

**May 12, 2003**  
**Proposed Cycle 2003-2 Amendments To The 2010 Tallahassee-Leon County**  
**Comprehensive Plan Workshop**

The City Commission met in special session and took the following action:

- Reviewed the following Proposed Cycle 2003-2 Amendments to the 2010 Tallahassee-Leon County Comprehensive Plan (Comp Plan):

<b>SUMMARY CHART OF PROPOSED CYCLE 2003-2 COMPREHENSIVE PLAN AMENDMENTS</b>					
<i>Item #</i>	<i>Amendment To</i>	<i>Nature of Proposed Amendment</i>	<i>Leon County School District Staff Comments</i>	<i>Planning Staff Recomm.</i>	<i>LPA Recomm.</i>
2003-2-M-001  (Miley Miers)	FUTURE LAND USE MAP  (North side Mahan Drive, East of Hawk's Landing & West of Baum Road)	From: Rural  To: Urban Fringe  301.00 Ac.	Moderate impact on schools. Area is zoned for Roberts Elementary, Swift Creek Middle, and Lincoln High Schools. Swift Creek is currently over capacity.	DENY	DENY
2003-2-M-002  (Brad Parker)	FUTURE LAND USE MAP  (Northwest corner of Capital Circle NW & West Tharpe Street)	From: Industrial  To: Mixed Use B  3.23 Ac.	No impact.	APPROVE	APPROVE
2003-2-M-003  (Roland B. Woolsey)	FUTURE LAND USE MAP  (West side of Meridian Road & South side of Gardner Road)	From: Rural  To: Lake Protection  28.91 Ac.	Moderate impact on schools. Area is zoned for Hawks Rise Elementary, Deer Lake Middle, and Chiles High Schools. Deer Lake and Chiles are currently well over capacity.	APPROVE	DENY
2003-2-M-004  (Johnny and Kristina Petrandis)	FUTURE LAND USE MAP  (South of Old St. Augustine Road &	From: Urban Fringe  To: Mixed Use A  56.00 Ac.	Moderate to major impact on schools. Area is zoned for Chaires Elementary, Fairview Middle, and Rickards High Schools.	DENY	DENY

	East of Calle de Santos)		Fairview Middle is currently over capacity.		
2003-2-M-005  (J-H Investments, Inc.)	FUTURE LAND USE MAP  (East of Woodville Highway & South of Natural Wells Drive, east of the power line easement)	From: Rural  To: Woodville Rural Community  40.00 Ac.	Up to 320 dwelling units will have a major impact on schools. The area is zoned for Woodville Elementary, Nims Middle, and Rickards High Schools.	DENY	DENY
2003-2-M-006  (Centerville Properties, LTD)	FUTURE LAND USE MAP  (West side of Centerville Road, North of Pisgah Church Road)	From: Rural  To: Urban Fringe  592.00 Ac.	500 dwelling units will have a major impact on schools. Area is zoned for new Roberts Elementary, Deer Lake Middle, and Chiles High Schools. Deer Lake and Chiles are currently well over capacity.	DENY	APPROVE AS MODIFIED
2003-2-T-007  (City of Tallahassee)	LAND USE NARRATIVE, LAND USE POLICIES 1.2.1 & 1.2.2, & CONSERVATION POLICIES 1.3.2, 1.3.5, & 1.3.8	Allows additional development on significant slopes and allows for off-site mitigation.	No comments submitted	Withdrawn by applicant on 03-28-03	
2003-2-T-008  (County Commission)	LAND USE ELEMENT  Creates new LAND USE GOAL 14, and new supporting Objective and Policy	Provides that Leon County & City of Tallahassee will work together cooperatively to identify and address special needs of sub-areas in the City and County.	No comments submitted	APPROVE AS MODIFIED  Revise date to 2004	Continued to  05-06-03
2003-2-T-009  (County Commission)	CONSERVATION ELEMENT	Changes the elevation of the Special Development Zone (SDZ) in the Fred George	No comments submitted	APPROVE	APPROVE

		basin from 108 feet to 104 feet, thus shrinking the size of the SDZ.			
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- Took tentative positions on the proposed Cycle 2003-2 amendments, as follows:

***Amendment 2003-2-M-001***

Voted 4-1 (Mayor Marks opposed) to **deny proposed Amendment 2003-2-M-001**; Mayor Marks stated *for the record* that his denial was based on his contention that the owner ought to be able to bring back an acceptable alternative with less density

Received an update on direction to the staff to form a work group on the development of a text amendment on the use of a conservation subdivision, including going through the community process for review by a focus group before bringing the amendment to the Commission

Briefly discussed the City Commission's historical willingness to defer to the County Commission on map amendment decisions inside the Urban Services Area (USA) but outside the City limits, unless there were particular reasons to object

Concurred in requesting a staff report on the prioritization of planned infrastructure inside the USA and the development status of the 16,000 acres inside the Urban Fringe Area

***Amendment 2003-2-M-002***

**Concurred to defer action on Amendment 2003-2-M-002** pending resolution of the owner's offer to stipulate that the appraisal of the right-of-way property to be acquired for the Capital Circle Road Widening would be based on the existing land use -- to be resolved prior to the amendments transmittal hearing scheduled for June 12, 2003

Discussed an opinion by the City Attorney's Office that a recommendation for denial should not be based on the need to acquire a portion of the applicant's property for roadway improvements

***Amendment 2003-2-M-003***

Voted 4-1 (Commissioner Lightsey opposed) to **approve Amendment 2003-2-M-003**

***Amendment 2003-2-M-004***

Voted 5-0 to **deny Amendment 2003-2-M-004**

***Amendment 2003-2-M-005***

Voted 5-0 to **deny Amendment 2003-2-M-005**

***Amendment 2003-2-M-006***

Voted 5-0 to **approve the LPA recommendation as amended on Amendment 2003-2-M-006**, which was to approve the amendment subject to the following conditions:

- That a development agreement be created or a footnote be placed on the Future Land Use Map, dependent on whichever would be most appropriate, that would specify the following:
  - that the density be limited to 200 units on the combined acreage (975 acres) – the density currently allowed on the combined acreage without a land use amendment being granted
  - that the development be limited to residential development only
  - that at least 50% of the entire combined acreage (975 acres) be placed in permanent open space

Mr. Charles Gardner, representative of the applicant, appeared before the Commission and advised that the applicant would work out the design so as not to have an interconnection between the neighborhoods.

***Amendment 2003-2-T-007*** (previously withdrawn by the applicant)

***Amendment 2003-2-T-008***

Voted 5-0 to **deny Amendment 2003-2-T-008** and **take the concept that was proposed in this amendment as a City policy to work with the County in setting up an intergovernmental task force on stormwater to carry out these objectives, and assess the current data on drainage needs in the sub areas**

***Amendment 2003-2-T-009***

Voted 5-0 to **approve Amendment 2003-2-T-009**

*CTC: RM:ecg:05-22-03*

*CTC:RM:WP:tie:06-04-03*

**May 13, 2003**

**Joint City-County Commission Public Hearing On Adoption of Cycle 2003-1 Amendments  
To The  
2010 Tallahassee-Leon County Comprehensive Plan**

The City Commission met in special joint session with the Board of Leon County Commissioners (County Commission) and took the following action (City Commissioner Gillum absent):

- Held a joint public hearing on the adoption of Cycle 2003-1 Amendments to the Comprehensive Plan as transmitted to the Florida Department of Community Affairs (FDCA) for review and found consistent with State regulations
- The County Commission voted 7-0 to adopt all of the amendments except Amendment 2003-1-T-006.
- The City Commission voted 3-0 (City Commissioner Gillum absent) to adopt all of the amendments except Amendments 2003-1-T-006 and -T-008 (City Commissioner Lightsey and City Commissioner Gillum absent).

The following persons appeared before the Joint Commission relative to Amendment 2003-1-T-006:

- Ms. June Vickers, representing Charter Oak Dellview Neighborhood Association (opponent)
  - Ms. Justine Saxon, 1154 Governor's Court Place (proponent)
  - Mr. Ted Thomas, 1469 Vieux Carre Drive (proponent)
- The County Commission voted 6-1 (County Commissioner Rackleff opposed) to adopt Amendment 2003-T-006.
  - The City Commission voted 4-0 (City Commissioner Gillum absent) to adopt Amendment 2003-T-006.
  - The County Commission voted 7-0 to adopt the remaining amendments recommended by staff for adoption and adopt Leon County Ordinance Number 03-13, adopting the Cycle 2003-1 Amendments as part of the Comprehensive Plan.
  - The City Commission voted 4-0 (City Commissioner Gillum absent) to adopt Amendment 2003-1-T-008.
  - The City Commission voted 4-0 (City Commissioner Gillum absent) to adopt City Ordinance No. 03-O-29, introduced April 23, 2003, adopting the Cycle 2003-1 Amendments as part of the Comprehensive Plan.

**By these actions, the following amendments were adopted as part of the Comprehensive Plan:**

<i>Cycle 2003-1 Amendments to the Tallahassee-Leon County Comprehensive Plan</i>		
<i>Amendment</i>	<i>Amendment To:</i>	<i>Nature of Proposed Amendment</i>
2003-1-M-001  (Leon County Educational Facility Authority/FSU—will request RM-1 zoning if approved)	FUTURE LAND USE MAP  (north side of Honeysuckle Drive at its intersection with Ocala Road)	From: Residential Preservation  To: Mixed Use C  2.72 Ac.  As modified with note that PUD is required
2003-1-M-003  (City of Tallahassee)	FUTURE LAND USE MAP  (SW corner of West Pensacola Street and Dupree Street)	From: Government Operational  To: Mixed Use B  3.6 Ac.
2003-1-M-004  (Leon County Board of County Commissioners)	FUTURE LAND USE MAP  (Woodville)	From: Rural Community  To: Woodville Rural Community  1,943+ Ac.
2003-1-T-005  (Planning Dept)	Land Use Element	Designates Old Centerville road from Moccasin Gap Road to the FL-GA state line as a Canopy Road
2003-1-T-006  (Planning Commission)	Land Use Element	Proposes to create Neighborhood Edge future land use category – as modified (See Fifth Addendum to Planning Department Staff Analysis)
2003-1-T-007	Land Use Element	Proposes to create Planned Development Overlay future land use category – as

(Planning Commission)		modified (See Second Addendum to Planning Department Staff Analysis)
2003-1-T-008  (Leon County Public Works Dept)	New Transportation Objective 2.4 and Policies, or  Transportation Element Policy 1.4.1 and Capital Improvement Element Policy 1.1.3	Proposes to create a long-term transportation concurrency management system for the Western Strategy Area – as modified (See Seventh Addendum to Planning Department Staff Analysis)
2003-1-T-009  (Planning Dept)	Sanitary Sewer Sub-Element	Deletes City of Tallahassee Existing Wastewater System Map
2003-1-T-010  (Planning Dept)	Land Use Element	Deletes Policy 1.4.3, which provides that citizen task forces may be created
2003-1-T-011  (Planning Dept)	Solid Waste Sub-Element	Deletes Policy 1.3.2, which provides for disincentives to discourage littering
2003-1-T-012  (Planning Dept)	Solid Waste Element	Deletes Policy 1.1.8, which requires examination of feasibility of recruiting manufacturers that utilize recycled materials
2003-1-T-013  (Planning Dept)	Recreation Element	Deletes Policy 1.4.6, which provides that by 1993 the City shall evaluate the need for a supervised teen program
2003-1-T-014  (Planning Dept)	Recreation Element	Deletes Policy 1.4.3, which provides that the Downtown Improvement Authority shall by 1992 sponsor monthly cultural activities in the downtown
2003-1-T-015  (Planning Dept)	Recreation Element	Modifies and updates the County Boat Landings/Park Map
2003-1-T-016  (Planning Dept)	Land Use Element	Modifies and corrects the Gaines Street Corridor Study Urban Infill and Redevelopment Area Map
2003-1-T-017  (Planning Dept)	Capital Improvements Element	Updates the Five-Year Capital Improvements Schedule

CTC:RM:ecg:05-16-03

CTC:RM:WP:tie:05-19-03

**May 14, 2003**

The City Commission met in regular session and took the following action:

**Announcement - Recognized and congratulated participants of the Leadership Tallahassee Class Twenty** who were present, including Aaron Boyette, Tom Coe, Alice Cullen,

Pamela Davis, Alison Faris, John Hubbs and Michael Spellman. Alan Griner and Tom Proctor, also participants, arrived later in the meeting.

**Item 1 – Recognized and congratulated the following Spring 2003 Neighborhood Leadership Academy participants:**

- Joan Batten, Copper Creek Neighborhood Association
- Sonya Cloninger, High Grove Neighborhood Association
- Joan Cobb, Killearn Neighborhood Association
- Elizabeth Duggan, Woodgate Neighborhood Association
- Linda Earnest, Glenview/Pinegrove Neighborhood Association
- Betty Farmer, Hartsfields Village Neighborhood Association
- Gwen Kelly, Elberta Empire Neighborhood Association
- Tessy Mason, Blairstone Road Neighborhood Association
- Jim McMurty, Glenview/Pineview Neighborhood Association
- Tommy Mills, Elberta Empire Neighborhood Association
- Sharon Schwerzel, Northwest Tallahassee Neighborhood Association
- Shirley Schulze, Wilson Green Neighborhood Association
- Joan Sweet, Bond Westside Neighborhood Association
- Gary Winkler, Killearn Neighborhood Association
- Maggie Winkler, Killearn Neighborhood Association
- Rose Marie, Worley Betton Hills Neighborhood Association
- Angie Whitaker, City Commission Aide to Commissioner Andrew Gillum
- Desiree Mills, Parks and Recreation City Employee

**Item 2 – Presented a proclamation proclaiming May 2003 as Internal Auditing Awareness Month in the City of Tallahassee**

The following persons appeared before the Commission relative to this item:

- Mr. Ransom McClung, of Florida State University and President of the Tallahassee Chapter of the Institute of Internal Auditors, accepted the proclamation
- Ms. Valerie Fitzpatrick, of the Florida Department of Environmental Protection
- Mr. Jerry Edwards, of the Office of the City Auditor
- City Auditor Sam McCall

**Item 3 – Presented a proclamation proclaiming the week of May 18-24, 2003 to be National Public Works Week in the City of Tallahassee**

The following persons appeared before the Commission relative to this item:

- Mr. Jon Yarbrough, Chairman, Big Bend Branch of the American Public Works Association (APWA)
- Ms. Kim Presnell, Vice Chair, Big Bend Branch, APWA, accepted the proclamation
- Mr. Gabe Menendez, Acting Director of Public Works

**Item 4 – Presented a proclamation proclaiming the month of May 2003 as Florida State Parks Month in the City of Tallahassee**

The following persons appeared before the Commission relative to this item:

- Ms. Beth Weidner, Director of Alfred B. Maclay Gardens State Park, accepted the proclamation
- Mr. Bill Bibby, Staff, Maclay Gardens State Park
- Mr. Jim King, Volunteer, Maclay Gardens State Park

**Item 4.1 - Presented Certificates to the following 2003 Drop Savers Poster Contest Winners, a contest co-sponsored in the district school system each year by the City of Tallahassee in conjunction with the observance of National Drinking Water Week, with the posters on display at the Main Library:**

- Shani Ashkenazy; 4th Grade, Gilchrist School, Honorable Mention
- Dana Edwards; 5th Grade, Trinity Catholic School, Honorable Mention
- Samantha Shepherd; 4th Grade, DeSoto, Trail School Third Place
- Courtney Hale; 5th Grade, Wesson School, Second Place
- Elizabeth Ashley; 4th Grade, DeSoto Trail School, First Place

**Item 4.2 – Mr. Greg Poore and Mr. Mark Cutcliffe, of the U. S. Drug Enforcement Administration (DEA), presented Certificates of Appreciation to the following persons for their help with the DEA’s recent Drug Awareness Program:**

- Dr. Keely Kalamanoius, of Turnabout
- Ms. Stacey Gromatski, of Capital City Youth Services
- Chief Walter McNeill, Tallahassee Police Department (TPD)
- Sgt. Dewey Riou, TPD
- Ms. Denise DiGruccio, the City’s General Manager of Building Services
- Mr. John Shelton, Florida Department of Children & Human Services
- Officer Debra Page, TPD Crime Analyst
- Officer Kathy McGhin, TPD
- Mr. Andy Bernard, Florida Drug Control Policies
- Ms. Gail Dixon, DISC Village
- Ms. Michelle Bono, City’s Director of Communications
- Mr. Norman Britt, WCOT producer (The broadcast of the drug awareness program has been submitted for a broadcasting award.)
- Ms. Carmen Cummings, Moderator, who also accepted a certificate for Co-Moderator Tony Whitehurst

**Item 4.3 – Recognized and welcomed Tanzanian and Albanian visitors**

The following persons appeared before the Commission relative to this item:

- Mr. Joseph Kitundu, representing the group from Tansania, presented a gift of coffee from their area
- Ms. Zana Vokopola, representing the group from Albania
- Dr. Jesse Lutabingwa, Associate Director in the Office of International Programs at Florida A & M University (FAMU)

**Item 5 – Held a Pension Plan Board of Trustees meeting, with Police & Fire Representative TPD Lt. Joni Chase joining the Commissioners at the dais**



The Board congratulated Lieutenant Chase on completing training to become a Certified Pension Trustee.

Mr. Kevin Leonard, representing the City's new pension fund performance monitor, Segal and Company, updated the Board on the healthy condition of the City's Pension Funds and some minor changes planned for the fund portfolio.

City Treasurer-Clerk Herndon gave a brief update on the release of Chapter 175/185 funding for extra Police and Firefighter pension benefits, and the establishment of new, separate 175/185 boards of trustees for Police and Fire.

**Consent Agenda Items 6-16 and 18-22** – Voted 5-0 to approve the staff's recommendations presented in Consent agenda items 6-16 and 18-22, taking action as follows:

Item 6 – Approved a **court deposit, in the amount of \$86,860, from the City's Risk Management Fund, in the case of PMG, Inc. v. City of Tallahassee**, Case No. 97-2379, currently pending in the Circuit Court, Second Judicial Circuit, relating to the Appellant Court's approval of the trial court's finding on an inverse condemnation of a portion of a parcel of property adjacent to Hilaman Golf Course (*Option 1 recommended by the City Attorney*)

Item 7 – Approved the **purchase of Broadmoor Estates Mobile Home Park**, for the purchase price of \$4,170,000, subject to final review and approval by the City Attorney's Office, with funds provided in Project #03635, from Federal Aviation Administration (FAA), Florida Department of Transportation (FDOT) and Passenger Facility Charges (PFC) as part of the Tallahassee Regional Airport FAR Part 150 Noise Compatibility Program (*recommended by Aviation/Airport Finance Administrator*)

Item 8 – Approved the **award of a contract for the refurbishment/modernization of four (4) elevators located in City Hall to Otis Elevator Company**, Tallahassee, FL, low bidder meeting specifications, in the amount of \$288,107.50 (*Option 1 recommended by Building Services*)

Item 9 – Approved the award of a three-year contract, with an option to extend the contract for two years with an economic adjustment to be applied in year four (4) and year five (5), to **GE Betz**, vendor receiving the highest ranking from the Evaluation Committee, for the purchase of water systems chemical treatment and expert assistance for the **Power Plant Chemical Treatment Programs at the A. B. Hopkins and Sam O. Purdom Electric Generating Stations** (RFP No. 0070-03-RM-TC) -- at an estimated cost of \$450,000 for the five-year period of the contract (*Option 1 recommended by Electric Utility/Power Generation*)

Item 10 – Approved a single source purchase order for the **retrofit and upgrade of the filter press component of the zero discharge water treatment facility at Purdom Unit 8** electric generating unit to Oberlin, original equipment manufacturer, in an amount not to exceed \$160,000 (*Option 1 recommended by Electric/Production*)

Item 11 – Approved the award of a three-year term contract for the **purchase of firefighter uniforms to G. Willie's Uniforms, Inc.**, low bidder meeting specifications, in the estimated amount of \$57,000 for the term of the contract (IFB No. 0091-03-CB-TC) (*Option 1 recommended by the Fire Department*)

Item 12 – Approved the award of a three-year term contract for the **purchase of personal protective bunker gear for firefighters to Elite Fire & Safety Equipment, Inc.**, low bidder meeting specifications, in the estimated amount of \$89,000 for the term of the contract (IFB No. 0063-03-CB-TC) *(Option 1 recommended by the Fire Department)*

Item 13 – Approved **changes to the Capital Projects Management Policy 218CP** as presented *(Option 1 recommended by the Department of Management & Administration [DMA]/Budget & Policy)*

Item 14 – Adopted **Resolution No. 03-R-20**, certifying that the Tallahassee Coalition for the Homeless comprehensive human service center, HOPE Community, is consistent with the City's local plans and regulations *(Option 1 recommended by Neighborhood & Community Services [NCS])*

Item 15 – Approved the award of a one-year contract, with option to extend the contract period for two additional one-year terms, for the **installation and servicing of a bulk sodium hypochlorite system to Allied Universal Corporation**, low bidder meeting specifications, in the estimated amount of \$145,000 for the three-year term of the contract *(Option 1 recommended by the Parks and Recreation Department [PRD])*

Item 16 – Approved the **acceptance of \$30,000 from Leon County to fund non-sponsored trips under the Transportation Disadvantaged Program**, to be administered by the Planning Department *(Option 1 recommended by Planning)*

*Item 17 – pulled from Consent for discussion an item relating to the removal of sediment in City ditches (an item presented by Public Works/Streets & Drainage)*

Item 18 – Approved the award of a **construction contract for the Live Fire Training Prop Project** (part of the Fire Training Facility under development adjacent to Fire Station No. 4, located at the southeast corner of Pensacola Street and Appleyard Drive) **to Bass Construction Co., Inc. of Tallahassee, FL**, low bidder meeting specifications, in the amount of \$463,603 *(Option 1 recommended by Public Works/Engineering)*

Item 19 – Approved the award of a sole source construction contract for the **materials and installation of Thermal Lining System 203 for the Live Fire Training Prop to High Temperature Linings of Fairfax, Virginia**, provider of the best product with the lowest life cycle cost, in the amount of \$211,547 *(Option 1 recommended by Public Works/Engineering)*

Item 20 – Ratified the City Manager's authorization of a **change order to the purchase order with Cutler Repaving, Inc. for additional work associated with the application of hot in-place asphalt on Ocala Road**, in the amount of \$80,000 *(recommended by Public Works/Streets & Drainage)*

