

MAJOR FUNCTION

This is skilled work driving a refuse collection vehicle servicing commercial and/or residential establishments. Employees in this class are responsible for operating large collection vehicles, directing the work of subordinate employees performing ancillary tasks, adhering to safe driving protocol while ensuring efficient and service-oriented job performance, and conveying a positive image to the general public. Job incumbents work with minimal supervision under the direction of the Crew Leader. Work is reviewed by a supervisor through inspection and observation for compliance with established personnel policy, route schedules, established routines, safety, economy of operation, and the proper utilization of assigned solid waste collection vehicles.

ESSENTIAL AND OTHER IMPORTANT JOB DUTIES

Drives and operates trucks for the collection of solid waste. Safely maneuvers through residential and commercial areas and around commercial/residential activity to collect solid waste. Activates controls to pick up or compact waste in vehicles. Directs the work of Solid Waste Technicians assigned to assist with collection activities. Answers service-related questions posed by customers or provides customer with contact number through which the desired information may be obtained. May assist in training drivers and technicians in specific driving and collection techniques. Performs other related duties as required. Checks condition of assigned vehicle and reports needed repair and service to supervisor and/or Fleet mechanics using established procedures. Prepares daily truck reports and keeps record of collection activity by properly completing route documents. Responsible for completing work orders, filling out weight tickets and turning them in in accordance with established procedures. Picks up and/or rakes litter/debris when scattered in the process of collecting solid waste materials. Responsible for flagging and controlling traffic. Manually service personal household containers containing trash/yard debris. Performs incidental manual labor in conjunction with the loading and dumping of trash. Performs other related work as required by supervisor.

DESIRABLE QUALIFICATIONS**Knowledge, Abilities and Skills**

Knowledge of the hazards associated with operating equipment used. Visual ability to read street signs and auditory ability to operate, load, and unload collection vehicles and vehicle ancillary equipment (e.g., booms, compaction and automation levers). Ability to follow oral and written instructions. Skills to maneuver vehicles safely through traffic, commercial and residential areas and adhere to state and local driving laws and ordinances. Customer service skills to represent the City in a manner consistent with organizational mission and values.

Minimum Training and Experience

Completion of the 8th grade and two years of experience that includes driving solid waste collection equipment or medium duty equipment. Additional experience may be substituted on a year for year basis for the required education.

Necessary Special Requirements

Must possess a Commercial Driver's License (CDL) at time of application and maintain CDL as a condition of continued employment. Must complete City Of Tallahassee Solid Waste Driver Training of one of the following trucks at the department's discretion within 6 weeks of employment: automatic-side loader, garbage truck (10 wheels, 240 hours), semi-automatic rear loading truck (10 wheels, 240 hours), trash truck (240 hours), boom truck (240 hours), or within 2 weeks of employment, rear loader truck (6 wheels, 80 hours), box truck (6 wheels 80 hours).

Established: 03-31-07
02-12-11*
07-12-12
04-04-15