

## SUMMARY OF COMMISSION MEETING

SEPTEMBER 4, 1996

The City Commission held a special workshop meeting on the City's Five-Year Financial Plan and took the following action (with Commissioners Weaver and Meisburg absent):

- Discussed a staff presentation on the City's Five-Year Financial Plan, including a review of the general assumptions used in the FY97 budget, the Electric Fund transfer to General Government, human resource costs, General Government capital funding, and the process for updating the Five-Year Financial Plan and for further policy review
- By consensus, accepted the assumptions as used in the FY97 budget and the scheduling of future workshops within the October 1996 to March 1997 timeframe, with focus groups to be conducted in December and January, for the purpose of providing further direction for updating the Five-Year Financial Plan for FY97 through FY2002; **but requested further information about how the focus groups would be used and the projected cost for the focus groups before proceeding to use focus groups in this process**
- Welcomed Mr. John Dailey, new intern working with the Florida League of Cities

Mr. Barry Moline, Executive Director of the Florida Municipal Electric Assn., appeared before the Commission and discussed changes in the electric industry from the perspective of how they might affect the State of Florida and the City of Tallahassee Electric Utility.

## SUMMARY OF COMMISSION MEETING

SEPTEMBER 11, 1996

The City Commission took the following action:

**Item 1** - Presented a plaque of recognition to Mr. David A. Samsel, Energy Services Representative with the City of Tallahassee's Utility Business Services Office, in appreciation for his recent lifesaving efforts at an automobile accident on Interstate 10

**Item 2** - Presented a proclamation proclaiming October 9-10, 1996, as "**Capital Region Economic Development Summit Days**" in the City of Tallahassee

- Mr. Joe Kelley, President of the Tallahassee Area Chamber of Commerce, and Mr. Charles E. Wright, Executive Director of the Leon County Tourist Development Council, appeared before the Commission relative to this item.

**Items 3-15 and 17-20, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 3-15 and 17-20, taking action as follows:

- Item 3 - Approved changes to the following **Airport Capital Improvement Projects** for the Tallahassee Regional Airport (Airport): 1) Second Floor Accessibility, 2) ADA Accessibility Ramps, 3) T-Hangar Taxiway & Hangers, 4) New Aircraft Rescue and Fire Fighting Facility (ARFF) Building, 5) Terminal Service Road, 6) Terminal Building Carpet and 7) Master Plan Update/DRI Update -- for a net change to the Capital Improvement Budget of \$167,460, which is further reflected in net funding source changes as an increase in Federal Aviation Administration (FAA) funding by \$62,110, an increase in Florida Department of Transportation (FDOT) funding of \$207,690, an increase in RR&I funding of \$65,660, and a decrease of anticipated operating funding of \$168,000, as presented, with an available fund balance within the RR&I account of approximately \$680,000, and FAA and FDOT funds to be secured through grants (Option 1 as proposed by Aviation/Airport Development)

Item 4 - Adopted **Resolutions Nos. 96-R-0038, -0039, -0040 and -0041**, and accepted four (4) FDOT Supplemental Joint Participation Agreements (JPA), totaling \$268,005, for the following Airport projects: 1) Second Floor Accessibility (WPI#3825640), 2) Master Plan Update/DRI Update (WPI#3825642), 3) Terminal Improvements/Replacements (WPI#3825673), and 4) Taxiway T Relocation (WPI#3825713) -- as proposed for project amounts of \$70,000, \$66,000, \$20,000 and \$112,005, respectively (Option 1 as proposed by Aviation/Airport Development)

Item 5 - Approved Amendment No. 1, in the amount of \$132,000, to the agreement with **AVCON, INC.**, for services required by the Development of Regional Impact (DRI) and related Development Order (DO) for future Airport capital improvement projects, and for an assessment of the FAR Part 150 Noise Study Mitigation Implementation Plan, and for the preparation of a video and brochures to promote future economic development at the Airport -- with 50% funding through a FDOT Supplemental JPA (WPI#3825642), submitted for approval under a separate agenda item (*Consent Agenda Item #4*), and 50% funding from the Airport RR&I funds (Option 1 as proposed by Aviation/Airport Development)

Item 6 - Approved deductive Change Order No. 3, in the amount of \$483,433.14, to the existing contract with **Peavy & Sons, Inc.**, for the deletion of no longer required site work for a new Maintenance Building and several other projects at the Airport, for a reduced Peavy & Sons contract amount totaling \$1,331,948.80 (Option 1 as proposed by Aviation/Airport Development)

Item 7 - Awarded bid for the purchase of power system capacitors and spares for the electric utility system to **Hughes Supply, Inc., of Tallahassee**, low bidder meeting specifications, in the amount of \$408,859, inclusive of spares (Option 1 as proposed by Electric Operations/Production)

Item 8 - Awarded bid for the purchase of six (6) air compressors and equipment for the Purdom Electric Generating Station to **Gulf Atlantic Equipment Company**, low bidder meeting specifications, in the amount of \$121,219 (Option 1 as proposed by Electric Operations/Production)

Item 9 - Awarded contract for the demolition and installation of the demineralizer and associated equipment at the Purdom Generating Station to **Watkins Engineers & Constructors**, low bidder meeting specifications, in the amount of \$756,000; authorized the transfer of \$300,000 from Work Order #96151 to Work Order #90113 (Option 1 as proposed by Electric Operations/Production)

Item 10 - Awarded contract for the demolition of Units 1-4 at the Purdom Generating Station to **Eagle Amalgamated, Inc.**, low bidder meeting specifications, in the amount of \$162,262 (Option 1 as proposed by Electric Operations/Production)

Item 11 - Approved Amendment No. 7, in an amount not to exceed \$120,000, to the existing contract with **Lauren Constructors** for the installation of the Hopkins Generating Station, Units 1 & 2 gas turbine controls (Option 1 as proposed by the Electric Operations/Production)

Item 12 - Approved the **FY97 implementation of merit increases for non-union City of Tallahassee employees** as presented -- with funding for merit increases equivalent to 5.0% of the end of FY96 base payroll for non-union employees (excluding the salaries of appointed and elected officials and salaries of employees in apprenticeship classifications), for FY97 salary increases ranging from 0 to 7.0% distributed among those non-probationary employees with a performance rating score of "meets expectations" or above (Option 1 as proposed by Human Resources/Compensation & Labor Relations)

Item 13 - Awarded bid for the purchase of one (1) double drum roller to **Flint Equipment Company**, low bidder meeting specifications (exception taken for application of local preference), in the amount of \$75,490 (Option 1 as proposed by the General Services Department)

Item 14 - Approved the allocation of unallocated FY96 Donation funds, in the amount of \$54,087, to the **Lincoln Neighborhood Afterschool Program**, in the amount of \$11,094, to the **Smith-Williams Afterschool Program**, in the amount of \$17,500, and to the **Senior Citizens Foundation, Inc. for health services to senior citizens**, in the amount of \$25,493 -- providing funding for these programs for FY97 and easing the burden on the Community Development Block Grant (CDBG) funds earmarked for City-wide FY97 public service programs (Option 1 as proposed by Neighborhood and Community Services/Human Services)

Item 15 - Directed staff to negotiate and execute contracts totaling \$819,741 for the three existing geographically targeted City-funded **Human Services Consortia** (Option 1 as proposed by the Department of Community Improvement (DCI)/Human Services)

*Item 16 - Approval of a change order for the Animal Shelter small dogs wing was pulled from consent for discussion.*

Item 17 - Approved the staff's negotiated maximum fee of \$88,622 for **Phase I of a Computer Aided Facility Management System (CAFMS)** and authorized the execution of a contract in this amount with **Welch and Ward Architects, Inc.**, under the City's Architectural Continuing Services contract -- enabling better evaluation and prioritization of major repairs for City buildings, and a transition from a reactionary repair mode to a scheduled maintenance mode (Option 1 as proposed by Public Works/Engineering)

Item 18 - Awarded bid for the installation of mast arms, traffic poles and pedestrian poles to **SASCO**, sole bidder meeting specifications, in the amount of \$58,787 -- for mast arm signal support installations at the following locations: Apalachee Parkway/Calhoun Street, Monroe/Sharer Road, Call/Duval Streets and Gaines/Railroad Avenue (Option 1 as proposed by the Public Works Department)

Item 19 - Approved the "**non-residential**" street designation of **Powell Street** from Mahan Drive to Eliza Street (Option 1 as proposed by the Planning Department)

Item 20 - **Introduced Ordinance No. 96-O-0022**, which would provide for the adoption of the **Cycle 96-2 Comprehensive Plan Amendments**, set public hearing on the ordinance at a joint meeting of the City Commission and the Leon County Board of County Commissioners for Tuesday, September 24, 1996, at 6:00 p.m., in the County Commission Chambers, 5th Floor, Leon County Courthouse (Option 1 as proposed by the Legal Department)

**Item 16** - Voted 5-0 to accept funding from Leon County in the amount of \$249,169, which includes \$238,169 for the construction of the **Small Dogs Wing at the new Animal Shelter**, and \$11,000 in Engineering supervision costs, and approved a change order to the existing contract with **Pro-Steel Buildings, Inc.**, the original contractor, for this construction (Option 1 as proposed by Neighborhood and Community Services); also, expressed appreciation for the County's contribution

**Item 21** - Voted 5-0 to initiate the required statutory activities for the voluntary annexation of approximately 124 undeveloped acres on the east side of Centerville Road, at the intersection of Pimlico Drive, owned by Mr. Mark Connor, and introduced Ordinance No. 96-O-0020, which would provide for the **annexation of this Pimlico-Centerville area property** into the City, with the proviso that the notification process for surrounding neighborhoods and abutting property owners be retroactive to this annexation; set public hearing on the ordinance for Wednesday, September 25, 1996, at 6:00 p.m. (Option 1 as proposed by the Office of Organizational Effectiveness (OOE), as amended); discussed providing notice of voluntary annexations to surrounding neighborhoods and abutting property owners (staff to bring back options)

**Additionally, the Commission directed staff to bring back recommended options for a process of notifying surrounding neighborhoods and abutting property owners of voluntary annexations.**

**Item 22** - Voted 5-0 to keep the present **Tree Trimming Policy** in place for the next week while restricting any tree trimming to no extreme cutting only in non-sensitive areas and in emergency "hot spots" as necessary, and **direct staff to bring back information at the next target issues Commission meeting, scheduled for 3:30 p.m., September 18, 1996**, relative to: 1) the potential impacts of a 3-4 months moratorium on tree trimming on the Electric Utility Operations, 2) options for an interim tree trimming policy over the next 3-4 months, and 3) options on a process and timeframe for developing a new tree trimming policy which includes a review of all issues, citizen involvement for real public input, and the recommendations of a consulting firm to provide input from outside experts

**Item 23** - Voted 5-0 to **introduce Ordinance No. 96-O-0025**, which would amend the City Code on **Public Nuisance Abatement**, defining and prohibiting public nuisances, extending the powers of the Code Enforcement Board to sit as a nuisance abatement board, and establishing procedures for dealing with nuisance activities, and providing for penalties; set public hearing on the ordinance for September 25, 1996, at 6:00 p.m. (Option 1 as proposed by the City Attorney); also, confirmed with staff that a false alarm ordinance would be brought to the Commission for introduction in mid-October 1996

**Item 24** - Voted 5-0 to approve the recommendation of the Organizational Improvement Training Evaluation Team for **Organizational Improvement Training** that would establish a comprehensive training curriculum to support the City's organizational improvement plan and increased staff training: to accept the ranking of the firms as listed below and authorize negotiations with the top-ranked firm, and to authorize negotiations and the execution of a contract with the second-ranked firm if staff is unable to successfully reach agreement with the top-ranked firm -- for a cost estimate of \$100,000 per year for a term of three years, and to evaluate this organizational training in a 12-month period of time to determine how much progress had been made and what specific results had been achieved (Option 1 as proposed by OOE, as amended):

1. Von Behren Alba Associates
2. Management Systems Int'l.
3. Thomas Baker Associates
4. Qualtec Quality Services
5. Zenger-Miller

Additionally, the Commission clarified its desire to see realistic "hard" training in on-the-job and technical skills as opposed to "soft" training involving concepts and motivation, and to see measurements for progress made in terms of efficiency and productivity that could be seen to improve services to the customers, and to see milestones that reflected beneficial results when the first annual status report was brought back for Commission review; and confirmed with staff that the City could cancel this contract at any time if unsatisfied with the service.

**Item 25** - Voted 5-0 to approve a revised City Commission **Street Paving and Sidewalk Policy #600CP** as presented and approved the exemption for sidewalks adjacent to Type I Minor Redevelopments (as defined by the Environmental Management Ordinance (EMO)), retroactive to May 15, 1996 -- this allowed City refunds to the Greek Orthodox Church and Chez Pierre Restaurant, totaling \$5,595 (Option 1 as proposed by the Public Works/Engineering); confirmed with staff that this allowed the construction of more sidewalks

**Additionally, the Commission requested that the staff bring back a report on needed improvements to the sidewalks in the downtown area for aesthetic and public safety purposes, particularly along Monroe Street between Jefferson and Park Avenue, and that the report include information on the cost of implementing the approved Sidewalk Design Policy.**

**Item 26** - Voted 5-0 to approve the **FY97 housing and human services funding allocations** recommended by the Community Improvement Advisory Council with all conditions recommended by staff, as presented, for the U.S. Housing and Urban Development (HUD) mandated Annual Action Plan for FY97 and Amendments to the Consolidated Plan (containing State and Federal funding allocations for local housing and human services programs with funding from the HUD Community Development Block Grant (CDBG), the HUD Home Investment Partnership (HOME), the State Housing Initiative Partnership (SHIP) and the HUD Emergency Shelter Grant); and supplementary local funds, including the Housing Trust Fund and the Juvenile Justice Set-Aside; authorized staff to negotiate and execute contracts for FY97 (Option 1 as proposed by the Neighborhood and Community Services/Human Services)

The Commission recognized Advisory Council members who were present and commended the work of the Advisory Council

- Ms. Laura Reeves, Chairman, Community Advisory Council, appeared before the Commission relative to this item.

**\*FY97 AGENCY FUNDING SUMMARY\***

(Chart is available from the City of Tallahassee Treasurer-Clerk's Office/Records Management Division)

**Item 27** - Voted 5-0 to approve a **Animal Shelter Interlocal Agreement** between Leon County and the City of Tallahassee as presented for a two-year term, September 30, 1996, to September 30, 1998 (Option 1 as proposed by Neighborhood and Community Services); briefly discussed monitoring the division of costs to ensure the division is equitable and the cost of assuming responsibility for the rabies control program over the two-year period of the contract; thanked the people who had worked hard on reaching this agreement

**Item 28** - Voted 5-0 to approve the allocation of \$981,000 from the undesignated balance of the General Government/Capital Improvement Fund (GG/CIF) for the **acquisition of a 14.17-acre parcel adjacent to the Governor's Square Apartments**, from Smith Interests, contingent on the donation of a 118-acre parcel contiguous to this parcel at the southwest corner and to the north, for greenways and recreation purposes -- this Smith Interests Greenspace Acquisition being a major component of the city-wide greenways program, the northern Blair Stone Road extension, and the Development Agreements with Smith Interests, and the cash expended for the Smith property serving in part, along with the donated Smith property and the adjacent 50-acre parcel known as the Myers property, as the City's share of the Florida Communities Trust Grant to acquire the Myers property -- with \$953,000 of the total \$981,000 being for property acquisition and the remaining funds used for a Phase I Environmental Audit and associated closing costs (Option 1 as proposed by the Planning Department)

**Item 29** - Voted 5-0 to **introduce Ordinance No. 96-O-0028**, which would amend the City Code by adding Dance Instruction as an exception to the Vehicle Limitation Provision of the Home Occupation Ordinance; set public hearing for September 25, 1996, at 6:00 p.m. (Option 1 as proposed by the City Attorney)

**Item 29.1** - Voted 5-0 to authorize staff to apply for a \$1 million **HUD Economic Development Initiative grant** to acquire property for homeownership economic development opportunities that would be used to offset the cost of housing and economic development in the designated areas, basically to include the Frenchtown, Bond and Southside areas, as presented (Option 1)

**Item 30** - Held the first of two public hearings on the **FY97 tax millage and budget proposed for the City of Tallahassee and the Downtown Improvement Authority (DIA)** as follows:

1. The City Manager read into the record, "The proposed millage rate for FY1997 is 3.200 for the City of Tallahassee and 1.000 for the Downtown Improvement Authority. The proposed aggregate millage rate represents a 3.44% increase above the rolled-back rate. This increase will be used to support general government enhancements such as public safety." Resolution No. 96-R-0037 states the percentage that the tentative millage rate exceeds the rolled-back rate.
2. Allowed public input on the City of Tallahassee's Proposed Millage. In compliance with Florida Statute 200.065, this hearing had been advertised per the TRIM notice which was mailed to all property owners by the Property Appraiser in the month of August 1996.
3. Allowed public input on the City of Tallahassee's Proposed Budget for FY97.
  - o Mr. Eugene Danaher, Rt. 3, Box 249, appeared before the Commission relative to this item.
4. Allowed public input on the DIA's Proposed Millage. In compliance with Florida Statute 200.065, this hearing has been advertised per the TRIM notice which was mailed to all property owners by the Property Appraiser in the month of August 1996.
5. Allowed public input on the DIA's Proposed Budget.
6. Voted 5-0 to approve adjustments to the City of Tallahassee's Proposed Budget, as presented.
7. Voted 5-0 to approve the City's Tentative Millage Rate of 3.200 mills, Resolution No. 96-R-0037, and publicly announced, "The proposed aggregate millage rate exceeds the rolled back rate by 3.44%. This increase will be used to support general government enhancements, such as public safety."
8. Voted 5-0 to approve the City's Tentative Budget, as amended.
9. Voted 5-0 to approve the DIA's Tentative Millage Rate of 1.000 mills, Resolution No. 96-R-0037.
10. Voted 5-0 to approve the Downtown Improvement Authority's Tentative Budget, as amended.
11. **Introduced Ordinance 96-O-0026AA**, which would provide for making appropriations and obligations of the City of Tallahassee for the fiscal year beginning October 1, 1996, and ending September 30, 1997; set final public hearing on the ordinance for September 25, 1996.

Additionally, the Commission requested that the City Manager expedite responses from the staff on additional information that had been requested.

**Item 31** - Held a public hearing and voted 5-0 to **adopt Ordinance No. 96-O-0021AA**, introduced on August 21, 1996, amending the City Code on **animal control** to make the City's fines and fees consistent with that of the County and requiring unredeemed animals to be impounded for five working days before being adopted or euthanized (Option 1 as proposed by DCI); also, confirmed with staff that the Animal Shelter Director had the flexibility to keep a healthy animal longer than the five working days

- Ms. Ann Kemp, 2029 Wahalaw Nene, appeared before the Commission relative to this item.