Item 21 – Joined in the dedication and approved the **Miccosukee Commons, Phase II Subdivision Plat**, containing 1.15 acres as one (1) lot planned for development as office and commercial use by Community Syndicate II, Ltd., with Millard Noblin as a general partner *(recommended by Public Works/Engineering)*

Item 22 – **Approved the minutes of the March 12, 2003 Regular City Commission Meeting** as distributed

**Item 17 (pulled from Consent)** – Discussed the basis of the contract selection; voted 5-0 to amend the existing contract to include additional work items and award a purchase order, in the amount of \$401,989.80, in accordance with terms identified in Contract No. 01-C0345 with **Crowder-Gulf Joint Venture, Inc., to excavate and stabilize major ditches for the sediment and erosion damages caused by Tropical Storms Helene and Allison** (*Option 1 recommended by Public Works/Streets & Drainage*)

**ORDINANCE INTRODUCTIONS** - Commissioner Gillum introduced the following ordinances, upon presentation by City Attorney English:

**Item 23** – Introduced **Jim Lee Road Annexation Ordinance No. 03-O-27**, which would provide for the annexation of approximately 15 acres located on Jim Lee Road south and east of the recent New Life Ministries annexation, and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by the Department of Management & Administration [DMA]*)

**Item 24** – Introduced **Smith Family Partners, Ltd. Rezoning Ordinance No. 03-Z-02**, which would rezone 20.20 acres located on West Tennessee Street approximately 1200 feet east of Appleyard Drive, from CP Commercial Parkway to MR-1 Medium Density Residential (RZ-354) (applicant: Smith Family Partner, Ltd), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 25** – Introduced **James MacFarland Rezoning Ordinance No. 03-Z-13**, which would rezone 6.7 acres located west of North Monroe Street between Pullen Road and Lakeshore Drive West from OR-1 Low Density Office Residential and MR-1 Medium Density Residential to OR-3 Medium Density Residential Office (RZ-361), and set public hearing on the ordinance for May 28, 2003 (applicant: James MacFarland) (*Option 1 recommended by Planning*)

**Item 26** – Introduced **Heritage Grove PUD Rezoning Ordinance No. 03-Z-18**, which would rezone 37.48 acres located on the east side of Ocala Road approximately 300 feet south of the intersection of Ocala Road and Tennessee Street, and is bounded by Honeysuckle Drive on the south, from MR-1 Multifamily Residential to PUD Planned Unit Development (RZ-364) (applicant: Leon County Education Facilities Authority), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 27** – Introduced **Martin Hurst Road Abandonment Ordinance No. 03-O-20**, which would abandon a portion of the Martin Hurst Road right of way located approximately 550 feet north of Live Oak Plantation Road and south of Interstate 10 (applicant: Jim Waddell, L & W Engineering, Inc., filed on behalf of MIG, Ltd. and Kids Ventures, Inc., and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 28** – Introduced **Yichun Han Rezoning Ordinance No. 03-Z-21**, which would rezone 1.46 acres located at the northeast corner of the intersection of Adams Street and Bass Street from M-1 Light Industrial to MR-1 Medium Density Residential (RZ-366) (applicant: Tom Proctor, Jr.), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 29** – Introduced **Louis Trotta Rezoning Ordinance No. 03-Z-22**, which would rezone 4.38 acres located at the north side of Hartsfield Road approximately 1,400 feet east of Trimble Road from R-1 Single Family Attached to R-3 Single Family Detached, Attached and Two Family Residential (RZ-367) (applicant: Ali-Dowdy Investments, Inc.), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 30** – Introduced **Visconti Family Limited Partnership Rezoning Ordinance No. 03-Z-23**, which would rezone one (1) acre on the western 150 feet to a parcel located on the west side of Midyette Road approximately 100 feet south of Centerview Drive from R-5 Manufactured Home and Single-Family Detached Residential to MR-1 Medium Density Residential (RZ-368) (applicant: Visconti Family Limited Partnership), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 31** – Introduced **Settlement Road Properties Rezoning Ordinance No. 03-Z-24**, which would rezone 31.81 acres located between Fleischmann Road and Centerville Road from R-3 Single Family Detached, Attached and Two Family Residential to CM Medical Arts Commercial (RZ—369) (applicants: multiple), and set public hearing on the ordinance for May 28, 2003 (*Option 1 recommended by Planning*)

**Item 32** – Introduced **Pension Ordinance No. 03-O-32**, which would clarify certain sections of the City Code through "housekeeping" and compliance amendments, and set the ordinance for public hearing on May 28, 2003 (*Option 1 recommended by CTC/Retirement Administrator*)

**Item 32.1** – Introduced **West Tharpe Street Voluntary Annexation Ordinance No. 03-O-33**, and set public hearing on the ordinance for May 28, 2003

**Item 33** – Voted 5-0 to approve **the opening of Blair Stone Road from East Park Avenue to Mahan Drive and to Miccosukee Road** when each segment's construction is complete, but not prior to Hi Lo Way and Mahan Drive intersection traffic signal being operational and Phase I of East Park Avenue open to traffic (*Option 1 recommended by Public Works/Engineering*) (Staff gave a presentation on the Blair Stone Road Extension Project and some issues associated with opening the road segments, and indicated that some special attention would be given to preventing graffiti on the walls along the corridor.)

**Item 34** – Deleted from the agenda an **affordable housing item regarding an Employee Down Payment Assistance Program** (brought forward by Neighborhood & Community Services [NCS]) – rescheduled for May 28, 2003

**Item 35** – Voted 5-0 to approve an **Agreement with Florida State University to construct and maintain a park at Lake Elberta**, contingent upon successful negotiations with FSU to partner with the City in the ongoing maintenance of the facility – **to be brought back to the Commission for a final decision** (*Option 1 as amended recommended by Planning*); ascertained from staff that the northern area, which FSU planned to park RV's on during ball games, was State property (the former State Motor Pool property); suggested that the park should be more visible from the street for better utilization

Commissioner Mustian also suggested that in planning each of these stormwater/park facilities, some consideration be given to planning a different orientation for each park focusing on specific uses.

**Item 36** – Voted 5-0 to approve the recommended **modification to the Historic Property Grant and Revolving Loan Program** for implementation in the current fiscal year, providing language to clarify that funds could not be used for routine maintenance activities, including the repair/replacement of a non-historic roof, unless those activities were part of a total restoration/rehabilitation (*Option 1 recommended by Economic Development*)

Commissioner Lightsey suggested that with the addition of two geographic areas, the Historic Property Grant and Revolving Loan Program should be closely monitored to ensure it was realistically funded.

**UNAGENDAED:**

Ms. Kim O'Connor, representing Catholics Against Capital Punishment, P. O. Box 20332 (32316), appeared before the Commission and discussed the need for a moratorium on the death penalty. She reminded the Commission of its adoption of a resolution in January 2002 in support of such a moratorium.

Mr. Kevin Koelemij, representing Approved Realty Consultants, Inc., 267 John Knox Road, Suite 200, appeared before the Commission and discussed the Parade of Homes "Open Hearts @ Open House" food drive for the Second Harvest Food Bank.

Mr. Ed Dion, 267 John Knox Road, Suite 200, appeared before the Commission and requested some relief from stormwater drainage destruction on his property at Middlebrooks Circle.

Mr. Harry Brown, 5431 Crump Road, appeared before the Commission and discussed unfair treatment to him and to other black City employees.

**CITY COMMISSION INFORMATION AND SHARING OF IDEAS:**

Congratulated **Ms. Angie Whitaker**, Aide to Commissioner Gillum, on being one of three persons receiving an award from the North Florida Chapter of the American Society for Public Administration (ASPA).

*CTC:RM:ecg:05-15-03*

*CTC:RM:WP:tie:05-19-03*

**May 21, 2003  
Target Issues Workshop**

The City Commission met in regular target issues workshop session and took the following action (with Mayor Marks absent):

**Item 1 – Received a briefing on the background and status of the Gaines Street Improvements Project at the 30% design phase** (*brought forward by Planning*)

Mr. John Pollard, Design Consultant with PBS&J, appeared before the Commission on behalf of the Florida Department of Transportation (FDOT), and gave a Power Point presentation on this project. He discussed some additional intersection improvements and design modifications to existing roadways that the FDOT recommended to enhance opening year (2008) traffic level of service (LOS), and which could affect the economics of this project.

The Commission discussed the estimated costs of the current project, the cost of the additional road and intersection improvements recommended by FDOT, the funding commitments to the current project and projected deficit of \$18 million, the adjusted projected deficit of \$38 million if the additional improvements recommended by the FDOT were included, and suggested that additional information be provided in the upcoming presentation to the Metropolitan Planning Organization (MPO), including:

- information from the Gaines Street Charette explaining the Gaines Street Revitalization Plan and how additional components were added to that Plan,
- an explanation of the traffic analysis that demonstrated the Jackson Bluff extension to Railroad Avenue would not impact on this project,
- examples of potential impacts of not making the additional road and intersection improvements,
- traffic projections for 2008,
- the project funding concept and resources that were available for completing the project,
- a tiered approach alternative to realistically downsizing the existing project so that it could be completed with the funds that were available, and
- an option for reducing the plans for the boulevard concept for Gaines Street while continuing with actions to revitalize the Gaines Street area.

The Commission also recognized members of the Gaines Street Vitalization Committee who were present, including Chairman Albert Trull, Ruth Wharton of the Railroad Square Arts District, and Gary Lloyd of the Big Bend Sierra Club.

**Item 2 – Received a Power Point presentation from staff on the Neighborhood Infrastructure Enhancement Capital Improvement Plan**, including a program overview, classification of the projects, the priority ranking criteria, the public input process and resulting additional 25 projects -- with a total revised project list of 91 projects and a depiction of the general locations of the original projects (with clarification that no Bond Community projects were included on this list of projects as they were already underway) (*presented by Acting Director of Public Works Gabriel Menendez*)

The Commission discussed the list of projects and requested additional information, as follows:

- requested a breakdown and map of the locations of the additional 25 projects resulting from the public process,
- ascertained that the Canopy Roads Advisory Committee would review any projects affecting a canopy roadway,
- requested that an option and staff analysis be provided on the addition of bike paths to the projects on collector and arterial roads when feasible,
- requested that the staff provide the Commissioners with a list of projects that would take out the County/State roads and move the utility relocations to bear their own costs so that the Commission could review the projects and then attempt to provide a list of neighborhood projects that met the original intent of implementing needed neighborhood projects that had systemically been ignored,
- requested a list of those projects that addressed the health, safety and welfare of a neighborhood, and
- be prepared with a tiered approach with various options and dollar amounts for analysis by the Budget staff.

**Unagendaed:**

Voted 4-0 (Mayor Marks absent) to request that future **meetings of the Intergovernmental Agency (IA)** and the MPO not be held on the same day; also, concurred with the need to

establish some process for the cancellation of joint City-County meetings so that scheduled meetings of the IA were not canceled without appropriate notice to both Commissions

Commissioner Lightsey expressed alarm at being informed **Legislation had been passed in the House of Representatives that exempted FDOT and its projects from all local government regulations and fee structures** and, noting that this could lead to some major problems, she urged city lobbyists Statewide to begin efforts immediately to get that Legislation undone.

CTC:RM:ecg:05-22-03

CTC:RM:WP:tie:06-05-03

**May 28, 2003**

The City Commission met in regular session and took the following action:

**Announcements –**

Recognized and welcomed former City Commissioner John Paul Bailey and County Commissioner Yordon

Recognized the following students in the audience for providing yellow bows for display throughout the county to show support for U. S. servicemen:

- Swift Creek Middle School Junior Beta Club
  - Taylor Moore
  - Kourtney Berry
  - Rena Amin
  - Shivali Patel
  - Sagir Patel
- Roberts Elementary Extended Day Program
  - Tess Bennett
  - Ashley Kinsey
  - Charlene Ochogo
  - Casey Smith
  - Lacy Goode
- Kate Sullivan Elementary
  - Kielah Footman
  - Kieran Kinney

**Item 1 –** Voted 5-0 to accept the **donation of an outdoor sculpture from the Tallahassee Democrat**, as described, for placement on Kleman Plaza, and thanked the *Democrat* for its generosity

Mr. J. Michael (Mike) Pate, President/Publisher of the *Tallahassee Democrat*, appeared before the Commission and gave a Power Point presentation on this proposed gift to the City of Tallahassee in celebration of the 100<sup>th</sup> year anniversary of the *Tallahassee Democrat*.

**Item 1.1 –** Received an **update from Mr. Richard L. "Rick" Spees, the City's federal lobbyist**, reporting on federal lobbying successes over the past couple of years and current federal lobbying efforts

**Consent Items 3-23** – Voted 5-0 to approve the staff’s recommendations presented in Consent Agenda Items 3-23, taking the action shown:

Item 3 – Approved the **award of five-year contracts for printing the City’s *Insight* and *CityScope* publications to Advanced Graphics Technologies, Inc. of Tallahassee, FL and Gandy Quality Printers of Tallahassee, FL,** respectively, low bidders meeting specifications, at an average annual price of \$22,268 for *Insight* and \$3,712 for *CityScope* (*Option 1 recommended by Public Information/Communications*)

Item 4 – Approved a **solar photovoltaic project incentives budget** of \$90,000 that will allow the City to offer incentives of up to \$5/watt for solar photovoltaic systems installed under the Florida Department of Community Affairs/Florida Energy Office (FDCA/FEO) **SunSmart Schools program** (*Option 1 recommended by Electric Utility*)

Item 5 – Approved a **six-year extension of the long-term services agreement with General Electric (GE) for GE to perform all scheduled maintenance activities on GE provided equipment at Purdom Unit 8** electric generating station and authorized the City Manager, following concurrence by the City Attorney, to execute the contract amendment (*Option 1 recommended by Electric Production*)

Item 6 – **Ratified the City Manager’s Emergency Authorization for a purchase order to Besco for turbine repairs at Purdom Unit 7** electric generating station, in an amount not to exceed \$75,000 (*Option 1 recommended by Electric Production*)

Item 7 – Approved the **purchase of one (1) medium duty low profile truck with flatbed dump body from Ward International Trucks, of Mobile, Alabama,** low bidder meeting specifications, in the amount of \$52,535.48 – a replacement for Parks Maintenance Vehicle #5400 (*Option 1 recommended by Fleet Management*)

Item 8 – Approved the **purchase of two (2) pipeline TV inspection vehicles from Adams Equipment Co., Inc., of White Plains, Georgia,** low bidder meeting specifications, in the amount of \$316,000 – replacements for Water Utilities/TV Inspection Division Vehicles #9324 and #9325 (*Option 1 recommended by Fleet Management*)

Item 9 – Approved the **purchase of computer hardware equipment for the Electronic Documents Management System (EDMS) project from the Unisys Corporation,** in the amount of \$95,401 -- to insure compatibility with the City’s existing environment and to realize a slight cost reduction in the replacement of the City’s existing imaging system by Advanced Data Systems (ADS) (*recommended by Information Systems Services [ISS]*)

Item 10 – Approved **up to a six-month extension of security guard services at City Hall, C. K. Steele Plaza, and the Tallahassee Regional Airport from the current contractor, Dothan Security, Inc. at existing prices** – at an estimated cost of \$51,000 (*Option 1 recommended by the Department of Management & Administration [DMA]/Procurement Services*)



Item 11 – Rejected all bids received in response to Bid No. 0029-03-ER-TC, for **furnishing and installation of vehicle graphics, numbers and lettering**, and directed staff to use all respondents for the procurement of these services, as follows, on an as needed when needed basis – with expenditures for these services estimated at \$134,000 for a three-year period (*Option 1 recommended by DMA/Procurement Services & Fleet Management*):

- The Sign Shop, of Tallahassee, FL
- Pride of Florida, of St. Petersburg, FL
- Sign Printers, of Tallahassee, FL
- Fast Signs, of Tallahassee, FL

Item 12 – Approved the **proposed Traffic Signal Maintenance and Compensation Agreement with Florida State University (FSU) for the City's Traffic Engineering Division to maintain and operate FSU's traffic signals**; authorized the City Manager to execute the Agreement consistent with the proposed terms, with projected revenues of \$2,160 annually to be adjusted for inflation each year (*Option 1 recommended by Public Works/Traffic Engineering*)

Item 13 – Approved the **award of a construction contract for the re-roofing of the Water Quality Lab building on Springhill Road to Harrell Roofing**, next low bidder meeting specifications, in the amount of \$97,822 (*Option 1 recommended by Public Works/Engineering*) (*Southland Contracting, the first low bidder on this project, withdrew from its contract with the City due to being unable to deliver roofing materials as specified.*)

Item 14 – Approved the **award of a construction contract for the Royal Oaks Subdivision Channel Lining Improvements to North Florida Asphalt, Inc.**, low bidder meeting specifications, in the amount of \$209,162.50 (*Option 1 recommended by Public Works/Stormwater Management*)

Item 15 – Approved the **sale of 1.75 acres of City property at Lot 4, Block #, Commonwealth Centre**, for the appraised value of \$103,000, **to K & D Produce Company, for an expansion of that business** – with net proceeds to be deposited in the Economic Development Incentive Fund (03826) (*Option 1 recommended by Real Estate*)

Item 16 – Approved the award of **two purchase orders to Arnold Design and Construction**, in the amounts of \$70,650.25 and \$93,365.80, **and one purchase order to Rippee Construction, Inc.**, in the amount of \$99,909.60, low bidders received from general contractors with annual City contracts, **for the removal of sediment in stipulated City maintained ponds for damaged caused by Tropical Storms Helene and Allison**, at a total cost \$272,925 utilizing grant funds (Federal Emergency Management Agency (FEMA) 75%, Florida Department of Community Affairs (FDCA) 12.5%, City 12.5%) (*Option 1 recommended by Public Works/Streets & Drainage*)

Item 17 – Approved the award of a **purchase order to Crowder-Gulf Joint Venture, Inc.**, in the amount of \$67,000, based on an amended City contract **for debris management and removal for damages caused by Tropical Storms Helene and Allison** utilizing grant funds (FEMA 75%, FDCA 12.5%, City 12.5%) (*Option 1 recommended by Public Works/Streets & Drainage*)

Item 18 – Approved the **split award of three-year contracts**, resulting in the lowest aggregate cost to the City, to **Hayes Lawn Service for the mowing of City-owned vacant lots**, in the amount of up to \$25,000 per year, **and to H & S Services for the mowing of stormwater holding ponds**, in the amount of up to \$60,000 per year (Bid #0011-03-RS-BC *(Option 1 recommended by Public Works/Streets & Drainage)*)

Item 19 – Approved the award of a **construction contract for the FEMA Pond Restoration Project to Sandco, Inc.**, low bidder meeting specifications, in the amount of \$589,800 – to remove sediment and repair storm damage from Tropical Storms Helene and Alison at three stormwater ponds, including Chapman Pond, Tallahassee Mall Pond and Capital Medical Center Pond *(Option 1 recommended by Public Works/Engineering)*

Item 20 – Approved the **donation of 1,032 sq. ft. of property on Railroad Avenue to Leon County**, to provide parking for a dental clinic to be constructed on Leon County property *(Option 1 recommended by Public Works/Real Estate)*

Item 21 – **Adopted Resolution No. 03-R-21, authorizing a FY2003-04 Florida Commission for the Transportation Disadvantaged Trip & Equipment Grant Supplement**, in the amount of \$404,668, for the City of Tallahassee, as the Leon County Community Transportation Coordinator (CTC), to provide transportation for non-sponsored citizens *(Option 1 recommended by TaiTran)*

Item 22 – Approved a **one-time contract for sanitary sewer lining services on Centerville Road to Pensacola Concrete Construction Company, Inc., of Pensacola, FL**, sole provider using a woven fiber material in sewer rehabilitation, in the amount of \$116,978.28 – to install 3,474 linear feet of cured-in-place fiberglass lining for the rehabilitation of the 12" sanitary sewer in Centerville Road **utilizing the woven fiber material as a pilot test for future sewer pipe rehabilitation** *(Option 1 recommended by Water Utility/Engineering)*

Item 23 – **Approved the minutes** of the following City Commission meetings *(recommended by the City Treasurer-Clerk [CTC]/Records Management Officer)*:

- 03-17-03 Special (Budget Workshop)
- 03-19-03 Regular Target Issues Workshop
- 03-26-03 Regular
- 03-31-03 Special (Retreat Workshop)
- 04-09-03 Regular Target Issues Workshop

**Item 2** (pulled from Consent) – Voted 4-0 (Commissioner Katz abstained) to approve the selection committee ranking and **authorize staff to negotiate and enter into an agreement with Creative Host Services, Inc., the number one ranked concessionaire for the Primary Food and Beverage Concession for the Airport (RFP No. 0085-03-ER-RC)**; and, in the event a satisfactory agreement cannot be negotiated, undertake negotiations with the second ranked firm, Choice Picks, and so forth *(Option 1 recommended by Aviation)*

Commissioner Gillum stated that he would like to see some visibility of local vendors and MBE participants at the Airport.

**Item 23.1 – Introduced Ordinance No. 03-O-36**, which would **consent to the inclusion of the incorporated area in the Leon County Emergency Medical Services Municipal Service**

**Taxing Unit (MSTU), subject to termination provisions;** set public hearing on the ordinance for June 11, 2003 (*recommended by the Department of Management & Administration [DMA]*)

**Item 24** – Voted 5-0 to authorize the City Manager to **go forward with negotiating a contract with the County as discussed for the provision of Emergency Medical Services (EMS) (Ambulance Service)** in Leon County, and to jointly ask that Tallahassee Memorial Hospital (TMH) continue providing service for a period of time while negotiations continued with the County (*Option 5 recommended by the City Manager*)

The Commission suggested that the City Manager convey to the County Administrator the City Commission's desire to establish an appropriate payment process for a shared venture in which neither government made a profit from the other while the County provided the funding and the City provided the service on a full cost recovery basis, and that extra time be allowed for the City to get prepared to offer the services.

The Commission also authorized the City Manager to proceed with concurrent negotiations towards closing the financial gap in the current City-County Fire Services Agreement so that the annual deficit of \$1 million for fire protection provided by the City in the unincorporated area of the County was properly addressed

Dr. Jay Fitch, and Mr. Chuck Dovey, Fitch & Associates Consultants, appeared before the Commission and gave a Power Point presentation on a proposal for EMS system specifications detailing each party's responsibilities and the budget implications of the proposed system design.

