

## SUMMARY OF COMMISSION MEETING

JANUARY 8, 1997

The City Commission took the following action (Commissioner Meisburg being absent):

**Item 1** - Accepted the presentation of the book "**Ante-Bellum Tallahassee**" to the City Commission by Ms. Doris E. Pollock, President of the Florida Heritage Foundation

**Items 2-7, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2-7, taking action as follows:

- Item 2 - Ratified the action of the City Manager in executing a **Service Agreement with Southern Company** to acquire transmission service to support the City's electric power purchase from Entergy Power, Inc., (EPI), providing for firm point-to-point transmission service covering the period June 1, 1997, through March 31, 2002, with no increase in cost for this transmission service (*Option 1 as proposed by Electric/System Planning*)

Item 3 - Awarded bid for **the purchase of miscellaneous grounding materials** to the following lowest bidders meeting specifications, in the total amount of \$68,630.90 -- with the second year of the contract being contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing*):

<b>CED/Raybro Utilities, Inc.</b>	<b>\$59,135.90</b>
<b>Hughes Supply, Inc.</b>	<b>\$ 9,495.00</b>

Item 4 - Awarded bid for **the purchase of miscellaneous spray paint and supplies** to the following low bidders meeting specifications, in the total amount of \$80,745.40 -- with second year of the contract being contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing*):

<b>Horizon Industrial Supplies, Inc.</b>	<b>\$1,826.00</b>
<b>Southern Electric Supply Co.</b>	<b>\$26,430.00</b>
<b>Capital City Pipes, Inc.</b>	<b>\$1,041.00</b>
<b>Turner Supply Co.</b>	<b>\$39,134.00</b>
<b>Holley, Inc.</b>	<b>\$12,424.40</b>

Item 4.1 - Approved the submittal of two **applications to the U.S. Environmental Protection Agency (EPA)** for (1) a National Brownfields Assessment Pilot grant and (2) a Phase 2 Site Assessment assistance grant, to support activities relating to site assessment, community outreach and coordination, and cleanup/remediation within the Gaines Street Corridor, at no direct cost to the City -- the first grant, for up to \$200,000 over two years, is directed towards preliminary activities, such as site characterization and cleanup planning, and community outreach; the second grant, for up to \$50,000, may be used for the cleanup of contaminated sites and, at the recommendation of staff, will be used to address the "Spur Cluster Site" at the northwest corner of Railroad Avenue and Gaines Street (*Options 1 and 2 as proposed by Planning*)

Item 5 - Authorized the Police Department to apply for, accept and expend grant funding awarded by the Florida Department of Transportation (FDOT) in support of the **Tallahassee Youth Alcohol Program**, in the amount of \$31,044, **and the Enhanced Speed Enforcement Program**, in the amount of \$60,900 -- for the purchase of equipment and materials needed to successfully meet the goals and objectives of the two programs (*Option 1 as proposed by Police*)

Item 6 - Awarded bid for the construction contract for the **Monroe Street Water Service Replacement Project**, to replace water lines from John Knox Road to Perkins Street prior to FDOT's repaving of Monroe Street, to **Slaughter Construction, Inc.**, low bidder meeting specifications, in the amount of \$726,100 (*Option 1 as proposed by Water Utilities*)

Item 7 - Approved the **minutes** of the November 18, 1996, Special Commission Meeting (Joint Workshop on the Cycle 97-1 Comprehensive Plan Amendments) (*Option 1 as proposed by Treasurer-Clerk/Records Management*)

**Item 8** - Heard discussion by Ms. Delores Glover on the **City's policy regarding City utilities disconnects** of the handicapped and senior citizens during the winter months; indicated consideration would be given to her recommendations

**Item 9** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 96-O-0036**, which amends the firm natural gas cooling rate discount and modifies Section 25-60 "Connection of Additional Heating Appliances to System Prohibited" of the City Code to **allow for a waiver and establish the rates to be charged for gas service**, effective February 1, 1997 (*Option 1 as proposed by Utility Services*)

**Item 10** - Held a public hearing on a "Notice of Proposed Change to a Previously Approved Development of Regional Impact (DRI)", amending the **Centre Point DRI** to reduce the number of residential units by 83 units and add a new land use for "hotel/suites" with 95 units; voted 4-0-1 (Commissioner Meisburg absent) to find the amendment not to be a substantial deviation to the previously approved DRI and to approve the amendment as presented (*Option 1 as proposed by Growth Management/Concurrency*)

## SUMMARY OF COMMISSION MEETING

JANUARY 15, 1997

The City Commission took the following action:

**Item 1** - Received a briefing on negotiations with Leon County on the future disposal of solid waste; concurred with direction that the joint Request for Proposal (RFP) should be written so that creative solutions will be considered and so that no one would be left out of the competitive bidding process because of the RFP specifications; concurred to direct the City negotiating team to obtain assurance from the County that the recommendation of the RFP Evaluation Committee would be binding upon the County; voted 4-0-1 (Mayor Weaver abstained) to direct the City negotiating team and the City Attorney to prepare a Memorandum of Understanding detailing the steps necessary for the City and the County to jointly procure transfer, hauling and disposal solid waste services (*Option 1 as proposed by the negotiating team with Commissioner Lightsey serving as Lead Commissioner*)

**Item 2.a** - Voted 5-0 to approve the replacement of the Mini-PASS Program with a Street Paving Program (with only public unpaved streets eligible) in the FY98-02 Capital Budget and to revise the Streets Assessment Program to allow the City to provide supplemental funding to pay the assessment of eligible property owners, who meet the low income Community Development Block Grant (CDBG) criteria as determined by the Department of Neighborhood & Community Services -- for a fiscal impact decrease in the amount of \$840,000 in FY98 to the City (*Option 1 as proposed by Public Works*)

**Item 2.b** - Received a staff update on the Water & Sewer Efficiency Study; cautioned staff to ensure the electronic monitoring system was fail-safe so there would be no major sewage spills

## SUMMARY OF COMMISSION MEETING

JANUARY 22, 1997

The City Commission took the following action:

**Item 1** - Heard a presentation on the Minority Business Enterprise (MBE) Advisory Committee's activities during FY96 and the presentation of plaques of appreciation for departments exceeding their MBE participation goal for FY96; accepted the **MBE Office's Annual Report for FY96**; thanked Committee members for the time they gave to the City

- Ms. Hilda Gilchrist, Chair of the MBE Advisory Committee, appeared before the Commission relative to this item.

**Items 2-12 and 14-20, Consent Agenda** - Voted 4-0-1 (Commissioner Maddox absent) to approve the staff's recommendations presented in Consent Items 2-12 and 14-20, taking action as follows:

Item 2 - Awarded bid for the purchase of a set of control panels for equipment being installed as part of the expansion of Substation BP-5 to **Clark Control Systems, Inc.**, low bidder meeting specifications, in the amount of \$122,350 (*Option 1 as proposed by Electric/Power Engineering*)

Item 3 - Awarded bid for the upgrade and refurbishment of the elevator at the Unit 2 building at the Hopkins Generating Station to **Mowery Elevator**, low bidder meeting specifications, in the amount of \$55,950 (*Option 1 as proposed by Electric/Production*)

Item 4 - Ratified the City Manager's emergency authorization to **All Florida Electric** for the replacement of the Hopkins Generating Station GT1 cables (between the step-up transformer and the generator breaker), in the amount of \$65,988 (*Option 1 as proposed by Electric/Production*)

Item 5 - Approved policy guideline changes to **Commission Policy Number 301CP "City Commission Chambers/City Hall Conference Rooms Use Policy"**, adopted in October 1991, as a result of the five (5) year Sunset Review process and as presented by staff (*Option 1 as proposed by General Services/City Hall Maintenance*)

Item 6 - Awarded bid for the purchase of ten (10) equipment trailers to **Vernon's Bait & Tackle**, low bidder meeting specifications, in the amount of \$90,150 (*Option 1 as proposed by General Services/Fleet Management*)

Item 7 - Awarded bid for the purchase of four (4) tractor-backhoe loaders to **Ford New Holland of Tallahassee**, low bidder meeting specifications, in the amount of \$139,600 (*Option 1 as proposed by General Services/Fleet Management*)

Item 8 - Awarded bid for the purchase of 35 light duty trucks to **Champion Chevrolet**, in the amount of \$604,338, and **Proctor & Proctor, Inc.**, in the amount of \$66,398.96, low bidders meeting specifications, for the total amount of \$670,736.96 (*Option 1 as proposed by General Services/Fleet Management*)

Item 9 - Awarded bid for the purchase of 17 light duty trucks and vans to **Champion Chevrolet**, low bidder meeting specifications, in the amount of \$317,836 (*Option 1 as proposed by General Services/Fleet Management*)

Item 10 - Awarded a three (3) year agreement for the purchase of Whelen manufactured products, primarily items such as light bars and sirens used to equip police patrol sedans and other City vehicles, from **Central Public Safety Equipment Company**, low bidder meeting specifications and offering the highest discount from the manufacturer's suggested list prices, in the estimated total amount of \$180,000 over the three years (*Option 1 as proposed by General Services/Purchasing*)

Item 11 - Awarded bid for the purchase of eight (8) compact and mid-size sedans from **Orville Beckford Ford/Mercury**, in the amount of \$107,450, and **Tallahassee Motors, Inc.**, in the amount of \$12,044, low bidders meeting specifications, for the total amount of \$119,494 (*Option 1 as proposed by General Services/Fleet Management*)

Item 11.1 - Set public hearing on a proposed change to the previously-approved **Tennessee-Capital Center Development of Regional Impact (DRI)** for February 12, 1997, at 6:00 p.m. *(Option 1 as proposed by Growth Management/Administration)*

Item 12 - Renewed the adoption of **City Commission Policy Number 1000CP "City Safety Policy"**, adopted in June 1991, as a result of the five (5) year Sunset Review process and as presented by staff *(Option 1 as proposed by Human Resources/Safety)*

*Item 13 - Deleted from the agenda the **affordable housing regulatory reform issue** and the introduction of **Ordinance No. 97-O-0001**, which would provide better incentives for the creation of affordable housing within the City (Option 1 as proposed by Neighborhood and Community Services/Housing)*