**Item 32** - Held a public hearing and voted 5-0 to **adopt Ordinance No. 96-O-0023**, introduced on August 21, 1996, amending the City Code to establish **new rates and surcharges for water and sewer utility services provided outside of the corporate limits of the City**, effective October 1, 1996 (Option 1 as proposed by the Finance Department)

**Item 33** - Held a public hearing and voted 5-0 to **adopt Ordinance No. 96-O-0024**, introduced on August 21, 1996, amending the City Code to establish **increased taxicab rates** (Option 1 as proposed by OOE)

**Item 34** - Held a public hearing on Ordinance No. 96-O-0027, introduced on August 28, 1996; voted 4-1 (Commissioner Lightsey opposed) to amend the ordinance by replacing the sunset provision with language as presented to provide for a Charter Review Committee to review the Mayor-Commissioner Office in the month of November 2003 and make recommendations to the City Commission for any amendments to the City Charter, and the City Commission to conduct at least one public hearing on the Committee recommendations; voted 4-1 (Commissioner Lightsey opposed) to **adopt Ordinance No. 96-O-0027AA, amending the City Charter to provide for the direct popular election of the Mayor of the City of Tallahassee and the transition of City Commission Seat 4 to the Mayor-Commissioner Seat**, and setting a referendum to ratify or reject this amendment for the General Election in November 1996 -- if passed, the first election to the Office of Mayor-Commissioner would be held in the City elections of February 1997 (Option 1 as proposed by the Office of the City Attorney, as amended)

- The following persons appeared before the Commission relative to this item:
  - Mr. Ken Walton, 2319 Armistead Rd., member of the Leadership Mayor
  - Mr. Talbot (Sandy) D'Alemberte, President of Florida State University (proponent)
  - Mr. Kim Williams, 917 Summerbrooke Dr., Chairman of the Leadership Mayor Study Committee (proponent)

**Unagendaed Items** - The Kick-Off of the City's United Way Drive was announced for the morning of September 12, 1996, at the Civic Center.

## SUMMARY OF REGULAR COMMISSION MEETING

SEPTEMBER 18, 1996

### The City Commission took the following action:

**Item 1** - Voted 5-0 to approve the continuance of current "sensitive" line clearance activities with the exception that all Distribution Line Clearance activities be performed utilizing sensitive trimming line clearance of four to six feet (Option 3), with clarification that the exception should not become the rule

- Voted 5-0 to appoint a ten-member committee, established by each Commissioner appointing two citizens, to review from several perspectives all information on **tree trimming practices for the Electric Operations Line Clearance Program** and reports from other cities in a similar situation, to ask the Neighborhood Justice Center to act as mediator, to include participation by vocal persons on each side of the issue, to ask the Commission to bring in a third opinion on a limited basis if the committee believed one was needed, and within a three (3)-month period of time make a report to the Commission on the best tree trimming alternative for this community; clarified that if the committee needed independent staffing on an alternative approach to that being recommended by City staff, it should provide the Commission with an inclusive list of outside experts and the Committee's selection of two or three experts whom a staff person could call and inquire about the cost of conducting this kind of analysis on an alternative approach

**Item 2** - Deferred to October 16, 1996, a discussion on recommendations of the **Affordable Housing Target Issue Committee**

**Item 3** - Received a presentation on the first part of a two-part **Telecommunications Strategic Plan** establishing a foundation and framework of understanding on which to build a strategic plan for the City of Tallahassee's telecommunications future

**Item 4** - Received a briefing on the evaluation process for the award of bids on a new radio communications system, a Turnkey **800 MHz Trunked Simulcast Analog Radio System**, and discussed the vendor proposals with representatives of Motorola Communications and Electronics, and Ericsson Inc.; also discussed the pros and cons of an analog system versus a digital system, and a blended system (staff to present the item for approval at the Regular Commission Meeting of September 25, 1996)

**Item 5** - Deferred to October 16, 1996, a consultant presentation on the **Parks and Recreation Master Plan Process**

**Item 6** - Voted 4-1 (Commissioner Lightsey opposed) to adopt **Resolution No. 96-R-0034**, providing for the actual ballot language and title for a City Referendum on a Directly Elected Leadership Mayor, to be transmitted to the Supervisor of Elections for placement on the November 5, 1996, general election ballot

**Unagendaed** - Heard an announcement of the unveiling of a new high tech electric car, the Mastretta, scheduled for production in December 1996 by Simpler Solar, of Tallahassee, and the scheduling of a Sneak Preview at 1355 Market Street in Tallahassee from 4:00 until 6:00 p.m.

## SUMMARY OF COMMISSION MEETING

SEPTEMBER 24, 1996

The City Commission met in joint session with the Board of County Commissioners (County) and took the following action (City Commissioners Meisburg and Bailey absent):

- Held a joint public hearing on the proposed Cycle 96-2 Amendments to the 2010 Comprehensive Plan -- following review by the Florida Department of Community Affairs (FDCA) and the Staff Response to Objections received from FDCA

The following persons appeared before the City & County Commissions relative to these 96-2 Amendments:

Mr. Mike Donovan, representing the Apalachee Regional Planning Commission (ARPC), 314 E. Central Ave. (relative to Text Amendment 96-2-016)

Ms. Andrea Polk, 3240 Horseshoe Trail (relative to the urbanization of Bradfordville, the lack of an Education Element in the Comp Plan, and opposed to Site Specific Zoning)

Mr. Frank Cooke, 1641 Lake Ella Dr. (proponent of Map Amendment 96-2-M-002, rezoning the east side of Lake Ella from Central Urban to Residential Preservation)

- Jointly with the County, voted 10-0 to make the Capital Improvement Plan (CIP) consistent with the latest adoption of the Transportation Improvement Plan (TIP) as it relates to transportation projects
- Jointly with the County, voted 9-1 (County Commissioner Kio-Green opposed) to withdraw Text Amendment 96-2-017 and move it to the 97-1 Amendments Cycle, with a separate public hearing, or to the 97-2 Cycle if it is determined to be too late to place it in the 97-1 Cycle
- Jointly with the County, voted 10-0 to close public input on Amendments 96-2-M-001 through 96-2-017 and continue the public hearing on Amendment 96-2-018 to October 8, 1996, in the County Courthouse Commission Chambers at 6:00 p.m.
- Voted 3-0-2 (City Commissioners Meisburg and Bailey absent) to adopt all Amendments as recommended by the staff in Items 4.A. and 4.B. *The County voted 7-0 to approve Item 4.A, Map Amendments Not Objected to by the Florida Department of Community Affairs (FDCA), and Item 4.B., Text Amendments Not Objected to by FDCA.*

Item 4.A Map Amendments Not Objected to by the Florida Department of Community Affairs (FDCA):

Item 4.B Text Amendments Not Objected to by FDCA:

Voted 3-0-2 to approve Amendments 96-2-M-012, -013 and -014, as recommended by staff in Item 4.C; voted 2-1-2 (City Commissioner Lightsey opposed; City Commissioners Meisburg and Bailey absent) to approve Amendment 96-2-M-009 as recommended by staff in Item 4.C; *the County voted 4-3 (County Commissioners Yordon, Kio-Green and Thael opposed) to approve all of the Amendments as recommended by the staff in Item 4.C.*

Item 4.C. Map Amendments Objected to by FDCA:

Voted 3-0-2 (City Commissioners Meisburg and Bailey absent) to approve Text Amendment 96-2-016, with the amendment to make the Capital Improvement Plan (CIP) consistent with the latest adoption of the Transportation Improvement Plan (TIP) as it relates to transportation projects; *the County voted 7-0 on a like motion*

Item 4.D. Text Amendments Objected to by FDCA:

Jointly voted 10-0 to adjourn



## SUMMARY OF COMMISSION MEETING

SEPTEMBER 25, 1996

### The City Commission took the following action:

- - Welcomed the following visiting officials from Croatia:

Ms. Greta Augustinovic Pavicic, Mayor's Counselor, City of Zagreb, Croatia  
Ms. Anita Grzan Martinovic, Staff Associate/Foreign Language Correspondent,  
Mayor's Cabinet, City of Zadar, Croatia

**Item .1** - Presented a proclamation proclaiming the month of October, 1996, as "**Crime Prevention Month**" in the City of Tallahassee

- Assistant Chief Walt McNeil and Captain Gary Lassiter of the Tallahassee Police Department appeared before the Commission and accepted the proclamation.

**Items .2-7, 9 and 11-25, Consent Agenda** - Voted 4-0-1 (Commissioner Meisburg absent) to approve the staff's recommendations as presented in Items .2-7, 9 and 11-25, taking the following action:

- Item .2 - Approved the **appointment** of Mr. William F. Butler and Mr. Burt Davy to the **Tallahassee-Leon County Planning Commission**, for terms expiring June 1999 and June 1998, respectively (*Option 1 as proposed by the Mayor*)

Item 1 - Authorized the execution of a Termination of Concession Agreement with **Jerry's Caterers** and an Interim Management Contract with **Jimmy Koikos** on a month-to-month basis on behalf of the City, for the restaurant concession at the Tallahassee Regional Airport (Airport); authorized the preparation of a Request For Proposal (RFP) for **Food and Beverage Concession at the Airport** (*Option 1 as proposed by the Aviation Department*)

Item 2 - Awarded bid for the construction and installation of a **230 kV System at Bulk Power Substations #7 and #20** to **R. D. Moody & Associates**, low bidder meeting specifications, in the amount of \$3,769,543; authorized the issuance of a notice to proceed in order to expedite the construction and commissioning of the substation work (*Option 1 as proposed by the Electric Operations/Power Engineering*)

Item 3 - Awarded bid for the purchase of two (2) pad mounted transformers (RFP Item 1) to **Hughes Supply Company of Tallahassee, FL**, low bidder meeting specifications after 2% local vendor preference, in the amount of \$72,200; awarded bid for the purchase of two (2) network protectors (RFP Item 2) to **Hughes Supply Company of Macon, Georgia**, low bidder meeting specifications, in the amount of \$67,836 -- for a total cost of \$140,036 for the **purchase of major equipment needed to provide permanent electric service for the expansion of the Sprint Centel Building** (*Option 1 as proposed by Electric Operations/Utility Services*)

Item 4 - Awarded bid for the **purchase of five (5) light duty trucks** to **Champion Chevrolet**, low bidder meeting specifications, in the amount of \$97,407 (*Option 1 as proposed by General Services/Purchasing Division*)

Item 5 - Awarded bid for a **Biennial Price Agreement (BPA) for the purchase of overhead transformers** to **Tri-State Utility Products, Inc., J.C. McCormic, Inc. and Graybar Electric Co.**, low bidders meeting specifications, in the estimated biennial usage amount of \$641,716, with the second year of the contracts being contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing Division*)

Item 6 - Awarded bid for a **BPA for the purchase of insulators, switches and fuses** to **CED/Raybro, Tri-State Utility Products, Inc., J.C. McCormic, Inc. and Stuart Irby Company**, low bidders meeting specifications, in the estimated biennial usage amount of \$127,723.60, with the second year of the contracts being contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing Division*)

Item 7 - Approved an additional three years extension of the existing Rental Price Agreement with **Eastman Kodak** for **two (2) high speed copiers/duplicators** for the Reproduction Center, in accordance with the extension clause in the existing contract, for a total rental cost for the three-year period of \$155,520 (*Option 1 as proposed by General Services/Purchasing Division*)

*Item 8 - Deleted from the agenda a request to approve an award of bid for a **BPA for the purchase of office supplies, electronics and furniture***

Item 9 - Awarded bid for the **purchase of 12" ductile iron pipe** for the Capital Circle, Phase 3 Project to **Capital City Pipes, Inc.**, low bidder meeting specifications, in the amount of \$55,650 (*Option 1 as proposed by General Services/Purchasing Division*)

*Item 10 - Deleted from the agenda a request for approval of a change order to the existing contract with **Audio Visual Innovations, Inc. (AVI)** for **Phase II of the Presentation Technology/Broadcast System** in the Commission Chambers and Tallahassee Room at City Hall (upgrading and integrating the cablecasting capabilities on Channel 45, the City Government Access Channel)*

Item 11 - Approved the acceptance of a grant from the U.S. Department of Justice Executive Office in the amount of \$175,000 to support the **Tallahassee Weed and Seed Program**, administered by the Tallahassee Police Department (TPD) - a federal grant program for local governments that commit to a crime reduction strategy that includes targeting specific areas within their community for intensive law enforcement activity (weeding) and follow-up social services (seeding) (*Option 1 as proposed by TPD*)

Item 12 - Approved a **three-year lease extension and new lease agreement with Duval Partners for the Regency Building**, headquarters for the Department of Neighborhood and Community Services (DNCS) -- with the full-service rental rate continuing at the current rental rate of \$14.25 per square foot for years 1 and 2 of the extended period, and \$14.75 per square foot for year 3, for total annual costs of \$171,783.72 for FY97 and FY98, and \$177,811.25 for FY99 (*Option 1 as proposed by Public Works/Real Estate Division*)

Item 13 - Approved an architectural services contract for the Replacement of Fire Station No. 2 Project with **Rolando J. Gutierrez, Architects of Tallahassee**, one of the City's continuing services architects, in the amount of \$185,000 (*Option 1 as proposed by Public Works/Engineering Division*)

Item 14 - Awarded bid for construction (Base Bid plus Alternatives 1 and 3) on the **Fire Station No. 1 Roof Project** (canopy roof over the existing parking deck roof) to **Garrison Design Construction Company, Inc.**, low bidder meeting specifications, in the amount of \$304,095; approved a supplemental appropriation in the amount of \$180,000 from the General Government/Capital Improvement Fund (GG/CIF) Unappropriated Balance to fund the completion of the project (*Option 1 as proposed by Public Works/Engineering Division*)

Item 15 - Approved the Consultant Selection Committee's recommended ranking of consultants and authorized staff to proceed with contract negotiations with the top ranked firm, **Geotechnical Engineering & Testing, Inc.**, for pavement management system consulting services -- to evaluate and rate the condition of the City's roadways and develop an automated **Pavement Management Program** to identify the needs of the system, establish cost effective priorities for making pavement maintenance improvements and develop a five-year long range program for implementation (*Option 1 as proposed by Public Works/Streets & Drainage Division*)

Item 16 - Joined in the dedication and approved the **Subdivision Plat for The Groves At Summerbrooke**, developed by Capital First Holdings, Mark A. Conner as President, consisting of approximately 54.51 acres subdivided into 112 lots planned as residential single family (detached), located southerly of Conservancy Drive in Summerbrooke Phase 6, approximately 1.5 miles easterly of Meridian Road, and approximately 1.5 miles northerly of Ox Bottom Road, with annual recurring maintenance cost associated with the streets and drainage system estimated at \$11,600 (*Option 1 as proposed by Public Works/Engineering Division*)

Item 17 - **Rescinded the August 21, 1996, bid award to Peavy & Son and Mitchell Brothers**, for a **BPA for asphalt paving and concrete materials** used in the street resurfacing program and for asphalt maintenance, and directed staff to rebid the Price Agreement (*Option 1 as proposed by Public Works*)

Item 18 - Authorized the submittal of Part II of a joint City-County application for the Florida Department of Environmental Protection (FDEP) **Ninth Year (1996-97) Recycling and Education Grant Program**; approved the grant fund allocation (totaling approximately \$200,000) to support the proposed **FY97 Recycling Program Action Plan** (*Option 1 as proposed by Solid Waste Operations*)

Item 19 - Awarded bid for a **3-Year Annual Price Agreement (APA) for the purchase of remanufactured bus engines** to **Florida Detroit Diesel-Allison North, Inc.**, the single vendor responding with a fair and

equitable bid, in an amount not to exceed \$65,700 over the next three (3) years for the purchase of up to six (6) Detroit Diesel engines for the 1992 TMC buses (*Option 1 as proposed by TalTran*)

Item 20 - Approved the **purchase of Hammerhead Pen-Based Microcomputers** from **Mainline Inc.** off the existing State of Florida Contract to assist Utility Services personnel in facility maintenance, field data collection, task tracking, GIS update and maintenance, for an estimated cost of \$5,000 per unit (estimation of 20 units annually at a cost of approximately \$100,000), depending on the configuration (*Option 1 as proposed by Utility Support Services/GIS*)

Item 21 - Authorized the City Manager or designee to negotiate and enter into contracts to sell the "right to copy" the **Mobile Data Collection System (MDCS) software** (designed for and owned by the City and used for determining Utility facility location, gathering additional attribute and field inventory information) with any purchaser who meets the business requirements as presented by the staff (*Option 1 as proposed by Utility Business & Support Services*)

Item 22 - Awarded bid for the **replacement of a lab instrument at the Water Quality Lab**, replacing the atomic absorption spectrophotometer with an Inductively Coupled Plasma Spectrophotometer, to **Thermo Jarrell Ash**, low bidder meeting specifications, in the amount of \$86,150 (*Option 1 as proposed by Water Utilities*)

Item 23 - Approved the **minutes** of the July 10, 1996, Regular meeting as modified to reflect Mayor Weaver's filing of an abstention form to reflect his abstention from voting on Item No. 6, regarding the approval of firms selected to perform services related to the governmental access television channel and authorization to negotiate and execute contracts with the top-ranked firms (*Option 1 as proposed by the Treasurer-Clerk/Records Management Division*)

Item 24 - Introduced **Ordinance No. 96-O-0029**, which will amend Section 10.7, **Special Roadway Setbacks**, of the City Zoning Code, providing for amendments to the special roadway setbacks, reducing them in order to lessen the frequency of hardships created by them, providing for new appeal procedures, and providing that the special roadway setbacks no longer apply once the right-of-way required for a project in the Transportation Improvement Program has been specified; set public hearing on the ordinance for October 9, 1996, at 6:00 p.m. (*Option 1 as proposed by the Legal Department*)

Item 25 - Approved a **Joinder in Dedication** for a subdivision plat which is in an area of Leon County known as **Lakeshore Gardens**, through which the City has an easement (*Option 1 as proposed by the Office of the City Attorney*)

**Item 26** - Discussed a staff recommendation to authorize Information System Services (ISS) staff to open negotiations with Motorola for the acquisition of an **800 MHz Trunk Simulcast Analog Radio System**, at a cost for the proposed Motorola system of \$7,805,426, subject to final negotiations (*Option 1 as proposed by Information System Services*)

Voted 4-1 (Commissioner Meisburg opposed) to direct staff to work with the City's consultant, Trott Communications Group, to make some determination on the City's data needs for the future, and ask both vendors, **Motorola and Ericsson**, to submit how they would handle data as well as voice needs, cost that out to the best of their ability and deal with the coverage issue; and ask the City's consultant to evaluate the City's data needs and how both vendors would handle those needs; prepare a cost estimate and bring back a recommendation within 60 days, including a request by Commissioner Bailey to include specifics on identified options in the RFP, i.e., a mobile communication system and six (6), rather than five (5), consoles for the Police Department

- Mr. Terry Scraggs, representative of Motorola, 1962 Centerville Rd., appeared before the Commission relative to this item.