**Item 25** – Voted 4-0 (Mayor Marks abstained) to **authorize the City Manager to negotiate with GameDay Center LLC for a purchase agreement to acquire the northwest parcel of Kleman Plaza**, with a final purchase agreement to be brought back to the City Commission for approval (*Option 1 recommended by Economic Development*)

Mr. Rick Bateman, representative of GameDay Center LLC, appeared before the Commission and gave a presentation on GameDay's proposal to develop this northwest parcel of Kleman Plaza for a downtown mixed use project with 108 luxury residential condominiums, restaurants and general retail.

Mr. Garland Anderson and Mr. Roger Osborne, of the Osborne/Anderson Partnership, also appeared before the Commission and gave a Power Point presentation on their proposed development of this northwest parcel of Kleman Plaza for a downtown mixed use project with 130 market rate one and two bedroom apartment units, and office, retail and/or restaurant.

The Commission briefly discussed the status of development of the southwest parcel of Kleman Plaza, which was under contract with Becon, and confirmed that the staff anticipated the submittal of a PUD in July 2003. Staff also confirmed that the Commission would review the final design for that development.

**Item 26** – Voted 5-0 to approve the **donation of a 3.4-acre City-owned lot adjacent to 2729 West Pensacola Street to be used by the Tallahassee Coalition for the Homeless for the construction of a Comprehensive Human Services Center**, re-named to the Housing Opportunities and Personal Empowerment (HOPE) Community, and authorize a contract in the amount of \$800,000 to assist in construction of the facility, from CDBG funds set aside for this project (*Option 1 recommended by NCS*)

**Item 27** – Voted 5-0 to approve the creation of a **City of Tallahassee Employee Down Payment Assistance Program** of \$5,000 per employee family for qualified employees who choose to purchase homes in Tallahassee's neighborhoods targeted for revitalization, through a Fannie Mae Employer Assisted Housing program and the reprogramming of State Housing Initiative Partnership (SHIP) funds to provide affordable housing (*Option 1 recommended by NCS*)

The Commission commended former Commissioner John Paul Bailey for asking staff to investigate this type of program.

**Item 28** – Voted 4-0 (Commissioner Katz abstained) to approve **the addition of proposed language to the Renaissance Plaza development agreement guaranteeing fund availability** and approve the **acquisition of two (2) lots containing approximately 20,400 sq. ft., located on the southeast corner of the existing Renaissance Plaza site**, including one lot from the Frenchtown Community Development Corporation (CDC) for an exchange of three (3) lots from the City's surplus lot inventory and the remaining parcel owned by Charlie Dobbins, under contract for \$100,000, in effect, completing the Frenchtown Renaissance Center site (*Option 1 recommended by NCS*)

**Item 29** – Voted 5-0 to approve **Airport Operations Division contingency funding**, in the amount of \$301,200, to cover current expenses associated with **Homeland Security** Advisory System Threat Condition Orange as well as any future expenses associated with either Homeland Security Advisory System Threat Condition Orange or Red – with costs incurred to be recovered from the airlines as part of their year-end cost true up through the Passenger Security Charge (PSC) or through receipt of federal grants if available (*recommended by Aviation*)

The Commission stressed the need to **encourage federal lobbying efforts to obtain federal funding for these kinds of homeland security expenses.**

**Item 30** – Voted 5-0 to approve the plan for prioritization or foreclosure of **code enforcement** and demolition liens (*Option 1*); to approve the general plan for the amnesty program, including modifying the foreclosure schedule to allow for the amnesty period (*Option 2*); to approve the general plan to increase collection efforts for lot mowing fines (*Option 3*); *with direction to the staff to move quickly and aggressively on these code enforcement actions (Options 1, 2 and 3 recommended by the City Attorney as amended)*

The following persons appeared before the Commission relative to this item:

- County Commissioner Bill Proctor, 301 S. Monroe Street, representing District One – Leon County (opponent)
- Ms. Helen Jackson, 1400 Jersey Street, representing Ms. Mamie Jackson (opponent)

The Commission emphasized the high priority being given to making sure that "slum lords" improved the living conditions of their properties, and stressed the importance of bringing properties into compliance as a safety and quality of life issue.

**Item 30.1** – Voted 5-0 to **approve a proposed settlement with the bankruptcy trustee on the case of Raymond Henry v. City of Tallahassee**, Case Nos. 92-4063 and 93-2126, pending in the Circuit Court, Second Judicial Circuit in/for Leon County (*Option 1 recommended by the City Attorney*)

**Item 31** – Held a public hearing on **Smith Family Partners, Ltd. Rezoning Ordinance No. 03-Z-02**, introduced on May 14, 2003, and voted 5-0 to adopt the ordinance, rezoning 20.20 acres

located on West Tennessee Street approximately 1200 feet east of Appleyard Drive, from CP Commercial Parkway to MR-1 Medium Density Residential (RZ-354) (applicant: Smith Family Partners, Ltd) (*Option 1 recommended by Planning*)

The following persons appeared before the Commission relative to this item:

- Mr. Bill Hanner, representing Boardwalk at Appleyard LLP, 3600 N. W. 43rd Street, Gainesville, FL (opponent)
- Mr. Tom O'Steen, 805 N. Gadsden Street, representing the applicant (proponent)
- Mr. Jay Adams, representing the applicant, 215 S. Monroe Street #400 (proponent)

**Item 32** – Held a public hearing on **James MacFarland Rezoning Ordinance No. 03-Z-13AA**, introduced on May 14, 2003, and voted 5-0 to adopt the ordinance, rezoning 6.7 acres located west of North Monroe Street between Pullen Road and Lakeshore Drive West from OR-1 Low Density Office Residential and MR-1 Medium Density Residential to OR-3 Medium Density Residential Office (RZ-361) (applicant: James MacFarland) (*Option 1 recommended by Planning*)

There were no speakers on this item.

**Item 33** – Held a public hearing on **Heritage Grove PUD Rezoning Ordinance No. 03-Z-18**, introduced on May 14, 2003, and voted 5-0 to adopt the ordinance, rezoning 37.48 acres located on the east side of Ocala Road approximately 300 feet south of the intersection of Ocala Road and Tennessee Street, and is bounded by Honeysuckle Drive on the south, from MR-1 Multifamily Residential to PUD Planned Unit Development (RZ-364) (applicant: Leon County Education Facilities Authority) (*Option 1 recommended by Planning*)

The following persons appeared before the Commission relative to this item:

- Mr. Tom O'Steen, 805 N. Gadsden Street, representing the applicant (proponent)
- Mr. Robert Kellam, 1337 Lawndale Road, representing the Leon County Educational Facilities Authority (proponent)
- Numerous members of university fraternities in the audience stood in support of this item.

**Item 34** – Held a public hearing on **Martin Hurst Road Abandonment Ordinance No. 03-O-20AA**, introduced on May 14, 2003, and voted 5-0 to approve the ordinance, abandoning a portion of the Martin Hurst Road right of way located approximately 550 feet north of Live Oak Plantation Road and south of Interstate 10 (applicant: Jim Waddell, L & W Engineering, Inc., filed on behalf of MIG, Ltd. and Kids Ventures, Inc. (*Option 1 recommended by Planning*))

Mr. Jay Adams, 215 S. Monroe Street #400, representing Kid's Ventures, appeared before the Commission in support of this item.

Mr. Jim Waddell, 2840 Remington Green Circle, Suite E, representing MIG, Ltd./Kid's Ventures, Inc., indicated his availability to answer questions.

**Item 35** – Held a public hearing on **Yichun Han Rezoning Ordinance No. 03-Z-21**, introduced on May 14, 2003, and voted 5-0 to adopt the ordinance, rezoning 1.46 acres located at the northeast corner of the intersection of Adams Street and Bass Street from M-1 Light Industrial to

MR-1 Medium Density Residential (RZ-366) (applicant: Tom Proctor, Jr.) (*Option 1 recommended by Planning*)

Mr. Barry Poole, Poole Engineering & Surveying, Inc., 2145 Delta Boulevard, indicated his availability to answer question in support of this item.

**Item 36** – Held a public hearing on **Louis Trotta Rezoning Ordinance No. 03-Z-22**, introduced on May 14, 2003, and voted 5-0 to approve the ordinance, rezoning 4.38 acres located at the north side of Hartsfield Road approximately 1,400 feet east of Trimble Road from R-1 Single Family Attached to R-3 Single Family Detached, Attached and Two Family Residential (RZ-367) (applicant: Ali-Dowdy Investments, Inc.) (*Option 1 recommended by Planning*)

The following persons appeared before the Commission relative to this item:

- Mr. Dan McDaniel, 1907 Ivan Drive (opponent)
- Mr. Bill Douglas, 2467 Centerville Road, representing DEC Engineering, Inc. (proponent)

**Item 37** – Held a public hearing on **Visconti Family Limited Partnership Rezoning Ordinance No. 03-Z-23**, introduced on May 14, 2003, and voted 5-0 to approve the ordinance, rezoning one (1) acre on the western 150 feet to a parcel located on the west side of Midyette Road approximately 100 feet south of Centerview Drive from R-5 Manufactured Home and Single-Family Detached Residential to MR-1 Medium Density Residential (RZ-368) (applicant: Visconti Family Limited Partnership) (*Option 1 recommended by Planning*)

There were no speakers on this item.

**Item 38** – Held a public hearing on **Settlement Road Properties Rezoning Ordinance No. 03-Z-24**, introduced on May 14, 2003, and voted 5-0 to adopt **Ordinance No. 03-Z-24AA**, rezoning 31.81 acres located between Fleischmann Road and Centerville Road from R-3 Single Family Detached, Attached and Two Family Residential to OR-3 Office Residential, less and except the portion of the property designated for Welaunee Boulevard right-of-way, based on the findings and conditions of the Planning Commission (RZ—369) (applicant: Robert Parrish; agent: Tom O'Steen) (*Option 1 recommended by Planning*)

Mr. Robert Parrish, 6110 Thomasville Road, representing the Parrish Group, and Mr. Tom O'Steen, 805 N. Gadsden Street, representing multiple property owners, indicated their availability to answer questions in support of this item.

**Item 39** – Held a public hearing on **Jim Lee Road Annexation Ordinance No. 03-O-27**, introduced on May 14, 2003, and voted 4-0 (Commissioner Katz absent) to adopt the ordinance, providing for the annexation of approximately 15 acres located on Jim Lee Road south and east of the recent New Life Ministries annexation (*Option 1 recommended by the Department of Management & Administration [DMA]*)

There were no speakers on this item.

**Item 40** – Held a public hearing on Pension Ordinance No. 03-O-32, introduced on May 14, 2003, and voted 5-0 to adopt **Pension Ordinance No. 03-O-32AA**, clarifying certain sections of the City Code through "housekeeping" and compliance amendments, and as amended to provide for enhanced death benefit for Fire and Police Officers who die in the line of duty (*Option 1 recommended by CTC/Retirement Administrator as amended*)

**Mayor Marks directed staff to also investigate providing this enhanced death benefit for General Employees who lost their lives as the result of their employment with the City of Tallahassee.**

There were no speakers on this item.

**Item 41** – Held a public hearing on **West Tharpe Street Voluntary Annexation Ordinance No. 03-O-33**, introduced on May 14, 2003, which would provide for approximately 18 acres, under single ownership, located between West Tharpe Street and Northwest Passage, to be annexed into the City consistent with the annexation of the northern half of the property into the City in 1989 as part of the Northwest Passage annexation; by consensus, **continued action on this ordinance to June 25, 2003**, to allow an opportunity for review by the Board of Leon County Commissioners (*Option 1 recommended by DMA*)

There were no speakers on this item.

#### **Commissioner Sharing of Ideas –**

**Item 41.1** - By consensus, directed **staff to bring back options for constructing sidewalks in the older Eastgate Subdivision** (*as requested by Commissioner Lightsey*)

Authorized the City Manager to negotiate some other contractual services with the County parallel to negotiating the EMS contract

Formalized a subcommittee consisting of Mayor Marks and Commissioner Mustian, as recommended by Commissioner Mustian at the Blueprint 2000 Intergovernmental Agency (BP00 IA) meeting held on May 19<sup>th</sup>

Mayor Marks advised that in response to a request for input from Tallahassee Memorial Hospital (TMH) on the appointment of a new CEO, he had suggested that was a better function for Commissioner Mustian, as the Commission Liaison with TMH.

#### **Unagendaed –**

Ms. Mabel Sherman, resident of Eastgate, appeared before the Commission and requested a sidewalk around Eastgate Way and Bedford Way.

*CTC:RM:ecg:06-02-03*

*CTC:RM:WP:tie:06-05-03*

**May 29, 2003**

### **Joint City-County Workshop On Proposed Cycle 2003-2 Amendments To The 2010 Tallahassee-Leon County Comprehensive Plan**

The City Commission met in special joint workshop session with the Board of Leon County Commissioners (County Commission) and took the following action on the Proposed Cycle 2003-2 Amendments to the Comprehensive Plan (County Commissioners Grippa, Winchester and Proctor being absent):

#### **Consent Items:**

- The City Commission voted 4-0 (Mayor Marks absent) to tentatively approve the Consent Items, including proposed Amendments 2003-2-M-003, -M-004, -M-005, -T-007 and -T-009, on which the City and County Commissions were in agreement
- The County Commission voted 4-0 (County Commissioners Grippa, Winchester and Proctor absent) to tentatively approve the Consent Items, including proposed Amendments 2003-2-M-003, -M-004, -M-005, -T-007 and -T-009, on which the City and County Commissions were in agreement

<b>PROPOSED CYCLE 2003-2 AMENDMENTS TO THE COMPREHENSIVE PLAN</b>			
<b><i>Item #</i></b>	<b><i>Amendment To</i></b>	<b><i>Nature of Proposed Amendment</i></b>	<b><i>Tentative Position of Agreement by City and County Commissions</i></b>
2003-2-M-003  (Roland B. Woolsey)	FUTURE LAND USE MAP  (West side of Meridian Road & South side of Gardner Road)	From: Rural  To: Lake Protection  28.91 Ac.	<b>APPROVE</b>
2003-2-M-004  (Johnny and Kristina Petrandis)	FUTURE LAND USE MAP  (South of Old St. Augustine Road & East of Calle de Santos)	From: Urban Fringe  To: Mixed Use A  56.00 Ac.	<b>DENY</b>
2003-2-M-005  (J-H Investments, Inc.)	FUTURE LAND USE MAP  (East of Woodville Highway & South of Natural Wells Drive, east of the power line easement)	From: Rural  To: Woodville Rural  Community  40.00 Ac.	<b>DENY</b>
2003-2-T-007  (City of Tallahassee)	LAND USE NARRATIVE, LAND USE POLICIES 1.2.1 & 1.2.2, & CONSERVATION POLICIES 1.3.2, 1.3.5, & 1.3.8	Allows additional development on significant slopes and allows for off-site mitigation.	<b>Withdrawn by applicant on March 28, 2003</b>
2003-2-T-009  (County Commission)	CONSERVATION ELEMENT	Changes the elevation of the Special Development Zone (SDZ) in the Fred George basin from 108 feet to 104 feet, thus shrinking the size of the SDZ.	<b>APPROVE</b>

**Discussion Items:**

(Proposed Amendments on which City and County Commissions had either not taken a position, or their positions differed and required additional discussion):

<b>PROPOSED CYCLE 2003-2 AMENDMENTS TO THE COMPREHENSIVE PLAN</b>				
<b><i>Item #</i></b>	<b><i>Amendment To</i></b>	<b><i>Nature of</i></b>	<b><i>Tentative</i></b>	<b><i>Actions Taken by</i></b>



		<b>Proposed Amendment</b>	<b>Positions of City and County Commissions</b>	<b>City and County Commissions</b>
2003-2-M-001  (Miley Miers)	FUTURE LAND USE MAP  (North side Mahan Drive, East of Hawk's Landing & West of Baum Road)	From: Rural  To: Urban Fringe  301.00 Ac.	City: Deny  County: Defer to  May 29, 2003	City: Voted 4-0 (Mayor Marks absent) to confirm the City's prior position to Deny  County: Voted 3-1 (County Commissioner Maloy opposed) (County Commissioners Grippa, Winchester and Proctor absent) to Deny
2003-2-M-002  (Brad Parker)	FUTURE LAND USE MAP  (Northwest corner of Capital Circle NW & West Tharpe Street)	From: Industrial  To: Mixed Use B  3.23 Ac.	City: Defer to  June 12, 2003  County: Approve	City: Voted 4-0 (Mayor Marks absent) to Approve  County: Voted 4-0 (County Commissioners Grippa, Winchester and Proctor absent) to Approve
2003-2-M-006  (Centerville Properties, LTD)	FUTURE LAND USE MAP  (West side of Centerville Road, North of Pisgah Church Road)	From: Rural  To: Urban Fringe  592.00 Ac.	City: Approve with Modifications  With a developers agreement created or a footnote placed on the Future Land Use Map, dependant on whichever would be most appropriate, that would specify:  1. density limited to 200 units on the combined acreage [975 acres]  2. development limited to residential development only  3. 50% of the combined acreage is placed in permanent open	City: Retained the City's prior position to Approve with Modifications; and requested staff analysis on the implications of a change in ownership of the amendment property  City Commissioner Katz requested that the staff look into the implications of a change in ownership of the amendment property  County: Voted 4-0 (County Commissioners Grippa, Winchester and Proctor absent) to defer taking action on this amendment to the transmittal hearing on June 12, 2003 to

			space County: Defer to May 29, 2003	June 12, 2003, to allow time for staff to work with the applicant
2003-2-T-008  (County Commission)	LAND USE ELEMENT  Creates new LAND USE GOAL 14, and new supporting Objective and Policy	Provides that Leon County & City of Tallahassee will work together cooperatively to identify and address special needs of sub-areas in the City and County.	City: Deny  County: Approve with Modifications  Revise date to 2004	City: Voted 5-0 to Deny  County: Voted 4-0 (County Commissioners Grippa, Winchester and Proctor absent) to Deny
2003-M-010  (County Commission)	FUTURE LAND USE MAP  (the Paremore Estates neighborhood, West of Meridian Road from Thompson Circle to south of Gardner Road)	From: Outside the USA  To: Inside the USA  22.60 Ac.	City and County:  No position taken	City: Voted 5-0 to Approve  County: Voted 4-0 (County Commissioners Grippa, Winchester and Proctor absent) to Approve  Discussed the need to change the Future Land Use Map to reflect the deletion of the 1,000-foot rule policy, changing the USA property boundaries back to the roadway rather than 1,000 feet from the center of the roadway

CTC:RM:ecg:06-06-03

**June 12, 2003**  
**Joint City-County Commission Public Hearing On Proposed Cycle 2003-2 Amendments To**  
**The**  
**2010 Tallahassee-Leon County Comprehensive Plan**

The City Commission met in special joint session with the Board of Leon County Commissioners (County Commission) and took the following action:

- Conducted a public hearing and accepted public input on the proposed Cycle 2003-2 Comprehensive Plan Amendments
- Discussed amending the Comprehensive Plan amendment policy to address the withdrawal of amendments applications that appear to face denial just prior to the transmittal hearing by providing a time limitation within which such amendments can be

resubmitted, and the Joint Commission voted 11-0 to direct the staff to bring the issue back with a staff recommendation for Joint Commission consideration

**Amendment 2003-2-M-003 (*pulled from Consent*):**

- On behalf of the City, the City Commission voted 4-1 (City Commissioner Gillum opposed) to approve Amendment 2003-2-M-003.
- On behalf of the County, the County Commission voted 4-3 (County Commissioners Proctor, Winchester and Maloy opposed) to approve Amendment 2003-2-M-003, after voting 6-1 (County Commissioner Grippa opposed) to deny and following a 6-1 vote (County Commissioner Proctor opposed) to reconsider that action.

The County Commission confirmed with Legal staff that the Florida Department of Community Affairs (FDCA) previously stated position was that the Urban Service Area (USA) boundary could not be moved except by approval of both Commissions so that, although the City and County could adopt different land use maps, such an amendment could not come into effect if the City voted to transmit the amendment, but the property was in the County and the County did not vote to transmit.

The County Commission confirmed with the developer's representative that access to this site would be from Gardner Road.

The following persons appeared before the Joint Commission relative to this proposed amendment:

- Rev. William Foutz, 6504 N. Meridian Road, President of the Paremore Neighborhood Assn. (opponent)
- Mr. Gary Yordon, 1306 Toochin Nene, representing the developer (proponent)
- Mr. Jeff Phipps, 555 Ox Bottom Road (informational)

**Amendment 2003-2-M-006:**

- On behalf of the City, the City Commission voted 5-0 to approve Amendment 2003-2-M-006 on the condition that a mechanism be provided that was agreeable to both Commissions, which would restrict development on the property to 200 dwelling units and ensure that such restriction and other requirements of the conservation subdivision to protect rural space ran with the property and was legally binding
- On behalf of the County, the County Commission voted 6-0 (County Commissioner Maloy absent) on a like motion.

The County Commission confirmed with the developer's representative that the site plan proposal for the new subdivision planned for this amendment site would include a pedestrian cut-through only to Baker Place.

The following persons appeared before the Joint Commission relative to this proposed amendment:

- Mr. Charles Gardner, 1300 Thomaswood Drive, representing the developer (proponent)
- Ms. Pamela Hall, 5051 Quail Valley Road (proponent)
- Ms. Deborah Newhall, 303 E. 8<sup>th</sup> Avenue (proponent)

- Ms. Charlotte Chuites, 5980 Ansel Ferrel Road, President of the Baker Place Homeowners Assn. (proponent based on future protections)

**Amendment 2003-1-T-008 (*pulled from Consent*):**

- On behalf of the City, the City Commission voted 5-0 to reaffirm denial of Amendment 2003-1-T-008.
- On behalf of the County, the County Commission voted 4-3 (County Commissioners Thael, Rackleff and Maloy opposed) to approve Amendment 2003-1-T-008, following a vote of 3-4 (County Commissioners Grippa, Sauls, Winchester and Proctor opposed) for denial of the amendment.

The Joint Commission received a briefing from City staff on the City's ongoing four-year study to identify stormwater problems, indicating that a full briefing on the findings of that study would be presented to the City Commission at a target issue workshop in August or September 2003 and a stormwater improvement plan could be developed from the data provided by that study so that this amendment might be redundant.

- Ms. Pamela Hall, 5051 Quail Valley Road, appeared before the Joint Commission in support of this amendment.

**Amendment 2003-2-M-010:**

- On behalf of the City, the City Commission voted 5-0 to approve Amendment 2003-2-M-010.
- On behalf of the County, the County Commission voted 4-3 on a like motion (County Commissioners Winchester, Proctor and Maloy opposed).

The City Commission confirmed its willingness to investigate the issue of providing urban services to the Paremore Neighborhood, an older neighborhood located adjacent to this amendment site inside the USA.

