

MAJOR FUNCTION

This is work in learning and performing water well operation and maintenance. Employees in this class are new to this type of work, and day-to-day tasks are performed under the general supervision of a certified water well operator. It is the responsibility of the individual participant to demonstrate the initiative and desire to progress in completing the requirements to obtain a state of Florida class "C" water operators license. After instruction and on-the-job training, the employee will be expected to carry out all routine duties as performed by a Water Treatment Plant Operator.

ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**Essential Duties**

Under the direction of a licensed Water Treatment Plant Operator, an employee monitors wells daily to maintain adequate water pressure, levels in elevated tanks, collects water quality samples and performs routine field testing, participates in computer training, performs data input, drives various city vehicles and participates in and completes training as required. Delivers, monitors and maintains water treatment chemicals using prescribed procedures and safety precautions. Performs light mechanical maintenance and minor electric repair on associated equipment found at wells and elevated tanks. Performs related work as required.

Other Important Duties

Performs related work as may be assigned.

DESIRABLE QUALIFICATIONS**Knowledge, Abilities and Skills**

Ability to learn methods and practices of modern water treatment. Knowledge of basic math and ability to apply math principles in problem solving. Some familiarity with common hand tools. Ability to learn standards and normal operating procedures applicable to treatment. Ability to learn the functions and mechanics of pumps and other plant mechanical equipment. Ability to learn to read meters and charts accurately. Ability to perform simple chemical analyses accurately. Ability to adjust treatment procedures to meet requirements of volumes to be treated. Ability to understand and follow oral and written instructions. Ability to maintain good public relations and demonstrate initiative and good judgment in solving problems. Ability to perform manual work requiring physical strength. Skill in the use of tools. Mechanical aptitude, interest, and willingness to learn a trade in the utility field. Must be in good physical condition. Ability to work in accordance with all safety rules and regulations.

Minimum Training and Experience

Possession of a high school diploma or an equivalent recognized certificate and one year of experience in a water distribution, wastewater collection, or water or sewerage piping system.

Necessary Special Requirements

Must possess a valid Class E State driver's license at the time of appointment.

Must obtain a State of Florida Class "C" certificate as a Water Treatment Plant Operator within three years of date of employment as a Trainee.

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