**Item 27** - Voted 4-0-1 (Commissioner Meisburg absent) to approve a proposed **Joint Participation Agreement (JPA)** with the Florida Department of Transportation (FDOT) and Leon County for the City to advance fund \$4 million to FDOT in FY98 for construction of **Mahan Drive from Capital Circle to Dempsey Mayo** to begin in 1998, with repayment by FDOT over 2 1/2 years beginning in State FY05-06; authorized the Mayor to execute the JPA and related documents (*Option 1 as proposed by Public Works/Engineering*); also applauded progress in accomplishing road improvements

**Item 28** - Voted 4-0-1 (Commissioner Meisburg absent) to approve the **JPA** with the FDOT and Leon County for the City to advance fund \$10.38 million to FDOT in FY97 for construction of **Thomasville Road from Woodbine to Kinhega** to begin in 1997, with repayment by FDOT over 2 1/2 years beginning in State FY02-03; authorized the Mayor to execute the JPA and related documents (*Option 1 as proposed by Public Works/Engineering*)

**Item 29** -Voted 4-0-1 (Commissioner Meisburg absent) to approve negotiated design contracts, in the amount of \$1,076,800, with **Figg Engineering, Inc.**; in the amount of \$1,114,300 with **Genesis Group, Inc.**; and in the amount of

\$81,442 with **Ardaman and Associates, Inc.**, to develop construction documents for the **Blair Stone Road Northern Extension** from Park Avenue to Centerville Road; also, authorized a supplemental appropriation in the amount of \$1,043,000 to the Blair Stone Road Project from the Sales Tax Fund (Work Order No. 90412) (*Option 1 as proposed by Public Works/Engineering*); additionally, noted that the public involvement process in the design phase of this project would be extensive

**Item 30** - Deferred consideration of a request by the Downtown Improvement Authority (DIA) and the Downtown Merchants & Business Association (DMBA) for Eastside Garage Revenues for Special Events, specifically, that the additional \$5 per month leased parking fee increase increment (that went into effect October 1, 1995 at the Eastside Garage with the opening of the Capitol Commons Garage) be set aside for special events in the downtown area (*Option 1 as proposed by Downtown Development*)

Voted 5-0 to approve the concept of providing a minimum of \$20,000 for one year to provide for **special downtown events** and set up a funding mechanism, to establish a committee composed of two representatives from the DIA and the DMBA, and a City staff person from the Downtown Development Office to promote special events to bring people into the downtown, and direct staff to find an appropriate funding source, retaining City Commission approval authority on recommendations of the committee for funding special downtown events

Determined that Public Works was preparing a study on the renovation of downtown sidewalks for presentation to the Commission at the November 20, 1996, Target Issues Workshop, and suggested that the Downtown Improvement Authority (DIA), the CDC, the TDC, the Downtown Merchants Association (DMA), and Parks & Recreation staff ought to be included in the workshop discussion on both downtown special events and downtown sidewalks

**Item 31** - Discussed the City Commission not taking a position on the proposal of the Board of County Commissioners to hold a public referendum in February 1997 and place on the City ballot the issue of a One-Cent Sales Tax for Lake Restoration, allowing the County to retain 100% of the proceeds from that sales tax by entering into an interlocal agreement with Leon County to that effect, and including some additional provisions in the interlocal agreement to the effect that the property tax millage rate would be reduced to offset the increased sales tax, the proceeds would only be used for lake restoration, and if there is to be an extension of the sales tax beyond the year 2005, the County would agree that the City could get 100% of the proceeds of the next one-cent Sales Tax for one year

**Item 32** - Held the second and final public hearing on the **FY97 tax millage and budget proposed for the City of Tallahassee and the Downtown Improvement Authority (DIA)** as follows:

1. The City Manager read into the record, "The tentative millage rate for FY1997 is 3.200 for the City of Tallahassee and 1.000 for the Downtown Improvement Authority. The tentative aggregate millage rate represents a 3.44% increase above the rolled-back rate. This increase will be used to support general government enhancements such as public safety." Resolution No. 96-R-0037 states the percentage that the tentative millage rate exceeds the rolled-back rate.
2. Allowed public input on the City of Tallahassee's Proposed Millage. In compliance with Florida Statute 200.065, this hearing had been advertised per the TRIM notice which was mailed to all property owners by the Property Appraiser in the month of August 1996.
3. Allowed public input on the City of Tallahassee's Proposed Budget for FY97.
4. Allowed public input on the DIA's Proposed Millage. In compliance with Florida Statute 200.065, this hearing has been advertised per the TRIM notice which was mailed to all property owners by the Property Appraiser in the month of August 1996.
5. Allowed public input on the DIA's Proposed Budget.

The following persons appeared before the Commission:

Mr. Eugene Danaher, Rt. 3, Box 249  
Ms. Patricia Johns, 1320 Leewood Dr.  
Ms. Margery Tully, 1319 Leewood Dr.  
Mr. Dan McDaniel, 1907 Ivan Dr.

6. Voted 5-0 to approve adjustments to the City of Tallahassee's Proposed Budget, as presented.
7. Voted 5-0 to approve the City's Final Millage Rate of 3.200 mills by reading and adopting Resolution No. 96-R-0037, and publicly announced, "The proposed aggregate millage rate exceeds the rolled back rate by 3.44%. This increase will be used to support general government enhancements, such as public safety."
8. Voted 5-0 to approve the City's Final Budget, as amended.
9. Voted 5-0 to approve the DIA's Final Millage Rate of 1.000 mills, Resolution No. 96-R-0037.
10. Voted 5-0 to approve the Downtown Improvement Authority's Final Budget, as amended.
11. Voted 5-0 to adopt Appropriation Ordinance 96-O-0026AA, making appropriations for the expenditures and obligations of the City of Tallahassee for the fiscal year beginning October 1, 1996, and ending September 30, 1997; read the title of Ordinance No. 96-O-0026AA into the record

also, noted for the benefit of the public that the City Treasurer-Clerk published an *Annual Report to Bondholders* which gave an overview of the City's structure, financings, reserves and debt service; indicated some interest in pursuing a suggestion to prepare a budget overview/summary document for public distribution for future budgets

**Item 33** - Held a public hearing on Annexation **Ordinance No. 96-O-0020**, which would provide for the voluntary annexation into the City of approximately 124 acres of Centerville/Pimlico Drive area property, owned by Mr. Mark Conner, and continued the public hearing to October 23, 1996, to allow a Mayor-Chair discussion of Cycle 96-2 Comprehensive Plan Amendments affecting this property

also, requested a staff analysis based on the development of the property into 1/2-acre residential lots (as currently planned by the owner) and the impacts, and a companion analysis if the property were not annexed into the City; and discussed the City Commission's support for annexing property into the City as it is developed so as to meet the City codes as well as ensure that the infrastructure for City services is included for newly constructed developments since the cost of retrofitting to serve an existing development is much higher

The following persons appeared before the Commission relative to this item:

Ms. Kathy Archibald, 7100 Roberts Rd., representing Centerville Rural Community Assn. (opponent)  
Mr. Paul Lehrman, 7600 Bradfordville (opponent)  
Ms. Randie Denker, 7600 Bradfordville Rd., legal representative of adjoining property owners, Mr. and Mrs. Kovach (opponent)  
Mr. Mark Conner, owner/applicant, 7118 Beech Ridge Trail (proponent)  
Mr. Michael Dusso (address unknown) (opponent)

**Item 34** - Held a public hearing and voted 4-0-1 (Mayor Weaver absent) to adopt Ordinance No. 96-O-0025AA, introduced on September 11, 1996, revising the City Code on public nuisances abatement, as amended to change from four (4) to three (3) the number of occasions found to be a source of noise in a six-month period, as referenced in Section 15-98(6)

The following persons appeared before the Commission relative to this item:

Ms. Elizabeth A. Kirby, 1721 Prince St.  
Mr. Dan McDaniel, 1907 Ivan Dr.

**Item 35** - Held a public hearing and voted 4-0-1 (Mayor Weaver absent) to adopt Ordinance No. 96-O-0028, introduced on September 11, 1996, amending the City Code by adding Dance Instruction as an exception to the Vehicle Limitation Provision of the Home Occupation Ordinance

**Unagendaed:** Requested staff to set up a meeting with Mr. Ned Bliss, possibly an AARP meeting, to discuss plans for increased the electric capacity generation project at the Purdom Plant in St. Marks and to provide Mr. Bliss with a project schedule

Mr. James O. Shelfer, 1300 Thomaswood Dr., representing Peavy & Son Construction Co., appeared before the Commission and requested reconsideration of the action taken regarding Item 17, which was to rescind the bid awards of BPAs for asphalt paving & concrete materials.

Mr. Louie W. Seay, Jr., 319 Hayden Rd. #18, General Manager for Peavy & Son Construction Co., appeared before the Commission in opposition to the action taken regarding Item 17.

Mr. Ned Bliss, 2416 Clara Kee Blvd., representative of retired citizens, appeared before the Commission and discussed concerns with the power capacity project at Purdom Generating Plant.

## SUMMARY OF COMMISSION MEETING

OCTOBER 2, 1996

### Team Building & Target Issues Workshop

The City Commission held a Team Building & Target Issues Review Workshop - with Mr. Lyle Sumek, Consultant, acting as moderator/facilitator - including:

- Reviewed the status of implementing the goals which had been established for the City
- Discussed the importance of having a strategy
- Discussed the need for improved communication between the Commission and staff, including electronic mail communications; indicated that major issues needed to be discussed in a workshop setting to obtain initial Commission direction, to provide a report on the focus issues, questions and concerns, and have an understanding of problems so as to help define the outcome
- Directed staff to schedule additional workshop meetings on an as-needed basis to discuss issues of concern
- Discussed the effect of layoffs on the City organization, the need to have a plan and carry it out while keeping the Commissioners informed of such decisions, and the importance of monitoring performance and providing direction towards the outcome when duties have been delegated
- Expressed the desire for more information about what was happening in the City Treasurer-Clerk's Department and the City Attorney's Office, such as the status of the EDMS project
- Identified the following top issues of concern to the Commissioners: 1) Telecommunications and the Communication Study/Plan, 2) the project to acquire a downtown hotel on the Capitol Commons site behind City Hall (aka Mixed Use/Hotel Project), 3) Neighborhood Strategy, 4) the Five-Year Financial Plan, 5) the issue of solid waste disposal
- Received a brief status report from Mayor Weaver on the Safety Town Project
- Reviewed the status of the Frenchtown Revitalization Project, the Homeless Shelter, Road Improvements, Juvenile Crime, Parks, the Commissioners' dissatisfaction with the Metropolitan Planning Organization (MPO)
- Discussed the tree trimming policy issue and concurred that Commissioner Lightsey would draft a process for the tree trimming committee which could be voted on at the next Commission meeting
- Discussed the issue of funding downtown special events and the role of the Downtown Improvement Authority (DIA)
- Discussed the issue of privatization and employees competing with the private sector
- Discussed the issue of how to approach economic development and determined that one of the elements included in the new Community Study was a Technical Support & Graphics Section to assist in report presentations
- Discussed the status of the City's Community Visioning Process
- Applauded City Treasurer-Clerk Inzer for being selected by *Governing Magazine*® to receive an award in recognition of being selected as one of the top appointed government officials in the country

- Requested that staff ensure that the second floor veranda was cleaned more regularly

## SUMMARY OF COMMISSION MEETING

OCTOBER 8, 1996

The City Commission met in joint session with the County Commission and took the following action (City Commissioner Maddox absent):

- The City and County Commissions held a joint public hearing (continued from September 24, 1996) on proposed Amendment 96-2-018, which would amend the Land Use Element of the 2010 Comprehensive Plan (Comp Plan) in order to implement Site Specific Zoning in the Mixed Use Future Land Use Category.
- The Commissions discussed Amendment 96-2-018 and the Village Center concept for undeveloped areas as opposed to already developed areas, and concurred with the addition of language to clarify the intent that appropriate standards would be included. The City Commission voted 4-0-1 (Commissioner Maddox absent) to approve the staff's recommended changes in the Land Use Element as presented in Amendment 96-2-018 in order to implement Site Specific Zoning in the Mixed Use Future Land Use Category. *(On behalf of the County, the County Commission voted 6-1 [County Commission Kio-Green opposed] on a like motion.)*
- The City Commission voted 4-0-1 (City Commissioner Maddox absent) to rescind the action taken on September 24, 1996, relative to "making the Capital Improvements Element (CIE) consistent with the latest Transportation Improvement Program (TIP)", thereby approving Amendment 96-2-016 as originally transmitted to FDCA, as amended to include a note as to the reason the previous year's CIE is listed, and providing additional support information to FDCA. *(On behalf of the County, the County Commission voted 7-0 on a like motion.)*
- The City Commission voted 4-0-1 (City Commissioner Maddox absent) to adopt Ordinance No. 96-O-0022, incorporating the following adopted Cycle 96-2 Amendments into the Comp Plan as approved. *(On behalf of the County, the County Commission voted 7-0 to adopt a County ordinance incorporating the Cycle 96-2 Amendments into the Comp Plan approved.)*
- Ms. Debra Newhall, 1515 Rankin Avenue, appeared before the Commissions relative to zoning of land along railroad tracks



## SUMMARY OF COMMISSION MEETING

OCTOBER 9, 1996

The City Commission took the following action:

**Item 1** - Presented a proclamation to Fire Chief Thomas Quillin and Asst. Fire Chief McLin, representing the Fire Prevention Bureau, Tallahassee Fire Department, proclaiming the week of October 6-12, 1996, as "**Fire Prevention Week**" in the City of Tallahassee (Chief Quillin announced the City Fire Department's formation of a partnership with Lowe's Home Center to place smoke detectors donated by Lowe's in the homes of the elderly and the needy within the community; he also invited everyone in the community to attend the Fire Department's Annual Open House on Sunday, October 20, 1996, from 1:00 to 5:00 p.m., in honor of Fire Prevention Week.)

**Item 2** - Accepted a 1996 Downtown Achievement Award of Merit from the International Downtown Association (IDA) in recognition of the City's **Capitol Commons Parking Garage and Plaza** -- received through an international competitive process from an application prepared by the Downtown Development Office

**Item 3** - Recognized the receipt of a SAVVY Award from the City-County Communications and Marketing Assn, or 3CMA, in recognition of the City's **Quality Awareness Video** as an outstanding video production; recognized and applauded staff members who helped with the development of the video

**Item 4** - Voted 5-0 to approve a request to name the Okaloosa Street stormwater facility in the Bond community the **Speed-Spencer-Stephens Park** in honor of the Reverend Daniel B. Speed, Ms. Lillian Spencer, and Ms. D. Edwina Stephens as requested by residents in the Bond Community and endorsed by the Tallahassee Parks & Recreation Advisory Board

- Mr. Oral Payne, Chair of the TPR Advisory Board, Ms. Edwina Stephens and Deacon Cornelius Speed appeared before the Commission relative to this item.

**Item 4.1** - Voted 5-0 to approve a special events funding request from the Downtown Improvement Authority (DIA) in the amount of \$2,500, from the General Fund/Contingency Account, for the purpose of aiding the Downtown Merchants & Businesses Assn. (DMBA) with funding for **Jazz in the Park**, at the downtown Ponce de Leon Park, on Thursday nights and Saturday mornings through December 1996

**Consent Agenda Items 5-8, 10-15 and 17-20** - Voted 5-0 to approve the staff's recommendations presented in the Consent Agenda, taking action as follows:

Item 5 - Approved and authorized the sole source purchase of six (6) OIS43 consoles for the **Purdom Units 5, 6, & 7 distributed control system (DCS)** and the necessary service engineer time for installation technical field assistance (TFA) from **Bailey Controls**, in the total amount of \$100,000, including \$84,467 for the consoles and \$15,533 for TFA; approved a supplemental appropriation, in the amount of \$10,000, from the Electric Undesignated RR&I Fund to Work Order No. 96747 (*Option 1 as proposed by Electric Operations/Production Division*)

Item 6 - Awarded bid for the **rental of a mobile demineralizer** for the **Purdom Generating Station to Ecolochem, Inc.**, low bidder meeting specifications, in the amount of \$60,000 (*Option 1 as proposed by Electric Operations/Production Division*)

Item 7 - Awarded bid for the **purchase of two (2) network transformers** to **Consolidated Electrical Distributors/Raybro Utilities**, Jacksonville, Florida, lowest responsible bidder meeting specifications, in the amount of \$65,000 (*Option 1 as proposed by Electric Operations*)

Item 8 - Awarded bid for the purchase of **two (2) network protectors** to **Hughes Supply Company**, Tallahassee, Florida, low bidder meeting specifications, in the amount of \$73,936 (*Option 1 as proposed by Electric Operations*)

**Item 9** - *Pulled for discussion an award of contract for the installation of decorative light poles in the Downtown Central Business*

Item 10 - Awarded contract for a **Biennial Price Agreement (BPA) for electric line construction services to R.D. Moody & Associates**, low bidder meeting specifications, in the estimated amount of \$700,000 over the life of the contract (*Option 1 as proposed by Electric Operations*)

Item 11 - Approved the extension of **Policy 1002CP, Annual Salary Review for Appointed Officials**, which established the process for consideration of annual merit increases for appointed officials, for another five (5) years; directed the Human Resources Department to review the policy, solicit input from the City Commission and recommend modifications as necessary prior to next year's merit increase cycle for the appointed officials (*Option 1 as proposed by Human Resources*)

Item 12 - Approved the **designation of a portion of Hays Street**, from Magnolia Drive to Smith Street, as a **non-residential street** -- allowing the waiver of intersection location and street access criteria for a site located on a designated non-residential street; Hays Street meets the criteria and conditions of Land Use Policy 1.4.14 for this designation (*Option 1 as proposed by Planning*)

Item 13 - Awarded contract for the base bid for the construction of the **Lafayette Park Drainage Improvements to PSC Tallahassee, Inc.**, low bidder meeting specifications, in the amount of \$243,264.93, with annual recurring maintenance costs for streets and drainage estimated at \$6,800 (*Option 1 as proposed by Public Works/Engineering*)

Item 14 - Joined in the dedication and approved the **Centre Point Village Subdivision Plat**, developed by "3" Rivers Incorporated, a Florida Corporation with Stanley Derzypolski as President, a resubdivision of Lot 34 of the Centre Point Subdivision into 42 lots planned for single family (detached) residences, consisting of approximately 10.21 acres lying easterly of Melody Hills Subdivision, northerly of Miccosukee Estates Subdivision, and westerly of Centre Point Boulevard -- with annual recurring maintenance costs for streets and drainage estimated at \$3,300 (*Option 1 as proposed by Public Works/Engineering*)

Item 15 - Approved a **Purchase Agreement with Shannon Park Properties, Inc.**, for the City's **purchase of right-of-way property along East Park Avenue and an out parcel within the Capital Park Shopping Center at East Park Avenue and Capital Circle**, for the purchase amount of \$600,314 (plus approximately \$8,500 in closing costs -- with funding provided from the Conner Boulevard Project (Work Order No. 95041 - Sales Tax); adopted **Resolution No. 96-R-0043**, authorizing eminent domain proceedings if a business damage settlement cannot be reached through negotiations and non-binding mediation (*Option 1 as proposed by Public Works/Engineering*)

*Item 16 - Deleted from the agenda the approval of a revised **Voluntary Acquisition Policy for the CDBG Alberto Recovery Project***

Item 17 - Approved the **minutes** of the Regular Commission Meetings of August 21 and 28, 1996, and the Special Commission Meeting of May 20, 1996 (*Option 1 as proposed by the Treasurer-Clerk's Office/Records Management*)

Item 18 - Authorized staff to enter into a contract with the firm of **Prager, McCarthy & Sealy**, selected primarily for its extensive experience in and knowledge of the electric industry, to provide **financial advisory services for the City's Debt Management Program** -- with services to include basic and ongoing consultant services, assistance with bond sales and services for other major projects that may be required (*Option 1 as proposed by the City Treasurer-Clerk*)

Item 19 - Adopted **Resolution No. 96-R-0046**, formalizing the intent of the City to utilize a **loan from the Sunshine State Governmental Financing Commission (SSGFC) to finance construction of the extension of the Capital Commons Parking Garage** approved by the City Commission on January 10, 1996 (*Option 1 as proposed by the City Treasurer-Clerk's Office/Asset-Liability Management*)