Item 14 - Awarded bid for the construction contract for the **Jake Gaither Golf Course Park Renovation Project to ForeSome, Inc.**, low bidder meeting specifications, in the amount of \$669,000 -- based on the issuance of appropriate permits *(Option 1 as proposed by Parks and Recreation/Golf)*

Item 15 - Approved the amendment of the **Comprehensive Plan amendment filing procedures** by authorizing individual Commissioners to initiate Comprehensive Plan amendments on behalf of the general citizenry only with the majority consent of the Commission and, in such cases, waiving the \$200 filing fee for map amendments; Commissioners wishing to make application for an amendment would be required to bring the proposed amendment before the Commission as a consent item on the regular Commission agenda prior to the plan amendment filing deadline *(Option 1 as proposed by Planning)*

Item 16 - Approved the **sale of surplus City property on Homewood Road to Patients First, Inc.**, in the amount of \$86,600, and the sale of surplus City property on **Trescott Drive to Paul Hyatt**, in the amount of \$51,300 -- the net proceeds to be deposited to the General Government/Capital Improvement Fund; (GG/CIF) *(Option 1 as proposed by Real Estate)*

Item 17 - Approved the **Cypress Cove Phase II Subdivision Plat**, developed by Cypress Cove Partners, with Millard Noblin as a managing partner, consisting of approximately 12.23 acres subdivided into 31 lots planned as Residential Single Family, located southerly of Orange Avenue, westerly of Rankin Avenue, and northerly and easterly of Cypress Cove Subdivision; joined in the dedication, for annual recurring maintenance cost estimated at \$3,500 *(Option 1 as proposed by Public Works/Engineering)*

Item 18 - Introduce **Ordinance No. 97-O-0002**, which would **grant a franchise for telecommunication service to KMC Telecom, Inc.**; set public hearing on the ordinance for February 12, 1997, at 6:00 p.m. *(Option 1 as proposed by Utility Services)*

Item 19 - Approved an application for renewal of the taxi cab franchise for Capital Transportation, Inc., d/b/a **Yellow Cab of Tallahassee** for the next ten years *(Option 1 as proposed by Legal)*

Item 20 - Approved the **minutes** of the October 9 and October 23, 1996, Regular meetings, the October 23, 1996, Parks & Recreation Master Plan & Neighborhood Strategic Planning meeting, the November 6, 1996, Cycle 97-1 Amendments to the 2010 Comprehensive Plan meeting, and the December 30, 1996, TEFRA Public Hearing on Private Activity Bonds for the Glen Oaks Apartments meeting *(Option 1 as proposed by Treasurer-Clerk/Records Management)*

**Item 20.1** - Voted 5-0 to make a donation in the amount of \$2,500 to Florida A & M University (FAMU) to help cover some of the expenses of the **FAMU Marching 100 Band**, incurred by participating in President Clinton's inaugural parade in Washington, D.C. -- with staff to identify the funding source

**Item 20.2** - Voted 5-0 to make a donation in the amount of \$6,000 to the **Greater Tallahassee Area Community Music Workshop** to fund 200 scholarships for disadvantaged youths and their families to participate in the cultural workshop scheduled for February 19-22, 1997 -- indicating staff should identify the funding source

**Item 21** - Discussed the history of the issue and voted 4-1 (Commissioner Bailey opposed) to authorize the filling of 21.5 positions to establish the **Division of Animal Services Operations** in the Department of Neighborhood and Community Services, effective February 24, 1997; to approve the concept of Animal Service Center funding for 1997/98 as proposed in Option #1 Fiscal Impact Analysis, i.e., a combination of \$600,000 of City general revenue funds plus the dedication of all income generated from the Service Center operation, reducing the general fund outlay by \$213,357 from FY97 to FY98; and to approve the Animal Control Management Study recommendations as follows *(Option 1 as proposed by Neighborhood & Community Services):*

- 1) Change programmatic emphasis from an operation that focuses on warehousing animals to a community-based program focusing on education, spaying and neutering, and responsible pet ownership
- 2) Develop a community-wide strategy for increased support, both programmatically and financially -- to seek grant funding; solicit and use business partners in the promotion of education, fundraising and adoption efforts; plan joint sponsored events with local interest groups; to expand media programs; to generate funds to finance a Humane Education Wing
- 3) Use newer technology in the new program, i.e., on-line general information, a web page, use of digital camera and the Internet to highlight adoptable animals and take adoptions on-line, insertion of computer chips into all adopted animals, hand-held scanners in the field, customized data base
- 4) Staff the new program, transitioning the program into one of direct City management while maintaining quality services:

1. Permanent placement of the program within DNCS, with the program's director serving as a division director, reporting to the Director of DNCS
2. Retain existing salary levels
3. Acceptance of months served on probation toward eventual permanent status for those contracted employees hired as City staff; carryover of benefits from contractual employee status (retention of accrued personal and sick leave hours)
4. Extensive use of volunteers, including public school students; use existing volunteer position descriptions and create an expanded volunteer rewards program; use of Community Service Workers and interns

also, directed staff to prepare a response to Commissioner Bailey's concern about the addition of 21 positions and how they affect the City's ongoing position reduction effort

- Mr. John R. Schorger, 1812 W. Indian Head, representing Friends of the Animal Shelter, appeared before the Commission relative to this item (proponent)

**Item 22** - Heard a staff presentation on the **Orange Avenue Greenspace Proposal**; voted 4-0-1 (Commissioner Meisburg absent) to approve the staff's recommendation to acquire the southern portion of lots along Orange Avenue (Lots 6-12 in Block A and Lots 1-12 in Block B (Tuskegee Subdivision), with the funds coming from the Greenspace and Environmentally Significant Lands Acquisition capital account in the FY98 budget year, and also to proceed with the acquisition of property on the north side of Orange Avenue (Lots 52-65, College Terrace); and to attempt to negotiate an up-front agreement with the Florida Department of Transportation (FDOT) to reimburse the City for the full amount of the lots at a future date when State funding becomes available for FDOT's **Orange Avenue Road Widening Project**

- Ms. Edwina Stephens, 608 Famcee Ave., representing the College Terrace Neighborhood, appeared before the Commission relative to this item (proponent)

The following persons submitted speaker forms to indicate their presence in support of this item without appearing before the Commission:

Mr. Willie J. Gardner, Jr., and Ms. Juanita Gardner, 613 Howard Ave., representatives of the College Terrace Neighborhood (proponents)  
 Mr. Lawrence E. Parkey and Ms. Pauline N. Parkey, 616 Howard Ave., representatives of the College Terrace Neighborhood (proponents)  
 Ms. Dorothy M. Roberts, 1506 Wekewa Nene, representing the Council of Neighborhood Associations (CONA) and herself (proponent)

**Item 23** - Held a public hearing and voted 3-0-2 (Commissioners Maddox and Lightsey absent) to approve the recommendations of the Law Enforcement Block Grant Advisory Committee for expenditure of the **Local Law Enforcement Block Grant**, in the amount of \$559,331, awarded to the City by the U.S. Department of Justice as part of the FY96 Federal Omnibus Appropriations Act -- the grant requires a 1/9th cash match for federal funds awarded and three programs outside the City of Tallahassee government were recommended to receive funding and will be required to provide a total of \$8,500 in matching funds, and the City's remaining match of \$53,647 will be provided by the funds previously obligated by the Police Department -- the total grant award to be used for the overall purpose of reducing crime and improving public safety (*Option 1 as proposed by Police*)

- There were no speaker appearances relative to this item.

**Item 24** - Held the first of three public hearings to establish the final assessment to each property owner of the **Barron Parc Subdivision** which has petitioned the City to take over Castle Court and Duchess Court for ownership and maintenance (the two (2) streets must be improved to the City standards and the pre-design cost estimate for surveying, design and construction of improvements is \$7,800; voted 4-0-1 (Commissioner Lightsey absent) to initially fund the

project in the amount of \$7,800 for survey, design and construction costs, recording the caveat, and direct staff to proceed with surveying and design of the improvements (*Option 1 as proposed by Public Works/Engineering*)

- Mr. Dave J. Partyka, 3203 Castle Ct., representing the Barron Parc Subdivision, appeared before the Commission relative to this item (proponent)

**Unagendaed:**

- announced that City staff constantly reviewed the list of surplus City-owned property and with the approval of Item 16, **two surplus City properties were being sold and placed back on the City taxroll**
- announced that, with the approval of Item 14, construction could begin on the **Jake Gaither Golf Course Park Renovations Project**, a project that was anticipated to make that golf course/park one the City could be proud of and one which would be an enhancement to the surrounding neighborhoods
- responded to recent press relating to a law suit filed against the City by FAIR and Enpower concerning the City's **Purdum Unit 8 power capacity project**, i.e., refuted allegations, described the public input that had gone into the process, meetings the City had held with Wakulla County staff and Wakulla County Commission members in 1995 and 1996, expressed concern that any delay in the project caused by the law suit would be costly for the City's ratepayers
- welcomed Alex and John Harrell, members of Boy Scouts Troop No. 115, sponsored by the St. Paul's United Methodist Church; their counselor, Mr. Michael McCarthy, and their Scout Master, Mr. Harold Grant
- requested that staff investigate whether the inconsistency of Raymond Diehl Road segments presents a problem in terms of 911 responses and to resolve inadequate street signage on Halstead Court
- requested the City Manager to investigate any options for addressing Mr. King's concerns
- Mr. James Henry King, III, 3711 Halstead Ct., appeared before the Commission relative to the negative impacts to his business, Winimei Golf & Garden, resulting from inadequate planning and the FDOT's fringe road project connecting Killearn Center Blvd. to Halstead Road through Halstead Court.