- Rev. William Foutz, 6504 N. Meridian Road, appeared before the Commission in opposition to this amendment.

**Transmittal of Approved Amendments to FDCA:**

On behalf of the City, the City Commission voted 5-0 to transmit the approved Cycle 2003-2 Comprehensive Plan amendments to the FDCA for review.

On behalf of the County, the County Commission voted 6-0 (County Commissioner Maloy absent) on a like motion.

<b>PROPOSED CYCLE 2003-2 AMENDMENTS TO THE COMPREHENSIVE PLAN</b>			
<b><i>Item #</i></b>	<b><i>Amendment To</i></b>	<b><i>Nature of Proposed Amendment</i></b>	<b><i>Tentative Position</i></b>
2003-2-M-001  (Miley Miers)	FUTURE LAND USE MAP  (North side Mahan	From: Rural  To: Urban Fringe  301.00 Ac.	WITHDRAWN

	Drive, East of Hawk's Landing & West of Baum Road)		
2003-2-M-002  (Brad Parker)	FUTURE LAND USE MAP  (Northwest corner of Capital Circle NW & West Tharpe Street)	From: Industrial  To: Mixed Use B  3.23 Ac.	City/County: APPROVE
2003-2-M-003  (Roland B. Woolsey)	FUTURE LAND USE MAP  (West side of Meridian Road & South side of Gardner Road)	From: Rural  To: Lake Protection  28.91 Ac.	City/County: APPROVE
2003-2-M-004  (Johnny and Kristina Petrandis)	FUTURE LAND USE MAP  (South of Old St. Augustine Road & East of Calle de Santos)	From: Urban Fringe  To: Mixed Use A  56.00 Ac.	WITHDRAWN
2003-2-M-005  (J-H Investments, Inc.)	FUTURE LAND USE MAP  (East of Woodville Highway & South of Natural Wells Drive, east of the power line easement)	From: Rural  To: Woodville Rural Community  40.00 Ac.	WITHDRAWN
2003-2-M-006  (Centerville Properties.	FUTURE LAND USE MAP  (West side of	From: Rural  To: Urban Fringe  592.00 Ac.	City/County: APPROVE  conditioned on the creation of a mechanism that was agreeable to both Commissions to legally bind

LTD)	Centerville Road,  North of Pisgah  Church Road)		the property to:  1. density limited to 200 units on the combined acreage [975 acres] 2. development limited to residential development only 3. at 50% of the combined acreage is placed in permanent open space
2003-2-T-007  (City of Tallahassee)	LAND USE NARRATIVE, LAND USE POLICIES 1.2.1 & 1.2.2, & CONSERVATION POLICIES 1.3.2, 1.3.5, & 1.3.8	Allows additional development on significant slopes and allows for off-site mitigation.	WITHDRAWN
2003-2-T-008  (County Commission)	LAND USE ELEMENT  Creates new LAND USE GOAL 14, and new supporting Objective and Policy	Provides that Leon County & City of Tallahassee will work together cooperatively to identify and address special needs of sub-areas in the City and County.	City: DENY  County: APPROVE
2003-2-T-009  (County Commission)	CONSERVATION ELEMENT	Changes the elevation of the Special Development Zone (SDZ) in the Fred George basin from 108 feet to 104 feet, thus shrinking the size of the SDZ.	City/County: APPROVE
2003-M-010  (County Commission)	FUTURE LAND USE MAP  (the Paremores Estates neighborhood, West of Meridian Road from Thompson Circle to south of Gardner Road)	From: Outside the USA  To: Inside the USA  22.60 Ac.	City/County: APPROVE

CTC:RM:ecg:06-17-03;replaced:09-05-03

CTC:RM:WP:tie:09-08-03

**June 11, 2003**

The City Commission met in regular session and took the following action:

**Item .1 – Presented a proclamation honoring the Army’s 228<sup>th</sup> birthday** to Captain Horace Carter, Company Commander for the Valdosta Army Recruiting Center, who appeared before the Commission, as well as representatives of the Tallahassee Army Recruiting Center

**Item .2 – Presented a proclamation to Commissioner Andrew Gillum** recognizing him for receiving an Emerging Leader of the Year Award from the Congressional Black Caucus Foundation

**Item .3 – Presented a proclamation to Mr. Troy "Tab" Brewer**, Support Services Supervisor for the Tallahassee Fire Department, recognizing him for his medical assistance to an 18-month old child

**Item 1 – Presented a proclamation recognizing and expressing appreciation for the Celebrate America event scheduled for July 4<sup>th</sup>** in the City of Tallahassee to Mr. Billy Holder, of Celebrate America, and to Ms. **Sasha Erickson of Tri-Eagle, and Mr. Mike Fields of Bank of America**, sponsors of the event

Mr. Billy Holder, of Celebrate America, presented a plaque of appreciation and tokens of appreciation to the Commission for the City’s support of this annual July 4<sup>th</sup> event.

**Item 2 – Recognized and presented Certificates of Award to the Year 2003 City of Tallahassee/Rickards High School Scholarship recipients**, including Ms. LaToya Webster, Ms. Miesha Williams, and Ms. Keshonda Montgomery

Appearing with the students were their parents; Mr. Pink Hightower, Principal of Rickards High School; and Mr. Bill Johnson, Assistant Superintendent of Schools.

**Item 3 – Recognized and had a photograph taken with students from the Florida A & M University (FAMU) Developmental Research School (DRS) After School Program**

Ms. Eva Mannings, representing Links Incorporated, appeared before the Commission relative to this item.

**Items 5-13 – Voted 5-0 to approve the staff’s recommendations presented in Consent Agenda Items 5-13**, taking action as follows:

*Item 4 – Pulled from Consent for discussion and a separate vote **an item related to the purchase of Eastside Garage real estate** (brought forward by the City Attorney)*

Item 5 – **Authorized Procurement Services**, through the Department of Communications, **to extend the printing contract for City business cards (Contract #00C0179) with The Printery Family, Inc. at current prices through the end of FY 2003** (June – September), at a cost of approximately \$8,000 *(recommended by the Department of Communications/Public Information)*

Item 6 – **Adopted Resolution No. 03-R-34**, certifying that the planned Big Bend Cares renovation and operation at 2101 South Monroe Street, converting the former fire station at that location into the new Big Bend Cares facility in an Enterprise Zone, are consistent with City plans and regulations -- supporting Big Bend Cares’ application to the Governor’s Office of Trade, Tourism, and

Economic Development (OTTED) for Community Contribution Tax Credit as a non-profit organization serving an eight-county area with HIV/AIDS prevention education or client care services (*Option 1 recommended by Economic Development*)

Item 7 – **Authorized the application for, acceptance and expenditure of \$61,600 from FY04 Byrne Memorial Grant funding**, administered by the Florida Department of Law Enforcement (FDLE), and approved the use of \$45,163 from State Asset Forfeiture funds as the source for the required match – approving the following distribution proposed for approval by the City and County Commissions to provide funding to the following three programs (*Option 1 recommended by the Tallahassee Police Department [TPD]*):

<i>Program</i>	<i>Grant Allocation</i>	<i>City Match</i>	<i>County Match</i>	<i>Total Project</i>
Anti-Terrorism Equipment	\$ 87,201	\$20,533*	\$ 8,534	\$116,268
Enhanced Pretrial/Probation Program	147,783	24,630	24,631	197,044
Operation T.H.U.G.S.	36,000	0	12,000	48,000
Total	\$270,984	\$45,163	\$45,165	\$361,312

Item 8 – Approved **the Southwood Unit 4, Phase 6 Subdivision Plat**, containing 0.262 acres subdivided into a single roadway being developed by the St. Joe Company, with John Baric as one of its officers, and being dedicated to the Capital Region Community Development District for the perpetual use of the public (*recommended by Public Works/Engineering*)

Item 9 – Approved the **Bull Run Lot 10, Phase 1A Subdivision Plat**, containing 23.18 acres, subdivided into two (2) lots, being developed by Block Land & Finance Co., Ltd., with Byron B. Block as President, as attached multi-family residential and a commercial development, bounded on the north, south and west by a limited partition of Bull Run and on the east by Thomasville Road (*recommended by Public Works/Engineering*)

Item 10 – Approved a **task order to the contract with George & Hutcheson Engineering, Inc. of Tallahassee, FL**, in the amount of \$250,000, **to conduct the Phase I Flow Monitoring of the City's wastewater system**, thereby allowing the Water Utility to capture wet weather events in advance of initiating the Master Sewer Plan budgeted for FY 2004 -- funded with \$125,000 from Project No. 03093 and the remaining \$125,000 upon City Commission approval of the FY 2004 Capital Improvement Plan (*Option 1 recommended by Water Utility*)

Item 11 – Approved the **project scope expansion of services on the existing Crawfordville Sanitary Sewer Construction Contract with Solomon Construction Company of Quincy, FL**, to install an additional 1,120 feet of 8" gravity sewer and six manholes, and to relocate 1,000 feet of 12" water main, for a total cost of \$185,302, **to serve newly annexed commercial customers, The Family Dollar and Ultimate Image Auto at Crawfordville Road and Capital Circle South** -- with funding from Project No. 03382 to fund the sewer portion of the work, estimated at \$105,128, and a sub-project to be set up from Master Water Project No. 03340 to fund the water portion of the work, estimated at



\$80,174 (This area was currently developing and site plans had been approved in anticipation that utilities would be available from the City.) *(Option 1 recommended by Water Utility)*

Item 12 – Approved a task order, in the amount of \$88,342, to the contract with **Baskerville Donovan, Inc. of Tallahassee, FL, to complete the final design and permitting for the Wastewater Pumping Station 79 Replacement Project, located on Springhill Road** – with funding from Project No. 02090, for a total revised contract amount of \$135,842 *(Option 1 recommended by Water Utility)*

Item 13 - Approved a task order, in the amount of \$145,000, to the continuing consulting engineering services contract with **Camp Dresser & McKee of Tallahassee, FL, to complete the final design of the Public Access Water Reuse Project, located in the Southwood area** and needed at this time to keep this project on schedule so that construction could be completed before the end of 2004 and so that the City could benefit from grant funding of \$300,000 for construction of this project from the Northwest Florida Water Management District (NFWMD) – with the design funding from Project No. 01054 and supplemental construction funding to be identified in FY 2004 to complete construction on this project *(Option 1 recommended by Water Utility)*

**Item 4 (pulled from Consent** – Discussed the cost savings and source of funding, and voted 5-0 to approve a negotiated settlement with the **Louis Winchester Estate for the acquisition of 10,625 sq. ft. of property underlying Eastside Garage**, located at the corner of College Avenue and Calhoun Street, including \$1,250,000 for the land and \$100,000 for back rent and fees, totaling \$1,350,000 plus closing costs estimated at \$20,000, for a total amount of \$1,370,000 *(Option 1 recommended by the City Attorney)*

**Item 14 – Introduced Ordinance No. 03-O-28**, which would amend the City's Zoning, Site Plan and Subdivision Regulations to provide for multi-family uses in CP Commercial Parkway Zoning District and amend the applicable development standards; set the ordinance for public hearing on June 25 and July 9, 2003 *(Option 1 recommended by Planning)*

**Item 15 – Introduced Alford Arm Contraction Ordinance No. 03-O-30**, which would provide for the de-annexation of one parcel consisting of 14 acres under private ownership and adjacent to the Alford Arm Greenway, which was inadvertently annexed by the City Commission on November 30, 2001 as part of the Buck Lake/Goose Creek/State of Florida Alford Arm Greenway Voluntary Annexation of more than 1,200 acres owned by several individuals and the State of Florida; set public hearing on the ordinance for June 25, 2003 *(Option 1 recommended by DMA)*

**Item 16 – Introduced Summer Chase/Gearhart Road Annexation Ordinance No. 03-O-34**, which would provide for the voluntary annexation of approximately nine (9) acres into the City, located north of Gearhart Road and west of Mission Road, and planned for development of high density residential units on the property in conjunction with an adjacent a larger parcel that was recently annexed into the City and is part of the Huntington Woods Development of Regional Impact (DRI); set public hearing on the ordinance for June 25, 2003 *(Option 1 recommended by DMA)*

**Item 17 – Introduced Ox Bottom Reserve Annexation Ordinance No. 03-O-37**, which would provide for the voluntary annexation of approximately 12.5 acres into the City, located north of and adjacent to Ox Bottom Road, and planned for development of a 27-lot residential subdivision; set the ordinance for public hearing on June 25, 2003 *(Option 1 recommended by DMA)* (The development of this property was being approved and permitted through Leon County due to its

inclusion in the Bradfordville Study Area, although the developer had been working with City Growth Management to address specific development issues prior to annexation.)

**Item 18** – Discussed funding of the Apalachee Ridge Tech House and voted 5-0 to approve **amendments to the City of Tallahassee/James S. Rickards High School Scholarship Program** as presented (*Option 1*), and approve the use of \$20,000 per year as a set aside from the Trust Fund's balance and interest, as a funding source of last resort, to **fund the basic operations of the Apalachee Ridge Tech House** for a period of two fiscal years, FY 2004 and FY 2005 (where the Rickards scholarship students could volunteer their time, if desired, to meet their requirement of 75 hours per year of volunteer work) – this set aside to be used only in the event that pending grant applications were unsuccessful (*Option 2 as amended*) (*Options 1 and 2 recommended by the Assistant to the City Manager as amended*)

**Item 19** – Discussed points of the proposed negotiated agreement addressing the buffers and future use of the treated wastewater effluent disposal at the Southeast Farm/sprayfield; directed staff to bring back a target issue discussion of countywide sprayfield standards as a water quality issue; concurred to add additional language to the agreement that would provide for standing to enforce the agreement and additional language that would clarify that the third party beneficiaries would not be considered parties for the purpose of amending the proposed agreement; clarified that the sprayfield is used for disposal of treated wastewater as opposed to the treatment of wastewater; and voted 4-1 (Commissioner Lightsey opposed) to **approve the proposed Memorandum of Agreement with Leon County on the Southeast Farm as amended** (*Option 1 recommended by the City Attorney as amended*)

**Item 20** – Voted 5-0 to **authorize supplemental funding**, in the amount of \$250,000, from the Electric Utility Undesignated RR&I fund, **for legal and technical services in filing suit against the St. Marks Refinery (SMR) for recovery of costs, injunctive relief and compensatory damages resulting from dioxin-contaminated soil found on the Purdom Electric Generating Station site and determined to originate from the SMR**; and authorized the expenditure of such funding as required by the City Attorney as litigation progresses (*Option 1 recommended by the City Attorney*)

**Item 21** – Voted 5-0 to approve a \$64,645 grant, with a \$59,000 match from the applicant, for a total of \$123,645, for the restoration/rehabilitation of **the Bowen House at 325 North Calhoun Street, owned by Ashram, Inc.** (*Option 1*); and approve a \$34,211 grant and a \$32,000 loan with a \$11,159 match from the applicant, for a total of \$77,370, for **the Coles Farmhouse at 411 Oakland Avenue, owned by Vivian Young** (*Option 2*) – **Historic Property Grant and Revolving Loan (HPGL) Program grants and loan** from WO #01-004 and WO #02-004, as recommended by the HPGL Finance Committee (*Options 1 and 2 recommended by Economic Development*)

**Item 22** – Voted 5-0 to **approve supplemental appropriations totaling \$206,854 to fund the Streetlight Improvements Budget for the remainder of FY 2003**, including \$165,818 from GG/CIF (Fund 300) to Work Order #03036, Streetlight Improvements (FY03), and the balance of \$41,036 from WO #02212, Street Lighting Improvements (FY02), to WO #03036 to cover the balance of this request (*Option 1 recommended by DMA*)

**Item 23** – **Held a public hearing on Ordinance No. 03-O-36**, introduced on May 28, 2003, which would consent to the inclusion of the incorporated area in the Leon County Emergency Medical Services (EMS) Municipal Service Taxing Unit (MSTU), **and continued the public hearing to June 25, 2003** (*presented by DMA*)

The Commission discussed specifics of the ordinance and the timeframe for making a decision on concluding negotiations on contracting with Leon County

for the City's Fire Department to provide EMS Countywide, expressed hope that conceptual agreement could be reached so that a memorandum of understanding could potentially be distributed to the Commissioners by June 25, 2003, and agreed with the City Manager's presentation of a progress report on the negotiations with the County on June 18, 2003.

The following persons appeared before the Commission relative to this item:

- Mr. John Newton (no address given) (opponent)
- Mr. Hal Eastman, 107 Meridian Hills Road (proponent)

**Item 23.1** – Voted 5-0 to **initiate a rezoning application on behalf of the Capital Hills Subdivision** (located between Miccosukee Road to the north and Mahan Drive to the south, and between Frederick Drive, Shuffield Drive, Browning Drive to the west and Buckingham Drive, Dora Avenue and Kathryn Drive to the east) to rezone the area from RP-2 (single family and duplex residential) to RP-1 (single family residential)

**City Commission Information and Sharing of Ideas** - Commissioner Mustian **proposed identifying some major arterial areas where more trees could be planted and encouraging private business owners to plant some trees**, and concurred with the City's Manager's suggestion that some staff analysis be brought to the Commission in this regard.

*CTC:RM:ecg:06-12-03*

*CTC:RM:WP:tie:06-24-03*

### **June 18, 2003 Target Issues Work Session**

The City Commission met in regular target issues workshop session and took the following action (with Commissioner Katz absent):

**Item .1** – City Manager Favors presented an update on negotiations with Leon County on necessary parameters for the City to provide **Emergency Medical and Transport Service (EMS)**, and the Commission briefly discussed the issue.

**Item 1** – Commissioner Lightsey introduced the topics to be discussed under this item, and **suggested that the Commission should probably commit to an additional Commission meeting on the details of the Stormwater Pollution Reduction Program (SPRP) and Total Maximum Daily Load (TMDL) regulation due to their complexity, probably in late August after the summer break.**

The Commission then received a power point presentation from Stormwater Management staff providing a **report on the City's stormwater management program**, including:

The program's history, organizational structure, program funding mechanism – currently set at a base charge of \$6.25 per month per equivalent residential unit (ERU), stormwater planning and capital improvements, design standards and 100-year storm floodplain construction requirement to be two feet above the flood level

The SPRP two-year study, which had been accomplished on a watershed basis and was on-schedule with the Comprehensive Plan requirements for the Commission to make policy decisions in December 2003, submit a Comprehensive Plan amendment in January 2004, and begin funding and implementing a program to achieve the SPRP goals by 2005

The TMDLs, which were anticipated to be proposed by the State by the end of June 2003 as part of the Clean Water Act requirements, including enforcement mechanisms, and which would identify the maximum amount of pollution a water body could absorb and still meet water quality standards for its designated uses

Staff briefly discussed the flooding in the Silver Lake area, and Commissioner Gillum indicated he hoped to bring back before the summer break a public-private partnership proposal on the creation of some kind of **recreational facility at Silver Lake**.

**Item 2 – Transportation Planning staff** gave a power point presentation on **the development of a plan for Access Management and Corridor Preservation for the community's transportation facilities**, including the preparation of an official future right-of-way needs map and required Comprehensive Plan amendments in the next amendments cycle, which would change the Transportation Element to provide for the implementation of such a plan.

Mr. Tom Pelham, Attorney, Fowler White Boggs Banker P.A., appeared before the Commission relative to this item.

**Item 3 – Deleted from the agenda a discussion of the sidewalk installation process**

**Unagendaed** – Commissioner Lightsey suggested the need to take some action on setting the City Election dates, and **the Commission directed staff to bring back some analysis and recommended options on setting the City Election dates.**

CTC:RM:ecg:06-19-03

CTC:RM:WP:07-10-03

### June 25, 2003

The City Commission met in regular session and took the following action:

**Item 1** – Mayor Marks, on behalf of the City of Tallahassee Electric Utility, **accepted the Florida Municipal Electric Association (FMEA) First Place 2002 Safety Award** from Mr. Barry Moline, Executive Director of FMEA

**Item 2** – Mayor Marks presented a **proclamation recognizing the City Electric Utility employees for receiving the First Place 2002 Safety Award from FMEA**, and he commended the Electric Utility employees for winning this award

**Item 3** – Mayor Marks presented a **proclamation proclaiming Wednesday, June 25, 2003, as Albert Trull Day in the City of Tallahassee**, in recognition of Mr. Trull's outstanding service to the City of Tallahassee

**Item 4** – Mayor Marks presented a **proclamation to Mr. Howard J. Middleton, of the City Water Utility, in recognition of Mr. Middleton’s heroic and compassionate action in rescuing two young children**

**Item 4.1** – Mayor Marks presented a **proclamation proclaiming Saturday, June 28, 2003 as Dr. Sybil C. Mobley Day in the City of Tallahassee**, upon the occasion of her retirement as Dean of the School of Business and Industry, Florida A & M University (FAMU)

**Item 4.2** – Mayor Marks presented a **proclamation to the Tallahassee Police Department (TPD) in recognition of TPD winning top honors from Buckle Up Florida for DUI and Traffic Enforcement Efforts in 2002**, winning First Place in Florida and Second Place in the nation

**Agenda Items 5-20** – Voted 5-0 to approve the staff’s recommendations presented in Consent Agenda Items 5—20, taking action as follows:

Item 5 – Approved a **settlement in the case of PMG v. City of Tallahassee, et al.**, Case No. 97-2379 in the Second Judicial Circuit Court, in the amount of \$799,500 (requiring a net payment of \$712,740, as \$86,760 had already been paid), to be paid with a loan from the Stormwater Fund, with the City to receive title to the 41.7-acre PMG tract of land lying just east of Paul Russell Road and a release of claims resolving all claims of PMG Corporation against the City relating to this property (The City to proceed to put the usable acreage on the real estate market and use the proceeds from the sale to repay the Stormwater Fund; and, additionally, use the proceeds from other City property sales to repay the balance owed to the Stormwater Fund.) *(Option 1 recommended by the City Attorney)*

Item 6 - Approve the award of Bid No. 0107-03-RM-TC, for **contract labor-maintenance services for electric generating stations, to Fru-Con Construction, Inc.**, low bidder meeting specifications, at an estimated cost of \$1,250,000 for a four-year period with the option of extending the contract for an additional year *(Option 1 recommended by Electric Utility)*

Item 7 – Authorized the City Manager to execute an agreement with the Sheriff’s Office (as the emergency management agency for Leon County) to receive and expend **U. S. Department of Homeland Security Grant funds for the development of the City’s Continuity of Operations (COOP) Plan** for public safety operations, and establish a work order to fund and manage this project *(Option 1 recommended by the Fire Department/Emergency Management Coordinator)*

Item 8 – Authorized the City Manager to execute a **Subgrant Agreement for Equipment for Florida Strategy with the State of Florida Division of Emergency Management**; and to approve and direct the participation of the Fire Department and Information Systems Services Radio Communications Division (ISS/RCD) in the maintenance, service, support, transportation and activation of the grant-provided equipment whenever requested by the State Warning Point, or upon request by the Leon County Sheriff’s Office, Tallahassee Police Department, Tallahassee Fire Department, State Law Enforcement agencies or members of the State Domestic Security Task Force in Region 2 or any of the other state regions *(Option 1 recommended by the Fire Department)*

Item 9 – Approved the award of Bid No. 0120-03-MT-TC, for the **purchase of International truck replacement parts, to Capital Truck and Ward**

**International, both of Tallahassee, Florida**, low bidders meeting specifications  
(*Option 1 recommended by Fleet Management*)

Item 10 – Approved the award of Bid No. 0119-03-KR-TC, for the automotive, truck and heavy equipment glass replacement on City vehicles, to Triumph Glass, of Tallahassee, Florida, low bidder meeting specifications (*Option 1 recommended by Fleet Management*)

Item 11 – Approved the addition of a third option to Section 124.06C of the Fleet Management Policy regarding **re-issuing of surplus vehicles** (*Option 1 recommended by Fleet Management*)

Item 12 – Approved the evaluation committee's ranking and recommendation of the five (5) highest scored firms for **painting contractor services** responding to RFQ No. 0074-03-ER-TC, as follows, and authorized staff to enter into a **three-year contract** with each of the firms, with total expenditures estimated at \$300,000 over the life of the contracts (*Option 1 recommended by DMA/Procurement Services*):

- J. L. Wilson & Son Painting Co. (An MBE firm)
- Berigan Painting Contractors, Inc.
- Worth Contracting, Inc.
- RiverKing Custom Painting
- A New Look Painting of N.F., Inc.