Item 20 - Adopted **Resolution No. 96-R-0045**, determining that the **temporary closure of state roads** is necessary for special events and authorizing the appropriate administrative officials to apply for approval for temporary road closures to the Florida Department of Transportation [FDOT] for the following events: 1) FAMU Homecoming Parade (November 2, 1996), 2) Veteran's Day Parade (November 11, 1996), 3) Celebration of Lights (December 1996), 4) Springtime Tallahassee Parade (April 1997), 5) Caribbean Carnival (May 1997), 6) Law Enforcement Memorial (May 1997), and 7) Celebrate America (July 4, 1997) (*Option 1 as proposed by the Legal Department*)

**Item 9** - Voted 5-0 to award contract for the **installation of decorative light poles in the Downtown Central Business District** in six of the seven proposed sections (excluding Section Four - Tennessee Street to Virginia Street to be scheduled in FY98), which will allow sufficient funds for the installation of perimeter lighting at Lewis Park in FY97, to **R.D.**

**Moody & Associates**, low bidder meeting specifications, in the amount of \$296,800 (*Option 1 as proposed by Electric Operations*)

**Item 21** - Voted 5-0 to approve an **extension of the time schedule for the Domestic Violence Study Group** to complete its work and deliver a report to the City Commission -- extending the study to January 1997, with a report due in early Spring (*Option 1 as proposed by Commissioner Lightsey*)

**Item 22** - Deleted from the agenda the approval of a tentative settlement for a **Collective Bargaining Agreement between the City of Tallahassee and the International Association of Firefighters (IAFF), Local 2339**

**Item 23** - Voted 5-0 to approve the **Tallahassee Fire Department's Voluntary Retirement Incentive Package** as presented by staff for certified Fire personnel who are currently eligible for normal or early retirement and have at least 22 years of service with the City, with the benefits provided by this program being almost identical to those provided Police Officers as approved by the City Commission on December 6, 1995 (*Option 1 as proposed by the City Attorney's Office*)

**Item 24** - Voted 5-0 to approve the reported median of the Commissioners' proposed increase in base salary percentage for each **appointed official** (City Treasurer-Clerk, City Attorney, City Auditor and City Manager) as the **merit increase** for each appointed official effective September 24, 1996, pursuant to policy (*Option 1 as proposed by Human Resources*)

**Item 25** - Voted 5-0 to approve the recommendations of the **Affordable Housing Target Issue Committee** as follows (*as proposed by DCI/Housing Assistance*):

1. Approve the boundaries of the Neighborhood Revitalization Strategy area, capturing eight contiguous census tracts (4, 5, 6, 7, 10.01, 11.01, 12 and 14 [outlined in Attachment II to the agenda item]) that have a majority population of low and moderate income residents
2. Approve the following recommended changes to the ordinance related to impact and system fee waivers, which also places a cap on total funding fee waivers for individual developments (addressing the areas discussed by the Affordable Housing Target Issue Committee and the City Commission on January 17, 1996 [outlined in Attachment III to the agenda item]):
  - A. Allow water and sewer tap fee waivers for affordable homeownership
  - B. Restrict the allowable waiver exemption to cap the amount of the waiver
  - C. Re-write City Commission Policy Number 1104CP and 710CP and Section 25-80 of the Tallahassee City Code
  - D. Eliminate fee waivers for mobile homes (clarified that the only housing units eligible for fee waivers are those defined by Florida Statutes, Ch. 420, with a specific definition which eliminates mobile homes but allows these waivers to be pulled for modular homes)
  - E. Change the current "split" of fee waivers from 80% home ownership and 20% rental, to 60% home ownership and 40% rental, with no distinction for the for-profit and not-for-profit status of the developers
  - F. Change the language such that all City Commission approved affordable housing developments are eligible for the waivers
  - G. Provide incentives for the development of affordable housing in areas with low concentrations of affordable housing
3. Approve a supplemental appropriation in the amount of \$102,200 to the Consolidated Plan program from the General Government Capital Improvement Fund (GG/CIF) unallocated balance, for a total program appropriation of \$567,800, necessary to achieve 100% funding of the City's annual affordable housing goal established by the City Commission in the Affordable Housing Target Issue Work Plan [*Attachment I to the agenda item*]

The Commission also congratulated everyone involved with these affordable housing programs/projects and determined that these projects would be a City contribution towards the goal of the Millennium Project, a City/County/public-private partnership in reaching a goal of 2,000 additional affordable housing units in this community by the year 2000.

**Item 26** - Heard comments by Ms. Mimi Bissonnette, P. O. Box 7482 (32314), thanking the City and recognizing the staff for providing assistance with the **Fantasy Fall Festival**, planned for the fifth year as a safe Halloween trick-or-treating event, scheduled for Thursday, October 31, 1996, from 5:00 p.m. to 10:00 p.m., at the Capitol Commons; she also requested donations of wrapped candy which would be scanned by the Tallahassee Police Department and dispersed to the children attending this event; the Commission commended Ms. Bissonnette for pulling this event together for the fifth year

**Item 27** - Held a public hearing and, after hearing a brief summary report by staff on the impacts of the Sign Ordinance on small businesses and the number of businesses that had conformed with the ordinance since its adoption in 1983, voted 5-0 to adopt **Ordinance No. 96-O-0019AA**, amended as recommended by staff so that existing on-site business signs will not be required to be removed but can be brought into compliance through attrition, with approval contingent on final

Comprehensive Plan consistency approval by the Tallahassee-Leon County Planning Commission (Option 2 as proposed by Growth Management/Building Inspection)

The following persons appeared before the Commission relative to this item (proponents of the staff's recommendation):

Mr. Bruce Screws, 2731 Teton Trail, representing Bill's Signs & Service

Mr. Gregory J. Cochran, 303 Hoffman Drive, representing Northeast Businesses Assn. and speaking on behalf of other business associations in the City

Additionally, a Commissioner expressed hope that in future the staff will notify the Commission if requested information cannot be provided and that some assistance would be requested of another department if help was needed in providing requested information to the Commission.

**Item 28** - Held a public hearing on **Ordinance No. 96-O-0029**, introduced on September 25, 1996, which would amend the City Code for **Special Roadway Setbacks** -- reducing them in order to lessen the frequency of hardships created by them, providing for new appeal procedures, and providing that the special roadway setbacks no longer apply once the right-of-way required for a project in the Transportation Improvement Program has been specified; continued the public hearing to November 13, 1996 (*Option 1 as proposed by the Legal Department*)

- Mr. Russ McGregor, 3102 Ortega Drive, appeared before the Commission relative to this item (proponent).

**Item 29** - Held a public hearing and voted 5-0 to approve the **Sonic Drive-In Planned Unit Development (PUD) and Type D Site Plan (SP-158)** with conditions of approval as forwarded by the Tallahassee-Leon County Planning Commission and with the deletion of the recommendation to the applicant relative to the stormwater facility (*Option 1 as proposed by Planning as amended*)

- Mr. Elliott Varnum, 3559 Timberlane Rd., representing Nobles, Varnum & Associates, Inc. (opponent of some of the conditions imposed by the Planning Commission)

**Unagendaed Items:**

Rev. Ed Freeman, Groveland Hills Ave., Salt of the Earth Ministries International/U.S.U.I., appeared before the Commission on behalf of Mr. James D. Robertson of J & L Road Construction, an MBE subcontractor on the City's contract with Energy Erectors, Inc., relating to the City's BP #5 Substation Expansion Project and discussed his concerns with the City's Minority Business Enterprise (MBE) Policy.

- The Mayor indicated he would review the Robinson concern with the MBE Office staff and the City Attorney, and a report would be provided to Mr. Robertson

Mr. Russ McGregor, 3102 Ortega Dr., representing Don Barbour, et al., appeared before the Commission and requested some relief for the property owners of a 33-acre parcel on Monday Road in that the best use of the property could not be determined due to the excessive length of time being taken to make a decision on a road corridor planned to support the State Satellite Office Complex in that southeastern quadrant of the City/County.

- Requested staff to bring back a report on the status of the Orange Avenue extension corridor location, referenced by Mr. McGregor.

## SUMMARY OF COMMISSION MEETING

OCTOBER 16, 1996

The City Commission held a workshop meeting and took the following action:

**Item 1** - Heard a presentation and discussed the process of developing a ten-year Parks & Recreation Master Plan which will assist the City government in the development of parks for the City's related recreation services as well as provide potential funding source recommendations, and citizen interest input

Mr. David Barth, Glatting Jackson Kercher Anglin Lopez Reinhart Inc., Consultants, appeared before the Commission relative to this item.

**Item 2** - Voted 5-0 to approve in concept the Neighborhood Strategic Planning process, authorize staff to hold public meetings on the plan and identify citizens to participate in an ad hoc committee to assist staff in the development of the implementation plan to be brought back to the Commission for approval (as proposed by Neighborhood & Community Services)

**Item 3** - Discussed the new Director of Communications position, the proposed structure of the Department of Communications and future direction of communications

## SUMMARY OF COMMISSION MEETING

OCTOBER 21, 1996

The City Commission met in special joint session with the Board of County Commissioners (County Commission) for a Site Specific Zoning Workshop and took the following action (City Commissioner Maddox being absent):

The Commissions decided on the following courses of action regarding the Zoning Code:

- The design incentives as listed in the charts of uses for the C-1 and UP zoning districts are to be retained as drafted
- The proposed development standard to require auto repair facilities in the C-2, CP and M-1 zoning districts to have service doors not facing the street and outside storage screened and behind the building is not to be included in the Zoning Code
- The zoning district charts and definitions section of the Zoning Code should be amended at the appropriate time to include recent legislation on manufactured housing which becomes effective April 1, 1997 (COUNTY)
- *[The City Commission will decide at a future time whether to opt out of the County ordinance on manufactured housing]*

*[The City Commission will decide at a future time whether to implement mobile home replacement policy (any legally permitted mobile home may be replaced regardless of its zoning district)]*

Directed the staff to bring back at a future meeting enhancement of architectural features for metal buildings in the industrial and commercial zoning districts

Directed County staff to provide the City Commission with a report prepared by the County citizens group regarding manufactured housing (COUNTY)

The Commissions gave the following direction regarding mapping of the zoning districts:

- Include government owned open spaces in appropriate zoning district that best indicates their status (i.e., National Forest, county parks, and municipal golf courses would be included in the Open Space District)
- Non-open space government owned lands to be included in zoning district that best indicates their ownership status (i.e., Public Ownership District)
- The Brafford/Wilkinson property to be included in commercial zoning district (COUNTY)
- The Zoning Base Maps to include lakes
- Identify special development zones around lakes and review zoning districts in these areas to determine their appropriateness
- Identify OR-1 zoning districts that are appropriate for conversion to OR-2
- Areas to be reviewed at future workshop on zoning map:
- Hilltop property (I-10 & Mahan Drive), properties adjacent to Windwood Hills Subdivision, Ox Bottom Road area, commercial node at Bradfordville/Thomasville roads (COUNTY)
- Area north of Eastgate Subdivision and site of Golden Aster Commercial Park (CITY)

## SUMMARY OF COMMISSION MEETING

OCTOBER 23, 1996

The City Commission took the following action:

- Welcomed Mr. Kevin Mulshine and Mr. Win Peterson, of Prager, McCarthy & Sealy, financial advisers for the City's Debt Management Program (*introduced by City Treasurer-Clerk Inzer*)
- Requested staff cooperation in expediting the development of a new Tower Ordinance and a new Telecommunications Franchise Ordinance for implementation as soon as possible (*brought forward by Commissioner Meisburg*)

**Item .1** - Presented the "**1996 Award of Excellence**" from the Florida Chapter of the American Planning Association to the Planning Department, represented by Ms. Wendy Grey, Director; Mr. Rick Geshwiler, Chief of Comprehensive Planning; and Mr. Marlon Brown, Assistant Chief/Transportation Planning, in recognition of planning the Blair Stone Road Northern Extension Study

**Items 1-15, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 1-15, taking action as follows:

- Item 1 - Approved the appointment of Mr. Roland H. Gaines and the reappointments of Mr. Jerry Hicks and Ms. Eva Mannings to the **Municipal Code Enforcement Board** for terms expiring June 1999 (*Option 1 as proposed by the Office of the Mayor*)

Item 2 - Approved the application of Mrs. Frances C. Ervin for a \$27,600 grant and a \$17,600 loan, totaling \$45,200, for the **restoration of the Bloxham House**, located at 410 North Carolina Street, for funding from the **Historic Property Grant and Loan Program** (Work Order #92-538) as recommended by the Historic Property Grant and Loan Finance Committee (*Option 1 as proposed by Downtown Development*)

Item 3 - Approved a one-year extension of the contracts between the **City and R.W. Beck** and between the **City and Stone & Webster**, for electric resource planning technical services, under the same terms and conditions as the original contracts -- for the provision of necessary consulting and technical services for several ongoing projects while the Electric Department prepares an RFP and goes through the bidding process to solicit consulting services consistent with City policy (*Option 1 as proposed by Electric Operations/System Planning*)

Item 4 - Approved the **1997 City Commission schedule** as presented (*Option 1 as proposed by the Office of the City Manager*)

Item 4.1 - Adopted **Resolution No. 96-R-0048 in support of Amendment #2**, urging citizens of Tallahassee vote affirmatively on an amendment to the Florida Constitution allowing the Governor to appoint members of the Constitution Revision Commission (CRC) 30 days following the 1997 Regular Legislative Session, and restoring the CRC's authority to review matters relating to taxation or the State budgetary process (*Option 1 as proposed by the Office of the City Manager*)

Item 5 - Approved Change Order No. 1, in the amount of \$295,840, to the existing contract with **Audio Visual Innovations, Inc. (AVI)**, for **Phase II - Government Access Broadcast System**, for Channel 45 and communications improvements in the Commission Chambers, and approved the expenditure of \$13,100 for City Engineering/design and construction administration, for a total of \$308,940 for this project; authorized **supplemental appropriations** to the project in the amount of \$170,000, from the \$325,000 received from Comcast for access production equipment per the franchise agreement, and in the amount of \$138,940, from the Department of General Services/City Hall FY96 Capital Budget, for a total appropriation of \$308,940 (*Option 1 as proposed by General Services/Administration & Cable Access Television*)

Item 6 - Awarded bid for the **purchase of thirty-eight (38) full size sedans, replacement vehicles for the Police Department**, to **Tallahassee Motors**, low bidder meeting specifications with exception taken for two percent (2%) local preference, in the amount of \$752,970 (*Option 1 as proposed by General Services/Purchasing*)

Item 7 - Approved the Department of Neighborhood and Community Services making a **direct loan to Mr. Alex Morris** for an amount not to exceed \$12,522, from the Community Development Block Grant (CDBG) Contingency Fund, repayable in monthly installments at 3% interest for seven years, for the purpose of supplementing the funding through the Tallahassee Urban League's Homeowner Rehabilitation Program for the

demolition and reconstruction of his existing home -- this is the initial project in the Southeast sector of the **Neighborhood Revitalization Strategy Area**, an area bordered by Adams Street, Jim Lee Road, Perkins Road and Orange Avenue -- and the first revitalization effort in the proposed Housing and Urban Development (HUD) Homeownership Zone for the City (*Option 1 as proposed by Neighborhood & Community Services/Housing*)

Item 8 - Approved a proposed **Purchase and Sale Agreement to purchase property** on Sharer Road across Waccamaw Center, the recommended site for the **Relocation of Fire Station No. 2** (also known as the North City Area District Fire Station) for \$400,000 plus estimated closing costs of \$2,500, with funding from the North City Area District Fire Station Project No. 95004 (Capital Improvement Fund) (*Option 1 as proposed by Public Works/Real Estate*)

Item 9 - Approved a **supplemental appropriation** in the amount of \$31,000 to the **Meridian Park Comfort Station Project** (Work Order #95123 (General Government/Capital Improvement Fund [GG/CIF]), from the GG/CIF Unappropriated Balance, to fund completion of the project (*Option 1 as proposed by Public Works/Engineering*)

Item 10 - Awarded construction contract, in the amount of \$60,640 (Base Bid plus Alternatives B & C), to **Bass Construction Company, Inc.**, low bidder meeting specifications, for the **Oven Park and Dade Street Recreation Centers Window Replacement Project** (*Option 1 as proposed by Public Works/Engineering*)

Item 11 - Awarded construction contract, in the amount of \$83,690.64, to **National Corrosion Control**, low bidder meeting specifications, for the **Minority Business Enterprise (MBE) Set-A-Side Community Centers Painting Project**, part of the City's annual Recreation Center Renovation Program involving the interior and exterior repainting of the Palmer-Monroe and Dade Street Recreation Centers (*Option 1 as proposed by Public Works/Engineering*)

Item 12 - Adopted the **revised Voluntary Acquisition Policy** for the **CDBG Alberto Recovery Project** as presented -- clarifying the definition of "appraised value", the policy relative to unimproved (vacant) land, establishing procedures dealing with hardship cases (created by the program's identification of certain flood prone lands), and establishing fair market value as just compensation for non-residential (business) property (*Option 1 as proposed by Stormwater Management*)

Item 13 - Approved **extending the limit of City Manager approved acquisitions**, established in Policy 136-CP.08.2(a), from \$100,000 to \$175,000, **for properties acquired through the CDBG Alberto Flood Relief Project** and to waive the requirement for parcels purchased under this program from having to be presented to the Real Estate Committee for its approval unless the purchase price exceeds \$175,000 (*Option 1 as proposed by Stormwater Management*)

Item 14 - Approved the **Venom Express Agreement** as presented and authorized the City Manager to execute the Agreement -- providing for fare free service to Florida A & M University (FAMU) students, employees and visitors using the TalTran bus system route **for the 1996-97 academic year** at a rate of \$36.75 per hour, representing an increase of 3.6% from the previous year, for a projected annual revenue of \$181,545 (FAMU opted to increase service from 11 hours per day to 22 hours per day during the Fall and Spring semesters, and to include the Summer semester with 16 hours of service each day; authorized a supplemental appropriation in the amount of \$66,486 to Taltran's FY97 Operating Budget, for two additional Coach Operator positions (*Option 1 as proposed by TalTran*)

Item 15 - Introduced **Ordinance No. 96-O-0031**, amending Chapter 25, Tallahassee Code of Ordinances, by deleting Section 25-139(d)(3), related to the extension of water and sewer service lines and the waiver of tapping fees in certain circumstances; set public hearing on the ordinance for November 13, 1996, at 6:00 p.m. (*Option 1 as proposed by the Legal Office*)

**Item 16** - Voted 5-0 to accept the **1996 Natural Gas Rate Study** and **introduce Ordinance 96-O-0030**, amending Section 25-28 of the City Code, providing for the establishment of reduced rates to be charged for gas service -- a decrease of approximately .51% for residential and 6.38% for commercial customers -- effective December 1, 1996; set public hearing on the ordinance for November 26, 1996, at 6:00 p.m. (*Option 1 as proposed by Utility Services*)

**Item 17** - Voted 5-0 to approve the Engineering, Procurement and Construction (EPC) contract, including bonus provisions, with **Raytheon Engineers and Constructors**, for the **Purdum Unit 8 Project** (Self-Build Alternative) -- a 250 MW (nominal) combined-cycle generating unit (Unit #8) at the City's Sam O. Purdom Generating Station located in St. Marks, Florida (*Option 1 as proposed by Electric Operations/Production*);

clarified that the contract was for a total price of \$98,889,000 with provision for the City's financial commitment to be capped at \$2 million upon issuance of the first notice for engineering services, which was scheduled for March 31, 1998, and the City was under no further financial commitment until the Final Authorization to Proceed was issued, which was



scheduled for 45 days after the City's receipt of approved permits or no later than July 31, 1998; also received clarification of bonus provisions if Raytheon is ahead of schedule with the unit scheduled to be available for

thanked the Electric Department staff for an excellent job of presenting the project to the community and allaying concerns that had been brought forward

**Item 18** - Heard a presentation from representatives of Genesis Group, Inc., and the Florida Department of Transportation (FDOT) on the **Gopher, Frog & Alligator Rail-Tail Project Development and Environmental Study** -FDOT, preserving the historic GF&A Railroad corridor, where feasible, by converting it into a non-motorized trail for walking, bicycling and possibly horseback riding

- Mr. Jim Sullivan, Project Manager, Genesis Group, Inc., appeared before the Commission relative to this item.