## SUMMARY OF COMMISSION MEETING

JANUARY 28, 1997

The City Commission met in special joint session with the Board of County Commissioners (County Commission) for a **Community Human Services Partnership (CHSP) Workshop** and took the following action (City Commissioners Weaver and Maddox, and County Commissioner Proctor being absent):

Heard a brief summary from City and United Way staff on efforts that have been made over the last several months in working towards the goal of integrating human services funding and planning between the City, County, United Way and District II Department of Children and Families. The summary culminated in the presentation of a Community Human Services Partnership proposal which shows the organization and application procedure for a unified application and funding process for human services programs

Expressed appreciation to the staff for their work and efforts in developing the Community Human Services Partnership proposal

Voted 3-0-2 (City Commissioners Weaver and Maddox being absent) to approve the CHSP transition year procedure for human services funding and commit funds in the amounts recommended by staff (\$270,000 - City and \$400,000 - County) *[The County Commission voted 5-1-1 (County Commissioner Joanos opposed, County Commissioner Proctor being absent) to approve a like motion]*

Concurred with the County Commission that the previous vote for approval was dependent on the proposal being reviewed and approved by legal staff

Confirmed with the staff that the current proposal would be the process that would continue in perpetuity with the elimination of only one step which was transitional in nature - after the ten Joint Citizen Review Teams (JCRTs) which correspond to the ten service categories have made their initial recommendation, then each of the funding sources, the City, County and United Way would get a chance to review those recommendations before they are forwarded to the Joint Allocation Council (JAC)

Confirmed with the staff that two (2) representatives would need to be appointed by each of the separate funding sources - the City and County would need to appoint a total of four (4) representatives - for assignment to the Joint Planning Board (JPB) which will provide policy directives, assign citizens to service area panels and set a pre-funding allocation for each service area panel

Indicated that City Commissioner Meisburg and Betty Rivers, Administrative Supervisor - Human Services, would serve as interim appointees



## SUMMARY OF COMMISSION MEETING

JANUARY 28, 1997

The City Commission met in special joint session with the Board of County Commissioners (County Commission) for a Site Specific Zoning (SSZ) Workshop and took the following action (City Commissioner Weaver and County Commissioner Proctor being absent):

- Concurred that Mayor Weaver and County Commission Chair Yordon would discuss the issue of appointing liaisons to work with the Planning Department staff to give them direction and suggestions on how to conduct the site-specific zoning public hearings and then the staff would bring that information back to the joint Commissions
- Confirmed that the zoning code will retain the standards to determine the required buffer between land uses and the environmental ordinances will have the actual landscaping standards (number, type of plan materials, etc.). Also confirmed that the zoning code (as it relates to the site-specific zoning districts) will not have impervious surface standards, instead, staff will ensure that the open space requirements in the environmental ordinances will be consistent with the intent of the site-specific zoning districts. Staff was directed to coordinate with the stormwater management divisions on the proposed impervious issues
- Agreed not to provide any direction on the proposal to limit the number of gasoline pumps in the C-1 district. Instead, staff was directed to bring the issue back in the broader context of the C-1 district
- *City Commissioner Lightsey asked the staff for more information on how the direction of using a maximum number of gasoline pumps in the C-1 zoning district as a way to help scale these developments to an appropriate size and limit the amount of the developed impervious surface, lighting, et cetera, would work so that it did not look to the Commissions solely like a "numbers game" and the "heart" of the issue could be better reached*
- Agreed not to provide any direction on the proposal dealing with local street access. Staff was directed to bring the issue back for further discussion. Agreed that the affected property owners should be notified if any changes to the site-specific zoning maps are made as a result of the local street access issue
- Confirmed that staff is to continue to coordinate with the School Board as necessary on site-specific zoning issues to ensure that existing schools are not made non-conforming, to update the definitions and terms in the zoning code that relate to schools, and to ensure the site-specific zoning districts that surround existing schools to ensure that future expansion of existing schools is feasible
- Concurred to have the issue of cluster developments come back before them with recommendations from the user group, which was created by Leon County Growth and Environmental Management to consider and address clustering and compatibility, and with staff addressing the issue of developable as opposed to undevelopable land at that meeting
- *County Commissioner Thael indicated a desire to have the staff to look at extending the RP zoning designation, which provides for no more than a 25% increase in density to adjacent properties, in the County Zoning Code and give the joint Commissions a review of that as an alternative to the R-0.5 zoning*
- Voted 4-0-1 (Mayor Weaver being absent) to apply a density of 1 dwelling unit per acre for those properties (Item Nos. 1-6 under R-0.5 Zoning District [Mapping]) which the staff had identified as located on the periphery of the Urban Service Area and suitable for inclusion in the R-0.5 district which would be based on water and sewer availability, existing development patterns, and environmental features with application to the edge of the USA only
- *[The County voted 3-3-1 (County Commissioners Joanos, Maloy and Host being opposed and County Commission Proctor being absent) on a like motion]*
- Concurred that since the County's vote had failed, the City's vote was for naught

- Directed staff to change the proposed site-specific zoning district from R-3 (and MH-1) to R-0.5 for all of the properties listed on page 4 of the agenda item, except for the Lake McBride properties. Agreed that the Lake McBride properties will be discussed with the Bradfordville properties
- Directed staff to change the proposed site-specific zoning district of the properties east and west of the Winwood Hills subdivision from R-3 to R-1 and R-0.5
- Directed staff to apply the C-2 and OR-2 site-specific zoning districts to several properties located within the Perkins Road closed basin. Specifically, the C-2 district will be applied to the properties fronting on the east side of N. Monroe on both sides of Clara Kee Boulevard and the properties fronting on the west side of N. Monroe south of Perkins Road. The property owned by Talquin Electric Cooperative that fronts on Perkins Road will be in the OR-2 zoning district
- Voted 4-0-1 (Mayor Weaver being absent) to change the proposed site-specific zoning districts of three properties located north of the Eastgate subdivision from MR-1 to OR-2
- *[The County voted 6-0-1 (County Commissioner Proctor being absent) on a like motion]*
- Concurred in requesting the staff to develop a new site-specific zoning district that allows both commercial and industrial uses (Commercial Interchange - CI) which would be tailored for interchanges with a view for an overall plan and apply it to the "Hilltop" property located at the southeast quadrant of the intersection of I-10 and Mahan Drive
- Directed staff to schedule a separate site-specific zoning workshop to discuss the Bradfordville area
- Voted 3-1-1 (City Commissioner Meisburg being opposed and Mayor Weaver being absent) to change the zoning designation for all of the property to the north and south of the eastern portion of Ox Bottom Road which is currently zoned R-3 (the properties along the western portion of Ox Bottom Road are zoned Residential Preservation), with the exception of the areas the staff has identified as Target Planning Areas (TPAs), from R-3 to R-1
- *[The County voted 6-0-1 (County Commissioner Proctor being absent) on a like motion]*
- Voted 4-0-1 (Mayor Weaver being absent) to approve the request of the property owner to change the proposed site-specific zoning districts of the properties totaling 28 acres in the Sharer Road/Grady Road area from R-3 to MR-1
- *[The County voted 6-0-1 (County Commissioner Proctor being absent) on a like motion]*
- Directed staff to change the proposed site-specific zoning districts of the properties identified on page 9 of the agenda item under the Southside Reduction of MH-1 from MH-1 and R-3 to R-2. Directed staff to put together a comprehensive map of this quadrant to see what is being proposed at this point in time

## **SUMMARY OF COMMISSION MEETING**

**FEBRUARY 5, 1997**

The City Commission, sitting as a canvassing board, took the following action:

- Discussed the election procedures and suggested that staff pursue interspersing the television coverage showing the running voting totals on the candidates with updates on candidate totals identified by voter precincts
- Voted 5-0 to adopt Resolution No. 97-R-0003, canvassing the returns of the votes cast in the municipal primary election held on February 4, 1997, for the Office of City Commission, Seat III, and certifying the results, with Lenora Doltie receiving 2,511 votes, Debbie Lightsey receiving 10,542 votes and Terry Madigan receiving 8,340 votes; and declaring a municipal runoff election between Debbie Lightsey and Terry Madigan to be held on February 25, 1997
- Voted 5-0 to adopt Resolution No. 97-R-0004, canvassing the returns of the votes cast in the municipal primary election held on February 4, 1997, for the Office of Mayor and certifying the results, with Charles Billings receiving 6,258 votes, Anita Davis receiving 4,973 votes and Scott Maddox receiving 10,405 votes; and declaring a municipal runoff election between Scott Maddox and Charles Billings to be held on February 25, 1997
- Mr. Alan Mitchell and Ms. Janet Olin, representing the Leon County Supervisor of Elections Office, appeared before the Commission relative to the municipal election process and results.

## SUMMARY OF COMMISSION MEETING

FEBRUARY 12, 1997

The City Commission took the following action:

**Item .1** - Presented a proclamation proclaiming February 15, 1997, to be "Arbor Day" in the City of Tallahassee

- Mr. Grant Gelhardt, Chairman of the Canopy Roads Citizens Committee, appeared before the Commission and accepted the proclamation. He invited everyone to the tree planting scheduled from 9:00 a.m. to noon on Saturday, February 15, 1997, along the St. Marks Trail on South Monroe Street.