Item 13 – Authorized use of budgeted funds for PeopleSoft consulting services for **services related to the upgrade of the City's PeopleSoft Financial Management System from Ciber, Inc.**, in an amount not to exceed \$150,000 (*recommended by DMA/Accounting Services*)

Item 14 – Approved the evaluation committee's ranking and recommendation of the five highest scored firms for roofing contractor services, responding to RFQ No. 0073-03-ER-TC, as follows, and authorized staff to enter into a three-year contract with each of the firms (*Option 1 recommended by DMA/Procurement Services*):

- Harrell Roofing, Inc.
- Dove Roofing Co., Inc.
- Garrison Design and Construction, Inc.
- Parker Brothers
- Big "B" Contractors, Inc.

Item 15 – Approved the **appropriation of interest earned by the City's loan loss reserve project** (#94512) during FY 2002, in the amount of \$8,909.85, to the loan loss reserve project, making these funds available to pay out limited deficiency mortgage guarantees according to the City agreement with the Tallahassee Lenders' Consortium and its member banks participating in the **Down Payment Assistance Program for affordable housing** (*Option 1 recommended by Neighborhood & Community Services [NCS]*)

Item 16 – Authorized acceptance of a **\$5,000 donation from Work Force Plus, Big Bend Jobs & Education Council, Inc., to fund renovations to the Lincoln Neighborhood Center Learning Resource Center**, and authorized

staff to set up a work order with the \$5,000 donation to cover the expenses for renovations to the Learning Resource Center (*Option 1 recommended by NCS*)

Item 17 – Authorized the establishment of an appropriation and ensuing work order, in the amount of \$15,000, to receive and expend money from the newly established **Animal Shelter Donations Account**, enabling the City to accept and expend donations already made to this account (*Option 1 recommended by NCS/Animal Services Center*)

Item 18 – Approved the **purchase of a computer server, the Tallahassee Advanced Transportation Management System (TATMS) 2003 Technical Enhancement Computer Replacement, from Unisys**, in the amount of \$136,821, and authorized the City Manager to execute the purchase (*Option 1 recommended by Public Works/Traffic Engineering*)

Item 19 – Approved a **Joint Project Agreement (JPA) with the Florida Department of Transportation (FDOT) for the City to provide \$93,962 from Sales Tax Funds, without reimbursement, to fund the construction of an additional left turn lane at State Road 10 (US 90) (Tennessee Street) (westbound) onto Franklin Boulevard**, and authorized the Mayor to execute the JPA (*Option 1 recommended by Public Works/Engineering*)

Item 20 – Joined in the dedication and approved the **Hillcrest Village Subdivision Plat** (*recommended by Public Works/Engineering*)

*Item 21 – Deleted from the agenda a request to approve a Construction Change Order for the Blair Stone Road Northern Extension, Phase I Project – moved to July 2, 2003*

*Item 22 – Deleted from the agenda the introduction of Ordinance No. 03-Z-19, Proposed Amendment to the Official Zoning Map to apply a Historic Preservation Overlay designation and list the properties on the Local Register of Historic Places to properties in the CU Central Urban, RP-2 Residential Preservation 2 and PUD zoning districts located in the Frenchtown-Springfield Neighborhood (an item brought forward by Planning) – moved to July 2, 2003*

**Items 23-27 - Introduced the ordinances presented in Items 23-27, set for public hearings on July 9, 2003:**

Item 23 - Introduced **Brookstone/Sharer Road Annexation Ordinance No. 03-O-35**, which would provide for the voluntary annexation of approximately 17 acres into the City, located south of I-10 between Sharer Road and Lakeshore Drive (Tax ID #21-14-20-412-0000), planned for development of multi-family residential units on the property; set for public hearing on July 9, 2003 (*Option 1 recommended by the Department of Management & Administration [DMA]*)

Item 24 - Introduced **Governor's Mansion Abandonment Ordinance 03-O-38**, which would abandon the improved right-of-way at the western terminus of First Avenue and the northern terminus of Adams Street, adjoining the Governor's Mansion Complex and requested by the State of Florida in order to address increasing security needs for the Governor; set for public hearing on July 9, 2003 (*Option 1 recommended by Planning*)

Item 25 – Introduced **Capital Circle Southeast/Monday Road Annexation Ordinance No. 03-O-42**, which would annex approximately one-half acre into the

City, located on the southwest corner of Capital Circle Southeast and Monday Road (Tax ID #3109206010000), with a veterinary clinic and other general commercial uses currently located on the property; set for public hearing on July 9, 2003 (*Option 1 recommended by DMA*)

Item 26 – Introduced **Buckhead Trac 5 & 6 Annexation Ordinance No. 03-O-43**, which would annex approximately 14.5 acres into the City, located south of the Buckhead Subdivision on Centerville Road (Tax ID #111120405000 and #1111200230000), with one of the parcels planned for use as a stormwater facility for Buckhead Phase III; set for public hearing on July 9, 2003 (*Option 1 recommended by DMA*)

Item 27 – Introduced **Building and Construction Regulations Code Amendment Ordinance No. 03-O-44**, which would provide for a single tier contractor licensing system and would terminate the local contractor exam process, terminating the issuance of Certificates of Competency for certain contractors and bringing the City more in line with the State's current process; set for public hearing on July 9, 2003 (*Option 1 recommended by the City Attorney*)

**Item 28** – Discussed the **Municipal Code Enforcement Amnesty Program**; voted 5-0 to adopt **Resolution No. 03-R-26**, formally delegating lien settlement and satisfaction authority (*Option 1 recommended by the City Attorney*)

Directed the City Attorney to review the composition of the Municipal Code Enforcement Board to ensure there were no members with properties in the neighborhoods where violations habitually occurred, and

Requested that staff provide the Commissioners with a short quarterly report on progress being made on the Code Enforcement compliance issue

Commissioner Gillum announced a town hall meeting would be held on July 10, 2003 at Bethel AME Church, where City staff would offer a one-shop stop for the payment of fines/Code compliance.

**Item 29** - Discussed an **update on the Downtown Community Redevelopment Agency (CRA)**. The staff's recommendation was to conclude the Conflict Resolution Process with the County by having a joint City/County meeting and a subsequent mediation if the issue is not resolved (*recommended by the City Attorney*).

Concurred with the need to move forward with a Downtown Redevelopment Plan as quickly as possible, and

Confirmed that the staff would bring back, in early July 2003, a Downtown Development Incentives Package of some standard mechanisms that might work in this community

**Item 30** – ~~Deleted from the agenda an update on the Emergency Medical Services (EMS) provider issue (an item brought forward by the City Manager) – moved to July 2, 2003~~

**Item 31** – Discussed a staff recommendation to complete a pilot project to purchase and install **bus stop schedule display signs** at all "time-point" bus stops on the City transit system (identified bus stop locations in the TalTran "Ride Guide"), listed in the printed schedule (*recommended by TalTran*); **directed the staff to bring back other options, including an**



**option of having the City's Sign Shop make the signs, and information on the average of City buses for being on time**

**Items 32-36** - Voted 5-0 to approve the proposed **TalTran Route Supplement Agreements**, recommended as follows:

Item 32 – Approved the proposed TalTran Bus Route Supplement Agreement with Florida A& M University (FAMU) to provide fare free City transit services in and around the FAMU campus, for the period July 1, 2003 through June 30, 2004 (2003-04 FAMU Fare Free Zone), and authorize the City Manager to finalize/execute the Agreement, for a projected annual revenue of \$238,406, an increase of \$450.04 from the previous year (*Option 1 recommended by TalTran*)

Item 33 - Approved the proposed TalTran Bus Route 46/47 Supplement Agreement with FAMU to provide fare free City transit services on and around the FAMU campus, for the period July 1, 2003 through June 1, 2004 (2003-04 FAMU Venom Express), including a new route; approved an additional Coach Operator position; and authorized the City Manager to finalize/execute the Agreement, for a projected annual revenue of \$266,020.80, and increase of \$95,718 from the previous year (*Option 1 recommended by TalTran*)

Item 34 - Approved the proposed TalTran Bus Route Supplemental Agreement with Florida State University (FSU), FAMU and the College of Engineering (COE) to provide fare free City transit services between FAMU and FSU (Route 42) and between FAMU/FSU and the College of Engineering Route 43), for the period July 1, 2003 through June 1, 2004 (2003-04 FAMU/FSU Campus Shuttle and FAMU/FSU/COE Shuttle); and to authorize the City Manager to finalize/execute the Agreement, for a projected annual revenue of \$203,095.20, an increase of \$5,769.64 from the previous year (*Option 1 recommended by TalTran*)

Item 35 - Approved the proposed TalTran Bus Route Supplemental Agreement with FSU, to provide fare free City transit services on and around the FSU campus (Routes 40, 41, 44 and 45), for the period July 1, 2003 through June 1, 2004 (2003-04 FSU Seminole Express); and to authorize the City Manager to finalize/execute the Agreement, for a projected annual revenue of \$685,503, an increase of \$18,244 from the previous year (*Option 1 recommended by TalTran*)

Item 36 - Approved the proposed TalTran Bus Route Supplemental Agreement with FSU, to continue providing fare free City transit services to FSU students system wide (all routes), for the period July 1, 2003 through June 1, 2004 (2003-04 FSU Fare Free Zone Agreement); and to authorize the City Manager to finalize/execute the Agreement, for a projected annual revenue of \$168,735, an increase of \$20,963 over the previous year (*Option 1 recommended by TalTran*)

Commissioner Katz requested a review of City subsidies to the universities.

**Item 37** – Held a public hearing on proposed projects to be included in the FY 2003-2004 Annual Action Plan, a consolidated plan containing Housing, Human Services and Economic Development activities proposed for funding administered by the City from the HUD Community Development Block Grant [CDBG], the Home Investment Partnership Act [HOME], the Emergency Shelter Grant [ESG], and the State Housing Initiatives Partnership [SHIP] programs); received public comments on the projects and activities included in the Annual Action Plan; and

Voted 5-0 to approve the submittal of the Annual Action Plan to U. S. Department of Housing and Urban Development (HUD), as proposed, and authorize staff to negotiate and execute contracts listed in the FY 2004 Funding Summary – allocations of funds totaling \$6,411,955 for proposed activities in anticipation of federal and state grant revenues, including CDBG funds of \$2,432,100; HOME funds of \$1,384,894; and SHIP funds of \$1,718,211; leaving a net effect to the General Fund of \$876,750 (*Option 1 recommended by DNCS*)

Also, discussed the need to take up the issue of The Shelter in relation to Frenchtown Revitalization

The following persons appeared before the Commission relative to this item:

- Ms. Mary Charlotte McCall, Chair of the Board of The Shelter, 411 John Knox Rd, Suite 104 (opponent)
- Mr. Danny Pietredangelo, member of The Shelter Board, 637 Forest Lair (opponent)
- Ms. Christie Koontz, member of The Shelter Board, 831 N. Forest (opponent)
- Ms. Barbara Towns, Secretary of the Board of Directors of Salvita, Inc. (proponent)
- Ms. Jane Shaeffer, member of Board of The Shelter (opponent)
- Ms. Regina Davis, Frenchtown Neighborhood Improvement Association (proponent)
- Ms. Kay Freeman, Director of the Tallahassee Coalition for the Homeless (informational)

**Items 38-41** - Held the scheduled public hearings, with no speakers, and voted 5-0 to approve the staff's recommendations, taking the action shown:

Item 38 – **Adopted Alford Arm Contraction Ordinance No.03-O-30**, introduced on June 11, 2003, providing for the de-annexation of one parcel consisting of 14 acres under private ownership and adjacent to the Alford Arm Greenway, which was inadvertently annexed by the City Commission on November 30, 2001 as part of the Buck Lake/Goose Creek/State of Florida Alford Arm Greenway Voluntary Annexation of more than 1,200 acres owned by several individuals and the State of Florida, effective June 26, 2003 (*Option 1 recommended by DMA*)

Item 39 - **Adopted West Tharpe Street Voluntary Annexation Ordinance No. 03-O-33**, introduced on May 14, 2003 and continued from the public hearing on May 28, 2003, providing for approximately 18 acres, under single ownership, located between West Tharpe Street and Northwest Passage, to be annexed into the City consistent with the annexation of the northern half of the property into the City in 1989 as part of the Northwest Passage annexation, effective June 26, 2003 (*Option 1 recommended by DMA*)

Item 40 – **Adopted Summer Chase/Gearhart Road Annexation Ordinance No. 03-O-34**, introduced on June 11, 2003, providing for the voluntary annexation of approximately nine (9) acres into the City, located north of Gearhart Road and west of Mission Road, and planned for development of high density residential units on the property in conjunction with an adjacent larger parcel that was recently annexed into the City and is part of the Huntington Woods Development of Regional Impact (DRI), effective June 26, 2003 (*Option 1 recommended by DMA*)

Item 41 – **Continued to August 27, 2003 the public hearing on Ox Bottom Reserve Annexation Ordinance No. 03-O-37**, introduced on June 11, 2003, which would provide for the voluntary annexation of approximately 12.5 acres into the City, located north of and adjacent to Ox Bottom Road, and planned for development of a 27-lot residential subdivision (*Option 4 recommended by DMA*)

**Item 42** – Held a public hearing on Ordinance No. 03-O-36, introduced on May 28, 2003 and continued from June 11, 2003, which would **consent to the inclusion of the incorporated area** in the Leon County Emergency Medical Services (EMS) Municipal Service Taxing Unit (MSTU); voted 5-0 to **approve ordinance amendment language presented by the City Attorney**; and voted 5-0 to **adopt Ordinance No. 03-O-36AA** (*Option 1 recommended by DMA*)

The following persons appeared before the Commission relative to this item:

- Mr. Kevin Koelemij, 2225 Amelia Circle (proponent)
- Mr. John Newton (no address given) (informational)

**Item 43** – **Held the first of two public hearings on Ordinance No. 03-O-28**, introduced on June 11, 2003, which would amend the City's Zoning, Site Plan and Subdivision Regulations to provide for **multi-family uses in CP Commercial Parkway Zoning District** and amend the applicable development standards; set the ordinance for the second public hearing on July 9, 2003 (*Option 1 recommended by Planning*)

Mr. Dan McDaniel, 1907 Ivan Drive, appeared before the Commission in opposition to this item.

**Item 44** – Concurred in expressing support for Commissioner Lightsey's attempts, as Chair of the Metropolitan Planning Organization (MPO), to receive a **briefing from the MPO Attorney** (County Attorney Thiele) on discussions held with Washington representatives on MPO-related issues

#### **City Commission Information and Sharing of Ideas:**

The Commission concurred to approve a request by Commissioner Lightsey for Commission approval to work with the taxi people in the community to gain some voluntary compliance in making their **taxicabs wheelchair accessible**.

#### **Unagendaed:**

Mr. Ken Saxon, President of Governor's Court Homeowners Association, 1154 Governor's Court Place, appeared before the Commission and discussed objections to a dense development, with a three-story hotel, on property adjacent to their residential subdivision.

The Commission concurred in asking that Assistant City Attorney Hurst meet with the **Governor's Court Neighborhood** representatives to make sure they understand everything that is available to their neighborhood; and to ask the City Manager to ensure, through Growth Management, that all City ordinances were being correctly applied in permitting the development adjacent to this residential neighborhood.

The following representatives of the Indianhead Lehigh Neighborhood appeared before the Commission and **requested some assistance with needs at Optimist Park**:

- Ms. Ramona Abernathy Paine, 2006 E. Indianhead Drive

- Mr. Grant Gelhardt, 1906 Chuli Nene
- Ms. Christy Gandy, 1611 Hasosaw Nene
- Ms. Sharon DeVore, 1805 E. Indianhead Drive

**The Commission requested that agenda materials be delivered to the Commissioners earlier in advance of the Commission meetings and suggested noon on Friday**, unless there was a late breaking issue with legitimate reasons for late distribution, with the intent of allowing the Commissioners the weekend to review the agenda materials.

CTC:RM:ecg:06-26-03

CTC:RM:WP:tie:06-27-03

### June 30, 2003 Budget Workshop

The City Commission met in special budget workshop session and took the following action:

Received a final staff update on the proposed operating and capital budgets for the Proposed FY04 City of Tallahassee Budget prior to their formal release on July 2, 2003

Discussed the projected General Fund deficit for FY04 and the need to address long-term funding of the government over the next five years to ward off increasing deficits

Reviewed proposed revised transfer policies for the electric, water and sewer, and gas utilities, and the adoption of a transfer policy for the solid waste utility

Reviewed updated information on the operating reserve funds, and a proposed loan from the Deficiencies Reserve (D Fund) in FY04 to cover a projected deficit in the Fire Fund (to be repaid in FY05 when the fire services fee is revised)

Discussed the use of future accumulated solid waste reserve funds for cost of transfer station and to mitigate costs

Discussed the Neighborhood Infrastructure Program and the projected annual debt service for implementing the neighborhood projects at various levels, with the staff to bring back the following:

- Report on what needed to be done in order to implement projects totaling approximately \$65 million, including utility relocation costs
- Information on projects that could work in tandem with other projects already scheduled in certain neighborhoods, including a map identifying all planned construction projects

Discussed additional information needed for the next discussion on the budget, scheduled for July 2, 2003, including:

- Cost of unfunded mandates of the Federal government
- Recommended options on the various reserve funds
- Recommendations on programmatic issues for expenditure reductions

- A further staff report on a discretionary spending amount, as presented at the Commission Retreat
- Projected additional revenue options, i.e., property tax increase

CTC:RM:ecg:07-02-03  
CTC:RM:WP:07-10-03

**July 2, 2003**  
**Workshop on Proposed FY2004 Budget and Five-Year Financial Plan**

The City Commission met in special budget workshop session and took the following action:

Received the City Manager's presentation on the City's Proposed Fiscal Year 2004 Operating Budget and Capital Budgets, balancing FY04 through FY08

Received a Power Point presentation from staff of the Department of Management & Administration (DMA) Office of Budget and Policy, providing details on updated fund projections, major budgetary impacts, General Fund budget balancing strategies, increased service level requirements, the Neighborhood Infrastructure Program, and the Five-Year Capital Improvement Program; and potential actions for a budget with no millage increase, with one (1) mill increase, or with a 1.5 mill increase

Discussed budget balancing strategies, potential revenue and budget reduction options, reserve funding, the continuing need for more Parks Maintenance employees, increased service level requirements in Police and Streets & Drainage, funding for sidewalks and traffic calming projects,

Commissioner Katz requested that the staff provide a breakdown of the total annual expenditures over the past couple of years on salary enhancements

Commissioner Mustian ascertained that the sale of the last available parcel of Kleman Plaza had not been factored into the proposed Capital Improvement Fund (CIF)

Commissioner Lightsey requested an analysis of the potential of eliminating sound technician services for special events

Commissioner Mustian ascertained that some progress was being made on the Cascades Park contamination cleanup

Commissioner Lightsey requested some real cost recovery numbers for City-County Parks and Fire Services contracts and an equivalent millage increase, and information on the differential on MSTU on Fire where the rate should be lower in the City -- a for obtaining full cost recovery and what that would require in terms of a millage increase, and available options

Briefly discussed staggering the debt service for payment of the Neighborhood Infrastructure Projects, issuing one-third of the debt in each of the next five years, and the alternatives of including utility relocation for Electric, Gas, Water and Sewer

Received a briefing from the City Attorney and DMA staff on the process required for increasing the millage rate, i.e., a date certain for sending to the Property Appraiser the maximum millage rate that might be imposed for notice to be provided to property owners, which could be reduced later in the process; advertisement of a notice of ad valorem hearing, scheduled for Sept 10, 2003, using the highest millage rate increase that might be expected and then working that number down in the budget process

Discussed the proposed alternatives for a millage rate increase and requested a breakdown of the total projected taxes for City, County, School Board and MSTU taxes

Commissioner Katz requested alternative options on the proposed 2% operating account reductions, proposed alternatives of 3% or 4% salary enhancements, use of the health care fund, alternatives for the flexbucks allocation

Discussed funding alternatives for the Neighborhood Infrastructure Program, i.e., \$40 million as opposed to \$65 million, prioritized for the most extreme cases; the potential of a providing for a low income seniors tax exemption if a 1.5 mill increase was imposed; and the ability to spend the bond funding for these projects within three years of the bond issuance; Commissioner Gillum requested that the staff provide alternative options for bidding out some of the projects

Mayor Marks stressed his desire to continue funding for WCOT and suggested that the proposed increase in the parking tickets fee be reassessed to potentially start at \$5

Concurred that the Commissioners would individually review the budget documents and information, and tentatively set another budget meeting prior to the Regular Commission Meeting scheduled for July 9, 2003 (The Commission subsequently set the next budget workshop for 1:00 p.m. – 3:00 p.m., Wednesday, July 9, 2003.)