**Item 19** - Held the second public hearing on **Ordinance No. 96-O-0020**, introduced on September 11, 1996, and continued from the first public hearing on September 25, 1996, which would provide for the **voluntary annexation** into the City of approximately 124 acres of **Centerville/Pimlico Drive area property**, owned by Mr. Mark Conner and continued the public hearing to December 11, 1996, so as to delay the annexation decision until after the Joint City/County Commission Public Hearing on the transmittal of Cycle 97-1 Amendments to the 2010 Comprehensive Plan to the Florida Department of Community Affairs (FDCA), scheduled for December 4, 1996, inasmuch as Amendment No. 97-1-004 would change the land use on this property from Urban Fringe and Rural to Residential Preservation and Urban (*Option 1 as proposed by the Office of Organizational Effectiveness [OOE]*)

**Unagendaed Item** - Requested that citizens provide any written comments or information on the site specific zoning issues to the Commissioners as early as possible prior to the scheduled workshops

- Ms. Dorothy McPherson Roberts, 1506 Wekewa Nene, appeared before the Commission and discussed her concern with some issues related to site specific zoning, asking for an opportunity to have some input in the workshops on that issue.

## SUMMARY OF COMMISSION MEETING

OCTOBER 24, 1996

### JOINT CITY-COUNTY COMMISSION PUBLIC HEARING

#### 97-1 CYCLE AMENDMENTS TO THE 2010 COMPREHENSIVE PLAN

The City Commission held a joint public hearing with the Board of County Commissioners (County Commission) to receive public comments on the Cycle 97-1 Amendments to the 2010 Comprehensive Plan proposed for transmittal to the Florida Department of Community Affairs (FDCA) as follows:

- The following proposed amendments had been withdrawn from consideration:
- Amendment 97-1-M-015 - Application by Glen Brown, to change the Future Land Use Designation on a 113 acre tract located in the east quadrant of the I-10 and US 90 interchange, currently designated Mixed Use B, to Activity Center in order to accommodate the development of a Development of Regional Impact (DRI)

Amendment 97-1-M-016 - Application by City Utility Business and Support Services, to revise Policy 5.3.3 [L] to change all Educational Facilities, Recreation/Open Space, and Governmental Operational Future Land Use categories to overlays, so as to allow a simplified conversion of these public uses to other private uses

Amendment 97-1-M-017 - Application by City Utility Business and Support Services, to revise Urban Service Area (USA) Strategy provisions (p. I-6 and I-7), Policy 1.1.3 [L], and Policies 1.3.1 and 1.3.2 [SS] to allow the extension of water and sewer services outside the Urban Services Area to clustered development in the Urban Fringe, where certain requirements are met

#### The following persons appeared before the Joint Commission relative to the noted Amendments:

Ms. Margery Tully, 1319 Leewood Drive (opponent of Map Amendment 97-1-M-001)  
Mr. Mike Brezin, 1401 N. Randolph Circle, representing the Betton Hills Neighborhood Association, (opponent of Map Amendment 97-1-M-001)  
Ms. Brenda Francis, 3458 Lenox Mill Road, of Southgroup Properties, representing the property owner (opponent of Map Amendment 97-1-M-001 and proponent of Map Amendment 97-1-M-010)  
Mr. Tim Harley, 2060 West Forest Drive (opponent of Map Amendment 97-1-M-001)  
Ms. Patricia Johns, 1320 Leewood Drive (opponent of Map Amendment 97-1-M-001)  
Mr. Wilton Duncan, 3421 Valley Creek Drive, representing Ms. Ann Sanderson - property owner (proponent of Map Amendment 97-1-M-003)  
Mr. Larry Block, 5189 Widefield Road, representing the Lake Caroline Estates Homeowners Association (opponent of Map Amendments 97-1-M-004 and 97-1-M-011)  
Ms. Karen Sheheane, 6014 Centerville Road (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Mr. Herb Sheheane, 6014 Centerville Road (opponent of Map Amendment 97-1-M-004)  
Dr. John Van Tassel, Rt 3 Box 579D-1, Freshwater Farms Road (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-007)  
Mr. Scott Hannahs, RR19 Box 1252 (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Mr. Bobby Kovach, Rt 3 Box 558 (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Mr. Paul Lehrman, 7600 Bradfordville Road (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Ms. Randie Denker, 7600 Bradfordville Road, legal representative of adjoining property owners, Mr. and Mrs. Kovach (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Ms. Kathy Archibald, 7100 Roberts Road, representing the Centerville Road Community Association and as an affected property owner (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendments 97-1-M-011 and 97-1-M-007)  
Mr. Mark Conner, 7118 Beech Ridge Trail, President of Capital First Holdings, Inc., owners of the property listed in Map Amendment 97-1-M-004 (proponent of Map Amendment 97-1-M-004 and opponent of Map Amendment 97-1-M-011)  
Ms. Amy Conner (no relation to Mr. Mark Conner), 5420 Pimlico Drive (opponent of Map Amendment 97-1-M-004)  
Ms. Vicki Careton, 13015 Middlefield Road (opponent of Map Amendment 97-1-M-004)  
Mr. Joe Serpico, 2140 Orleans Drive (proponent of Map Amendment 97-1-M-005)  
Mr. John Copeland, P.O. Box 876, Panacea, Florida (opponent of Map Amendment 97-1-M-011)

Ms. Debra Newhall, 1518 Rankin Avenue (opponent of Map Amendment 97-1-M-011)  
Ms. Sue Boynton, 2560 Ox Bottom Road (opponent of Amendment 97-1-020)  
Mr. Tim Sass, 2030 Laurel Street (opponent of Amendment 97-1-020)  
Mr. Pat Krause, 3628 Pine Tip Road, representing Mr. Tom Rardin, Mr. John Richardson, and the Mary Ann Helton Trust - the applicants for this Amendment (proponent of Map Amendment 97-1-M-006)  
Mr. David Williams, 4495 Foxcroft Drive, representing the Ox Bottom Neighborhood Association (opponent of Map Amendment 97-1-M-006)  
Mr. David Jordan, 2932 Parrish Drive (opponent of Map Amendment 97-1-M-006)  
Mr. Paul Schmidt, 4648 Ramsgate Drive (opponent of Map Amendment 97-1-M-006)  
Mr. Robert Newell, 1797 Ox Bottom Road (opponent of Map Amendment 97-1-M-006)  
Mr. Henry Anderson, 3553 Carrington Drive (opponent of Map Amendment 97-1-M-009)  
Ms. Mary Kay Asbury, 911 McGinnis Lane (proponent of Map Amendment 97-1-M-10)  
Mr. Bob Fulford, 231 Westridge Drive (opponent of Map Amendments 97-1-M-004/005/011 and 97-1-M-010)  
Mr. Dean Minarde, 913 North Gadsden Street, representing the Lafayette Park Homeowners Association (opponent of Map Amendment 97-1-M-010)  
Ms. Ida DeLong, Rt 5 Box 705 (opponent of Map Amendment 97-1-M-013)

The following persons appeared before the Joint Commission:

Mr. Russ McGregor, 3102 Ortega Drive, discussed not bestowing more privilege on the applicants for Amendments to the Comprehensive Plan than on the property owners that are affected by those Amendments

## SUMMARY OF COMMISSION MEETING

OCTOBER 24, 1996

The City Commission met in special joint session with the Board of County Commissioners (County Commission) for a Site Specific Zoning Workshop and took the following action:

- Indicated that sufficient procedures exist in the Comprehensive Plan and zoning codes to address potential non-conformities and that subsequent to the adoption of the new code and map, if a non-conformity was created in error, the Commission will initiate a rezoning application on behalf of the property owner or waive the filing fee.
- Concurred that the cluster development provisions that were inadvertently deleted from the City zoning code will be reinstated into the code, as proposed by staff. The cluster development provisions will address allowable uses, density, and development standards. The uses permitted and overall density of development utilizing the cluster development provisions are the same as allowed in the underlying zoning district.
- Concurred to include in the zoning code a section that will direct local government to adopt by policy rezoning criteria, and state that, at a minimum, the rezoning criteria shall address consistency with the Comprehensive Plan, consideration of whether the existing zoning is incorrect, based on existing conditions, and a consideration that conditions have changed so that the existing zoning is no longer appropriate. Confirmed with the staff that rezonings from one site-specific zoning district to another will not require an amendment to the Comprehensive Plan. The Commissions also confirmed that rezonings are reviewed and approved by the Board of County Commissioners or City Commission.
- Concurred that the review thresholds proposed by staff will remain the same in the draft new code, and any direction provided by the Commissions on revising the existing review thresholds will be incorporated into the new code.
- Concurred that the existing provisions of requiring buffers between land uses (instead of zoning districts as proposed by staff) will remain in the new code. The Commissions directed the staff to review the actual buffer standards to determine if modifications are warranted.
- Directed the staff to start mapping the new R-4 district to replace some of the R-3 districts.
- Indicated a desire to hold at least one more joint workshop (as early as possible) to review all of the proposed maps and direct staff to make changes. Staff proposed that the next workshop be held on December 2, 1996. Due to legal concerns raised at the workshop, it was agreed that some form of public notification will be performed announcing the future workshop. It was clarified that the staff will give the draft maps a final review and then present them to the Commissions at the future workshop. The staff outlined that their efforts will focus on issues raised in the October 21 and October 24 workshops and on comment sheets submitted after the September deadline.

## **SUMMARY OF COMMISSION MEETING**

**NOVEMBER 4, 1996**

The City Commission held a joint workshop with the Board of County Commissioners (County Commissioners Maloy, Davis and Joanos being absent) and discussed the community visioning/focusing process, taking the following action:

- Heard a presentation on a consultant report on a process for community visioning, presented by Dr. Herbert A. Marlowe, Project Manager, and Mr. Russell Moore, representatives of Analytica/Design Studios West (Analytica/DSW)
- Jointly voted 7-1-4 with the County (City Commissioner Bailey opposed; County Commissioners Maloy, Davis, Yordon and Joanos absent) on a motion to send the consultant report back to the committee, to include other groups if that committee needed to be expanded and have that expanded committee bring together a visioning process
- Concurred that the higher education institutions in the community that had experience with similar issues should be asked to provide some assistance at no cost
- Noted that documents not yet referenced with this issue included 1) the Chamber of Commerce draft document on the First Regional Economic Summit with regional subcommittee reports, 2) an annual report from the Comprehensive Plan Issues Forum, and 3) a community survey conducted by the Planning Department relative to growth and development issues
- Suggested that all Commissioners, members of the City and County staffs, and citizens who were aware of documents containing valuable information that might help in the visioning/focusing process come forward with those documents
- Indicated that the City Commission's target issues with adopted strategies and action steps needed to be forwarded to the committee

## SUMMARY OF COMMISSION MEETING

NOVEMBER 6, 1996

The City Commission met in workshop session on the following proposed Cycle 97-1 Amendments to the 2010 Comprehensive Plan (Commissioners Meisburg and Maddox being absent) and took the following action:

- Determined that the following proposed amendments had been withdrawn from consideration:
  - Amendment 97-1-M-001 - Application by E. C. Deeno Kitchen to change the Future Land Use Designation on a 4.51 acre tract located on the east side of Thomasville Road, 500 feet north of Post Road, currently designated Residential Preservation, to Mixed Use A
  - Amendment 97-1-M-015 - Application by Glen Brown to change the Future Land Use Designation on a 113 acre tract located in the east quadrant of the I-10 and US 90 interchange, currently designated Mixed Use B, to Activity Center in order to accommodate the development of a Development of Regional Impact (DRI)
  - Amendment 97-1-M-016 - Application by City Utility Business and Support Services to revise Policy 5.3.3 [L] to change all Educational Facilities, Recreation/Open Space, and Governmental Operational Future Land Use categories to overlays, so as to allow a simplified conversion of these public uses to other private uses
  - Amendment 97-1-M-017 - Application by City Utility Business and Support Services to revise Urban Service Area (USA) Strategy provisions (p. I-6 and I-7), Policy 1.1.3 [L], and Policies 1.3.1 and 1.3.2 [SS] to allow the extension of water and sewer services outside the Urban Services Area (USA) to clustered development in the Urban Fringe, where certain requirements are met
  
- Determined that the LPA had not yet made recommendations on Amendments No. 12, 14, 18, 19 and 20, but would make recommendations on these at their November 13, 1996, meeting and would have those recommendations ready for the City Commission before the Commission's Joint Workshop with the Board of County Commissioners on November 18, 1996.

## SUMMARY OF COMMISSION MEETING

NOVEMBER 13, 1996

The City Commission took the following action:

**Item 1** - Presented a proclamation proclaiming the month of November 1996 as "**Communities In Schools Awareness Month**" in the City of Tallahassee

The following persons appeared before the Commission relative to this item:

Mr. Curtis Richardson, Chairman of the Board of Directors of Communities In Schools (CIS) of Leon County, Inc.

Ms. Pat Smith, Executive Director of CIS of Leon County

Ms. Lois Gracie, State Director of CIS of Florida

Mr. Don Snyder, Director of the Community School of the Arts

**Item 2** - Voted 5-0 to approve the recommendations of the Capitol Commons - Recognition of Dan Kleman Committee on the form of **recognition of former City Manager Dan Kleman** in the development of the Capitol Commons (aka Mixed Use Project and Garage/Plaza Project), at an estimated cost of \$14,300; suggested that this be scheduled during the week of the Winter Festival prior to the Celebration of Lights or, if there is not time, during March 1997; recognized members of the Committee who were present and thanked them for their work

- Ms. Grace Dansby, Chairperson of the Committee, appeared before the Commission relative to this item.

**Item 3** - Accepted the **Annual Year-End Risk Management Report for Fiscal Year 1996** (*Option 1 as proposed by Treasurer-Clerk/Asset/Liability*); recognized members of the Insurance Advisory Board and thanked them for their work

- Mr. Mark Demont, Chairperson of the Insurance Advisory Board, appeared before the Commission relative to this item.

**Items 3.1-19 and 21-22, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 3.1-19 and 21-22, taking action as follows:

Item 3.1 - Approved the following **appointments to the Downtown Improvement Authority (DIA) Board** (*as proposed by the DIA Board and the Mayor*):

	<u>Term Expiration</u>
Reappointment: Grace H. Dansby	June 1999
New Appointments: E. Edward Murray, Jr.	June 1998
Michele K. Myers	June 1997

Item 4 - Awarded bid on **College Avenue and Bronough Street Underground Electrical Improvements Project to Joyner Electric, Inc.**, low bidder meeting specifications, in the amount of \$392,600 -- part of improvements to the downtown electric underground network system and to provide permanent electric service to the new League of Cities Building (*Option 1 as proposed by Electric Operations*)

Item 5 - Approved **Contract Amendment #1**, in the amount of \$80,400, to **Raytheon Task Order E-54-93, Purdom Unit 8 Permitting** (for the new additional capacity electric generating plant), for additional work outside the original scope of services (i.e., soil sampling on site) (*Option 1 as proposed by Electric Operations/Production*)

Item 6 - Approved the selection committee's ranking as follows and awarded bid for the **Bus Tie Equipment Installation Project and the removal of existing overhead power lines** at the Purdom Generating Station to **Mayer Electric Supply Co.**, low bidder meeting specifications, in the amount of \$146,269 (*Option 1 as proposed by Electric Operations/Production*):

1. Mayer Electric Supply Co.
2. ABB Service, Inc.
3. Graybar Electric Co., Inc.

4. Hughes Supply

Item 7 - Awarded the **replacement purchase of nine (9) Refuse Trucks** to **Crane Carrier Co.**, in the amount of \$1,338,198, in accordance with the three-year contract with Crane Carrier Co., which was approved by the City Commission on April 13, 1994 (*Option 1 as proposed by General Services/Fleet Management*)

Item 8 - Awarded bid as follows for Biennial Price Agreements (BPAs) for the **purchase of Three-Phase Pad Mount Transformers** for the Electric Utility, with the second year of the BPA contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing*):

Hughes Supply Company, Inc.	\$23,892
CapStone Utility Supply, Inc.	49,420
Tri-State Utility Products, Inc.	18,700
CED/Raybro	642,539
Estimated Total	\$734,551

Item 9 - Awarded bid for the **Uninterrupted Power Source (UPS) and Generator System Project** for the Advanced Transportation Management Center, replacing the existing UPS and accommodating the new Transportation Management Center (TMC), an early phase of the replacement of the Tallahassee Traffic Control System with a new Tallahassee Advanced Transportation Management System (TATMS), to **Albritton Electrical Service, Inc.**, low bidder meeting specifications, in the amount of \$73,991 (*Option 1 as proposed by Public Works/Traffic Engineering*)

Item 10 - Approved a **supplemental appropriation for FY97** in the amount of \$3,155,000 to the **Blair Stone Road Northern Extension Project (Park Avenue to Capital Circle N.E.)**, from the Local Option Sales Tax Fund; approved an amendment to the FY97 Capital Budget as presented, for a total project budget of \$39,715,000 (*Option 1 as proposed by Public Works/Engineering*)

Item 11 - Approved a **supplemental appropriation for FY97** in the amount of \$2,700,000 to the **East Park Avenue Widening Project**, from the Local Option Sales Tax Fund; approved an amendment to the FY97 Capital Budget as presented, for a total project budget of \$14,939,969 (*Option 1 as proposed by Public Works/Engineering*)

Item 12 - Approved a **supplemental appropriation** in the amount of \$106,000 to the **Lincoln Center ADA and Fire Code Corrections Project**, from the General Government/Capital Improvement Fund (GG/CIF) Unappropriated Balance; awarded bid for the construction (Base Bid plus Alternate 1) to **Bass Construction Company Inc.**, low bidder meeting specifications, in the amount of \$297,566.00 (*Option 1 as proposed by Public Works/Engineering*)

Item 13 - Approved a transfer of funds (**inter-project budget transfer**) in the amount of \$132,150.07 to the **Putnam Drive Stormwater Improvements Project** (Project No. 95034), from the East Branch Stormwater Study (Project No. 92396) (*Option 1 as proposed by Stormwater Management*)

Item 14 - Approved a **Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT)** in the amount of \$762,652, providing annual grant allocation to support TALTRAN's Fiscal Year 1997 budget; authorized execution of the JPA by adopting **Resolution No. 96-R-0047** (*Option 1 as proposed by TALTRAN*)