**Item 1** - Deleted from the agenda a presentation by the Cultural Resources Commission (CRC) on proposed revisions to the **Cultural Services Grant Fund Program** (rescheduled to February 26, 1997)

**Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2, 4-8, 11-15 and 17-22, taking action as follows:

Item 2 - Awarded contract for an Annual Pricing Agreement (APA) for services necessary for the **conversion of air circuit breakers to vacuum circuit breakers to Powell Electrical Manufacturing Company**, in the amount of \$527,040, and **ABB Services, Inc.**, in the amount of \$625,763.44, low bidders meeting specifications, in the total amount of \$1,152,803.44 for fiscal years 1997-1999; authorized a supplemental appropriation in the amount of \$50,000 to this project in W.O. #97098, from undesignated RR&I funds (Fund 401), to meet the required FY97 contract amount of \$531,277, funding for future years being included in the Electric Department's Five-Year Capital Plan (*Option 1 as proposed by Electric/T&D*)

**Item 3** - Pulled for discussion a request for authorization of the submittal of the **Site Certification Application (SCA)** (permitting application) and application fee for the **Purdom Unit 8 Additional Power Capacity Project** (proposed by Electric/Production)

Item 4 - Approved **Change Order No. 1**, in the amount of \$71,530, to the existing contract with **R.D. Moody and Associates**, for additional items of work on the **construction of Substation BP-20 and the extension of Substation BP-7**, with this two percent (2%) contract increase available from the budgeted project fund, W.O. #90449 (*Option 1 as proposed by Electric/Power Engineering*)

Item 5 - Concluded there was no increase in the density or intensity of development resulting from a requested change to the **Hermitage Planned Unit Development (PUD)**, on 161 acres located between Thomasville and Lonnbldh Roads off of Capital Circle Northeast, and approved the **transfer of vested rights in Parcel 6** to a new development plan, reducing the overall number of dwelling units in Parcel 6 and adding an assisted care living facility (*Option 1 as proposed by Growth Management/Administration*)

Item 6 - Concluded there was no increase in the density or intensity of development resulting from a requested change to the **Southeast Community Health Services (SECHS) Preliminary Development Agreement (PDA)**, on 84 acres located east of the Tallahassee Memorial Regional Medical Center (TMRMC) between Centerville and Miccosukee Roads, and approved the requested **transfer of vested development rights** to a new development plan with medically-related facilities that include medical offices, laboratories and clinics (*Option 1 as proposed by Growth Management/Administration*)

Item 7 - Authorized staff to proceed with a contract for **Mr. Leslie Sammons, Langham Consultant Services, Inc.**, to complete all **Year 2000 date coding changes within the City's current Financial Management Systems (FMS) software** by January 1998, at a maximum cost of \$70,000, from funds budgeted to replace the FMS (*Option 1 as proposed by Information Systems Services [ISS]*)

Item 8 - Introduced **Ordinance No. 97-O-0001**, which would amend the City's **Affordable Housing Code**, as follows, providing for better incentives for the creation of affordable housing in the City and transferring the administration of the Impact Fee Waiver Program to Neighborhood and Community Services (NCS) while leaving the responsibility for the actual operation of the program in the Growth Management Department, as recommended by the Affordable Housing Target Issue (AHTI) Committee; set public hearing on the ordinance for February 26, 1997, at 6:00 p.m. (*Option 1 as proposed by NCS/Housing*):

1. Allow water and sewer tap fee waivers for affordable homeownership

2. Restrict the allowable waiver exemption to cap the amount of the waiver
3. Re-write City Commission Policy Number 1104CP and 710CP and Section 25-80 of the Tallahassee City Code
4. Eliminate fee waivers for mobile homes (clarified that the only housing units eligible for fee waivers are those defined by Florida Statutes, Chapter 420, with a specific definition which eliminates mobile homes but allows these waivers to be pulled for modular homes)
5. Change the current "split" of fee waivers from 80% home ownership and 20% rental, to 60% home ownership and 40% rental, with no distinction for the for-profit and not-for-profit status of the developers
6. Change the language such that all City Commission approved affordable housing developments are eligible for the waivers
7. Provide incentives for the development of affordable housing in areas with low concentrations of affordable housing

*Item 9 - Deleted from the agenda the approval of revised **Lincoln Neighborhood Service Advisory Committee Bylaws** (proposed by Neighborhood and Community Services [NCS])*

*Item 10 - Pulled from Consent for discussion the introduction of **Ordinance No. 97-O-008**, which would provide for Lake Lafayette/Cypress View Area Voluntary Annexation (proposed by the Office of Organizational Efficiency [OOE])*

Item 11 - Approved the **designation of a portion of Carolina Street between North Monroe Street and Martin Luther King Jr. Boulevard as a non-residential street** (*Option 1 as proposed by Planning*)

Item 12 - Introduced **Ordinances Nos. 97-Z-0003, 97-Z-0004, 97-Z-0005, 97-Z-0006 and 97-Z-0007**, which would amend the official Zoning Map to implement land use plan amendment requests that were approved as part of the Cycle 96-1 and Cycle 96-2 Amendments to the Joint City-County 2010 Comprehensive Plan, **rezoning properties** as follows; set public hearing on the ordinances for February 26, 1997, at 6:00 p.m. (*Option 1 as proposed by Planning*):

RZ-134: Rezoning properties located in three areas:

8. Properties located in Westberry Subdivision and lying south of said subdivision, fronting on the east of Old Bainbridge Road and lying north of Fred George Road -- from Mixed Use A (MU-A) to Residential Preservation 1 (RP1)
9. Properties located at the southeast corner of the intersection of Fred George Road and Old Bainbridge Road -- from MU-A to RP2
10. Properties located in Hartsfield Plantation Subdivision and other properties fronting on the west side of Old Bainbridge Road north of Interstate 10 -- to RP1

RZ-137: 5 acres fronting on the east side of Lake Ella Drive -- from Central Urban to RP1

RZ-138: 5.57 acres fronting on the north side of Brevard Street between Old Bainbridge Road on the east and Dewey Street on the west -- to Central Urban

RZ-139: 0.39 acres fronting on the north side of Mahan Drive between Culpepper Drive on the east and Short Street on the west -- to MU-A

RZ-140: 1.21 acres fronting on the north side of Fourth Avenue between Central Street and Ford Street -- to Central Urban

Item 13 - Approved the **purchase of "the Sutor parcels" Nos. 110 and 111**, consisting of three (3) acres more or less, located on Mission Road west of Appleyard Drive, at a purchase price of \$282,750 plus estimated closing costs in the amount of \$3,500, from Mr. Alex C. Sutor -- a necessary right-of-way acquisition for the **Appleyard Drive Improvement Project**, with Local Option Sales Tax funding through this project W.O. #94-034 (*Option 1 as proposed by Public Works/Real Estate*)

Item 14 - Awarded contract for **pavement management system consulting services** (to evaluate and rate the condition of the City's roadways and develop a five-year long-range program) to **Geotechnical Engineering and Testing, Inc.**, low bidder meeting specifications, in the amount of \$120,000 -- with funding from the Street Resurfacing Program (Project No. 96644- Gas Tax Fund) (*Option 1 as proposed by Public Works/Streets & Drainage*)

Item 15 - Awarded APA bid for the procurement of field traffic controller assemblies necessary for the replacement of the existing Tallahassee Traffic Computer System with the **Tallahassee Advanced Transportation Management System (TATMS)** to **Control Technologies, Inc.**, low bidder meeting specifications, in the amount of \$775,500, within the original project budget -- with initial purchases funded through Project NO. 92-031 (Sales Tax Construction Fund) and subsequent purchases made through the annual operating budget (*Option 1 as proposed by Public Works/Traffic Engineering*)

*Item 16 - Deleted from the agenda the approval of the Forsythe Oaks Subdivision Plat (proposed by Public Works/Engineering)*

Item 17 - Approved and authorized the execution of a **City of Tallahassee and CSX Transportation Joint Project Agreement (JPA)** for the **Macomb Street/Railroad Avenue Project**, authorizing reimbursement of CSX's expenditures for the railroad crossing work, estimated at \$83,600.55 for construction and payment of \$14,100 for an easement, for a total expenditure of \$97,700.55, and authorizing the City to perform construction work within the railroad right-of-way (*Option 1 as proposed by Public Works/Engineering*)

*Item 17.1 - Deleted from the agenda the approval of a design contract for the Aquatics Center Facility (proposed by Public Works, Engineering) -- rescheduled the item for February 26, 1997*

Item 18 - Awarded construction bid for the **Master Sewer Plan #158-Phase II Project** (extending a 15-inch gravity sewer line from U.S. Highway 90 West to Tharpe Street to provide a gravity outfall for the abandonment of pumping station #41 on West Tharpe Street and the Aster Lakes Mobile Home Park pumping station) to **Solomon Construction Company, Inc.**, low bidder meeting specifications, in the amount of \$151,771.40 (*Option 1 as proposed by Water Utilities/System Planning*)

Item 19 - Authorized a supplemental appropriation in the amount of \$500,000 to the **Capital Circle Road Widening Phase III - Sewer Relocation Project** from the Unappropriated Sewer Fund balance, and budget transfers totaling \$550,000 from available funds in other existing roadway projects work orders as follows, in order to fund the estimated cost of the sewer line relocation, estimated at \$1.1 million; also, awarded bid (through a fast track bidding process to accommodate the acceleration of the Florida Department of Transportation (FDOT) road widening project) for large diameter sewer pipe and fittings to **U.S. Pipe**, low bidder meeting specifications, in the amount of \$189,382.17 (*Option 1 as proposed by Water Utilities*):

Work Order	Amount
#97130	\$ 50,000
#97094	\$380,000
#97095	\$120,000
#96128	\$ 50,000

Item 20 - Approved a change order in the amount of \$64,464.75 to the existing contract with **Eubanks Excavating**, to construct **Phase II of the Moon Lane Area Water and Sewer Project**; authorized a transfer of funds in the amount of \$32,600 from W.O. #90091 to W.O. #94377 to fund the Phase II sewer cost; extended the completion date for the project to June 30, 1997 (*Option 1 as proposed by Water Utilities*)

Item 21 - Approved the following **minutes** of the Regular Commission Meetings of November 13, 1996, January 8 and January 22, 1997, and the Special Commission Meetings of October 8, 1996 (Joint City/County Cycle 96-2 Comprehensive Plan Amendments Adoption Hearing), December 4, 1996 (Joint City/County Workshop on Site Specific Zoning) and December 4, 1996 (Cycle 97-1 Comprehensive Plan Amendments Transmittal Hearing), December 9, 1996 (Joint City/County Workshop on Site Specific Zoning), and December 11, 1996 (Board of Trustees of the Pension Plan) (*Option 1 as proposed by Treasurer-Clerk's Office/Records Management*)

Item 22 - Adopted **Resolution No. 97-R-002**, authorizing eminent domain action for the City's acquisition of certain properties from the following property owners, necessary for the **Appleyard Drive Widening Improvement Project and Mission Road realignment** -- funded as part of the approved Capital Budget project #94-034 using Local Option Sales Tax funding (*Option 1 as proposed by Legal*):

Parcel No.	Owner
Parcel 103	Guy McKenzie
Parcels 105 & 105.1	Jeanette K. Howell

Parcel 106 & 700	Tallahassee State Bank
Parcel 107	Devoe Moore
Parcel 108	T.W. Builders, Inc.
Parcel 109	Lee Duval Holiday
Parcel 110 & 111	Alex Sutor
Parcel 112	L.E. Thomas Estate