*CTC:RM:ecg:06-12-03*

*CTC:RM:WP:tie:07-10-03*

### **July 2, 2003**

The City Commission met in regular session and took the following action:

**Items 1, 3-6 and 8-15** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 1, 3-6 and 8-15, taking the action shown:

**Item 1 – Approved a negotiated contract for injector parts and repairs for the City Fleet with Shiver Diesel Injector & Turbocharger**, the only known local vendor of this service (Option 1 recommended by Fleet Management)

**Item 2** – Pulled from Consent the award of a roofing construction contract for the City Hall Roof Replacement (presented by Building Services)

**Item 3 – Approved the continuation of the Local Option Relocation Policy**, addressing the need for temporary relocation of participants in the City's Owner-

Occupied Rehabilitation Program, and addressing the need for permanent relocation of low and moderate-income citizens displaced by code enforcement action or natural disaster; **and amended language on page 4 of the policy under Sunset Review to read: "This policy shall be considered for sunset review five years from the date of latest adoption."** (Option 1 recommended by Neighborhood & Community Service [NCS]/Housing)

Item 4 – **Authorized NCS to enter into a contract with Lutheran Social Services of North Florida (LSSNF) for the construction of a new duplex on Putnam Avenue off South Monroe Street**, providing two three-bedroom, one-bath units with a fenced yard **for the InnBetween transitional housing program**, with funding to be provided from the sale proceeds from one of the two current properties and a grant from the City's State Housing Initiative Partnership (SHIP) funds, in the amount of \$85,000, to cover the gap between the proceeds of the sale and the total \$130,000 cost of construction; additionally, the contract between the City and LSSNF will require that the proceeds from the sale of the Huntington Woods property be set aside in a facilities reserve fund to be used for the future repair and maintenance costs of all the InnBetween properties (Option 1 recommended by NCS)

Item 5 – **Approved the purchase of 2445 Duchaine Drive** from property owner Ollie M. Balcom, in the amount of \$105,000 plus closing costs estimated at \$2,000, for a total acquisition cost of \$107,000 (funded from Project No. 96398, Sales Tax Fund), **necessary for the Orange Avenue Extension Phase II Project** (Option 1 recommended by Public Works/Real Estate)

Item 6 – **Joined in the dedication and approved the Pheasant Ridge Subdivision Plat**, consisting of 34 acres, subdivided into 30 lots, lying southwest of the intersection of Centerville Road and Cameron Chase Drive, bounded on the north by Cameron Chase Phase III, on the south by unplatted lands, on the east by Centerville Road and on the west by Whitfield Plantation -- planned for development as single-family residential by Pheasant Ridge, Inc., with Tom Asbury as President (recommended by Public Works/Engineering)

Item 7 – Pulled from Consent a request for approval of the Preserve at San Luis Subdivision Plat (presented by Public Works/Engineering)

Item 8 – **Approved Change Order No. 5 to the Blair Stone Road Northern Extension, Phase I Construction Contract with GLF Construction Corporation**, to address plan omissions, quantity overruns, project delays and other miscellaneous issues, in the amount of \$543,104.70 (from the balance of Project No. 90412, Sales Tax Fund), for a total revised contract amount of \$19,178,940.09 (Option 1 recommended by Public Works/Engineering)

Item 9 – Approved a **seven-year lease with the Blueprint 2000 Program for the City office building located at 2334 Christopher Place off of Capital Circle Northeast**, consisting of 3,042 sq. ft. of office space previously received in a donation from the Florida Department of Transportation [FDOT], with the renovation expense offset against the lease payments; and authorized the City Manager to execute the lease agreement subject to final approval by the City Attorney (Option 1 recommended by Public Works/Real Estate)

Item 10 – **Approved the designation of Dunwoody Street as a non-residential street** (Option 1 recommended by Planning)

Item 11 – **Approved an engineering services contract with L & W Engineering, Inc.**, one of eight (8) engineering firms with which the City maintains a continuing stormwater engineering services consultant contract, for the **Call Street and Cadiz Street Stormwater Improvements Project**, in the amount of \$167,523.32 (from Project Work Order #02057) (Option 1 recommended by Public Works/Stormwater Management)

Item 12 – **Approved Change Order No. 2**, in the amount of \$42,306.57 (from Stormwater Construction Fund Project No. 98025, Contingency), **to the contract with M of Tallahassee, Inc.**, to address utility conflicts and additional pavement reconstruction necessary for completion of the **Truett/Collins Drainage Improvements Project**, for a total revised contract amount of \$1,437,157.18 (Option 1 recommended by Public Works/Engineering)

Item 13 – **Approved the award of a construction contract for the Boone Boulevard Stormwater Management Facility**, Bid No. 0127-03-ER-BC, **to Sandco, Inc.**, low bidder meeting specifications, in the amount of \$4,592,970.75; and approved a non-scope change contingency, in the amount of \$230,000, to be awarded by the City Manager, if needed, for these contractual services (funded from Stormwater Fees Work Order #99022, in the amount of \$4,167,446.62; Water Utilities [Sewer], Work Order #03379, in the amount of \$274,961.31; and Water Utilities (Water), Work Order #03380, in the amount of \$150,552.82) (Option 1 recommended by Public Works/Stormwater Management)

Item 14 – **Approved including wastewater construction**, in the amount of \$498,650, **as an amendment to the existing FDOT construction contract with M of Tallahassee, Inc., for the Capital Circle Southeast Roadway Improvement Project**; and authorized the utilization of Sales Tax Funds on deposit with the FDOT for the roadway and drainage construction to fund this amendment, with reimbursement to the Sales Tax Fund from Utility funds previously appropriated for this work in FY03 Capital Budget Project No. 03372 (Option 1 recommended by Public Works/Engineering)

Item 15 – **Approved the minutes** of the following City Commission meetings as distributed (recommended by the City Treasurer-Clerk/Records Management):

- 04-09-03 Regular
- 04-23-03 Regular
- 04-24-03 Special (Cycle 2003-2 Comp Plan Amendments Joint Public Hearing)
- 05-12-03 Special (Cycle 2003-2 Comp Plan Amendments City Workshop)
- 05-13-03 Special (Cycle 2003-1 Comp Plan Amendments Joint Adoption Public Hearing)

Item 2 (pulled from Consent) – Voted 5-0 to **approve the award of a roofing construction contract for the City Hall Roof Replacement** (Bid No. 0111-03-ER-BC) **to TarHeel Roofing, Inc.**, of St. Petersburg, FL, low bidder meeting specifications, in the amount of \$243,271 (funded from Capital Project #03004) (Option 1 recommended by Building Services)

**Item 7** (pulled from Consent) – Voted 5-0 to **join in the dedication and approve the Preserve at San Luis Subdivision Plat**, consisting of approximately 36.20 acres subdivided into 190 lots lying westerly of San Luis Road, bounded on the north by Tharpe Street and the Villas of



Westridge, on the south by San Luis Ridge Unit 2, on the east by San Luis Road and on the west by Valley Green – planned for development as attached single-family residential by The Preserve at San Luis, LLC, with Jon Leoni as Manager with approval to be linked to meeting the ADA Code (recommended by Public Works/Engineering)

Commissioner Lightsey confirmed with staff that the developer's guarantees to the neighborhood on greenspace were assured through a cash bond.

**Items 16-19 – By consensus, introduced the ordinances presented in Items 16-19, as follows, set for public hearings on August 27, 2003:**

Item 16 – **Introduced Ordinance No. 03-Z-04**, rezoning .19 acres, located on the north side of West Brevard Street approximately 280 feet east of Dewey Street, from CU Central Urban to CU Central Urban District with Historical Preservation Overlay District (applicant: Snead Franklin American Legion Post #205) (RZ-373); set for public hearing on August 27, 2003 (Option 1 recommended by Planning)

Item 17 – **Introduced Ordinance No. 03-Z-39**, rezoning .23 acres, located on the north side of Carolina Street approximately 210 feet east of North Macomb Street, from CU Central Urban to CU Central Urban District with Historical Preservation Overlay District (applicant: Pearl Gardner Long) (RZ-374); set for public hearing on August 27, 2003 (Option 1 recommended by Planning)

Item 18 – **Introduced Ordinance No. 03-Z-40**, rezoning .27 acres, located on the east side of North Monroe Street approximately 100 feet north of College Avenue, from RO Targeted Retail/Office Growth Area to RO Targeted Retail/Office Growth Area District with Historical Preservation Overlay District (applicant: Independent Life Building) (RZ-372); set for public hearing on August 27, 2003 (Option 1 recommended by Planning)

Item 19 – **Introduced Ordinance No. 03-Z-41**, rezoning .87 acres, located on the east side of Lee Avenue approximately 600 feet south of Betton Road, from RP-1 Residential Preservation District to RP-1 Residential Preservation District with Historical Preservation Overlay District (applicant: Clements House) (RZ-375); set for public hearing on August 27, 2003 (Option 1 recommended by Planning)

**Item 20 – Voted 5-0 to approve the extension of the City of Tallahassee/Leon County School Board Joint Use Agreement for Utilization of Recreational/School Facilities** for three additional years, from July 1, 2003 to July 30, 2006, and authorize the City Manager to execute the Agreement (Option 1 recommended by Parks & Recreation)

**Item 21 – Voted 5-0 to approve the proposed interlocal agreement between the City and Leon County related to Planning and Zoning Services (City/County Contract Relating to Planning and Zoning)** for a three-year period, from October 1, 2003 through September 30, 2006, with a County-City cost split of 37%-63% (Option 1 recommended by the Assistant City Manager)

The Commission briefly discussed the cost split methodology used in other agreements with the County.

**Item 22 – Voted 5-0 to direct City staff to review the Tallahassee Cultural Plan** and provide a report to the City Commission at the August 20, 2003 Commission meeting concerning the

budgetary and financial actions that would be necessary to enact the recommendations of the Cultural Plan Advisory Committee in this regard (presented by Economic Development)

Ms. Janet Hinkle and former Representative Marjorie Turnbull, Co-Chairs of the Cultural Plan Advisory Committee, appeared before the Commission and presented the Committee's recommendations for a Tallahassee Cultural Plan.

Ms. Peggy Brady, Executive Director of the Cultural Resources Commission (CRC), also appeared before the Commission relative to this item.

The Commission recognized and applauded the individuals involved in the process of developing this Cultural Plan.

**Item 23** – Voted 5-0 to **approve a \$250,000 grant to the Mary Brogan Museum** for Fiscal Year 2003-2004 (FY04) and authorize the City Manager to release those grant funds to the Museum immediately (Option 1 recommended by Economic Development)

**Unagendaed:**

The Commission concurred to have another **budget workshop on Wednesday, July 9, 2003, from 1:00 p.m. to 3:00 p.m.**

*CTC:RM:ecg:07-08-03*

*CTC:RM:tie:07-10-03*

**July 9, 2003  
BUDGET WORKSHOP**

The City Commission met in special budget workshop session and took the following action:

**Item 1 – Received an overview on the Neighborhood Infrastructure Projects**, totaling 82 projects, with a cost total of \$65 million

The City Manager advised that a discussion would be scheduled relative to the advantages of grouping these projects for implementation by area groupings rather than by the priority listing, and that the staff would provide details on getting these projects done within a three-year construction timeframe

In discussing the Neighborhood Infrastructure Projects, the Commission concurred with a suggestion by Commissioner Mustian to identify \$50 million in priority projects with the idea of looking back in another year to decide on an additional \$15-20 million in projects, or possibly \$25 million, if that amount could be justified in the budget.

Commissioners Katz and Mustian requested that the staff provide a project list anticipating a total of \$75 million in projects.

Commissioner Mustian requested that the City Attorney and Bond Counsel provide the Commission with a way of expanding the three-year construction period to five years.

Mayor Marks requested information on the rationale for the recommended priority order of the projects, noting that he shared Commissioner Lightsey's concern with giving priority to projects that addressed safety issues and had been longest on the list for funding.

**Item 2 - Discussed budget balancing options and proposed millage rate increase options of 0.5 mill, 1.0 mill and no mill for the Proposed FY 2004 City of Tallahassee Budget**

The Commission concurred in requesting a review of all financing policies that established reserve fund levels. The intent is to review all reserve funds in depth to determine the proper amounts to be set aside.

By consensus, **imposed a hiring freeze for the remaining two months of the current fiscal year**, for a savings of approximately \$432,250 in the General Fund

Confirmed that the only additional positions recommended in the proposed budget were for five (5) police officers and two (2) permitting positions in Growth Management

Commissioner Mustian suggested that the positions requested in the Enterprise Funds ought not to be automatically excluded because they raised their own revenues, because they were expected to transfer funds into the General Fund.

Commissioner Lightsey determined from the City Manager that during the freeze the interim status of needed positions would be maintained, or the City could make a hire yet keep the position of the interim person open or make the hiring effective October 1, 2003.

Commissioner Gillum clarified with the City Manager, for the record, that she recommended filling the five police officer positions because of prior discussions concerning the need for police officers on the street, the amount of money being spent on overtime for current police officers, the need to improve officers' response time and the Commission's commitment to try to address the shortage of police officers on an annual basis.

Commissioner Lightsey requested that the staff provide examples of how the 4% salary enhancements would be implemented if an employee received a performance rating of Satisfactory or Above, how much was merit and how this would be applied to examples of employees working at various level.

The Commission **concurred on a tentative tax increase of one-half mill and a 4% salary enhancement for City employees.**

Commissioner Mustian suggested leaving the sound effects for special events in the budget and taking a year to determine ways to implement a fee or charge for the service.

Commissioner Lightsey requested that the staff provide a breakdown of costs for annual special events and the number of expected participants at each event.

Commissioner Katz requested a discussion on the impacts of the budget on the City's fleet replacement in terms of stretching out vehicle replacements for another year.

Commissioner Katz also requested reconsideration of the \$400,000 expense for traffic calming.

Commissioner Mustian requested that the staff provide an analysis of the two-month hiring freeze, impacts of the freeze on the operation of the City, and what positions needed to be filled.

Mayor Marks requested some alternatives and information on the fiscal impact of adding two (2) positions in the Growth Management Department.

### **Item 3 – Received a Power Point presentation and discussed the proposed Five-Year Capital Improvement Plan**

The Commission requested a systematic review of all departments before the next budget process.

Commissioner Lightsey ascertained that the proposed FY 2004 Capital Budget included previously prioritized projects as well as new projects.

*CTC:RM:ecg:07-11-03*

*CTC:WP:tie:07-14-03*

**July 9, 2003**

The City Commission met in regular session and took the following action:

**Item 1 - Bill and Carolyn Steves -- of Reynolds, Smith & Hills, Inc. -- presented a framed photograph of the newly constructed Trousdell Family Aquatics Center** to the Mayor and City Commission, and to Randy Trousdell

Mr. David Chapman, representing Mr. Randy Trousdell, Director of the Parks and Recreation Department; Ms. Eve Williams, Project Architect; and Mayor Marks appeared before the Commission relative to this item.

**Item 1.1 - Accepted the presentation of a check**, in the amount of \$12,800 to *Tallahassee Friends of Our Parks, Inc.* **representing proceeds from the Sixth Annual Red Hills Horse Trials**, designated for the benefit of the E. K. Phipps Park where the horse trials are held -- for a total of \$116,000 given back to the City over the past six years of the annual horse trials held in Tallahassee

Ms. Sallie Ausley, Ms. Sylvia Ochs, and Mr. David Chapman appeared before the Commission relative to this item.

**Item 1.11 – Mayor Marks presented a proclamation recognizing Dr. George Riordan** for his dedication to promoting musical opportunities throughout the community, and wished him well in his move from Tallahassee

**Item 1.12** – Commissioner Lightsey presented a **Certificate of Appreciation from the City Commission to Ms. Enid Ehrbar**, of the Planning Department, and wished her well on her departure from the City after 14 years and her move from Tallahassee

**Items 1.2, 2 and 4—14** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 1.2, 2 and 4—14, taking the action shown:

Item 1.2 – Approved the **appointment of Commissioner Debbie Lightsey as the Ex-Officio City Commission Representative to the Downtown Improvement Authority (DIA)** *(presented by the Office of the Mayor)*

Item 2 – Approved the **Second Amendment to Powerhouse, Inc./Holy Comforter Planning Agreement** to provide for Church

*Item 3 – Pulled for discussion the approval of a contract to purchase the Northwest Parcel on Kleman Plaza by GameDay Centers, LLC*

Item 4 – Authorized the execution of a **contract with All Florida Electric**, of Tallahassee, a term contract vendor, for the **relocation of four distribution riser poles and associated facilities, necessary for the widening of Capital Circle Southeast from south of Park Avenue to south of Apalachee Parkway**, in the amount of \$66,800, Contract No. 01C0282 *Option 1 recommended by Electric Utility/Power Engineering)*

Item 5 – Approved **additional funding of \$100,000 for continuing legal services from the John & Hengerer (J&H) Law Firm in Washington, DC**, through the first quarter of FY 2004, related to the City's participation in the development of the SeTrans Regional Transmission Organization (RTO) and transmission related regulatory proceedings *(Option 1 recommended by Electric Utility)*

Item 6 – Authorized a **task order with Sargent and Lundy** in an amount not to exceed \$65,000 for technical support during the public involvement phase of the **Peaking Resource Project** *(Option 1 recommended by Electric Production)*

Item 7 – Authorized execution of a contract with **Joyner Electric, Inc.**, sole bidder meeting specifications, for the **conversion of sections of the electric feeder on Woodward Street from overhead electric facilities to underground facilities** from Park Avenue to Wildwood for \$82,544 and from Call Street to Tennessee Street for \$95,507 *(Option 1 recommended by Electric Utility/Power Engineering)*

Item 8 – Approved the award of a **five-year contract for the rental of barricades to Protection Services, Inc.**, low bidder meeting specifications, in the annual estimated amount of \$20,000, \$100,000 over the life of the contract; and authorized staff to expend the monies needed from their approved budgets on an as needed, when needed basis *(Option 1 recommended by the Department of Management & Administration [DMA]/Procurement Services)*

Item 9 – Approved the **award of a one-year Vehicular Towing Agreement to APT Auto Parts**, sole bidder meeting specifications, and authorized the City Manager to execute the agreement *(Option 1 recommended by Neighborhood & Community Services [NCS])*

Item 10 – Approved **Change Order No. 4**, in an amount not to exceed \$81,200, **to the contract with M of Tallahassee, Inc., for the HiLo Way and Mahan Drive intersection roadway modifications** in preparation for a traffic signal installation for the Northeast Area Roadway/Drainage Improvement Projects, necessary for the Blair Stone Road Extension from East Park Avenue to Mahan Drive, for a total contract amount of \$17,345,572.09 (*Option 1 recommended by Public Works/Engineering*)

Item 11 – Approved the **marketing of six (6) surplus City properties** through a bid process, with an estimated value of \$764,500 (*Option 1 recommended by Public Works/Real Estate*):

Item 12 – Approved the Selection Committee’s recommended ranking of proposals for the **construction engineering and inspection for the Boone Boulevard Stormwater Management Facility**; authorized staff to negotiate an engineering services contract in an amount not to exceed \$600,000 with the top ranked firm, **Greenman-Pedersen, Inc.**; and, should staff be unable to negotiate a contract with the top-ranked firm, authorized staff to terminate contract negotiations with that firm and commence negotiations with the next highest ranked firm(s) until a satisfactory contract, not to exceed \$600,000, is negotiated (*Option 1 recommended by Public Works/Stormwater Management*):

1. Greenman-Pedersen, Inc.
2. PBS&J Construction Services, Inc
3. Greenhome & O’Mara, Inc.
4. AIM Engineering & Surveying, Inc.
5. CMTS Florida, LLC
6. Wilbur Smith Associates

Item 13 – Approved **supplemental appropriations from unappropriated balances in the sewer and water system charge funds to the developer refund projects** in order to complete off-site water and sewer extensions serving new development approved in accordance with current Utility Extension Policies, and the Water and Sewer Agreement, and located within and without the corporate City limits (*Option 1 recommended by Water Utility*)

Item 14 – **Approved the minutes** of the following City Commission meetings (*recommended by the City Treasurer-Clerk [CTC]/Records Management Office*):

- May 14, 2003 Regular
- May 21, 2003 Regular Target Issues Workshop

**Item 3** (*pulled from Consent*) – Voted 5-0 to authorize the City Manager to execute the purchase agreement between the City of Tallahassee and **GameDay Centers, LLC**, with the language changes discussed by the Commission and confirmed by the City Attorney, for the **sale of the northwest parcel on Kleman Plaza** in the amount of \$3,186,000 (*Option 1 recommended by the Economic Development Department as amended*)

Commissioner Katz requested that these kinds of contract issues be distributed to the Commissioners earlier before the Commission meeting so that questions could be resolved prior to the meeting.

**Items 15** - Initiated the process for **placement of the Frenchtown-Springfield area on the Local Register of Historic Places**, as recommended by the Frenchtown Steering Committee

*(Option 1)*; **introduced Ordinance No. 03-Z-19**, which would rezone the properties to HPO, and set the first of two required public hearings on the ordinance for August 27, 2003 *(Option 2)* *(recommended by Planning)*

**Item 16** – Voted 5-0 to approve **reprogramming of the Solar Fund** (\$800,000) **and the associated Electric RR&I funds** (\$400,000) originally committed to a 126KW solar photovoltaic project at Summit East, to support a solar project portfolio that will supply energy for the Green For You program *(Option 1)*; and approve the proposed Solar Project Acquisition Process to guide development of future solar power projects that are part of the Green For You program, utilizing the City's partnership with Sterling Planet to facilitate solar project acquisition and development *(Option 2)* *(recommended by the Electric Utility)*

Commissioner Mustian stated that in the future, he would like these types of items to identify the impact of not doing them and their budget affect.

**Item 17** – Voted 5-0 to authorize NCS to enter into a contract with Griffin Heights Apartments LLC for the **award of a \$100,000 grant** from State Housing Initiative Partnership (SHIP) and Community Development Block Grant (CDBG) funds (requested by John Koelemij, on behalf of Orange State Construction Management and the Griffin Heights Apartments LLC owner) **for completion of renovations to the Griffin Heights Apartments**, a 100-unit affordable housing rental complex for very low, low and moderate income families, **and the costs of renovation for a Computer Learning Center at the apartment complex** *(Option 1 recommended by NCS)*

The Commission briefly discussed the City's policy on keeping affordable housing rental units in the community and directed staff to share information on the set percentages with Commissioner Gillum.

