May, we look forward to honoring one small neighborhood (neighborhoods with less than 200 homes), one large neighborhood (neighborhoods with more than 200 homes) and one neighbor of the year. Additionally, each application received will be compiled into a booklet to highlight all of the neighborhoods' accomplishments and programs.

If you are interested in participating, please complete the attached nomination application and mail or hand deliver to the City of Tallahassee, Parks, Recreation & Neighborhood Affairs Department, 912 Myers Park Drive, Tallahassee, FL 32301. **All applications must be postmarked by March 24, 2010.**

Please join us May 10, 2010 to celebrate the outstanding 2010 Neighbor and Neighborhoods of the Year at the 30th Annual Council of Neighborhood Associations Meeting and Awards Reception. More details on the location and time for this event will follow as the date draws closer. Keep up the great work.

Sincerely,

A handwritten signature in black ink, appearing to read "John R. Marks, III". The signature is fluid and cursive, with a large initial "J" and "M".

John R. Marks, III
Mayor, City of Tallahassee

Attachment: 2010 Neighborhood Awards Application



2010 Neighborhood Awards Application

General Information

Name of Organization: _____

Mailing Address: _____

Contact: _____ Position: _____

Phone: _____ Email Address: _____

Boundaries of association (must be within the City limits): _____

Do you meet the definition of a Small (200 homes or less) or Large (200 homes or more) neighborhood? _____

Total number of members in your association: _____

Category for which applying: _____ **2010 Outstanding Neighbor of the Year Award**

(Applications may be submitted for both Neighbor and Neighborhood of the Year awards.)

_____ **2010 Outstanding Neighborhood of the Year Award (Large Category - Two hundred or more homes)**

(Please use separate application for each award)

_____ **2010 Outstanding Neighborhood of the Year Award (Small Category - Two hundred or less homes)**

Neighborhood Association Board Approval:

President

Signature

Date

****Please attach the appropriate specific information sheet for the award you are applying.**



Instructions

2010 Outstanding Neighbor of the Year Award

ELIGIBILITY

As a member of any City of Tallahassee Neighborhood Association, any resident is eligible who has facilitated neighborhood improvement in the past year by bringing neighbors together to complete projects, address critical needs, etc. We look forward to receiving your nomination for the person who has made a significant contribution to the quality of life in one of your neighborhoods.

2010 Outstanding Neighborhood of the Year Award

ELIGIBILITY

Any City of Tallahassee registered Neighborhood Association is eligible that has facilitated neighborhood improvement in the past year by bringing neighbors together to complete projects or address critical needs, etc. We look forward to receiving your nomination for the neighborhood or homeowner's association that has made a significant contribution to the quality of life in one of Tallahassee's neighborhoods.

Nomination Procedures

Please complete the attached nomination form and hand deliver or mail to the City of Tallahassee, Parks, Recreation & Neighborhood Affairs Department, 912 Myers Park Dr., Tallahassee, Florida, 32301. Applications can also be faxed to 891-3850 or emailed to: Andrea.Griffin@Talgov.com.

All Nominations must be postmarked by Wednesday, March 24, 2010.

Please submit your nominations as follows:

- 1) Nominations may be typed using the form provided or computer generated using the same format.
- 2) Nominations for Neighborhood of the Year **must** include, at a minimum, 5 digital photos that best represents the neighborhood.
- 3) If you include DVDs and other visual examples with your narrative description, please provide six copies of each item.
- 4) Nominations must reflect activities conducted by the nominee within the past year, from January, 2009 to January, 2010.

If you need additional space, attach one additional page (**maximum**) to the original nomination form. Please call Neighborhood Affairs at 891-3846, if you have questions.



**2010 Outstanding Neighborhood of the Year Award – Large Category
Nomination Form**

Neighborhood: _____

What projects/activities have the organization completed since January, 2009?

What need or concern did the project/activity address?

What was the resident participation in the project/activity?

What improvement or impact did this project/activity have in the neighborhood?

Nominated by:

Association

President

Date



**2010 Outstanding Neighborhood of the Year Award – Small Category
Nomination Form**

Neighborhood: _____

What projects/activities have the organization completed since January, 2009?

What need or concern did the project/activity address?

What was the resident participation in the project/activity?

What improvement or impact did this project/activity have in the neighborhood?

Nominated by:

Association

President

Date



Neighborhood Summary (REQUIRED)

Please provide a description of your neighborhood in no fewer than 200 words and no more than 350 words to be used in the official awards program. The summary should be written in third-person form (from an outsider's perspective). Your summary may be revised for grammar or continuity purposes.

Please send this summary electronically to Andrea.Griffin@Talgov.com.
If you have any questions or concerns, please call 891-3846.