**Item 3** (pulled from Consent for discussion) - Voted 5-0 to authorize the submittal of a **Site Certification Application (SCA)** (permitting application) and \$75,000 application fee for the **Purdom Unit 8 Capacity Expansion Project**, when it is ready for filing in early March (*Option 1 as proposed by Electric/Production*)

- Mr. Eugene Danaher, Rt. 3, Box 249 (32308), appeared before the Commission relative to this item (opponent)

**Item 10** (pulled from Consent) - Delayed the introduction of Ordinance No. 97-O-008, which would provide for the **Lake Lafayette/Cypress View Area Voluntary Annexation** into the City of approximately 120 undeveloped acres located adjacent to Lake Lafayette near Apalachee Parkway and Raymond Tucker Road, owned by Quinton and Jane Kelly; **directed that the staff bring back a full report on the public process associated with this proposed annexation, with the community and the County government being fully informed about the development and site specific zoning issues associated with this property; requested that the City Attorney review the determination of allowable density and whether density could legally be transferred from an area that had no development potential; determined that staff would bring this issue back for discussion at the first regular Commission meeting in March 1997 and requested that consideration be given to more public notice on this annexation issue** (*Option 1 as proposed by OOE*)

**Item 22.1** - Directed that the staff prepare a background report and recommendation for the Commission meeting of February 26, 1997, concerning the **Myers Park Lane** issue related to surveying and platting the street, and the development of Lots 20 and 21 in Palmer Addition East (aka Smoky Hollow area)

- Mr. Calvin Sherman, owner of the referenced parcels, appeared before the Commission relative to this item.

**Item 22.2** - Voted 5-0 to approve the recommendation to **assign the City's Human Services Consortia funds to the Community Human Services Partnership (CHSP) process** for review only during this first trial year, keeping the Consortia concept intact, and bringing the City's contribution in the amount of \$1,089,741 to the process; and have the citizen review panels review the performance and funding level of each consortia agency

**Item 22.3** - Voted 5-0 to approve a request from the Police Chief in Monticello, Florida that the **City of Tallahassee donate two surplus 1989 Blazer police vehicles to the City of Monticello**, and request staff to develop a revision to the current donation policy so as to include in the formal process a provision for future policy exceptions

**Item 22.4** - Voted 3-1-1 (Commissioner Maddox opposed; Commissioner Weaver absent) **to go forward with the Killarney Way intersection improvements in the current four-lane design**, but followed with a vote of 4-0-1 (Commissioner Weaver absent) to reconsider the vote; subsequently, took the final vote on the motion, voting 3-2 (Commissioners Lightsey and Maddox opposed); expressed distress that the Commissioners had not been informed of the extent of public concern on this issue and **requested that the staff keep the Commissioners better informed in the future on issues that were of particular concern to the public; requested staff to bring back a report after discussions with representatives of the Killlearn Homeowners Neighborhood Assn.**

- Mr. Bruce Campbell, Esq., appeared before the Commission relative to this item and indicated a request for a restraining order had been filed by the Killlearn Homeowners Assn., which could potentially result in delay damages to the contractor.

**Item 23** - Heard a presentation on the results of the **City of Tallahassee 1996 Resident Opinion Survey**; **requested that the survey consultant differentiate more clearly between roads and traffic issues in the next survey; also, requested more detail on the survey question concerning support for economic development** (*Option 1 as proposed by OOE*)

- Dr. Phillip E. Downs, Project Director, Kerr & Downs Research, appeared before the Commission relative to this item.

**Item 24** - Voted 5-0 to authorize staff to negotiate and enter into a contract with **Solutions for Government Technologies, Inc.**, low bidder meeting specifications, for the replacement of the **City's Customer Information Systems (CIS)**, at a maximum cost of \$3,700,000 over a period of five years, from funds budgeted to replace the CIS (*Option 1 as proposed by Information Systems Services*); commended ISS staff for finding a way to accomplish this without a great deal of turmoil or expense

**Item 25** - Heard a discussion by **Mr. James Henry King III** relating the diminished viability of his business, **Winimei Golf & Garden at 3711 Halstead Court**, to the Florida Department of Transportation's (FDOT's) fringe road project to connect Killearn Center Boulevard to Halstead Road through Halstead Court, and requesting that the City purchase the property since the City had permitted the development of his property without informing him of the City/State plans for this fringe road project; **requested staff to meet with Mr. King and bring back a recommendation**

**Item 26** - Held a public hearing on **Ordinance No. 97-O-0002AA**, introduced on January 22, 1997, which would grant a **franchise for telecommunication service to KMC Telecom, Inc.**; continued the public hearing to February 26, 1997 at 6:00 p.m. (*Option 1 as proposed by Utility Services*)

**Item 27** - Held a public hearing on a proposed change to a previously-approved Development Order (DO) for the **Tennessee-Capital Center Development of Regional Impact (DRI)**, changing the buildout date to the year 2002 and providing a "stopper" wherein development would cease on January 15, 2000 unless certain roadway improvements were in place to ensure there was sufficient level of service (LOS) capacity at the intersection of Capital Circle and Blountstown Highway intersection; voted 4-0-1 (Commissioner Meisburg absent) to find the proposed change to be non-substantial and approve the Amended DO as revised (*Option 1 as proposed by Growth Management/Administration*)

- Ms. Nancy Linnan, representative of Carton Fields, P.A., appeared before the Commission on behalf of Panhandle Consultants, Inc., and presented a revised DO.

**Unagendaed Items:**

clarified that further discussions with the property owners would take place before proceeding with the eminent domain action authorized by the adoption of Resolution No. 96-R-0002 as presented in Consent Item 22

Mr. Van Lewis, 1845 Thomasville Rd., appeared before the Commission relative to the Purdom Unit 8 Capacity Expansion Project and discussed the potential future production of "hypercars".



## SUMMARY OF COMMISSION MEETING

FEBRUARY 19, 1997

The City Commission took the following action:

**Item 1** - Held a workshop discussion on a hotel development proposal for an extended-stay, small conferences facility on the Kleman Plaza (Capital Commons/Mixed Use/Downtown Parking Garage-Hotel Project, located behind City Hall), submitted by John Q. Hammons in response to the City's Request for Proposal (RFP)

- determined that the proposal included the payment of ad valorem taxes and that additional information would be brought back on the land payment issue
- concurred with the staff's intent to convene another meeting of the Hotel Selection Committee to consider additional information from the developer prior to staff bringing back a recommendation on the proposal
- clarified that the developer understood the City's intent not to build on the Kleman Plaza site until the developer is apprised of what would be constructed on the Civic Center site
- noted the possibility of reduced potential for a second hotel

**Item 2** - Held a workshop discussion on the City's Five-Year Financial Plan; received an update on the electric utility industry and potential financial implications that will be of assistance in refining the City's strategy for the electric utility and power provision

The following persons appeared before the Commission relative to this item:

Mr. Winn Peterson, Prager, McCarthy and Sealy, financial advisers to the City

Mr. Kenneth Mellor, R. W. Beck and Associates, a consultant on retail wheeling and industry restructuring in other states

Mr. Sam Bell, Assistant City Manager for Utility Services, on the status of the electric industry in the State of Florida

## **SUMMARY OF SPECIAL COMMISSION MEETING**

**FEBRUARY 26, 1997**

The City Commission, sitting as a canvassing board, took the following action (Commissioner Meisburg absent):

- Received a briefing on the previous day's City of Tallahassee General Election, indicating a voter turnout of 21,800 (23.53%) of the 92,648 registered voters, including 2,220 absentee ballots of which 32 (1.4%) were rejected (staff will continue to work on expediting the release of precinct updates on Internet and television coverage for future municipal elections)
- Voted 4-0-1 (Commissioner Meisburg absent) to adopt Resolution No. 97-R-00008, canvassing the returns of the votes cast in the municipal runoff election held on February 25, 1997, for the Office of City Commission, Seat III, and certifying the results, with Debbie Lightsey receiving 11,934 votes and Terry Madigan receiving 9,598 votes; and declaring Debbie Lightsey's re-election to a four-year term on the City Commission, Seat III
- Voted 4-0-1 (Commissioner Meisburg absent) to adopt Resolution No. 97-R-00009, canvassing the returns of the votes cast in the municipal runoff election held on February 25, 1997, for the Office of Mayor and certifying the results, with Charles Billings receiving 10,546 votes and Scott Maddox receiving 11,100 votes; and declaring Scott Maddox's election to the Office of the Mayor for a four-year term
- Discussed the agenda for the City Commission Reorganization meeting scheduled for February 28, 1997, at 5:00 p.m.
- Discussed problems with the City's computer network causing E-mail delays
- Mr. Ion Sancho, Supervisor of Elections, and Mr. Alan Mitchell and Ms. Janet Olin, of the Leon County Supervisor of Elections Office, were in attendance.

**SUMMARY OF COMMISSION MEETING**

**FEBRUARY 26, 1997**

The City Commission took the following action:

**Item .1** - Received a briefing by Commissioner Meisburg on **upcoming National Day of Service events** when community service agencies and organizations will celebrate community service and volunteerism on April 15, 1997, in Tallahassee, with hundreds of volunteers from around the State of Florida joining hundreds of local volunteers in several major revitalization and renovation projects

**Item 1** - Presented a **proclamation proclaiming April 15, 1997, as "National Day of Service"** in the City of Tallahassee

The following persons appeared before the Commission relative to this item:

- Mr. Ken Armstrong, President of the United Way of the Big Bend
- Mr. Bill Bentley, Executive Director of the Florida Commission on Community Service
- Mr. Kevin Punskey, Communications Director for the Florida Commission on Community Service

**Item 2** -Voted 5-0 to approve revisions proposed by the Cultural Resources Commission (CRC) to the **Cultural Services Grant Fund Program** (*Option 1 as proposed by the CRC and amended*):

1. establish a new funding category "Major Cultural Institutions";
  2. increase funding to the program by \$70,000, subject to final review and approval in the budget process
  3. create an additional grant category (Special Focus Issue) to afford the funding of a community-university partnership to sponsor "Communi-versity Partnership" that would facilitate the funding of university-sponsored cultural groups -- on community focused projects
- Ms. Peggy Brady, Executive Director, CRC, 110 S. Monroe St., Suite 201 (32302), appeared before the Commission relative to this item.