**Item 18** – Voted 5-0 to **approve a \$50,000 grant from the CDBG contingency fund to the Francis McGinnis Booth Trust for the construction of a public sidewalk in the University Gardens housing development**, located at 400 Putnam Drive off of South Meridian in the Southern Strategy/Community Redevelopment Area (CRA), contingent upon the developer dedicating the sidewalk as public right-of-way – this development would reclaim over 11 acres of land that had formerly been an abandoned trailer park and the development would consist of a 170-unit three-phased housing development that would ultimately house over 1,000 students; additionally, the Trust had a long-term lease arrangement with Florida A & M University (FAMU) for the housing units, and FAMU would provide a 50% match for the public sidewalk and a matching grant of \$25,000 from the FAMU Foundation, for a total of \$75,000 for this public infrastructure development *(Option 1 recommended by NCS)*

**Item 19** – Voted 5-0 to approve the **bus route modifications and other changes contained in the FY2004 Transit Action Plan** *(Option 1 recommended by TalTran)*

The Commission directed staff to **schedule a workshop on the TalTran budget issue** and in advance of that workshop provide the Commissioners with a copy of the Five-Year Transit Development Plan (TDP).

**Item 20** - Held a **public hearing on the Proposed FY 2004 Operating and Capital Budgets**, totaling \$541.9 million and representing an increase of \$72 million over the most recent year-end estimates for the fiscal year 2003 budget, and a proposed Capital Budget for all funds totaling \$160,013,900; voted 5-0 to adopt a tentative half mill increase to raise the millage rate to a tentative 3.7 mills *(recommended by the City Manager/Department of Management and Administration [DMA])*

The Commission clarified that this tentative 3.7 millage rate, for a ½ mill increase, should be considered a cap for further budget deliberations, and announced that two official public hearings on the budget were scheduled for September 10 and 24, 2003.

Mayor Marks suggested that the TAC consider the impact of advertising on the buses and give the Commission some advice on that issue.

Commissioner Gillum invited citizens to submit their advice/recommendations for balancing the budget.

The following persons appeared before the Commission relative to this item:

- Mr. Eugene Danaher, 10263 Thousand Oaks Circle (opponent of millage rate increase; questioned the timing of a hiring freeze as he had determined through a public records request that the City had hired 562 new regular and temporary employees since January 1, 2003)
- Mr. Ken Armstrong, representing the United Way of the Big Bend, 307 E. 7<sup>th</sup> Avenue (proponent of funding for social service and special events)
- Ms. Sue Dick, representing Economic Development Council (EDC) of Tallahassee, 100 N. Duval Street (proponent of the City's partnership and support for economic development efforts; reported the EDC was working with existing business to determine their needs and an EDC report would be provided to the Commission in September, at the end of the current fiscal year)
- Mr. Dave Ramsay (no address given), Chairman of the EDC (proponent of economic development support)
- Mr. Andrew Chin, 3007-9 Shamrock North, Vice Chairman of the Tallahassee Trust for Historic Preservation (TTHP) (proponent of TTHP full funding request with increased service level)
- Mr. Henry J. Kratt, Jr., 4083 Blind Brook Court, representing the Panhandle Archeological Society at Tallahassee (proponent of TTHP funding increase)
- Mr. J. P. Brown, 1030 Holland Drive, President of the Florida Heritage Foundation (proponent of full funding for TTHP)
- Dr. Freddie Kaye, 1108 E. Park Avenue, representing the TTHP (proponent of full funding of TTHP for increased service level)
- Ms. Edwina Stephens, 608 Famcee Avenue, representing the Southside Neighborhoods (proponent of full funding of neighborhood infrastructure projects)
- Mr. Tom Longerbeam, 2209 Limerick Drive, Chairman of the Transit Advisory Committee (TAC) (proponent of TalTran budget request; opponent of increased bus fare; invited the Mayor and Commissioners to attend meeting of the TAC)
- Mr. Rudy Watson, 453 Collinsford Road (opponent of millage rate increase)
- Mr. Dan McDaniel, 1907 Ivan Drive (proponent of providing urban services to the existing neighborhoods; suggested the Commission consider decreasing services no longer important to the community, such as the AirTran subsidy)
- Ms. Lessie G. Sanford, 1401 Callen Street, representing the Callen Neighborhood (proponent of full funding of neighborhood infrastructure projects)



- Ms. Cheryl Gonzalez, 438 W. Brevard Street, representing the Capital City Chamber of Commerce (proponent of funding for the Capital City Chamber of Commerce)
- Mr. Terence Hinson, 1540 S. Adams Street, representing the Jake Gaither Neighborhood Association (proponent of full funding of neighborhood infrastructure projects)
- Mr. Chris Timmons, 2915 Sharer Road (proponent of proposed budget)

**Item 21** – Held a public hearing and voted 5-0 to **adopt Southern Triangle/Crossway Road Voluntary Annexation Ordinance No. 02-O-76AA**, introduced on August 28, 2002, and continued from public hearings in September 2002, providing for the annexation of five (5) of the 35 parcels for which property owners had requested voluntary annexation. The County Commission voted not to object to those five (5) parcels of the original 35 parcels, and the staff recommended final action be taken on revised Ordinance No. 02-O-76AA.

Staff clarified that the staff anticipated the County would withdraw its objection to the voluntary annexation of the remaining properties included in the original voluntary annexation request.

The following persons appeared before the Commission relative to this item:

- Mr. Jack Wolff, President of the Oak Ridge Neighborhood Association (proponent of including in this annexation the remaining properties in the Southern Triangle Area whose owners had also petitioned for voluntary annexation)
- Mr. John Desilets, 4309 Kimmer Rowe Lane (proponent of approving all of the properties for volunteer annexation whose owners had petitioned for voluntary annexation)

**Item 22** – Held a public hearing and voted 5-0 to **adopt Brookstone/Sharer Road Voluntary Annexation Ordinance No. 03-O-35**, introduced on June 25, 2003, providing for the annexation of approximately 17 acres into the City, located south of I-10 between Sharer Road and Lakeshore Drive (2418 and 2420 Capital Circle Southeast) (Tax ID #21-14-20-412-0000), planned for development of multi-family residential units on the property (*Option 1 recommended by DMA*)

There were no speakers on this item.

**Item 23** – Held a public hearing and voted 5-0 to **adopt Capital Circle Southeast/Monday Road Voluntary Annexation Ordinance No. 03-O-42**, introduced on June 25, 2003, providing for the voluntary annexation of approximately one-half acre into the City, located on the southwest corner of Capital Circle Southeast and Monday Road (Tax ID #3109206010000), zoned AC Activity Center with a veterinary clinic and other general commercial uses currently located on the property

There were no speakers on this item.

**Item 24** – Held a public hearing and voted 5-0 to **adopt Buckhead Tracts 5 & 6 Voluntary Annexation Ordinance No. 03-O-43**, introduced on June 25, 2003, annexing approximately 14.5 acres into the City, located south of the Buckhead Subdivision on Centerville Road (Tax ID #111120405000 and #1111200230000), with one of the parcels planned for use as a stormwater facility for Buckhead Phase III

There were no speakers on this item.

**Item 25** – Held a the third and final public hearing on the **Ferndale Place Paving Assessment** and voted 5-0 to **adopt Resolution No. 03-R-25**, based on the final project cost of \$57,009.22, setting the property owners' 50% share of the cost at \$28,504.61, resulting in an assessment of \$4,072.09 per parcel (*Option 1 recommended by Public Works/Engineering*)

There were no speakers on this item.

**Item 26** – Held a public hearing and voted 5-0 to **adopt Ordinance No. 03-O-28AA**, introduced on June 11, 2003, and continued from the first public hearing on June 25, 2003, **amending the City's Zoning, Site Plan and Subdivision Regulations to provide for multi-family uses in CP Commercial Parkway Zoning District** and amending the applicable development standards (*Option 1 recommended by Planning*)

The following persons appeared before the Commission relative to this item:

- Mr. Roger Wynn, 2414 Mahan Drive, representing Sun Enterprises Holding as Consultant (proponent)
- Mr. Dan McDaniel, 1907 Ivan Drive (opponent)

**Item 27** – *Deleted from the agenda a scheduled public hearing on Governor's Mansion Abandonment Ordinance 03-O-38*, introduced on June 25, 2003, which would abandon the improved right-of-way at the western terminus of First Avenue and the northern terminus of Adams Street, adjoining the Governor's Mansion Complex and requested by the State of Florida in order to address increasing security needs for the Governor -- **rescheduled the public hearing for August 27, 2003**

**Item 28** – Held a public hearing and voted 5-0 to **adopt Building and Construction Regulations Code Amendment Ordinance No. 03-O-44**, introduced on June 25, 2003, **providing for a single tier contractor licensing system** and terminating the local contractor exam process, terminating the issuance of Certificates of Competency for certain contractors and bringing the City more in line with the State's current process (*Option 1 recommended by the City Attorney*)

There were no speakers on this item.

#### **Unagendaed:**

Mr. Kevin Koelemij, 267 John Knox Road, Suite 200, representing Approved Realty Consultants, Inc. for Mr. Ed Dion, appeared before the Commission and asked for assistance with regard to his client's Middlebrooks Circle property – distributed a photograph of the stormwater drainage ditch running through the property with a sanitary sewer line running along the east side of the ditch and reported the neighbors had suggested that the City acquire that property, of approximately one acre, as an extension of the Brinkley Glen Park

The Commission requested a staff report on this Middlebrooks Circle property and whether the City or the owner should build a bridge over the ditch.

#### **City Commission Information and Sharing of Ideas:**

Commissioner Lightsey brought up the City Commission's prior direction to the staff not to schedule future meetings of the Metropolitan Planning Organization (MPO) and the Blueprint

2000 Intergovernmental Agency (BP00 IA) on the same day. She expressed concern with the MPO and BP00 IA meetings both being scheduled for September 15, 2003 and, additionally, the potential of having a joint mediation meeting with the County Commission on the same day regarding the Community Redevelopment Area (CRA) issue. The Commission agreed to work on separating those meetings to be held on separate days.

*CTC:RM:ecg:07-11-03*

*CTC:WP:tie:07-14-03*

### **August 20, 2003**

The City Commission met in regular session and took the following action:

**Item .1** – Presented a **proclamation** proclaiming Wednesday, August 20, 2003 as FLORIDA A & M UNIVERSITY, COLLEGE OF PHARMACY AND PHARMACEUTICAL SCIENCES DAY in the City of Tallahassee to Dr. Henry Lewis, Dean of the College of Pharmacy, Florida A & M University (FAMU)

**Item 1** – Deleted from the agenda a meeting of the Sinking Fund Commission (SFC)

**Items 1.1-23** – Voted 5-0 to approve the staff's recommendations presented in Consent Agenda Items 1.1-23, taking the action shown:

Item 1.1 – **Approved the reappointment of Thornton Williams to the Downtown Improvement Authority (DIA)** to a term expiring June 2006  
*(recommended by the Mayor)*

Item 2 – **Approved the following appointments to the International Affairs Council** to terms expiring March 2006 *(recommended by the Mayor)*:

- **Nat Turnball**
- **Cheryl Gonzalez**
- **Beverly DeMello**
- **Chris Timmons**
- **Jesse Lutabingwa**

Item 3 – **Approved the appointment of Sarah McAnally to the Environmental Code Enforcement Board** to a term expiring November 2004 *(recommended by the Mayor)*

Item 4 – **Approved the appointment of Kim Williams to the Tallahassee Housing Authority Advisory Board** to a term expiring April 2006  
*(recommended by the Mayor)*

Item 5 – **Approved the reappointment of Mary Beth Foss to the Architectural Review Board** to a term expiring June 2006 *(recommended by the Mayor)*

Item 6 – **Approved the appointments of William Moor, Jr. and Andy Reiss to the Downtown Improvement Authority (DIA)** to terms expiring June 2006  
*(recommended by the Mayor)*

Item 7 – **Approved the appointment of Brian Will and the reappointment of Perry West to the Municipal Code Enforcement Board** to terms expiring June 2006 *(recommended by the Mayor)*

Item 8 – **Approved the reappointment of Carl Monson to the Sinking Fund Commission (SFC)** to a term expiring June 2006 *(recommended by the Mayor)*

Item 9 – **Approved the reappointment of James Cox to the Environmental Appeal Board** to a term expiring August 2006 *(recommended by the Mayor)*

Item 10 – **Authorized staff to accept and execute the Federal Aviation Administration (FAA) Entitlement Grant Agreement, negotiate and execute the FAA Engineering Service Agreements, and the associated funding adjustments reflected on the Aviation Department’s proposed FY 2003 FAA Grants Capital Improvement Program (CIP) Amendment Summary** in order to move forward with the following projects and to meet the August FAA grant application deadline – for grant funding of approximately \$1,843,873 for the FAA share of these projects with the balance provided through PFC and Florida Department of Transportation (FDOT) funds *(recommended by Airport Finance Administration/Aviation)*:

1. Runway 18/36 Shoulder Improvements Project #01425
2. GA Access Taxiway Project #01423

Item 11 – **Approved a negotiated contract for welding and machine services with Tallahassee Welding & Machine Shop, Inc.**, the only known local vendor of this service and a company with which the City has had previous excellent experience *(Option 1 recommended by Fleet Management)*

Item 12 – **Approved the sole source purchase of Quest Software Change Management product Stat!**, the only product capable of performing change management in a PeopleSoft environment, in the amount of \$113,500 *(Option 1 recommended by Information Systems Services [ISS])*

Item 13 – **Approved the expenditure of Local Law Enforcement Block Grant and Federal and State forfeiture funds to purchase and install 90 Motorola MCS 2000 radios in marked police vehicles routinely assigned to the south side of the City** to improve current restricted radio transmission and reception, at a total project cost of \$191,970 *(Option 1 recommended by ISS/TPD)*

Item 14 – **Authorized initial acceptance of FY 2003-04 Department of Justice Local Law Enforcement Block Grant funds**, in the amount of \$319,344, and obligated required City matching funds, in the amount of \$22,556, from the State Law Enforcement Trust Fund; approved the coordination of a public hearing to be held September 24, 2003 prior to the final approval of allocation recommendation *(Option 1 recommended by TPD)*

Item 15 – **Authorized the purchase of 50 additional Panasonic CF-28 laptop computers and associated equipment for utilization by patrol officers in the field** from the following low bidders meeting specifications, at a cost of \$368,715 per prices solicited in Bid No. 0145-03-CB-BP *(Option 1 recommended by TPD)*:

1. Insight Public Sector, Inc.
2. Motorola, Inc.

### 3. Central Public Safety Equipment Company

Item 16 – **Approved the award of a rebid construction contract for the Myers Park Special Events Storage Building to Arnold Design and Construction, Inc.** (under Contract No. 01C0228), low bidder meeting specifications currently under annual price agreement (APA) contract with the City, in the amount of \$70,682 (*Option 1 recommended by Public Works/Engineering and Parks & Recreation*)

Item 17 – **Approved the award of a rebid construction contract for the Tom Brown Park Special Events Storage Building to Bass Construction Co.** (under Contract No. 01C0227), low bidder meeting specifications currently under annual price agreement (APA) contract with the City, in the amount of \$60,885 (*Option 1 recommended by Public Works/Engineering and Parks & Recreation*)

Item 18 – **Approved the award of a construction contract for the Caliark Street and California Street Roadway Improvements to Peavy & Son Construction Company, Inc.** (Bid No. 0122-03-ER-BC), low bidder meeting specifications, in the amount of \$1,569,226.57; approved a supplemental appropriation in the amount of \$398,000 from 1989 Sales Tax undesignated balance to complete the projects; approved a non-scope change contingency in the amount of \$152,200 to be awarded by the City Manager if needed for these contractual services (*Option 1 recommended by Public Works/Engineering*)

Item 19 – **Approved the award of a construction contract for the Fire Training Tower to Allstate Construction, Inc.** (Bid No. 0126-03-ER-BC), low bidder meeting specifications and MBE goals for the Fire Training Tower Project, in the amount of \$1,057,000 (*Option 1 recommended by Public Works/Engineering*)

Item 20 – **Joined in the dedication and approved the Capital Medical Park, Phase 2 Subdivision Plat**, containing 1.52 acres bounded on the north by Capital Medical Center, on the south by Capital Medical Boulevard, on the west by Professional Park Circle, and on the east by unplatted land; subdivided into three (3) lots and being developed for commercial business by Myrle R. Grate, Sr., Myrle R. Grate, Jr. and Stefan A. Kiedrowski, owners (*recommended by Public Works/Engineering*)

Item 21 – **Approved the Evaluation Committee’s ranking, as follows, and authorized staff to negotiate a Utility Financial and Systems Consulting Services contract with R. W. Beck** (RFP No. 0134-03-RM-RC), the vendor receiving the highest ranking, for a period of five years with an option to extend the contract year to year up to an additional five years (*Option 1 recommended by Utility Business & Customer Services*):

1. R. W. Beck
2. Stone & Webster Management Consultants, Inc.
3. Alliant Energy Integrated Services

Item 22 – **Approved the award of a three-year continuing price agreement for the printing of utility bill forms and utility bill envelopes to BBF, Inc.** (IFB No. 0084-03-RM-TC), low bidder meeting specifications, based on a total bid price for all materials of \$254,745

Item 23 – **Approved the minutes** of the following City Commission meetings as distributed (*recommended by the City Treasurer-Clerk/Records Management*):

- **05-28-03 Regular**
- **05-29-03 Special (Retreat)**
- **Special (Joint City-County Commission Workshop on Proposed Cycle 2003-2 Amendments to the Comprehensive Plan)**

**Items 24-27 – Introduced the ordinances as presented in Items 24-27:**

Item 24 – **James H. Bailey Rezoning Ordinance No. 03-Z-45**, rezoning 7.9 acres, located on the south side of Jackson Bluff Road approximately 850 feet east of Mabry Street, from MH Manufactured Home Park District to MR-1 Medium Residential District (applicant: Hal Marston) (RZ-378); set for public hearing on September 24, 2003 (*Option 1 recommended by Planning*)

Item 25 – **Wilton R. Miller / Robert Olive Rezoning Ordinance No. 03-Z-46**, rezoning 4.4 acres, located on the south side of Miccosukee Road approximately 250 feet west of Capital Medical Boulevard, from R-3 Single Family Detached, Attached and Two-Family Residential District to OR-3 Medium Density Residential District (applicants: Wilton R. Miller and W. Robert Olive) (RZ-379); set for public hearing on September 24, 2003 (*Option 1 recommended by Planning*)

Item 26 – **Capital Hills Neighborhood Rezoning Ordinance No. 03-Z-47**, rezoning properties located between Miccosukee Road to the north and Mahan Drive to the south, and between Brookwood Drive to the west and Mary's Drive to the east, from RP-2 Residential Preservation District to RP-1 Residential Preservation District (applicant: City Commission at the request of the Capital Hills Neighborhood Association) (RZ-377); set for public hearings on September 24 and October 22, 2003 (*Option 1 recommended by Planning*)

Item 27 – **Senior Citizens Homestead Exemption Ordinance No. 03-O-56**, providing for an additional homestead exemption from City taxes, not to exceed \$25,000, to homeowners in the incorporated area who are 65 and older and meet certain requirements, beginning in the 2004 tax year; set for public hearing on September 10, 2003 (*Option 1 recommended by the Office of Budget & Policy/Department of Management & Administration [DMA]*)

Commissioner Katz requested that some consideration be given to having the staff bring back some staff analysis on creating the same kind of credit for utilities for senior citizens who do not own their own home.

Item 28 – Voted 5-0 to **approve the Code Enforcement Rehabilitation Grant Program** as proposed for FY 2003/2004, which would provide for up to \$2,500 for the low- to very low-income property owners occupying a residence for use in the correction of their identified code violations, to be funded from the State Housing Initiatives Partnership (SHIP) Program, in the amount of \$75,000 (*Option 1 recommended by Neighborhood & Community Services [NCS]*)

Item 29 – Voted 5-0 to **approve the reinstatement of the Tallahassee-Leon County Architectural Review Board (ARB) Parking Program to allow the limited designation of on-street or other public parking for specific properties in the Calhoun Street or Park Avenue downtown Special Character Districts that were designated Historic Preservation Overlay (HPO)**, as revised to allow the elimination of up to two (2) parking meters per historic property approved for the program and including a sunset review prior to September 30, 2004 – requested for the Chittenden House at 323 East Park Avenue and the James T. Perkins House at 423 E. Virginia Street (*recommended by the City Attorney*)

**Item 30** – Voted 5-0 to authorize the expenditure of \$75,000 in **support of the Juvenile Assessment and Receiving Center (JARC) Booking Unit**, and authorize the Tallahassee Police Department (TPD) to enter into a contract with **DISC Village** as the sole source provider for juvenile booking services (*Option 1 recommended by TPD*)

Commissioner Lightsey thanked the staff for managing to retain funding to **help keep the project Teen Child Program on track.**

#### **Unagendaded:**

**Mr. Louis Rothman**, 1017 Piney Z Plantation Road, appeared before the Commission and discussed serious concerns with the lack of a grading plan for new development so that stormwater runoff would not flood adjacent properties; he also expressed concern with the developers not cleaning up the buildings before leaving the lots

The Commission requested that the staff bring back some analysis of the concerns raised by Mr. Rothman.

Mr. Clinton P. Taffe, 3509 Catelaine Court, representing Legacy Park Homeowners Association, appeared before the Commission and discussed the homeowners' distress with how the developer was completing the construction of sidewalks in the Legacy Park Subdivision; he noted that the homeowners in the adjoining Chateau Lafayette neighborhood had also had a problem with the same developer.

The Commission briefly discussed and directed the staff to take necessary actions to bring the developer into compliance with the development plans for Legacy Park and Chateau Lafayette, including placing a hold on the developer's outstanding and future requests for development permits. Confirmed with staff that a proposed enforcement concept would be brought to the Commission in conjunction with other sidewalk projects issues.

#### **Item 30.1 – Concurred with a request from Commissioner Lightsey for a staff report on the following projects:**

1. *Deleted from the agenda a shared access driveway issue.*

2. **Kerry Forest Extension issue.** Requested a staff review of the status of a connection across Thomasville Road at Kerry Forest, linking Thomasville Road, Ox Bottom Road and Meridian Road.