Item 15 - Approved the **Route 10 Supplement Agreement with FSU** in concept subject to final drafting by the City Manager/City Attorney, providing for the establishment of a **new TALTRAN bus route from the Capital Circle Office Center to the Capitol and the C.K. Steele Plaza**; authorized the City Manager to execute the Agreement; approved a supplemental appropriation in the amount of \$102,371.70 to TALTRAN's FY97 Operating Budget, from contract revenue, to include three Coach Operator positions (*Option 1 as proposed by TALTRAN*)

Item 16 - Awarded construction contract for the Installation of Potable Water Line Project/Country Oaks Estates to **Jimmie Crowder, Inc.**, low bidder meeting specifications, in the amount of \$328,127.75 -- to provide drinking water service and fire protection in the unincorporated area along U.S. 90 West (**Leon County Master Water Project #2**), including the Hopkins Power Plant, in accordance with the City-County Water and Sewer Agreement

Item 17 - Introduced **Telecommunications Siting Ordinance 96-O-0018**, amending the City Zoning Code by creating a new Section 18.7, **Communication Antennas and Communication Towers**, restricting zoning districts in which communication antennas and communication towers may be located, providing standards, and amending Section 2.2 of the Zoning Code to add new definitions and revise definitions; set public hearing on the ordinance for November 26, 1996, at 6:00 p.m. (*Option 1 as proposed by Legal*)



Item 18 - Approved an **agreement** between the City and the Florida Department of Community Affairs (FDCA) authorizing construction of **Safety Town** and the addition of 400 sq. ft. to the **Aircraft Rescue and Fire Fighting Building**, and obligating the City to **amend the Tallahassee Regional Airport Development of Regional Impact (DRI) Development Order** by March 30, 1997 (*Option 1 as proposed by Legal*)

Item 19 - Adopted **Resolution No. 96-R-0050**, providing final approval of the **Southwood Voluntary Annexation**, Phases 1, 2, 3 and 4 -- ratifying City Commission action of December 14, 1994, **adopting Ordinances 94-O-0047AA, 94-O-0048AA, 94-O-0049AA and 94-O-0050AA** (introduced on October 12, 1994, and approved December 14, 1994, with the effective date continued from April 26, August 30 and December 6, 1995, and March 13, 1996), annexing approximately 6,347 acres of land owned by St. Joe Paper Company into the City, in the southeast sector, and authorizing the Mayor, the City Treasurer-Clerk and the City Attorney to execute the ordinances (*Option 1 as proposed by Legal*)

*Item 20 - The approval of eminent domain action necessary for the Appleyard Widening Improvement Project was pulled from Consent for a separate vote*

Item 21 - Approved the **minutes** of the Regular Commission Meeting of September 11, 1996, and the Special Commission Meeting of September 4, 1996 (Workshop Review of the City's Five-Year Financial Plan) (*Option 1 as proposed by the City Treasurer-Clerk/Records Management*)

Item 22 - Approved revised **City Commission Policy No. 110 - Appointment of Citizens and Commissioners to Boards and Committees** - to include the Downtown Improvement Authority (DIA) as presented (*Option 1 as proposed by the City Treasurer-Clerk*)

**Item 20** - Voted 4-0-1 (Mayor Weaver abstaining) to adopt **Resolution No. 96-R-0052**, authorizing eminent domain action for the City's acquisition of certain property necessary for the **Appleyard Drive Widening Improvement Project from Jackson Bluff to West Tennessee** and to remedy stormwater problems at Appleyard Drive and Tennessee Street (*Option 1 as proposed by Legal*)

**Item 23** - Heard a presentation on the **Downtown Target Issue**; discussed options for replacing downtown area sidewalks;

- voted 5-0 to approve the replacement of specified downtown sidewalks with the Tallahassee Pattern (Imprinted Concrete), at an estimated cost of \$725,000 (*Option 4 as proposed by Public Works*); to request that staff, in the interim, bring back pictures of the Tallahassee Pattern, and ask the DIA and the Downtown Merchants and Business Association (DMBA) if they would like to explore stamping the sidewalks similar to the design used in the downtown parks, and to adopt the Downtown Target Issue Work Plan;
- requested staff to bring back some preliminary information on a timeframe for evaluating and bringing back information on the issue of a tax increment financing district, what areas would be included and what the incentives were;
- received a briefing from the City Treasurer-Clerk on the receipt of petitions in sufficient number to require a mail ballot to determine the continued existence of the DIA, indicating a report on the mailout voting process was scheduled for the next regular Commission meeting, November 26, 1996, with a targeted date of March 1997 for the vote;
- voted 5-0 to approve the proposed City Commission policy on a Downtown Special Events Fund
- received a briefing from Mayor Weaver on including the issue of funding downtown area improvements on the Community's Legislative Agenda
- Ms. Marilyn Larson, Executive Director of the DIA, appeared before the Commission relative to this item.

**Item 24** - Voted 5-0 to approve a **supplemental appropriation** of \$1,800,000 to the **Conner Boulevard Extension - 4 Laning Project** from Trojan Trail to the Apalachee Parkway, to fund the construction of an additional two lanes to make it a four-lane roadway from Capital Circle to Apalachee Parkway, from the Mini-PASS reserve account (GG/CPA)(*Option 1 as proposed by Public Works/Traffic Engineering and Planning*); **stressed the need for close coordination of the overlapping road projects in that area**, i.e., Capital Circle Road Widening from Mahan Drive to Park Avenue, Capital Circle from Park Avenue to Apalachee Parkway, Connor Boulevard and the widening of Park Avenue; staff will update information on the road project maps

**Item 25** - Heard a presentation on the Alternative Corridors and Evaluation Criteria for the Welaunee Boulevard Project (**Welaunee Boulevard Corridor Study from Capital Circle NE to Fleischmann Road** -- to be brought back in time for the December 1996 submittal of a grant application to the Florida Communities Trust for funding of the Miccosukee Greenway); discussed the I-10 interchange and the potential of adding two additional lanes for a four-lane roadway to accommodate future growth; expressed concern with the Welaunee/Powerhouse stormwater easement issue not being

resolved and directed staff to inform the Commission on the status of that issue before this corridor study was brought back to the Commission

The following persons appeared before the Commission relative to this item:

Mr. Jim Huebshs, Project Manager, Reynolds, Smith and Hills, Inc., consultant on the Welaunee Boulevard Corridor Study

Mr. Rick Hall of Hall Planning and Engineering, consultants for the Public Involvement Plan and also the Traffic Analysis for this project

**Item 26** - Heard the concerns of **Ms. Rhonda Williams and Ms. Angela Bacigaluppi**, representatives of Rain Valley at Rain Tree II Community, relative to the **Welaunee Boulevard Corridor Study** (proponents of the one-way pair alternative with compromise solutions to meet neighborhood concerns)

**Item 27** - Heard the concerns of **Mr. R. C. Nuebling, et al and NPA**, on the Code of Ordinances, Chapter 12, Article 1, **Standard Housing Code**, as amended, Section 307, asking for assistance in obtaining due process, noting that he was scheduled for a Code Enforcement Board hearing; directed that the City Attorney respond to Mr. Nuebling's request and apprise the Commissioners of that response

**Item 27.1** - Heard the concerns of **Mr. Emanuel Jones** relative to his hardship brought on by a possible City Code violation associated with his business on South Monroe Street; directed that the City Attorney apprise the Commissioners on the specifics of Mr. Jones' concern

**Item 28** - Held a public hearing and voted 4-0 (Commissioner Weaver being absent) to adopt **Ordinance No. 96-O-0029**, which amends Section 10.7, **Special Roadway Setbacks**, of the City Zoning Code, lessening the frequency of hardships created by them, providing for new appeal procedures, and providing that the special roadway setbacks no longer apply once the right-of-way required for a project in the Transportation Improvement Program has been specified (*Option 1 as proposed by Legal*); determined that the intent was not to make this change retroactive

The following persons appeared before the Commission in support of this item and questioned the disposition of waivers that had already been acquired:

Mr. Russ McGregor, 3102 Ortega Drive

Mr. Bruce Screws, 2731 Teton Trail

**Item 29** - Held the fourth and final public hearing, and voted 4-0 (Commissioner Weaver being absent) to approve the **Pembridge Place Subdivision Paving Assessment Listing** as presented for improvements to upgrade the private streets (Pembridge Place and Carisbrooke Lane) to City standards, for payment of the construction cost totaling \$14,221.18, with the property owners' paying 50% of the cost and the City funding the balance of \$7,110.59 -- individual property owners would be assessed \$158.01 per parcel (*Option 1 as proposed by Public Works/Engineering*)

**Unagendaed Items:**

Announced the 21st Century Council's Annual Quality of Life Report would be published in the *Tallahassee Democrat* the next day, November 14, 1996, and a public Quality of Life discussion scheduled in the City Commission Chambers at 7:00 p.m., November 14, 1996, would be televised on Cable Channel 48

## SUMMARY OF COMMISSION MEETING

NOVEMBER 18, 1996

The City Commission met in special joint session with the Board of County Commissioners (County Commission) for a workshop on proposed Cycle 97-1 Amendments to the 2010 Comprehensive Plan and took the following action:

- Determined that the following proposed amendments had been withdrawn from consideration:

- Amendment 97-1-M-001 - Application by E. C. Deeno Kitchen to change the Future Land Use Designation on a 4.51 acre tract located on the east side of Thomasville Road, 500 feet north of Post Road, currently designated Residential Preservation, to Mixed Use A
- Amendment 97-1-M-006 - Application by Thomas and Sandra Rardin, Mary Ann Helton, and John B. Richardson III and Patricia A. Richardson, property owners, to change the Future Land Use Designation on 8.67 acres consisting of three separate parcels located at the southwest corner of Ox Bottom Road and Thomasville Road, currently designated Residential Preservation, to Mixed Use B
- Amendment 97-1-M-015 - Application by Glen Brown to change the Future Land Use Designation on a 113 acre tract located in the east quadrant of the I-10 and US 90 interchange, currently designated Mixed Use B, to Activity Center in order to accommodate the development of a Development of Regional Impact (DRI)
- Amendment 97-1-M-016 - Application by City Utility Business and Support Services to revise Policy 5.3.3 [L] to change all Educational Facilities, Recreation/Open Space, and Governmental Operational Future Land Use categories to overlays, so as to allow a simplified conversion of these public uses to other private uses
- Amendment 97-1-M-017 - Application by City Utility Business and Support Services to revise Urban Service Area (USA) Strategy provisions (p. I-6 and I-7), Policy 1.1.3 [L], and Policies 1.3.1 and 1.3.2 [SS] to allow the extension of water and sewer services outside the Urban Services Area (USA) to clustered development in the Urban Fringe, where certain requirements are met

## SUMMARY OF COMMISSION MEETING

NOVEMBER 20, 1996

The City Commission held a Target Issues Workshop and took the following action:

**Item 1 (Direction on Telecommunications)** - Heard a presentation on the second part of a two-part **Telecommunications Strategic Plan**, establishing a foundation and framework of understanding on which to build a strategic plan for the City of Tallahassee's telecommunications future; voted 5-0 to support the development of a strategic partnership to provide telecommunication infrastructure and services, and prepare a Request for Proposal (RFP) to solicit and retain a Telecommunication Consulting firm by December 15, 1997, to be funded from the Office of Organizational Effectiveness (OOE) contract funds

Also, congratulated Asst. City Manager Tony O'Rourke on his new position in Beaver Creek and expressed appreciation for his help in getting the City's telecommunications program started

**Item 2 (Direction on the Capital Budget and Five-Year Financial Plan)** - Heard a presentation on Capital Budget issues and the Five-Year Financial Plan, which will enable staff to proceed with the fiscal year 1998 budget process and providing a preliminary update of the five-year forecast through the year 2002

- Voted 5-0 to approve Options I, III and V (*as proposed by OOE*):
  - Options
    - I. Approve an allocation of \$3.5 million for cash-financed projects, with the difference being funded from debt on a project-by-project basis. These will be discussed with the City Commission during the February timeframe, prior to the development of the fiscal year 1998 budget.
  
    - III. Approve the transfer of gas tax funding for the Recurring Traffic Systems Improvements Project from the Capital Budget to the Operating Budget beginning in FY 1998. This action would be cost neutral, since gas tax revenues currently shown in the Capital Budget would be transferred to Operating Budget activities.
  
    - V. Approve the vision, mission, organizational values and critical success factors as guidelines for developing the FY98 Budget and Five-Year Plan.
  
- Voted 5-0 to approve Option IV (*as proposed by OOE*):
  - Option
    - IV. A 3% personnel services increase for the FY98 budget process and for the five-year plan goal
  
- Relative to Option I, **directed staff to bring back information on the ranking criteria and categories for projects recommended for cash funding and debt financing**
  
- With regard to Option II, which related to the MiniPASS Program and Special Assessment Program, discussed finding a way to improve streets in areas where the property owners could not afford to pay half the cost; **by consensus, directed staff to bring back an agenda item with options on the MiniPASS Program**

## SUMMARY OF COMMISSION MEETING

NOVEMBER 26, 1996

The City Commission took the following action:

**Item 1** - Presented an **Award of Financial Reporting Achievement** from the Government Finance Officers Association to Mr. Johnny Session, Controller in the City of Tallahassee's Finance Department

**Items 2, 4-5, 7-9 and 11-19, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2, 4, 5, 7, 9 and 11-19, taking action as follows:

- Item 2 - Approved the following **reappointment to the Environmental Code Enforcement (ECE) Board** (as proposed by the ECE Board and the Mayor):

		<u>Term Expiration</u>
Reappointment:	Richard W. Moore	November 1999

- *Item 3 - Deleted from the agenda the selection committee's ranking and award of bid for **Continuing Consulting Engineering Services for capital improvements at Tallahassee Regional Airport***
- Item 4 - Approved Supplemental Agreement No. 5/Change Order No. 10 to the existing contract with **Greiner, Inc.**, in an amount not to exceed \$155,000, for limited **construction management services at the Tallahassee Regional Airport** to support projects currently under design or construction for a period of 12 to 15 months (*Option 1 as proposed by Aviation/Airport Development*)
- Item 5 - Approved the **Tallahassee Government Television Channel Policies and Guidelines**, which will govern the operation and programming of Channel 45, as developed and presented by staff (*Option 1 as proposed by Cable Access Television Office*)
- *Item 6 - Deleted from the agenda **policy guideline changes to Commission Policy Number 100CP "Public Address System Use Policy"***
- Item 7 - Set public hearing on the "Notice of Proposed Change to a Previously Approved Development of Regional Impact (DRI)" for the **Centre Point DRI** for January 8, 1997, at 6:00 p.m. (*Option 1 as proposed by Growth Management/Concurrency*)
- Item 8 - Authorized the utilization of funds remaining in Work Orders No. 97216 and 97217, Restroom Renovation and Facade Improvement at the Lincoln Neighborhood Service Center (LNSC), totaling approximately \$50,000, for various **general renovations at the LNSC** (*Option 1 as proposed by Neighborhood and Customer Services*)
- Item 9 - Approved **policy guideline changes to Commission Policy Number 204CP "Athletic Team Funding Policy"**, adopted in November 1991 as a result of the five (5) year Sunset Review process and as presented by staff (*Option 1 as proposed by Parks and Recreation/Administration - Parks and Recreation/Athletics*)
- *Item 10 - Deleted from the agenda the **redesignation of a segment of Carolina Street, between North Monroe Street and Martin Luther King, Jr. Boulevard from a local street to a non-residential street***
- Item 11 - Introduced **Ordinance No. 96-O-0033**, a "glitch" ordinance drafted to correct "scrivener" errors or implementation problems created by Zoning, Site Plan and Subdivision Regulations Streamlining Ordinance No. 95-O-0025AA, which was adopted on September 13, 1995; set public hearing on the ordinance for December 11, 1996, at 6:00 p.m. (*Option 1 as proposed by Planning*)
- Item 12 - Authorized the acceptance and expenditure of a continuation grant awarded for a fourth year by the Florida Department of Community Affairs for the operation of the **Community Prevention Program**, a program designed to enhance crime prevention and drug use prevention efforts in targeted neighborhoods -- the grant award is for \$47,833.50 and requires a 25% match of \$15,944.50 by the City (*Option 1 as proposed by Police*)
- Item 13 - Approved the **Subdivision Plat of Lot 28, Block "PP", Twelfth Addition to Betton Hill**, developed by Mohsen and Ann Shahawy as owners, consisting of approximately 1.42 acres subdivided into two (2) lots planned as single family residential, located southerly of Woodgate Subdivision, westerly of Woodgate Way and northerly of Oakdale Street -- with no annual recurring maintenance costs associated with this subdivision (*Option 1 as proposed by Public Works/Engineering*)
- Item 14 - Approved a Change Order in the amount of \$66,924.61 to the current contract with **Mitchell Brothers for street resurfacing** at various locations, with funding from the Street Resurfacing Project No. 97008 (Gas Tax Construction Fund) (*Option 1 as proposed by Public Works/Streets & Drainage*)
- Item 15 - Approved the allocation of an additional \$22,912 awarded in excess of the estimated grant amount of \$200,000 from the Florida Department of Environmental Protection (FDEP) **Ninth Year (1996-97) Recycling**

**and Education Grant Program** -- for a full grant award amount of \$212,912 to be used to support the proposed **FY97 Recycling Program Action Plan** (*Option 1 as proposed by Solid Waste Operations*)

- Item 16 - Approved the **minutes** of the August 27, 1996, Joint City-County Commission Workshop on Site Specific Zoning; the September 18, 1996, Target Issues Workshop, and the November 4, 1996, Joint City-County Commission Visioning Workshop (*Option 1 as proposed by Treasurer-Clerk/Records Management*)
- Item 17 - Approved the adoption of **Resolution No. 96-R-0055**, authorizing the **negotiation of a loan** in an aggregate amount not to exceed \$20,000,000 from the **Sunshine State Governmental Financing Commission** for the purpose of financing approved debt financing **Electric System capital improvement projects** (*Option 1 as proposed by Treasurer-Clerk/Asset/Liability Management*)
- Item 18 - Introduced **Ordinance No. 96-O-0034**, adding the Office of Mayor to the City elections; set public hearing on the ordinance for December 11, 1996, at 6:00 p.m. (*Option 1 as proposed by the City Attorney*)
- Item 19 - Approved the adoption of **Resolution No. 96-R-0054**, certifying the petitions submitted for a Downtown Improvement Authority (DIA) Repeal Referendum, adopting the mail ballot election process and authorizing staff to proceed with the election (*Option 1 as proposed by Legal/Treasurer-Clerk*)

**Item 20** - Viewed a video on **Safety Town** and voted 5-0 to approve contingency funding for the Safety Town portable classroom facilities in the amount of \$28,300 (private donations to go towards reimbursement to the City for this part of the Safety Town project) (*Option 1 as proposed by the Mayor*); also, recognized and thanked the staff and citizen volunteers working on this project

**Item 21** - Voted 5-0 to authorize staff to issue a Request for Proposals/Qualifications (RFP/Q) for the development of a multi-purpose office building for the 400 block of Macomb Street, to approve a Housing Trust Fund (HTF) loan of \$93,000 to the **Carolina Place Joint Venture**, to approve the forgiveness of the \$111,712.44 blight removal demolition lien placed on the Carolina Place property, and to transfer City-owned property on Brevard Street to Habitat for Humanity as part of the **Frenchtown Revitalization Program** (*Option 1 as proposed by Community Improvement*); heard a staff presentation on the recommended action as well as other efforts to improve the Frenchtown area; thanked everyone who had helped; also, requested that staff provide a map showing all of those private entities and churches that were also involved in Frenchtown revitalization activities

**Item 22** - Voted 5-0 to approve the legislative agenda for the 1997 Session of the Florida Legislature (**City of Tallahassee 1997 Legislative Priorities**) as presented by staff (*Option 1 as proposed by Organizational Effectiveness*)

Mr. Jeff Sharkey, representative of Capital Strategies, the City's Legislative Lobbyists, appeared before the Commission relative to this item.