**Items 2.1-4, 7-14, 15.1-18, 20, 23-25 and 27-28, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 2.1-4, 7-14, 15.1-18, 20, 23-25 and 27-28, taking action as follows:

Item 2.1 - Approved the **appointment** of Mr. Irwin Loud, Portfolio Manager for Private Equity Investments for the State Board of Administration, to the **Sinking Fund Commission** (*as proposed by the Mayor*)

Item 3 - Awarded bid for the construction of the **Second Floor Accessibility Project** at the Tallahassee Regional Airport Terminal to **Tupelo Construction**, low bidder meeting specifications, in the amount of \$344,912 and approved a supplemental appropriation of \$70,000 -- with the additional funding to be sought from the Florida Department of Transportation (FDOT) (*Option 1 as proposed by Aviation/Airport Development*)

Item 4 - Approved the following recommended changes to the **Aviation Department Capital Improvement Projects** and the amendment of the FY97 approved budget to appropriate funding for the design phase of the projects in an effort to enable the Aviation Department to maximize Federal Aviation Administration (FAA) funding for FY97 and FY98 -- for net results including an increase of \$460,000 to the Capital Improvement Budget, an increase of \$414,000 in FAA funding, an increase of \$15,000 in FDOT funding, and increase of \$31,300 in Airport RR&I funding (*Option 1 as proposed by Aviation/Airport Development*):

	WORK	FUNDING SOURCES	TOTAL APPROPRIATION
PROJECT NAME	ORDER #	AFFECTED	REQUIRED FOR FY97
Taxiway H and M Widening	New	FAA/FDOT/Airport RR&I	\$100,000
Runway 18/36 Lighting	New	FAA/FDOT/Airport RR&I Improvements	\$100,000
Former Landfill Remediation	New	FAA/FDOT/Airport RR&I	\$160,000
Former Landfill Remediation	New	FAA/FDOT/Airport RR&I	\$100,000
		TOTAL PROJECTS	\$460,000

Item 5 - Pulled for discussion an item relative to a bid award for **Continuing Consulting Architectural Services** for capital improvements at Tallahassee Regional Airport

Item 6 - Pulled for discussion an item relative to a bid award for **Continuing Consulting Engineering Services** for capital improvements at Tallahassee Regional Airport

Item 7 - Approved Change Order No. 1, in the total amount of \$629,203, to the contract with **Peavy and Sons**, for the Schedule 3 work (originally bid as part of the Taxiway T Relocation and Associated Improvements Project but not awarded as part of the original contract due to insufficient funding available from the FAA during FY96) including **the pavement portion of the T-Hangar Access Taxiway and Hangar Construction Project required in the northern portion of the project**, bringing the total contract price to \$1,284,481.95 (*Option 1 as proposed by Aviation/Airport Development*)

Item 8 - Adopted **Resolution No. 97-R-0005**, approving a matching grant agreement with the FDOT in the amount of \$690,000, to assist the City in **renovation of the "Old Terminal Building" at the Airport** -- negotiations are underway to lease the building to SME/Aero for aviation purposes and SME/Aero will provide funds to match the FDOT grant as part of its lease provisions (*Option 1 as proposed by Aviation/Airport Development*)

Item 9 - Accepted the **annual financial report for the City of Tallahassee for Fiscal Year 1996**, including the "Comprehensive Annual Financial Report" (CAFR) and the "Financial and Compliance Audit of Federally Assisted Programs" -- made part of the public record (*Option 1 as proposed by Finance*)

Item 10 - Approved the sole source purchase of software, hardware and related services, to complete the final phase of **the Gas Operation's Supervisory Control and Data Acquisition (SCADA) System Upgrade Project to Bristol Babcock, Inc.**, in the amount of \$100,410 (*Option 1 as proposed by Gas Operations*)

Item 11 - Awarded contract for the **purchase of electrical conduit** to the following low bidders meeting specifications, in accordance with Biennial Price Agreement (BPA) No. 2022-97-A02-9EE, with the second year of the contract contingent upon appropriation by the City Commission, for a total purchase cost of \$432,708.40 (*Option 1 as proposed by General Services/Purchasing*):

<b>Consolidated Electrical Distributors - Raybro Utilities, Inc.</b>	\$ 412,567.40
<b>Hughes Supply, Inc.</b>	\$ 8,696.00
<b>WESCO</b>	\$ 11,445.00

Item 12 - Awarded bid for **the purchase of lighting materials** to the following low bidders meeting specifications, in accordance with BPA No. 2038-97-A02-9EE, with the second year of the contract contingent upon appropriation by the City Commission, for a total purchase cost of \$567,662.40 (*Option 1 as proposed by General Services/Purchasing*)

<b>CED/Raybro Utilities, Inc.</b>	\$ 30,522.00
<b>Hughes Supply, Inc.</b>	\$ 467,035.00
<b>Graybar Electric</b>	\$ 9,500.00
<b>Tri-State Utility</b>	\$ 57,556.90
<b>WESCO</b>	\$ 3,048.50

Item 13 - Awarded bid for the **purchase of water meters** to the following low responsive bidders meeting specifications, in the total amount of \$197,543.62 (*Option 1 as proposed by General Services/Purchasing*)

<b>U.S. Filter/Davis</b>	\$ 118,709.90
<b>Badger Meter, Inc.</b>	\$ 78,833.72

Item 13.1 - Approved the Firefighters' **Collective Bargaining Agreement** as ratified by the firefighters on February 24, 1997, replacing the agreement which expired on September 30, 1996 (*as proposed by Human Resources*)

Item 14 - Approved a **property exchange** of City-owned property for privately-owned property adjacent to the Frenchtown multipurpose Office Building site on the 400 block of Macomb Street, and authorized the staff to: 1) execute a contract to move the property owner's house from 450 W. Virginia Street and re-establish it in the 500 block of Copeland Street; 2) provide the Virginia Street property owner, Mr. Sylvester Hooks, with three mobile homes, from the Alberto Recovery Project that were scheduled for demolition; and 3) approved an expenditure of funds for setting up those mobile homes on property owned by Mr. Hooks in the Rainbow Acres subdivision which is located between Tram Road and North Ridge Road -- for a total cost of \$26,400 from the Frenchtown Redevelopment work order, broken down as follows (*Option 1 as proposed by Neighborhood and Community Services*):

- moving and setup of house \$17,400
- moving and setup of three (3) mobile homes @ \$3,000 each \$9,000

This action furthers the previously **approved Frenchtown multipurpose Office Building site redevelopment** by:

3. improving the quality of the anticipated office building proposals by enhancing and expanding the size of the site being offered for redevelopment from 1.01 acres to 1.32 acres, by acquiring an additional one-third of an acre or 13,814.84 square feet
4. eliminating the non-compatible use of residential abutting commercial
5. accomplishing the land acquisition through a land swap and an exchange of property; and
6. authorizing the expenditure of funds for the moving and setting up of a house and three mobile homes included in this property exchange.

*Item 15 - Pulled for discussion the bid award for **Design Contract for the Aquatics Center Facility** (see Item #30.1)*

Item 15.1 - Received a Planning staff report on the status of the work of the Local Planning Agency (LPA) on the Evaluation and Appraisal Report (EAR) for the Comprehensive Plan to the effect that the LPA had indicated a need for additional time to complete the EAR beyond the scheduled date of March 1, 1997, and **the LPA had scheduled a public hearing on the evening of February 27, 1997, to discuss a course of action regarding the completion of the LPA's work on the EAR** (*Option 1 as proposed by Planning*)

Item 16 - Approved the submittal of a **highway safety grant application** through the Leon County Community Traffic Safety Team (CTST) to the FDOT Safety Office for Highway Safety grant funding, available in 1998, of up to \$25,000 (Section 402 State and Community Safety Grant Program), for the purchase of two (2) radar controlled speed display trailers (*Option 1 as proposed by Public Works/Traffic Engineering*)

Item 17 - Directed City crews to construct a sidewalk along Crawfordville Road from the City limits to the existing school crossing at Ross Road, a project that was jointly targeted as a high priority by the City and County in an effort to work together on the County Sidewalk Program to provide a better product to the community -- this **Crawfordville Road Sidewalk Project** to be funded in its entirety by the County at a cost of \$74,346.98, based on a cost estimate by the City (*Option 1 as proposed by Public Works*)

Item 18 - Approved the cancellation of the **Fairlane Road PASS Project (Tharpe Street to Sunset Lane)**, based on changes in the priority ranking criteria for the PASS Program, and authorized the return of \$22,000 (Project No. 97006) to the General Government/Capital Improvements Fund (GG/CIF) undesignated balance -- **in addition to deobligating \$22,000 in GG/CIF funding, this action eliminates the funding request for an additional \$752,000 over the next three fiscal years** (*Option 1 as proposed by Public Works*)

*Item 19 - Deleted the approval of the **Chesapeake Place Subdivision Plat**, 6.39 acres, located south of Tharpe Street, east of Blountstown Highway, west of Country Lane, subdividing into 56 lots for development of single family townhomes*

Item 20 - Approved the **Oakland Cemetery Addition No. 3 Subdivision Plat**, providing for 746 new grave spaces in this City-owned cemetery (*Option 1 as proposed by Public Works/Engineering*)

*Item 21 - Deleted the approval of the **Wal-Mart Super Center Plat**, on approximately 31.85 acres, located south of Apalachee Parkway, east of Idlewild Drive and west of Southwood Plantation Road*

*Item 22 - Deleted the approval of the **Forsyth Oaks Subdivision Plat**, approximately 6.53 acres generally known as Royal Oaks, located south of Forsyth Way, east of Thomasville Road and north of Royal Oaks Drive, subdividing into 22 lots for development of single family residences*