#### **City Commission Information/Sharing of Ideas:**

##### **Commissioner Mustian**

Gave a status report on meetings with neighborhood associations over the summer to let them know what the City was doing being well received, and stated his desire for the staff to send a letter to the associations to determine their concerns

As Tallahassee Memorial Hospital (TMH) Liaison, suggested that the new CEO of TMH be invited to make a presentation on TMH's plans at a Commission workshop

Suggested a mini-retreat on protocols for research requests to the staff

Suggested that a workshop be scheduled for a staff presentation on how the sidewalk and arterial road projects were coordinated and the rationale for selecting which projects to go forward with

Urged continual effort to keep the County Commission updated and involved in issues

Determined from the Mayor that there was some indication that FSU's long-range plan was to move the intramural ball fields, currently located on the north side of the right-of-way on the western end of Gaines Street, to the University Park area

### **Commissioner Gillum**

Discussed the importance of conducting a negotiating session with the FSU Administration regarding activities and concerns of the Gaines Street Committee

Discussed an upcoming softball game between political and media celebrities as a fundraising event scheduled for 6:00 p.m. on August 21, 2003 at Tom Brown Park

### **Commissioner Katz**

Endorsed Commissioner Mustian's mini retreat suggestion and the discussion of some process for prioritizing requests for efficient use of the staff's time

Requested a report on the installation of speed bumps on neighborhood roads, to include the impacts, accomplishments and future plans and potential alternatives – to be included in the sidewalks discussion with information distributed prior to the meeting

Advised he would be asking for an agenda item on The Shelter location and, bifurcated from that issue, an appropriation of funds for air conditioning the current Shelter facility

### **Mayor Marks**

Endorsed Commissioner Mustian's mini retreat suggestion and welcomed comments on how to channel priorities for staff efficiency; suggested that the Commissioners try to ensure they kept the City Manager informed on all issues

Expressed appreciation for the security measures being taken at City Hall

Announced his plan to bring back a potential solution to the Cascades Park and related contamination issue

Suggested that a workshop be scheduled expeditiously for discussion on how Emergency Medical Services (EMS) Dispatch Service needed to be handled in this community – **The Commission, by consensus, requested that Mayor Marks proceed to address this issue with the County Chair and law enforcement personnel.**

Reported planning for the Economic Summit was moving forward and he would bring back more information



## Commissioner Lightsey

Reported that she had asked ISS staff to provide some assessment of the technology issues involved

Suggesting that staff be utilized to ensure consistency of information and positions between the Mayor and Commissioners

Suggested circulating existing protocols and guidelines to all Commissioners prior to scheduling any workshop

Reported on discussions she had held over the summer break as a member of the Gaines Street Sub Committee, looking at all alternatives for cutting down on the cost of the project, and advised the Sub Committee would meet to discuss the matter before taking proposed changes to the Gaines Street Revitalization Citizens Advisory Committee and then back to the Metropolitan Planning Organization (MPO); indicated staff would send detailed information to each Commissioner

Discussed potential interest in remnant parcels that would be available on the Gaines Street Corridor, and reported that parking was an interest of FSU and the Seminole Boosters

## City Manager Favors

Asked the Mayor and Commissioners to work with staff on freeing up their schedules to accommodate the suggested workshops – The Commission discussed ways of accommodating their schedules to include needed workshops.

*CTC:RM:ecg:08-26-03*

*CTC:WP:tie:09-04-03*

## August 27, 2003

The City Commission met in regular session and took the following action:

**Item 1** – Voted 5-0 to **appoint a community-volunteer committee to solicit donations to support the Productivity Awards Program**, and authorize the City Manager to **contract with Florida TaxWatch for program services for the Productivity Awards Program** (*Option 1 recommended by Human Resources*)

City staff members also presented a well-received motivational skit on the City of Tallahassee Productivity Awards Program.

**Item 1.01** – Mayor Marks **presented a proclamation to Susan Stratton, Market Place Coordinator**, recognizing the "Just One More Invitational Art Festival" selection, held in the downtown Chain of Parks on Saturday mornings, as one of the Southeast Tourism Society's top 20 events

**Consent Agenda Items 1.1-8 and 10-12** – Voted 5-0 to approve the staff's recommendations presented in the Consent Agenda, taking the action shown:

Item 1.1 – Approved the **appointment of Benjamin Crump to the Tallahassee Housing Authority** to a term expiring April 2007 *(recommended by the Mayor)*

Item 1.2 – Approved the **appointment of Bernard Edwards to the Audit Committee** to a term expiring June 2006 *(recommended by the Mayor)*

Item 2 – Approved the award of bid for a triennial contract to provide **automatic teller machine (ATM) services at the Airport to 1<sup>st</sup> Federated ATM Network**, high bidder meeting specifications, for anticipated revenues to the Airport in excess of \$86,000 to the Airport over the three-year term while also offering more card access and network options *(Option 1 recommended by Aviation/Business Services Management)*

Item 3 – Approved the award of Bid No. 0162-RM-BC for **paving at the Hopkins and Purdom Generating Stations to North Florida Asphalt**, low bidder meeting specifications, in an amount not to exceed \$114,980 *(Option 1 recommended by Electric Utility/Power Production)*

Item 4 – Approved the award of Bid No. 0160-03-RM-BC for **painting at Purdom Generating Station to Coatings Systems**, low bidder meeting specifications and the MBE goals, in an amount not to exceed \$347,772 *(Option 1 recommended by Electric Utility/Power Production)*

Item 5 – Approved the award of Bid No. 0186-RM-BC for **cooling tower repairs at the Purdom Generating Station, Unit 8 to GEA Integrated Cooling Technologies, Inc.**, low bidder meeting specifications, in the amount of \$98,650 *(Option 1 recommended by Electric Utility/Power Production)*

Item 6 – Directed staff to negotiate an agreement with and award a contract to **Planning Works, LLC to complete the Comprehensive Plan Reform Project** – to be a joint City-County project with funding pursuant to the Planning Interlocal Agreement and a fiscal impact to the City of \$58,000, the final contract amount to be determined upon execution of the agreement *(Option 1 recommended by Planning)*

Item 7 – Authorized the City Manager to enter into a **contract with the Florida Department of Community Affairs (FDCA) for the City to receive reimbursement for terrorism-related expenses** incurred during the time period from March 17, 2003 through April 30, 2005; and, additionally, authorized the acceptance of \$52,237 from FDCA for such expenses incurred during the periods from March 17, 2003 through April 16, 2003 and May 20, 2003 through May 30, 2003, as well as future reimbursements of such expenses that may be received through the end of the contract period – with the \$52,237 reimbursement to be deposited to the Aviation Fund, in the amount of \$51,279, and to the General Fund, in the amount of \$958 *(Option 1 recommended by the Tallahassee Police Department [TPD])*

Item 8 – Approved the **Southwood Unit 2, Phase 2 subdivision plat**, consisting of four (4) acres bounded on the north by Tremont Drive, on the south by Acacia Lane, on the east by Biltmore Avenue and on the west by Longfellow Road -- subdivided into 33 lots planned for the development of single-family attached residential by St. Joe Company, with John Baric as Vice President *(recommended by Public Works/Engineering)*

*Item 9 – Deleted from the agenda the approval of the **Southwood Unit 2, Phase 3 subdivision plat** (Public Works/Engineering item)*

Item 10 – Approved the **Southwood Unit 11 subdivision plat**, consisting of a one lot 3.96-acre tract bounded on the north and east by unplatted lands and Southwood Unit 4, Phase 6 respectively, on the south by Shumard Oak Boulevard and on the west by unplatted land – planned for development as a child care facility by St. Joe Company, with John Baric as Vice President *(recommended by Public Works/Engineering)*

Item 11 – Joined in the dedication and approved the **Pilckem Ridge subdivision plat**, consisting of 35.14 acres bounded on the north by Block "I" of the Fourth Addition to Betton Hills, on the southeast by Centerville Road and on the west by unplatted land – subdivided into 29 lots planned for the development of single-family attached residential by CMC TAL., LLC, with William D. Crona as a managing member *(recommended by Public Works/Engineering)*

Item 12 – Approved a **Street Sweeping Agreement with Leon County**, providing for Leon County streets to be swept by City crews and equipment on a quarterly reimbursement basis at a rate of \$85 per curb-mile swept, providing for payment of \$42,450.36 annually to the City, or \$10,612.59 quarterly, for a period of two years with an option for an additional two years, and directed staff to proceed with the agreement *(Option 1 recommended by Public Works/Streets & Drainage)*

**Item 13** – By consensus, **introduced Ordinance No. 03-O-60**, which repeals the existing City Code and **adopts the new recodified City Code and Charter** *(on file in the Office of the City Treasurer-Clerk)*, and set the ordinance for public hearing on September 24, 2003 *(Option 1 recommended by the City Treasurer Clerk/City Attorney)*

Commissioner Katz suggested that staff investigate codifying the rules and standards adopted by the Commission.

**Item 13.1** – Voted 5-0 to **adopt the proposed Tallahassee Cultural Plan** with the caveats that the Commission could seek modifications to the Cultural Resource Commission (CRC) structure and role if it is deemed necessary, and the Commission would have the opportunity to review and approve actions regarding the City's responsibilities concerning the development of cultural facilities and cultural districts as referenced in the Plan *(Option 1 recommended by Economic Development)*

The Commission also voted 3-2 (Commissioners Lightsey and Mustian opposed) to **amend the Interlocal Agreement relative to the composition of the CRC Board, and change the board membership and appointment process as proposed by Commissioner Katz: 5 members appointed by the Mayor and 5 members appointed by the County Commission, in whatever manner they determine; and 1 City Commissioner, 1 County Commissioner and 1 member of the School Board, to serve as full voting members -- totaling 13 CRC Board members**

The Commission also directed staff to convey this action to the Board of Leon County Commissioners (County Commission), and schedule any follow-up discussion at a Mayor-Chair meeting. Commissioner Lightsey confirmed with the Commission that there was no change to the CRC Audit Committee.

**Item 14** – Voted 5-0 to **approve FY 2004 funding for the CRC** in the amount of \$106,103, of which \$75,000 would be dedicated to implementation of the Cultural Plan, and \$31,103 would be allocated to increased funding for administrative costs and additional funding for the Cultural Grant Program as recommended by the Cultural Plan Advisory Committee (*Option 2 presented by Economic Development*)

**Item 15** – Voted 5-0 to **approve the proposed Interlocal M/WBE Certification Agreement with Leon County**, eliminating the need for minority businesses to file certifications with both local governments (*Option 1 recommended by Economic Development*)

The Commission directed staff to bring back a report on the Leon County School Board's response to an invitation to join in this Interlocal Agreement, and a report on how the MBE language was being applied to bid and consultant contracts

**Item 16** – Voted 5-0 to **approve the extension of the lease with General Dynamics for five (5) years and three (3) additional three-year options**, and authorize the City Manager to execute the lease amendment as approved by the City Attorney, thereby retaining one of the City's biggest manufacturing businesses at a fair market rate, providing the City revenues of \$454,660 in year one, escalating to \$511,723 by the end of the lease (*Option 1 recommended by Public Works/Real Estate*)

**Item 17** – Voted 5-0 to **approve supplemental appropriations of \$29.2 and \$1.3 million to the operating expense accounts in the Electric and Gas Funds**, enabling the City to meet the projected energy and fuel cost budgetary requirements for the supply to retail and wholesale customers for the remainder of the current fiscal year, and directed staff to continue to bring required adjustments to the fuel and purchased power expense and revenue accounts to the Commission (*Option 1 recommended by Energy Services as amended*)

Discussed the City Electric Utility's dependence on gas fuel for electric power generation as decided by the City residents in a 1992 referendum on a proposed charter change to use clean coal to diversify the electric power generation fuel sources when the community voted to stay with gas fuel because it was cleaner than coal.

Mr. Kevin Wailes, General Manager of the Electric Utility, gave an update on the current situation relating to the recent blackout in the Midwest and the Northeast, and indicating that there was sufficient generation in the State of Florida for its power load. He described the difference in the electric grid in the State of Florida and the State's limitation on imported electricity, real time monitoring of all key interconnections – including the connection to the City of Tallahassee, and stated that the Tallahassee Electric Utility had the ability to restore the system faster than many out of state areas, particularly in areas where the power generation exceeded the power distribution system.

**Item 18** – By consensus, **deferred the request for approval of a proposed contract with Manausa, Lewis & Dodson Architects, Inc. for the Design Phase of the Old City Waterworks Building Rehabilitation**, and directed staff to bring the item back to the Commission at the next meeting with additional details (*brought forward by Planning*)

**Item 19** – Voted 4-0 (Commissioner Lightsey absent) to **authorize implementation of the recommended health care rate schedule and health care plan design changes for the 2004 plan year** as recommended by the Benefits Committee (summarized in Attachment A to the Agenda Item)

Ms. Gloria Hall McNeil, Director of Human Resources, briefed the Commission on the impact of the proposed health care increase on the City employees' salaries after the proposed FY 2004 compensation adjustment was applied.

Commissioner Katz requested that the staff bring back information on the City's insurance carrier's separate rates for HMO versus PPO health care plans.

**Item 20** – Received a **status report on the Municipal Code Enforcement Lien Amnesty Program**, designed to encourage owners to bring their properties into compliance, and voted 4-0 (Commissioner Lightsey absent) to **adopt Amended Amnesty Resolution No. 03-R-31**, amending the previously adopted delegation resolution by 1) granting the Amnesty Lien Review Committee authority to reduce fines to zero (effectively dismissing the lien) in appropriate cases, and 2) providing clarification that if an application for fine reconsideration on a property had been made to the Municipal Code Enforcement Board that property was not eligible for amnesty but relief must continue to be sought from the Municipal Code Enforcement Board (*Option 1 recommended by the City Attorney*)

The Commission directed staff to hand deliver notification letters when needed, and to also increase the Communication Department's public awareness efforts to inform the public of this program and the deadline of October 1, 2003 for applying for amnesty.

**Item 21** – Held a **public hearing on Southern Triangle Voluntary Annexation Ordinances Nos. 02-O-74AA, -75AA, -76AA1, 76-AA2 and -76AA3**, introduced on August 28, 2002, which would voluntarily annex into the City approximately 113 acres of property within Crawfordville Highway, Woodville Highway, Shelfer Road North, Crossway and Ross Roads; and

- Voted 5-0 to **adopt Southern Triangle / Harrison et al Voluntary Annexation Ordinance No. 02-O-74AA**
- Voted 5-0 to **adopt Southern Triangle – Crawfordville / Shelfer Road North / Vause Voluntary Annexation Ordinance No. 02-O-75AA**
- Voted 5-0 to **adopt Southern Triangle / Crossway Road Voluntary Annexation Ordinance No. 02-O-76AA1**
- By consensus, **continued the public hearing on Southern Triangle / Ross Road / Woodville Highway Voluntary Annexation Ordinance No. 02-O-76AA2 to September 24, 2003**
- Voted 5-0 to **adopt Southern Triangle / Kirby Trust Voluntary Annexation Ordinance No. 02-O-76AA3**

Mr. Jack Wolff, 265 Ross Road, President of the Oak Ridge Neighborhood Association, appeared before the Commission in support of this item.

**Item 22** – Held a **public hearing on Ox Bottom Reserve Voluntary Annexation Ordinance No. 03-O-37**, introduced on June 11, 2003, which would annex approximately 12.5 acres north of and adjacent to Ox Bottom Road into the City; by consensus, **continued the public hearing on this ordinance to September 24, 2003** to allow the developer time to resolve outstanding issues required by Growth Management (*Option 3 recommended by DMA*)

**Item 23** – Held a **public hearing on Snead Franklin American Legion Post #205 Rezoning Ordinance No. 03-Z-04**, introduced on July 9, 2003, and voted 5-0 to **adopt the ordinance**, rezoning a parcel located on the north side of West Brevard Street approximately 280 feet east of Dewey Street from CU Central Urban to CU Central Urban District with Historic Preservation Overlay (HPO) District (RZ-373) (applicant: Snead Franklin American Legion Post #205)

Ms. Alyssa McManus, 423 East Virginia Street, representing Tallahassee Trust for Historic Preservation, appeared before the Commission to answer questions in support of this item.

**Item 24 – Held the first of two public hearings on Frenchtown – Springfield Historic District Boundary Rezoning Ordinance No. 03-Z-19**, introduced on April 23, 2003, which would rezone properties designated on the Frenchtown-Springfield Historic Preservation Overlay District and Rezoning Map (Attachment #2 to the Agenda Item) from RP-2 Residential Preservation District and CU Central Urban District to RP-2 Residential Preservation District and CU Central Urban District with HPO subject to the underlying zoning district development standards, and list the properties on the Local Register of Historic Places, thus creating the Frenchtown-Springfield Historic District boundaries pursuant to the Frenchtown-Springfield Historic District Steering Committee recommendation (boundaries reflected on Attachment #1 to the Agenda Item); **and set September 24, 2003 as the second public hearing date** (*Option 1 recommended by Planning*)

The following persons appeared before the Commission in support of this item:

- Ms. Regina Davis, 710 Dewey Street, President of the Frenchtown Neighborhood Association, et al.
- Mr. James C. Ellis, 518A West Georgia Street

**Item 25 – Held a public hearing on the Collection of Special Assessments on Tax Bill and the adoption of Resolution No. 03-R-23**, and voted 5-0 to **adopt the resolution**, adopting and certifying the City's 2003 Non-Ad Valorem Assessment Roll (*recommended by the City Treasurer-Clerk's Office/Tax and Revenue*)

There were no speakers on this item.

**Item 26 – Held a public hearing on Pearl Gardner Long Rezoning Ordinance No. 03-Z-39**, introduced on July 9, 2003, and voted 5-0 to **adopt the ordinance**, rezoning a parcel located on the north side of Carolina Street approximately 210 feet east of North Macomb Street from CU Central Urban to CU Central Urban District with HPO District (RZ-374) (applicant: Pearl Gardner Long) (*Option 1 recommended by Planning*)

There were no speakers on this item.

**Item 27 – Held a public hearing on Independent Life Building Rezoning Ordinance No. 03-Z-40**, introduced on July 9, 2003, and voted 5-0 to **adopt the ordinance**, rezoning a parcel located on the east side of North Monroe Street approximately 100 feet north of College Avenue (Independent Life Building) from RO Targeted Retail/Office Growth Area to RO Targeted Retail/Office Growth Area District with HPO District (RZ-372) (applicants: J. Russell Price and Johnny Blue Craig) (*Option 1 recommended by Planning*)

Ms. Alyssa McManus reappeared before the Commission to answer questions in support of this item.

**Item 28 – Held a public hearing on Clements House Rezoning Ordinance No. 03-Z-41**, introduced on July 9, 2003, and voted 5-0 to **adopt the ordinance**, rezoning .87 acres located on the east side of Lee Avenue approximately 600 feet south of Betton Road (Clements House) from RP-1 Residential Preservation 1 to RP-1 Residential Preservation 1 with HPO (RZ-375), and list the property on the Local Register of Historic Places (applicants: Stephen A. Meck and Linville Adams) (*Option 1 recommended by Planning*)

There were no speakers on this item.

**Item 29 – Held a public hearing on a Notice of Proposed Change (NOPC) to the Huntington Woods Development of Regional Impact (DRI) / Adoption of Resolution No. 03-R-22**, and voted 5-0 to determine the NOPC to the Huntington Woods DRI was not a "substantial deviation" and **adopt Resolution No. 03-R-22**, adopting the First Amendment to the Amended Development Order (ADO) for the Huntington Woods DRI (Attachment #1 to the Agenda Item) (*Option 1 recommended by Growth Management*)

There were no speakers on this item although Ms. Nancy Linnan, 215 South Monroe Street, representing Summerchase, Inc. and Goosewood Development, Inc., indicated her availability to answer questions in support of this item.

**Item 29.1 – Discussed a request from the County Chairman for a response from the City to the County's request for a proposal to provide Advanced Life Support services (ALS) in the unincorporated area of Leon County, and voted 4-0 (Commissioner Lightsey absent) to **direct staff to proceed with negotiations as long as the cost figures the City sent to the County were included in the negotiated Interlocal Agreement and to send a message to the County that the City Commission desired to resolve the EMS and dispatch communication system issue****

**Unagendaed Speaker:**

Mr. Eugene Danaher, 10263 Thousand Oaks Circle, appeared before the Commission and suggested that the City could eliminate the tax increase included proposed FY 2004 Budget by continuing the current freeze on City vacancies for a whole year.

**City Commission Information and Sharing of Ideas:**

Commissioner Gillum requested that the staff research and discuss with the Commissioners the potential of participating in the **Tallahassee Roundup Program**, which would round up customers' electric bills to the next dollar to go towards a fund to help the homeless, and invited staff to attend a town hall meeting on this issue scheduled for Monday, September 22, 2003 at 6:00 p.m., and answer questions for the Commissioners on the implications of this program.

*CTC:RM:ecg:08-29-03*

*CTC:WP:tie:09-02-03*

**AUGUST 27, 2003  
TARGET ISSUES WORKSHOP**

The City Commission met in regular target issues workshop session and took the following action:

**Item 1 – Received a staff report on the overall **Total Maximum Daily Load (TMDL) Program** of the Florida Department of Environmental Protection (FDEP), its potential impact on the City, and issues of concern with the draft TMDLs, and in the ensuing discussion provided some staff direction (presented by Public Works/Stormwater Management):**

- Directed staff to provide a listing of both City and County stormwater studies done in the past, and the results of those studies, as well as stormwater studies currently underway

- Requested a status report on what was happening with the Wakulla River contamination study
- Concurred with participating in FDEP's Lake Lafayette Partnership to develop methods or activities to achieve the required TMDL pollution reductions
- Concurred with the staff's intent to continue working with the Commission's Water Policy Target Issue Committee and the City Attorney's Office on TMDL issues as they develop

**Item 2** – Received a staff report on the developing **Stormwater Pollution Reduction Program (SPRP)** and the significant cost associated with cleaning up the water in 20 targeted watersheds, and in the ensuing discussion provided some staff direction (presented by Public Works/Stormwater Management):

- Concurred to look at imposing a stormwater fee on undeveloped property as an option, with a sensitivity analysis, and requested information on the anticipated amount of revenues if the County were to charge the same stormwater fee as the City
- Requested that Stormwater staff distribute its paper written in 1999 regarding taxing and other actions for funding pollution reduction
- Requested that this issue be brought back at a regular Commission meeting for some specific direction with financial parameters before taking the issue out to the community
- Mayor Marks indicated his intent to bring up the stormwater fee issue at the next Mayor-Chairman meeting and ask that the County consider raising its annual \$20 per household stormwater fee

**Unagendaed** – City Manager Favors introduced Mr. Greg Massa, Information Systems Service (ISS) Geographic Information System (GIS) Technician assigned to Stormwater Management, who produced the maps and statistical information presented to the Commission.

*CTC:RM:ecg:08-29-03*

*CTC:WP:tie:09-01-03*