**Item 23** - Held a public hearing and voted 4-0-1 (Commissioner Maddox abstained) to approve the **Piney-Z Planned Unit Development (PUD)**, consisting of approximately 390 acres, located north of Apalachee Parkway approximately 1.5 miles east of Capital Circle, to be developed by Mark Conner with a maximum of 790 residential units, office space and commercial as well as an extension of Conner Boulevard with a right-of-way that would provide a connection between Apalachee Parkway and Capital Circle at Park Avenue, and an interconnection to the existing Virgil Road -- with approval being subject to the conditions recommended by the Planning Commission, including the preferred design alternative of sidewalks on both sides of streets within the higher density components of the PUD (*Option 1 as proposed by Planning*)

**Item 24** - Held a public hearing and voted 5-0 to approve **Telecommunications Siting Ordinance 96-O-0018**, amending the City Zoning Code by establishing provisions for locating communication towers within the City limits, effective on approval (*Option 1 as proposed by the City Attorney's Office*)

**Item 25** - Held a public hearing and voted 5-0 to approve **Ordinance 96-O-0030**, amending the City Code by providing for the establishment of reduced **rates to be charged for gas service** -- a decrease of approximately .51% for residential and 6.38% for commercial customers -- effective December 1, 1996 (*Option 1 as proposed by Utility Services*)

**Unagendaed Items:** announced Commissioner Bailey's sister, Frances Powell, a State employee, had made recommendations that would save the State of Florida \$1.7 million; briefly discussed ongoing neighborhood mediation relative to improvements at the Young Actors' Theatre; commended City Treasurer-Clerk Inzer on being honored as one of the top ten government officials in the country

## SUMMARY OF COMMISSION MEETING

DECEMBER 4, 1996

### JOINT CITY-COUNTY COMMISSION PUBLIC HEARING TRANSMITTAL OF CYCLE 97-1 COMPREHENSIVE PLAN AMENDMENTS

The City Commission met in special joint session with the Board of County Commissioners and took the following action:

- Held a joint public hearing on the transmittal of the Cycle 97-1 Amendments to the 2010 Comprehensive Plan

The following persons appeared before the Commissions relative to the noted amendments:

Mr. Kenneth L. Connor, 5420 Pimlico Drive (opponent of Amendment 97-1-M-004)  
Mr. Roy F. Knight, 5962 Centerville Road (opponent of Amendment 97-1-M-004)  
Mr. Scott Hannahs, Rt 19 Box 1252 (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Ms. Karen Sheheane, 6014 Centerville Road (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011 as originally submitted)  
Ms. Amy Conner (no relation to Mr. Mark Conner), 5420 Pimlico Drive (opponent of Map Amendment 97-1-M-004)  
Mr. Bobby Kovach, Rt 3 Box 558 (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Mr. Clifford Lamb, Clifford Lamb and Associates, 1972 Raymond Diehl Road, (proponent of Amendment 97-1-M-004)  
Ms. Kathy Archibald, 7100 Roberts Road, President of the Centerville Road Community Association and an affected property owner (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011 as originally submitted)  
Mr. Dave Lang, 6025 Roberts Road (opponent of Amendment 97-1-M-004)  
Ms. Mary Alma Lang, 6025 Roberts Road, (opponent of Amendment 97-1-M-004 and proponent of Amendment 97-1-M-011 as originally submitted and opponent of Amendment 97-1-M-020)  
Ms. Sherry Van Dyke, Rt 7 Box 1069 (opponent of Amendment 97-1-M-004)  
Ms. Vicki Cureton, 13015 Middlefield Road (opponent of Map Amendment 97-1-M-004)  
Mr. Mark Conner, 7118 Beech Ridge Trail, President of Capital First Holdings, Inc., owners of the property listed in Map Amendment 97-1-M-004 (proponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011 as modified)  
Mr. Paul Lehrman, 7600 Bradfordville Road (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011 and Amendment 97-1-M-020)  
Ms. Randie Denker, 7600 Bradfordville Road, legal representative of adjoining property owners, Mr. and Mrs. Kovach (opponent of Map Amendment 97-1-M-004 and proponent of Map Amendment 97-1-M-011)  
Mr. Joe Serpico, 2140 Orleans Drive (proponent of Map Amendment 97-1-M-005)  
Mr. Mark Harper, 212 Cactus Street (proponent of Amendment 97-1-M-009)  
Ms. Betty Anderson, 3553 Carrington Drive (asked for Mixed Use B designation for her property/Amendment 97-1-M-009)  
Ms. Brenda Francis, 3458 Lenox Mill Road, of Southgroup Properties, representing the property owner (proponent of Map Amendment 97-1-M-010; asked to aggregate her property)  
Ms. Carolyn Colson, 5024 Bradfordville Road (proponent of Amendment 97-1-M-011)  
Mr. Larry Block, 5189 Widefield Road, representing the Lake Caroline Estates Homeowners Association (opponent of Map Amendments 97-1-M-004 and proponent of 97-1-M-011; asked to include the Lake Caroline Estates area in the request to be taken out of the USA)  
Mr. Dennis M Prescott, 4625 Bellarose East (opponent of Amendment 97-1-M-013)  
Ms. Ida DeLang, Rt 5 Box 705 (opponent of Amendment 97-1-M-013)  
Mr. Tom Johnson, 6056 Thomasville Road (proponent of Amendment 97-1-M-020)  
Mr. Jack Conrad, Millstone Plantation (proponent of Amendment 97-1-M-020)  
Mr. Robert Parrish, 6110 Thomasville Road (proponent of Amendment 97-1-M-020)  
Mr. Phillip R. Sperho, 6240 Old Water Oak Road (proponent of Amendment 97-1-M-020)  
Mr. Tom Blomberg, 6334 Thomasville Road (proponent of Amendment 97-1-M-020)  
Mr. Frank Shaw, Jr., 4024 North Meridian Road (opponent of Amendment 97-1-M-020)  
Mr. Jack Buford, Jr., 217 John Knox Road (opponent of Amendment 97-1-M-020)  
Dr. Robert Simpson, 6110 Old Water Oak Road (proponent of Amendment 97-1-M-020)  
Mr. Russ McGregor, 3102 Ortega Drive (opponent of Amendment 97-1-M-020)  
Mr. Rick Mitchell, 7763 McClure Drive (proponent of Amendment 97-1-M-020)  
Ms. Susan Ecenia, 652 Forest Lair (opponent of Amendment 97-1-M-020)

Ms. Leanne Jowers, 7754 McClure Drive (proponent of Amendment 97-1-M-020; had 73 signatures in support of amendment)

Mr. H. K. Jowers, 7754 McClure Drive (proponent of Amendment 97-1-M-020)

Mr. Marshall R. Cassidy, Sr., 7018 Duck Cove Road (proponent of Amendment 97-1-M-020)

Mr. Mitch Englert, 1315 Peacefield Place (opponent of Amendment 97-1-M-020)

Mr. William Stone, 1131 Terrace Street (proponent of Amendment 97-1-M-020)

Ms. Mary Douglas Buchanan, 6946 Standing Pines Lane (proponent of Amendment 97-1-M-020)

Mr. John D. Buchanan, Jr., 6946 Standing Pines Lane (proponent of Amendment 97-1-M-020)

Mr. John Carlson, 6970 Standing Pines Lane (proponent of Amendment 97-1-M-020)

Mr. Marshall Conrad, P.O. Box 391 (opponent of Amendment 97-1-M-020)

Mr. Fred Conrad, 5378 Paddington Drive (opponent of Amendment 97-1-M-020)

Ms. Bonnie Gandy, 6766 Circle J (proponent of Amendment 97-1-M-020)

Mr. Helge Swanson, 834 Watt Drive (proponent of Amendment 97-1-M-020)

Mr. George Lewis, 203 North Gadsden Street #6 (proponent of Amendment 97-1-M-020)

- The City Commission clarified that Ms. Anderson's property was not included or impacted by Amendment -009 and directed staff to discuss with Ms. Anderson the implications of Site Specific Zoning on her property.
- The City Commission voted 5-0 to confirm the City's prior position on Amendments -002, -003, -007, -009, -010, -012, -013, -014 and -018. [The County Commission voted 7-0 on a like motion for the County.]
- On behalf of the City, the City Commission voted 5-0 to transmit the approved Cycle 97-1 Amendments for State and Regional review. [On behalf of the County, the County Commission voted 7-0 to transmit the approved Cycle 97-1 Amendments for State and Regional review.]
- Staff announced that the joint public hearing on the adoption of these Cycle 97-1 Amendments was set for April 8, 1997, 6:00 p.m., at the County Courthouse.



## **SUMMARY OF COMMISSION MEETING**

**DECEMBER 4, 1996**

The City Commission met in special joint session with the Board of County Commissioners on December 4, 1996, in Commission Chambers, City Hall, for a Site Specific Zoning Workshop and took the following action (County Commissioners Maloy, Joanos, Proctor and Sauls being absent):

### **JOINT CITY-COUNTY COMMISSION WORKSHOP ON SITE SPECIFIC ZONING**

Discussed non-conforming heavy industrial uses in the currently designated Mixed Use Future Land Use Category, involving 34 properties, and mapping issues, including open space, developments of regional impact (DRIs) and the special development zone for Little Lake Jackson; provided staff with policy direction as follows:

- Directed staff to establish a procedure for notifying property owners of potential to rezone suitable properties to Heavy Industrial or the proposed M-1 Light Industrial districts
- Confirmed revisions to the zoning maps to M-1 for properties located at 4400 Shelfer Road (welding shop) and 4386 Shelfer Road (towing and recovery)
- Confirmed that government owned open spaces will be zoned "Open Space" on the Site Specific Zoning map and confirmed creation of an Open Space zoning district
- Confirmed that Developments of Regional Impact (DRIs) that are not Planned Unit Developments (PUDs) will be zoned "DRI" on the Site Specific Zoning map
- Directed staff to evaluate residentially zoned properties on the south and west sides of the community to identify properties with potential for R-1 and R-2 usage

## **SUMMARY OF COMMISSION MEETING**

**DECEMBER 9, 1996**

The City Commission met in special joint session with the Board of County Commissioners on December 9, 1996, in County Commission Chambers, Courthouse, for a Site Specific Zoning Workshop and took the following action (City Commissioners Weaver, Maddox and Bailey being absent):

### **JOINT CITY-COUNTY COMMISSION WORKSHOP ON SITE SPECIFIC ZONING**

Discussed non-conforming heavy industrial uses in the currently designated Mixed Use Future Land Use Category, involving 34 properties, and mapping issues, including distribution of the R-3 zoning district, issues involving the Southwest Quadrant for property in the vicinity of the airport, zoning in the Bradfordville area and Site Specific Zoning for the Perkins Road Closed Basin; provided staff with policy direction as follows:

- Directed staff to revised the draft M-1 zoning district chart by eliminating the floor area accessory use restriction and paving requirement for outdoor storage accessory uses
- Moved uses #15 (Jimmie Crowder Excavating) and #23 (Suburban Propane) from Attachment B (Heavy Industrial Sites) to Attachment A (Light Industrial Sites) and confirmed that list will be conforming based on revisions to the M-1 zoning district chart (the attachments were presented by staff at a previous workshop)
- Confirmed that junkyards will be nonconforming uses and suggested that future treatment of junkyards may include amortization or screening. Directed staff to verify with Code Enforcement that existing junkyards are meeting current code requirements and also to notify existing junkyard owners that additional screening requirements may be imposed if they apply for permits in the future.
- Confirmed that concrete plants and employment entities with capital investments will be made conforming uses
- Requested legal staff prepare information on amortization programs and success of such programs in other Florida communities
- Confirmed previous action to notify property owners of potential to rezone suitable sites to Heavy Industrial or M-1 Light Industrial
- Directed development of R-.5 zoning district to allow two single-family dwelling units per acre and directed that such district be mapped based on water and sewer availability and environmental features; clarified that such zoning district applies to the edge of the Urban Service Area (USA) only
- Confirmed creation of the Office Airport 1 zoning district and the mapping of the district
- Confirmed areas identified by staff in the south and west proposed for R-1, R-2, and R-3 zoning to be showed on draft zoning map as such
- Directed staff to re-examine residential areas in the south and west to identify areas that are proposed for MH-1 that may be included in R-1, R-2, or R-3 districts
- Confirmed that Special Development Zones will be an overlay to the zoning map
- Confirmed that some properties located in the Perkins Road basin will be rezoned as part of the Site Specific Zoning process
- Requested information for appropriate staff regarding septic tank and treatment plant failures in the Special Development Zone

- Confirmed scheduling additional workshop(s) prior to scheduling public hearings; directed staff to schedule the next workshop in January 1997

## SUMMARY OF COMMISSION MEETING

DECEMBER 11, 1996

The City Commission took the following action:

**Item 1** - Commended City employees for exceeding the **1996 United Way Campaign** goal of \$147,000 for the City of Tallahassee in record time with a grand total of \$156,500 in contributions; recognized and expressed appreciation to members of the City's 1996 United Way Campaign Steering Committee; presented a token of appreciation to Mr. Edward Spears, from the Department of Neighborhood and Community Services (DNCS), for chairing this year's campaign drive (Mr. Spears accepted on behalf of the department coordinators and Steering Committee members whom he credited for the success of this year's campaign. He confirmed that Ms. Missy Piper, from the City Manager's Office, would chair the 1997 United Way Campaign Steering Committee.)

**Item 1.1** - Presented a proclamation to Ms. Mary Hardison, who is retiring after 20 years of service with the Apalachee Center for Human Services, declaring November 15, 1996, to be "Mary Hardison Day" in the City of Tallahassee in recognition and appreciation for her outstanding service to the Tallahassee community

**Items 2-11.1, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2-11, taking action as follows:

- Item 2 - Awarded bid on a Biennial Price Agreement (BPA) for the refurbishment/overhaul of power plant circuit breakers to **Power Distribution Services of Lakeland, Florida**, in an amount not to exceed \$30,000 per year per production facility, and authorized staff to extend the pricing agreement at the end of the initial term if the work and pricing is satisfactory (*Option 1 as proposed by Electric Operations/Production*)

Item 3 - Awarded bid for the **purchase of cable and cable termination accessories**, necessary as part of the improvements to the downtown electric underground network system, and for the provision of permanent electric service to the new League of Cities Building to **Graybar Electric**, low bidder meeting specifications, in the amount of \$96,565 (*Option 1 as proposed by Electric Operations/Power Engineering*)

Item 4 - Approved the **annual lease agreements** between the City of Tallahassee and the following tenant agencies leasing office space at the **Lincoln Neighborhood Service Center** and the **Smith-Williams Service Complex** for **FY97** (*Option 1 as proposed by Neighborhood and Community Services*):

**Lincoln Neighborhood Service Center**

A Life Recovery Center  
Big Bend Coordinated Child Care  
Capital Area Community Action  
Neighborhood Health Services, Inc.

**Smith-Williams Service Complex**

Big Bend Community Coordinated Child Care  
Bond Community Health Associates  
Leon County Library

Item 5 - Joined in the dedication and approved the plat for the **Ox Bottom Manor, Unit 2, Phase 3B Subdivision**, developed by Marketprice Properties Incorporated with Mark A. Conner as President, consisting of approximately 51.42 acres subdivided into 54 lots planned as Residential Single Family, located easterly of Ox Bottom Manor Unit 2, Phase 4B & Phase 5A, northerly of Ox Bottom Manor Unit 2, Phase 3A, and westerly of a City of Tallahassee Power Line Easement -- for annual recurring maintenance cost on the streets and drainage system estimated at \$11,900 (*Option 1 as proposed by Public Works/Engineering*)

Item 6 - Authorized the City Manager to enter into a **Maintenance Memorandum of Agreement** with the Florida Department of Transportation (FDOT) for **landscape installation and maintenance at the intersection of Lake Bradford and Springhill Roads**, as part of the **Capital City Gateway Beautification Program** Lake Bradford Gateway Route -- with an estimated annual maintenance cost of \$3,000 (*Option 1 as proposed by Public Works/Engineering*)

Item 7 - Approved the **engineering design contract for a stormwater management study**, needed to define and to develop solutions to the stormwater flooding, erosion and safety hazards within the 760-acre **Meginnis Creek Tributary watershed** upstream of Monroe Street, and for the preparation of construction documents to implement the study recommendations within the **Tupelo Terrace Sub-basin** to **Singhofen & Associates, Inc.**, in the amount of \$244,186 (*Option 1 as proposed by Stormwater Management*)

Item 8 - Approved the submission of a **Federal Transit Administration (FTA) Section 5307 Grant Application for Fiscal Year 1997** for Federal Operations, Planning, and Capital assistance, in the total amount of \$1,003,554, for the operation of TALTRAN, the City's transit system; adopted Resolution No. 96-R-0051, authorizing the execution of the grant documents -- for grant funding of \$703,554 in operational subsidy, \$130,000 in planning assistance for City staff and \$170,000 in capital assistance (*Option 1 as proposed by TALTRAN*)

Item 9 - Approved the issuance of an **emergency purchase order to Southeast Pipe Survey Company**, in the amount of \$217,500, for the installation of approximately **1500 feet of 20" force main** by means of the innovative pipe-bursting technique through an existing abandoned 15" gravity sewer that extends from the end of **Ty Ty Road** to its junction with an existing 30" gravity sewer located just north of Park Avenue -- necessary to bypass the flow from the Capital Circle Southeast force main, which will be shut down and relocated during **Phase III of the Capital Circle Widening Project** (*Option 1 as proposed by Water Utilities/Administration*)

Item 10 - Approved the **minutes** of the September 25, 1996, Regular Commission Meeting, the September 24, 1996, Joint City-County Commission Public Hearing on Cycle 97-1 Comprehensive Plan Amendments, and the October 2, 1996, Commission/Public Officials Mid-Year Retreat - Team Building Workshop (*Option 1 as proposed by Treasurer-Clerk/Records Management*)

Item 11 - Awarded bid for **investment custody services** for the City's operating portfolio to **NationsBank**, based on the greatest net return to the City, for an annual projected net return of \$412,740.00 (securities lending income less expenses); authorized staff to enter into a contract with NationsBank (*Option 1 as proposed by the City Treasurer-Clerk*)

Item 11.1 - Introduced **Ordinance No. 96-O-0039**, which would grant the City Treasurer-Clerk the authority to conduct a TEFRA hearing on the **Glen Oaks Affordable Housing Development Project**, which would be scheduled for December 30, 1996, and would allow the City Commission to authorize the Mayor to grant approval of the project after the public hearing has been conducted; set the City Commission public hearing on the ordinance for December 18, 1996, at 6:00 p.m. (With this approach, the City would serve as a "conduit issuer" for Florida Affordable Housing, Inc. [FAH], a not-for-profit organization, for the tax-exempt bond financing of approximately \$8,750,000 of the total project cost of \$17,415,000.) (*Option 1 as proposed by the Office of the City Treasurer-Clerk*)

**Item 12 - Re-scheduled a presentation by Frank Broen, President of the 21st Century Council, and discussion by City Commissioner Steve Meisburg on the 21st Century Council's Quality of Life Report and where it fits into the whole community visioning process**

**Item 13 - Discussed the 800 Mhz Evaluation on Coverage and Data System Analysis**, which included a report by Trott Communications Group and an evaluation of information by the 800 Mhz Selection Committee; voted 5-0 to authorize Information System Services (ISS) staff to open negotiations with **Motorola**, highest-ranked bidder meeting specifications, for the **acquisition of an 800 MHz Trunk Simulcast Analog Radio System** -- the cost of the proposed Motorola voice system is \$7,805,426 and the proposed Motorola data system is \$2,038,473, both subject to final negotiations -- with the City reserving the right to open negotiations with Ericsson, the second-ranked firm, should negotiations with the first-ranked vendor prove unsuccessful; and added a requirement that any change orders on this project must be approved by the Commission (*Option 1 as proposed by ISS as amended*); **requested that consultants review the contract and that it be brought back to the Commission for approval**; also, requested information on total City payments to OMNICOM over the past eight (8) years and the status of communications with OMNICOM'S attorney relative to this issue; discussed Commissioners' expectations with regard to the contract negotiations, i.e., firm parameters and timelines for testing the coverage, right of approval by the City, language addressing the impact on the project if additional communication towers are needed, penalties for project delays, etc.