Item 23 - Awarded bid for the **Fire Sprinkler System - City Hall Project** (Base Bid and Alternative 1) to **Atlantic Coast Fire Protection, Inc.**, low bidder meeting specifications, in the amount of \$374,652 (*Option 1 as proposed by Public Works/Engineering*)

Item 24 - Approved a supplemental appropriation of \$840,000 to Work Order 97029, from the Sales Tax Fund; approved a Joint Project Agreement (JPA) with FDOT and Leon County for the City to advance fund \$2.64 million to FDOT in FY97 for right-of-way acquisition for the **Mahan Drive Improvement Project (Capital Circle to Dempsey Mayo Road)**, with repayment by FDOT over 2-1/2 years beginning in State FY 1999/2000; authorized the Mayor to execute the JPA and related documents (*Option 1 as proposed by Public Works/Engineering*)

Item 25 - Approved the **minutes** of the Regular Commission Meeting of December 18, 1996 (*as proposed by City Treasurer-Clerk/Records Management*)

Item 26 - *Delayed the approval of the selection of the City's **Investment Banking Team** for the next five years, including the Senior Manager for the Electric System (as proposed by City Treasurer-Clerk/Asset/Liability Management)*

Item 27 - Adopted **Resolution No. 97-R-0006**, amending the Sunshine State Governmental Financing Commission (**SSGFC**) **Interlocal Agreement** and authorizing the City Treasurer-Clerk to contact the Trustee to withhold the excess interest earnings and apply the same to the creation of a new commercial paper program (*Option A as proposed by the City Treasurer-Clerk*)

Item 28 - Approved proposed **Downtown Improvement Authority (DIA) Referendum Ballot Procedures for canvassing the mail ballot**; authorized the Staff Review Committee (SRC) to delegate authorization for opening the ballots, present the results and any challenges to the Commission which will act as the Canvassing Board; **set a special meeting for noon on Monday, March 31, 1997, for the Canvassing Board meeting** (*Option 1 as proposed by City Treasurer-Clerk/Records Management*)

**Items 5 and 6 (pulled from Consent)** - By consensus, delayed approval of the ranking of applicant firms to provide **continuing consulting architectural and engineering services for capital improvements at the Airport** until after the Commission had a general policy discussion on consultant contracts; **directed staff to provide the Commission with information on the policy and selection process for professional services, whether the policy objectives were being met, and schedule a workshop discussion on the issue as soon as possible after the upcoming Commission retreat on March 6-7, 1997**

**Item 29** - Voted 5-0 to re-adopt the Environmental Management Permit Extension Policy, No. 712CP (**a development permit process revision**), with minor streamlining revisions and schedule another sunset review in five years (*Option 1 as proposed by Growth Management/Environmental Services*)

**Item 30** - Voted 5-0 to allow the **Small-Scale Plan Amendment** process to be utilized by properties in the Government Operational, Education Facilities and Recreation/Open Space land use categories, and allow those amendments to be accepted and considered twice per year (*Option 1 as proposed by Planning*); ascertained that this **permit process revision** did not reduce citizen involvement in the amendment process and received a staff synopsis on the public involvement process

**Item 30.1 (pulled from Consent, Item 15)** - Voted 5-0 to award a negotiated engineering design contract, in the amount of \$143,207.54, for the **Aquatics Center Facility**, to **Reynolds, Smith and Hill, Inc. (RS&H)**, one of the City's three continuing services engineering consultants; ascertained that this contract award was consistent with current policy and received a synopsis from the City Attorney on the State Statute provision for **contracting professional services under the original RFP contract**

**Item 31** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 97-O-0002AA**, introduced on January 22, 1997, **granting KMC a telecommunications franchise** within the entire corporate limits of the City of Tallahassee (*Option 1 as proposed by Utility Services*)

- Mr. Jim Gillis, Vice President, Market Development, KMC Telecom, Inc., appeared before the Commission relative to this item (proponent).

**Item 32** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 97-O-0001**, introduced on February 12, 1997, providing for the implementation of better **affordable housing incentives** within the City (*Option 1 as proposed by Neighborhood & Community Services [NCS]/Housing*); **directed staff to monitor the number of housing units and**

**bring back a report on the application of the split allocation of water/sewer impact fee waivers; requested some cost comparison on the Glen Oaks housing units**

The following persons appeared before the Commission relative to this item:

Mr. John J. Koelemij, 1006 Gardenia Dr. (for information)

Mr. Gary Cherry, 9036 Muirfield Ct. (opponent)

Mr. Dan McDaniel, 1907 Ivan Dr., representing the Council of Neighborhood Assns. (CONA) (for information and concern with residential housing/student dorm)

**Item 33** - Held a public hearing and voted 5-0 to adopt **Ordinance No. 97-Z-0003AA**, introduced on February 12, 1997, providing for the rezoning of properties on the Official Zoning Map (RZ-134) pursuant to the approved Comprehensive Plan Map Amendment (#96-2-M-004) -- rezoning properties as follows (*Option 1 as proposed by Planning*):

1. properties located in Westberry Subdivision and lying south of it, fronting on the east side of Old Bainbridge Road and lying north of Fred George Road, from Mixed Use A (MU-A) to Residential Preservation 1 (RP-1)
2. properties located at the southeast corner of the intersection of Fred George Road and Old Bainbridge Road, from MU-A to RP-2
3. properties located in Hartsfield Plantation Subdivision and other properties fronting on the west side of Old Bainbridge Road north of Interstate 10, to RP-1

**Items 34-37** - Held public hearings and voted 5-0 to adopt the following ordinances:

**Item 34** - Adopted **Ordinance No. 97-Z-0004AA**, introduced on February 12, 1997, providing for the rezoning of properties on the Official Zoning Map (RZ-134) pursuant to the approved Comprehensive Plan Map Amendment (#96-2-M-002) -- rezoning five (5) acres fronting on the east side of Lake Ella Drive from Central Urban to RP-1 (*Option 1 as proposed by Planning*)

The following persons appeared before the Commission relative to Item 34:

Mr. Sam Childers and Mr. W. E. Childers, 2009 E. Forest Dr. (opponent)

Mr. Frank Cooke, 1641 Lake Ella Dr. (proponent)

Mr. Ray Spencer, 1621 Lake Ella Dr. (proponent)

**Item 35** - Adopted **Ordinance No. 97-Z-0005AA**, introduced on February 12, 1997, providing for the rezoning of properties on the Official Zoning Map (RZ-138) pursuant to the approved Comprehensive Plan Map Amendment (#96-2-M-003) -- rezoning 5.57 acres fronting on the north side of Brevard Street, lying between Old Bainbridge Road on the east and Dewey Street on the West, from RP-2 to Central Urban (*Option 1 as proposed by Planning*)

- Mr. Dan McDaniel reappeared before the Commission relative to Item 35 (opponent).

**Item 36** - Adopted **Ordinance No. 97-Z-0006AA**, introduced on February 12, 1997, providing for the rezoning of properties on the Official Zoning Map (RZ-139) pursuant to the approved Comprehensive Plan Map Amendment (#96-2-M-005) -- rezoning 0.39 acres located at the northeast corner of Mahan Drive and Short Street, from RP-2 to MU-A (*Option 1 as proposed by Planning*)

**Item 37** - Adopted **Ordinance No. 97-Z-0007AA**, introduced on February 12, 1997, providing for the rezoning of properties on the Official Zoning Map (RZ-140) pursuant to the approved Comprehensive Plan Map Amendment (#96-2-M-005) -- rezoning 1.21 acres fronting on the north side of Fourth Avenue between Central and Ford Streets, from RP-2 to Central Urban (*Option 1 as proposed by Planning*)

#### **Unagendaed Business:**

- Requested that the City Treasurer-Clerk review all standing committees and ensure there were no lingering vacancies, particularly the **Capital City Planning Commission (CCPC)**
- Received a staff update on the receipt of a letter from Wakulla County on the City's **Purdom Unit 8 Additional Capacity Project** which would be scheduled for Commission discussion
- Received a staff update on the receipt of a memorandum from the Civic Center Authority concerning a **Civic Center hotel proposal**, which would be provided to each Commissioner along with the staff's analysis

#### **Unscheduled Citizen Appearances:**

Mr. Jim King, 3711 Halstead Ct., representing Winimei Golf & Garden, appeared before the Commission relative to offering his property at 3711 Halstead Court for sale to the City and relating his concerns with parking requirements in the area.

Mr. Dan McDaniel, 1907 Ivan Dr., representing CONA, appeared before the Commission and presented three resolutions adopted by CONA on the site specific zoning issue relative to density, mediation, and procedural objections.



## **SUMMARY OF SPECIAL COMMISSION MEETING**

**FEBRUARY 28, 1997**

The City Commission held its annual reorganization meeting and took the following action:

- Presented Certificates of Appreciation to Commissioners Debbie Lightsey and Scott Maddox
- Installed Debbie Lightsey to the Office of City Commissioner, Seat III, for her third four-year term on the City Commission
- Installed Scott Maddox to the Office of the Mayor for a four-year term as the first directly-elected Leadership Mayor of the City of Tallahassee, serving his second four-year term on the City Commission
- Presented a Plaque of Appreciation to outgoing Mayor Ron Weaver
- Voted 5-0 to elect Commissioner Steve Meisburg to serve as Mayor Pro Tem

## **SUMMARY OF SPECIAL COMMISSION MEETING**

**MARCH 6, 1997**

The City Commission held a Team Building/Target Issues Workshop, moderated by Mr. Lyle Sumek, Consultant, and took the following action:

Voted 5-0 to accept the resignation of Mr. Steve Burkett, City Manager, and approve his proposed separation agreement to provide for the severance benefits and salary payments which were established in the Employment Agreement between the City and Mr. Burkett

Voted 5-0 to appoint Ms. Anita Favors, Assistant City Manager, to the position of City Manager on an interim basis pending the completion of the process of hiring a new City Manager and to increase her salary based on the City's policy regarding changes in employment status

Discussed things the Commissioners could do to make the staff's job easier and some of the things the staff could do to make the Commissioners' job easier

Concurred on reaffirming the Commission's strong commitment to the top priority and high priority target issues and affirmed the Commission was still solidly behind and focused on the building of the new power plant, the need to lower electric rates, and the 5-year financial plan

Discussed the potential annexation of the Fallschase property and the need to send a message of assurance to the property owner that the City was in support of that step, and clarified their support for the importance of the State's Mahan Drive Roadway Widening Project due to the planned developments in the Buck Lake Road area

Discussed the County's strategy in relation to the City's goals in the Comprehensive Plan Amendments process, urban sprawl, the relaxation of development standards in the outer Urban Fringe zoning districts, the expansion of the Urban Services Area, and roadway improvements and widenings and other major roadway decisions

## SUMMARY OF COMMISSION MEETING

MARCH 12, 1997

The City Commission took the following action:

**Item 1** - Presented "**Keys to the City**" to the following visiting city officials from Haiti: Deputy Mayor Jean-Robert Bonhomme from the City of Petit-Goave, Deputy Mayor Onel Octella from the City of Leogave, Mayor Jean-Joseph Salem from the City of Grand-Goave, Mayor Gary Mizile from the City of Mirogoane, Mayor Ivance Joseph from the City of La Vallee de Jacmel, and Mayor Magarette Alcindor from the City of L'Azile

**Item 2** - Presented a proclamation proclaiming the week of March 9-15, 1997, as "**Girl Scout Week**" in the City of Tallahassee

- Ms. Merline Harbin, Executive Director of the Girl Scout Council of the Apalachee Bend, and members of Cadette Troop 223 appeared before the Commission and accepted the proclamation on behalf of all Girl Scouts.

