

**MAJOR FUNCTION**

This is very responsible work developing and maintaining high maintenance landscape and streetscape facilities, i.e., flowers, shrubs, and trees located in City parks and street medians. The work involves providing supervision of workers and participating in the planting, removal, cutting, propagation, fertilization, irrigation, pruning and staking of trees, shrubs, annual and perennial flowers for proper appearance, health, density, and growth. Work is performed under the general supervision of a higher-level supervisor or manager with wide latitude for independent judgment as to details. Work is reviewed through conferences, observation and results obtained.

**ESSENTIAL AND OTHER IMPORTANT JOB DUTIES****Essential Duties**

Supervises and participates with employees engaged in streetscaping, landscaping and maintenance activities such as planting, removing, transplanting, cultivating, trimming, spraying, fertilizing, pruning and irrigating necessary for the healthy growth of trees, shrubs, plants, and flowers. Makes inspections to detect evidence of diseases, insects, or other conditions endangering or inhibiting the proper growth of trees, shrubs, plants or flowers and takes corrective measures when conditions exists by mixing and applying fertilizer, pesticides, herbicides and fungicides. Prepares and administers work unit's budget and keeps day-to-day records. Manages maintenance personnel engaged in the proper horticultural maintenance of flowers, trees, grasses and plants. Obtains purchase orders, acquires bid quotes on landscaping and other minor improvement or repair projects. Recommends the selection, transfer, promotion, grievance resolution, and discharge of subordinates. Conducts performance evaluations and recommends approval or disapproval of merit increases. Coordinates with community groups, private businesses or citizens regarding donations or development projects in the parks. Performs related work as required.

**Other Important Duties**

Makes minor repairs and adjustments to equipment, tools, and irrigation equipment. Performs related work as required. Provides assistance as needed for special events. May respond to after-hours emergencies in area of responsibility. Performs related work as required.

**DESIRABLE QUALIFICATIONS****Knowledge, Abilities and Skills**

Considerable knowledge of modern practices and principles of horticulture, arboriculture, agronomy and related fields. Considerable knowledge of insects, parasites, diseases, and other infestations which affect trees, shrubs, plants, flowers and grass and the composition and application of insecticides, fungicides, and disinfectants for their control. Considerable knowledge of plant biology, common and botanical names of local trees, plants and flowers. Knowledge of installation and maintenance of irrigation systems and turf management. Knowledge of the American National Standards Institute (ANSI) A300 or American Association of Nurseryman (AAN) standards and guidelines for trimming, dead-wooding, removal, planting and staking. Ability to understand and follow oral and written instructions and communicate clearly and concisely. Ability to detect tree and plant diseases and determine corrective measures. Ability to read and interpret landscape plans, to understand chemical and fertilizer labels and to apply or explain proper mixture and application procedures. Ability to maintain effective working relationships as necessitated by the work. Ability to perform heavy, strenuous manual labor, sometimes under unfavorable weather conditions. Skills in the proper use and safe operation of various hand and power operated tools utilized in all phases of horticulture work. Skill in the use of personal computers and the programs and applications necessary for successful job performance.

Minimum Training and Experience

Possession of an associate's degree with course work in ornamental horticulture, forestry, landscaping, or a related area and two years of experience that includes landscaping, grounds keeping, nursery, or horticultural operations; or an equivalent combination of training or experience. One year of supervisory experience is also required and may be part of any of the aforementioned experience.

Necessary Special Requirements

Must obtain the Florida Certified Horticultural Professional (FCHP) certification within 90 days of employment and maintain the certification as a condition of continued employment in this job class.

Must obtain the City of Tallahassee Turf and Landscape Fertilizer Certification within six months of employment and maintain the certification as a condition of continued employment in the position.

Parks, Recreation and Neighborhood Affairs: Must possess a valid State of Florida Public Restricted Use Pesticide Applicators License at the time of appointment and must maintain this license as a condition of continued employment in the position.

Must be either a Certified Professional Nurseryman or possess a Landscape Maintenance Certification at time of appointment or must obtain the appropriate certification within one year from date of employment as a condition of employment.

Must possess a valid Class E State driver's license.

Public Works: Must obtain the Florida Department of Transportation Intermediate Maintenance of Traffic certification within six months of appointment and maintain certification as a condition of continued employment in the position.

Must obtain the Florida Department of Agriculture Right-of-Way Pest Control license within six months of employment and maintain the license as a condition of continue employment in the position.

Must obtain the International Society of Arboriculture (ISA) Certified Arborist license within twelve months of initial employment and maintain this certification as a condition of continued employment in the position.

Must possess the appropriate State Commercial Driver's License (CDL) at the time of appointment or must have passed the appropriate written CDL test and obtained a CDL permit at the time of appointment and obtain the appropriate CDL license within 90 calendar days from the date of hire, as a condition of continued employment

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