



**Land Use & Environmental Services Division (850) 891-7100**  
 Location: 435 N. Macomb Street  
 Mail: 300 S. Adams Street, Box B-28, Tallahassee, Florida 32301-1731  
 Fax: (850) 891-7184 Florida Relay Service TDD: 711

## PARKING STANDARDS COMMITTEE REVIEW

This application should be submitted to the Growth Management Department, Division of Land Use and Environmental Services. Submittal must include following items:

- Completed Application Form (*original*)
- Completed Owner's Affidavit (*original*)
- Parking study/justification statement providing a basis for the request. The statement must document the source of data used to justify the request.
- Fully-dimensioned traffic circulation/parking plan at a scale sufficient to show all of the necessary information to conduct a review.
- Color documents should also be submitted in electronic form in one of the following formats: .tif, .pdf, .jpeg, or .bmp.
- Filing fee of \$345.00.

1. Property Owner's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City	State	Zip
------	-------	-----

Telephone/Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

2. Applicant's (Optionee) Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City	State	Zip
------	-------	-----

Telephone/Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

3. Agent's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City	State	Zip
------	-------	-----

Telephone/Fax Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

4. Parcel Tax ID # (s): \_\_\_\_\_

5. LUCC #: \_\_\_\_\_

6. Project Name: \_\_\_\_\_

7. Is this a Resubmittal?    \_\_\_ Yes    \_\_\_ No

8. Zoning District: \_\_\_\_\_

9. Land Use Type:      \_\_\_ 01--Residential Multi-Family      \_\_\_ 05--Restaurant  
                             \_\_\_ 02--Non-Medical Office            \_\_\_ 06--General Retail  
                             \_\_\_ 03--Medical Office                            \_\_\_ 07--Light Industrial  
                             \_\_\_ 04--Institutional                              \_\_\_ 08--Heavy Industrial

10. Parking Standards Committee review is being requested for (check all that apply):

- a. \_\_\_ An **increase** from the specified on-site parking requirements.
- b. \_\_\_ A **decrease** from the specified on-site parking requirements.
- c. \_\_\_ A request for pervious parking.
- d. \_\_\_ A modification to the Off-Street Parking Space Standards
- e. \_\_\_ Other (Specify): \_\_\_\_\_

	Required	Proposed
11. Number of Parking Spaces:	_____	_____
Number of Bicycle Spaces:	_____	_____
Number of Loading Berths:	_____	_____

**Note: Pursuant to the City of Tallahassee Land Development Code, no parking space required for the handicapped shall be counted as a parking space in determining compliance with the City of Tallahassee Land Development Code.**

12. This request is being filed in conjunction with or in anticipation of the following:

\_\_\_ Construction of a New Building(s)      \_\_\_ Reuse of an Existing Building  
\_\_\_ Expansion of an Existing Building(s)      \_\_\_ Other (Specify): \_\_\_\_\_

13. Pursuant to the City of Tallahassee Land Development Code, check the public interest(s) that is to be served as a result of the parking standard modification:

\_\_\_ Environmental Protection                      \_\_\_ Aesthetics                              \_\_\_ Drainage  
\_\_\_ Heritage Conservation                              \_\_\_ Tree Protection

14. Total amount of building square feet existing: \_\_\_\_\_

15. Total amount of building square feet to be added: \_\_\_\_\_

16. Signature of Applicant(s): \_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER, APPLICANT (OPTIONEE), AND AGENT WILL BE COPIED ON ALL CORRESPONDENCE FROM THE GROWTH MANAGEMENT DEPARTMENT.**