**Item 14 - Voted 5-0 to re-adopt City Commission Policy #400CP "DRI Notification Policy"** and schedule another sunset review in five years, providing for the notification process for Developments of Regional Impact (DRIs), which are large development projects impacting more than one county that require special, comprehensive, multi-agency review and approval (*Option 1 as proposed by Growth Management*)

**Item 15 - Voted 5-0 to re-adopt City Commission Policy #402CP "DRI Rezoning Policy"** and schedule another sunset review in five years, continuing a policy adopted on September 27, 1989, and formally adopted again on November 13, 1991, of not granting zoning a land use map amendment for DRIs prior to those developments receiving an approved Development Order (*Option 1 as proposed by Growth Management*)

**Item 16 - Accepted the 1996 Electric Rate Study Report from R. W. Beck; voted 4-0-1 (Commissioner Lightsey being absent) to approve the staff's recommendation and introduce Ordinance No. 96-O-0035**, which would **set the rates and charges for the City's electric services** for FY97, effective January 1, 1997, with the average electric bill being reduced by approximately 1.1% -- reducing FY97 electric rates and charges by \$1.8 million for residential and commercial

customers, and continuing in the direction of achieving conformity with the City's current rate targets; set public hearing on the ordinance adoption for December 18, 1996, at 6:00 p.m. (*Option 1 as proposed by Finance*)

**Item 17** - Held the third public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0020**, introduced on September 11, 1996, and continued from September 25 and October 23, 1996, providing for the **voluntary annexation** into the City of approximately 124 acres of **Centerville/Pimlico Drive area property** owned by Mr. Mark Conner (*Option 1 as proposed by the Office of Organizational Effectiveness [OOE]*); clarified that the annexation of property does not determine the land use or density of development

**Item 18** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0033AA**, introduced on November 26, 1996 - a "**glitch ordinance**" drafted to correct scrivener errors or implementation problems associated with Ordinance No. 95-O-0025AA, adopted by the Commission on September 13, 1995, to streamline and consolidate the Zoning, Site Plan and Subdivision Regulations -- with the recommendations made by the Planning Commission, which included approval of only one (1) recommendation related to the "glitch ordinance" made by the citizen advisory committee (increasing the number of days to notice a Planning Commission meeting from 10 to 15 [comment #1 in Attachment 3 of the agenda materials], and included the two (2) recommendations made by the citizen advisory committee [and endorsed by the Planning Commission] that were not directly related to the "glitch ordinance" (clarifying that an individual filing an appeal does not have to submit all of the documentation justifying an appeal when the notice of intent is filed, and adopting in writing who can initiate amendments to the Comprehensive Plan). (All of the other recommendations made by the citizen advisory committee that were related to the "glitch ordinance" were not recommended by the Planning Commission, and therefore, not adopted by the City Commission.) (*as proposed by Planning*); ascertained that policy language would be brought to the Commission as to who could initiate amendments to the Comprehensive Plan

**Item 19** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0034**, introduced on November 26, 1996, providing for **Election Code changes to add the Office of Mayor** to the City elections as currently provided for City Commissioners (*Option 1 as proposed by the City Attorney*) (Commissioner Lightsey clarified her support for this item based on the public vote in favor of an elected Mayor.)

#### **Unagendaed Items:**

- Mayor Weaver announced the election of Mr. Clarence Anthony, Mayor of South Bay, Florida, a close friend of his, to serve as Second Vice President of the National League of Cities.
- Requested a staff analysis relative to providing some assistance to the Williams family who residing in the Black Swamp/Pearson Swamp area who were victims of recurring stormwater flooding
- Mr. Dan McDaniel appeared before the Commission and indicated his continuing interest in researching the issue of moving the time for City elections from the spring to the fall.

## SUMMARY OF COMMISSION MEETING

DECEMBER 18, 1996

The City Commission took the following action:

**Item 1** - *An item relating to the proposed Cultural Resources Commission (CRC) continuing contracts and work programs for FY97 was moved to the Consent Agenda*

**Items 2-9, 11-14 and 16-17 of the Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2-9, 11-14 and 16-17, taking action as follows:

Item 2 - Approved the renewal of the **Continuous Emission Monitoring Systems (CEMs) Maintenance contract** for the Hopkins and Purdom Generating Stations with **Spectrum Systems, Inc.**, in the amount of \$108,125.00, for the year beginning January 1, 1997; authorized the extension of the contract for two additional renewal periods, expiring December 31, 1999; authorized Electric Operations staff to approve the renewals if performance is satisfactory (*Option 1 as proposed by Electric Operations/Production*)

Item 3 - Accepted the **FY96 Budgetary Closeout Report** (the final operating and capital budgets for FY96) as presented by staff (*Option 1 as proposed by Finance*)

Item 4 - Approved a **line of credit with a maximum loan limit of \$100,000** and with a 1% per month interest rate to **Habitat for Humanity** from the **Affordable Housing Trust Fund** to serve as a construction loan when necessary during the year; the 1% monthly interest rate shall be charged on the average daily balance during the month and applied to the outstanding balance on the first day of the following month and will cover the processing and administrative expenses associated with the maintenance of this line of credit; also, the loan will be repaid at a rate that will reduce the outstanding loan amount below \$30,000 on the anniversary date of the loan each year and this arrangement shall continue in effect for a three-year period unless Habitat should default on the repayment agreement, or both parties agree to change the terms of the loan agreement (*Option 1 as proposed by Neighborhood and Customer Services*)

Item 4.1 - Approved the proposed **Cultural Resources Commission (CRC) continuing contracts and work programs for FY97**, totaling \$115,763, for the Art in Public Places program (\$57,513), FY97 operating support (\$43,300) and for support of the administration of the Cultural Services Grant Program (\$14,950); directed staff and the CRC to execute the programs as outlined in attachments A and B of the agenda material (*Option 1 as proposed by Office of Organizational Effectiveness [OOE]*)

Item 5 - Approved the acceptance of a **Local Law Enforcement Block Grant** in the amount of \$559,331, awarded to the City by the U.S. Department of Justice as part of the FY96 Federal Omnibus Appropriations Act which will be used for the overall purpose of reducing crime and improving public safety; approved the representatives recommended by the staff for the five-person advisory board which will make recommendations to the City Commission on specific uses for the funding (*Option 1 as proposed by Police*)

Item 6 - Awarded bid for the construction of a **fully automated flood early warning system in the Franklin Boulevard** area to **A-Tek**, low bidder meeting specifications, in the amount of \$148,441 -- for a system designed to be integrated into the City's new traffic control system, the Tallahassee Advanced Transportation Management System (TATMS) (*Option 1 as proposed by Public Works/Traffic Engineering*)

Item 7 - Awarded bid for **the remodeling construction of the existing Traffic Control Center to Jim Lambert Construction, Inc.**, low bidder meeting specifications, in the amount of \$167,768, which is within the original project budget (*Option 1 as proposed by Public Works/Traffic Engineering*)

Item 8 - Awarded bid for the construction of the **Hopkins Shop Expansion Project**, part of the Hopkins Power Plant facility upgrade, to **Childers Construction Company**, low bidder meeting specifications, in the amount of \$364,853 (*Option 1 as proposed by Public Works/Engineering*)

Item 9 - Awarded bid for the construction contract for the **East Facade Water Intrusion Remediation Project** (Base Bid and Alternate 1) -- to repair front window water leaks in the City Hall Building -- to **Taul Enterprises, Inc.**, low bidder meeting specifications, in the amount of \$142,019 (*Option 1 as proposed by Public Works/Engineering*)

*Item 10 - An item relating to the Brevard Street/Georgia Street Corridor Study was pulled from the Consent Agenda for discussion*

Item 11 - Authorized the classification of the **Sutor Road/Apalachee Parkway Intersection Improvement Project** as a Sales Tax Intersection Improvement Project; authorized staff to enter into an agreement with the owner (Mr. Jearl Birdwell) of property in the northwest quadrant of the intersection for a joint project as presented in the agenda material -- whereby the City would fund the design and construction of the Sutor Road realignment and related stormwater facilities, at an estimated cost of \$300,000, funded from Sales Tax Revenues; authorized the City Manager to select a design consultant for the project under an "emergency" situation -- the project consists of the **realignment of Sutor Road at Apalachee Parkway to create a 4-way "roundabout" intersection** with the new multi-lane entrance road from Apalachee to Southwood at the new Wal-Mart Super Store (Southwood Parkway), currently under construction, and is being constructed as a solution to the Sutor Road/Rockbrook Court intersection, one of two primary accesses to Lincoln High School which is not signalized and presents a dangerous situation (*Option 1 as proposed by Public Works/Engineering*)

Item 12 - Approved a Drainage Easement Disclaimer on Lot 27, **Block "BT", Killearn Estates, Unit 25** (Plat Book 10, Page 41), as requested by the potential purchaser of the property, Mr. Tom Brantley, subject to the property owner dedicating a flood easement up to the 100-year flood stage and agreeing to construct the finished floor of the residence constructed on the lot at an elevation of at least one (1) foot above the estimate of the 100-year flood level (*Option 1 as proposed by Public Works/Engineering*)

Item 13 - Approved a **contract amendment Recycled Fibers Division**, a division of Newark Group Industries, Inc., assignee of Capital Recycling, Inc., for the **processing and marketing of the City's recyclable materials** as specified in Attachment A of the agenda materials; the City and Recycled Fibers Division have agreed to amend the contract to provide for the following (*Option 1 as proposed by Solid Waste Operations*):

1. Extending the term of the agreement for one (1) additional year (through December 31, 1997);
2. Establishing a minimum guaranteed floor price of \$12.50/ton for Residential Waste Paper (current price is \$5.00/ton);
3. Setting a 90-day deadline for proposing modifications to reduce residue; and
4. Setting the charge for processing materials and hauling residue during the one-year extension period to current rates (rather than increasing them to reflect the recent increase in the Federal Minimum wage and potential increases in the 1997 Consumer Price Index). The fixed amounts during the contract extension shall be \$34.45/ton for processing materials and \$11.79/ton for hauling residue (amounts calculated as set forth in the existing contract and approved by the Commission on August 28, 1996).

Item 14 - Approved the **purchase of part of the Countryside Village Mobile Home Park**, at 2636 Mission Road, for \$2,102,000 and approved an inter-project budget transfer of \$1,200,000 from the Mission-Trimble Stormwater Improvement Project (Project No. 91013) to the **CDBG Alberto Recovery Project** (Project No. 96383, 96384, 96385, 96386) to supplement HUD funding for the acquisition, recognizing that the local funding will be expended in accordance with HUD grant rules and policies -- the project involves the relocation of approximately 90 households from the flood prone portions of the Park (*Option 1 as proposed by Stormwater Management*)

*Item 15 - An item relating to the public hearing on a Telecommunications Franchise Request by KMC Telecom, Inc., and the introduction of Ordinance No. 96-O-0037 was deleted from the Agenda and deferred to the January 22, 1997, meeting.*

Item 16 - Approved recommended revisions to the **Absentee Ballot Canvassing Procedures** to make the City's standards consistent with State law -- reflecting requirements passed during the 1996 Legislative session (*Option 1 as proposed by the City Treasurer-Clerk*)

Item 17 - Adopted **Resolution No. 96-R-0058**, authorizing eminent domain action to acquire property necessary for the Macomb Street Widening Improvement Project (*Option 1 as proposed by Legal*)

**Item 10** (pulled from Consent) - By consensus, delayed a decision on a staff recommendation to approve a negotiated contract with Baskerville-Donovan, Inc., under a continuing services contract, to perform the **Brevard Street/Georgia Street Corridor Study, pending the provision of more information to the Commissioners** -- the proposed corridor study is the initial effort in implementing an approved 2020 Transportation Plan Capital Project involving the conversion of Brevard and Georgia Streets to one-way traffic operation between Gadsden and Macomb Streets (*Option 1 as proposed by Public Works/Engineering*)

**Item 18** - Heard presentation by Frank Boen, President of the 21st Century Council, and discussion by City Commissioner Steve Meisburg on the **21st Century Council's Quality of Life Report** and where it fits into the whole **community**



**visioning process in Tallahassee;** requested that staff work with the Council on a graph to show accurate information on the rise and fall of delinquent youths; indicated it would be helpful to have a graph identifying family income as opposed to per capita income

**Item 18.1** - Held a discussion **concerning proposed hotel developments at the Civic Center site and the Capitol Commons site** indicating the need for more information on what was proposed for the Civic Center site; requested that the City Attorney provide the Commissioners with a legal review on the City's existing arrangement with the Civic Center on the annual deficit, some advice from legal staff relative to how a new operation on that site would impact the existing contract and what the options were; concurred that the City needed to be involved in any discussions with potential developers of the Civic Center site

**Item 19** - *Changed to Item 23.1*

**Item 20** - Voted 4-0-1 (Commissioner Weaver abstained) to direct staff to prepare a final rate order approving, without further review, the **proposed rates for basic cable television service and equipment** as being reasonable but withholding approval of the methodologies used in arriving at those rates (*Option 1 as proposed by Cable Communications and General Services Administration*)

**Item 21** - Voted 5-0 to accept staff's recommendation to allow the City Manager or his designated representative to determine on a case-by-case basis if it is in the best economic interest of the City to allow potential Natural Gas Space Cooling Service (FIRM) customers to connect to the gas system for heat only appliances or devices, and introduce **Ordinance No. 96-O-0036**, which would amend the firm natural gas cooling discount and modify Section 25-60 "Connection of Additional Heating Appliances to System Prohibited" of the City Code to **allow for a waiver and establish the rates to be charged for gas service**; set the public hearing date for January 8, 1997, at 6:00 p.m., for amendment and modification to be effective February 1, 1997 (*Option 1 as proposed by Utility Services*)

**Item 22** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0035**, introduced on December 11, 1996, amending the City Code to **set the rates and charges for the City's electric services** for FY97, effective January 1, 1997, with the average electric bill being reduced by approximately 1.1% -- reducing FY97 electric rates and charges by \$1.8 million for residential and commercial customers, and continuing in the direction of achieving conformity with the City's current rate targets (*Option 1 as proposed by Finance*)

**Item 23** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0039**, providing a mechanism for the City Treasurer-Clerk to conduct the required **Tax Equity & Financial Responsibility Act (TEFRA) public hearing** and for the Mayor to grant TEFRA required approvals necessary for the City to make application to the State of Florida for an allocation to issue tax-exempt Private Activity Bonds (*Option 1 as proposed by the City Treasurer-Clerk*)

**Item 23.1** - Voted 5-0 to authorize the City Treasurer-Clerk to conduct the required **TEFRA public hearing** and authorize the Mayor to grant approvals necessary under TEFRA to make application to the State of Florida on behalf of Florida Affordable Housing for a **tax-exempt bond allocation to finance the Glen Oaks Apartments Affordable Housing Development Project**, a 256-unit affordable rental housing development, located on 17 acres frosting on Road, south of Centerview Drive and west of Capital Circle (*Option 1 as proposed by the City Treasurer-Clerk*)

**Item 24** - Heard a presentation and conducted a public workshop on the results of the Welaunee Boulevard Corridor Location Study; voted 5-0 to approve the Southern Corridor Alternative as the preferred **corridor, routing Welaunee Boulevard from Capital Circle Northeast to Fleischmann Road**; deferred approval of Phase II of the Study, the preliminary design, pending resolution of another issue wherein the City was attempting to acquire some right-of-way property from Welaunee Plantation/Powerhouse which was necessary for a stormwater drainage project for runoff from nearby Killearn Lakes; requested that consideration be given to narrowing the median where the right-of-way would be constrained by the six existing homes; indicated consideration would also be given to naming a road or recreation trail after Mary Haynes, who had originally owned much of the land in the study area; also, asked staff to follow up on addressing the neighborhood requests for considerations such as street paving, sidewalks and lighting

The following persons appeared before the Commission relative to this item:

Messrs. Jim Hicks and Rick Hall, of Reynolds, Smith and Hills, Inc., Transportation Consultants  
Ms. Rhonda Williams, representative of the Raintree neighborhood (opponent of Southern Alternative, but accepting for the good of the majority; asked for concessions)  
Ms. Betty Hadley, 3308 N. Ridge Rd. (opponent)  
Mr. Earl Banks, representative of the St. Peter Community and Church (opponent of Southern Alternative, but accepting; for the good of the majority; asked for concessions)

**Unagendaed** - Indicated that planning a paved road running through or close by a residential area was sufficient criteria for staff to ensure public input was taken

- Mr. Dan McDaniel, 1907 Ivan Dr. (expressed concern with the Sutor Road re-alignment, Item 11, being placed on the Consent Agenda)

## **SUMMARY OF COMMISSION MEETING**

**DECEMBER 30, 1996**

The City Treasurer-Clerk, on behalf of the City Commission and in accordance with Ordinance No. 96-O-0039, passed and adopted on December 18, 1996, conducted the required Tax Equity & Financial Responsibility Act (TEFRA) public hearing necessary for the City to make application to the State of Florida for an allocation to issue tax-exempt Private Activity Bonds on behalf of Florida Affordable Housing to finance the Glen Oaks Apartments Affordable Housing Development Project, a 256-unit affordable multi-family rental housing development, located on 17 acres fronting on Midyette Road, south of Centerview Drive and west of Capital Circle. The public hearing was conducted in order to consider the approval of the issue of bonds which will be issued by the City in the aggregate principal amount of not to exceed \$9,315,000 and the proceeds will be loaned to the owner of the Project which will be Affordable/Glen Oaks, Ltd., a Florida limited partnership, or such successor in interest in which Affordable/Glen Oaks, Ltd., is a managing general partner and/or controlling stockholder. The bonds will not constitute a debt, liability or obligation of the City, Leon County, or the State of Florida or of any other political subdivision thereof.

No one appeared in attendance to speak on this item.