

MAJOR FUNCTION

This is heavy manual work in changing, repairing, and maintaining tires on trucks, cars and other city equipment. Work is performed with considerable independence and is reviewed through observation and results obtained.

ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**Essential Duties**

Changes and repairs tires on City cars, trucks, tractors, buses, and all other automotive equipment. May be required to maintain a record of tire inventory. Removes and replaces brake drums and perform alignments. Balances tires and performs other tire preventative maintenance services. Performs tire repair and maintenance in the field. Performs related work as required.

Other Important Duties

May also, on a limited basis, perform some work found in the mechanic classification. Performs related work as required.

DESIRABLE QUALIFICATIONS**Knowledge, Abilities and Skills**

Knowledge of the repair and maintenance of tires used on cars, buses, trucks and construction equipment. Knowledge of the methods, materials and tools used in the repair and maintenance of cars, trucks and other equipment. Some knowledge of the occupational hazards and safety precautions of the work. Ability to keep simple records. Ability to use modern tools and equipment related to the service and maintenance of vehicles and tires.

Minimum Training and Experience

Possession of a high school diploma or other equivalent recognized certificate and one year experience that includes tire repair and maintenance. Related experience may be substituted on a year-for-year basis for the required education.

Necessary Special Requirements

Must possess a State Commercial Driver License (CDL) and endorsement(s) at the time of appointment, or must have passed the appropriate written CDL test/endorsement(s) and obtained a CDL permit at the time of appointment and obtain the appropriate CDL licensure within 60 calendar days from date of employment.

Note: Designated positions allocated to this class are required to have a basic tool set comparable to that required for a Mechanic I.

Revised: 06-22-83
02-08-90
03-07-01
04-21-04*
04-30-08*