**Item 3** - Presented a **proclamation proclaiming the week of March 24-30, 1997, as "Community Development Week"** in the City of Tallahassee, recognizing the Community Development Block Grant (CDBG) Program

- Ms. Laura Reeves, Chairperson of the City of Tallahassee's Community Improvement Advisory Committee (CIAC), appeared before the Commission and accepted this proclamation on behalf of the CIAC.

**Items 4-9 and 11-13, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 4-9 and 11-13, taking action as follows:

Item 4 - Approved the award of a three-year price agreement for the **purchase of miscellaneous Cruisers manufactured products to Cruisers, a division of RCI Company**, low bidder meeting specifications and offering the highest discount from manufacturer's list prices, in the estimated three year total expenditure amount of \$175,000 (*Option 1 as proposed by General Services/Purchasing*)

Item 5 - Approved the award of a bid for the **purchase of six (6) Right Hand Drive Jeep Cherokees to Langdale Auto Mall**, low bidder meeting specifications, in accordance with pricing, terms and conditions of Bid No. 2295-97-B03-0GG, in the amount of \$124,620 (*Option 1 as proposed by General Services/Fleet Management*)

Item 5.1 - Approved the **purchase of one (1) John Deere Model 490E Excavator from Flint Equipment Co.**, in accordance with pricing, terms and conditions of Lease/Purchase Agreement with same, in the amount of \$60,400 (*Option 1 as proposed by General Services*)

Item 6 - Approved the installation of the **FSU Dance Marathon street banner** across Tennessee Street, between Copeland Street and Dewey Street, from Friday, March 28 through Sunday, April 6, 1997, pending approval of the proper permit from the Florida Department of Transportation (*Option 1 as proposed by Growth Management/Building Inspection*)

Item 7 - Approved the award of a bid for the purchase of golf course maintenance equipment to **Zaun Equipment Company**, low bidder meeting specifications, in accordance with pricing, terms and conditions of Bid No. 2453-97-B01-9AD, in the amount of \$53,500 (*Option 1 as proposed by Parks and Recreation/Golf and Purchasing*)

Item 8 - Approved the award of a construction contract for the renovation of the **Police Headquarters West Wing to Bass Construction Company, Inc.**, low bidder meeting specifications, as the only firm whose cost proposal was within the current budget amount, in the amount of \$790,000 (*Option 1 as proposed by Police*)

Item 9 - Approved the purchase of a 2.60-acre parcel from Mr. Kauko P. Matheson at a cost of \$294,000 plus attorney and professional fees of \$6,000 and closing costs estimated at \$2,200 - necessary for a stormwater management facility for the **Mission Road Improvement Project** (*Option 1 as proposed by Public Works/Real Estate*)

*Item 10 - The selection of firms to comprise the City's Investment Banking Team for the next five years was pulled from the consent agenda for discussion*

Item 11 - Approved the **minutes** of the November 26 and December 11, 1996, Regular City Commission Meetings, the November 20, 1996, City Commission Work Session, and the January 28, 1997, Joint City/County Commission Human Services Partnership Workshop (*Option 1 as proposed by Treasurer-Clerk/Records Management*)

Item 12 - Adopted **Resolution No. 97-R-0010**, a Resolution of the City Commission of the City of Tallahassee requesting an easement from the Florida Department of Environmental Protection for the purpose of widening Wahnish Way (*Option 1 as proposed by the City Attorney*)

Item 13 - Approved the **First Amendment to the Planning Agreement** between the City of Tallahassee, Leon County, Powerhouse, Inc., and Holy Comforter Episcopal Church and Day School ("Holy Comforter"), which revises the legal description of the Holy Comforter school site to reflect the addition of 1.5 acres; the Planning Agreement was necessary to allow Powerhouse, owner of Welaunee Plantation, to use the advance development option for the Welaunee Plantation Critical Planning Area and allow Holy Comforter to construct a school on Welaunee Plantation (*Option 1 as proposed by Legal*)

**Item 10** (*pulled from Consent*) - Voted 5-0 to approve the selection of the following firms to comprise the **City's Investment Banking Team** for the next five years: Goldman Sachs, William R. Hough & Co., Smith Barney, Lehman Brothers, Bear Stearns, with Goldman Sachs to serve as Senior manager for the Electric System (*Option 1 as proposed by Treasurer-Clerk/Asset/Liability Management*)

**Item 13.1** - Voted 5-0 to forego the city manager selection process and a national search, offer the City Manager position to Ms. Anita Favors and authorize the City Attorney to negotiate a contract to bring back to the Commission at the next Regular City Commission meeting on March 26, 1997

**Item 14** - Voted 5-0 to approve the funding of \$6,000 from the Juvenile Justice Set-Aside fund and the donation of matching in-kind office space at the Lincoln and Smith-Williams Service Centers, valued at \$15,720 annually, for a community human services partnership - including the City, Leon County, the Frenchtown Neighborhood Assn., the Bond Coalition and the Juvenile Justice Council (JJC) - in applying for a **Title V Grant from the State of Florida Department of Juvenile Justice** to provide a coordinated, neighborhood approach to provided juvenile services that will build on community policing and parental involvement programs that currently exist, with funding and in-kind services to be contingent upon receipt of the grant, and the grant to be administered by Leon County and subcontracted to the JJC for management purposes (*as proposed by the Department of Neighborhood & Community Services [DNCS]*); directed staff to ensure that this was consistent with City policy on the donation of space and charging some level of rent in the community centers

**Item 14.1** - Voted 5-0 to approve the donation of \$321 for the **FAMU Strykkers Dance Troupe** to appear as contestants on MTV's Fame or Shame in Panama City, Florida and televised March 21-23, 1997

**Item 15** - Deleted from the agenda the introduction of Ordinance No. 97-O-008, the **Lake Lafayette/Cypress View voluntary annexation**

**Item 16** - Voted 4-0-1 (Mayor Maddox abstained) to join in the dedication and approve the **Wal-Mart SuperCenter Plat**, developed by Wal-Mart Stores, Incorporated, with J. Robert Bray as Assistant Vice President, consisting of approximately 31.85 acres subdivided into four lots planned for commercial use, located south of Apalachee Parkway, east of Idlewild Drive and west of Southwood Plantation Road (*Option 1 as proposed by Public Works/Engineering*)

**Item 17** - Voted 4-0-1 (Commissioner Weaver absent) to adopt **Resolution No. 97-R-0007, setting Growth Management/Fire Department Permit Fees** to be effective May 1, 1997 (*Option 1 as proposed by Growth Management/Fire*)

directed staff to bring back a report on the number of mobile home lots that were in floodplains and whether those lots were served by sewer or septic tanks; also directed that staff investigate placing a notice on the tax identification of those properties to alert potential residents on those lots that they were subject to a flood situation

directed staff to bring back information on making a policy exception and notifying the general public that the City was only charging one-half of the cost recovery on the stormwater operating permits

Item 18 - Voted 3-0-2 (Commissioners Bailey and Weaver absent) to approve a 15-week **pilot program for new solid waste and recycling services**, with the variable rate structure to be effective for the pilot area customers during the pilot period - to include approximately 1,200 households in the Jake Gaither, Indian Head Acres and Waverly Hills neighborhoods - for total operating costs of approximately \$45,000 and an additional \$30,000 for Kerr & Downs to conduct

survey research and assist in the evaluation of public input, from existing funding to include State Recycling Grant funds (*Option 1 as proposed by Solid Waste Operations*)

**Item 19** - Introduced **Ordinance 97-O-0014**, which would provide for an amendment to the Municipal Code Enforcement Board Act, Article VI, Code Enforcement Board, to have available a **code magistrate** who will conduct hearings without the necessity of a quorum of the Code Enforcement Board -- the code magistrate to be appointed by the City Manager for a term of one year, subject to ratification by the Commission; set public hearing on the ordinance for March 26, 1997, at 6:00 p.m. (*Option 1 as proposed by ACA/Legal*)

directed staff to bring back information on the different types of cases that would be heard by the full Board and by the magistrate, and also how the magistrate would be selected

**Item 19.1** - Held a discussion on a **proposed settlement agreement** (to be forwarded to the Florida Department of Community Affairs [FDCA]) that would allow an extension of the Urban Services Area (USA) boundary to include the **Middlebrooks site for the Northeast High School**, additional acreage on the Middlebrooks site, and a Comprehensive Plan amendment to create a new Agricultural/Conservation Future Land Use category; set public hearing on the proposed settlement agreement for March 26, 1997, at 6:00 p.m. (*Option 1 as proposed by the City Attorney*); commended School Superintendent Montford for his efforts in resolving this issue

- School Superintendent Bill Montford appeared before the Commission in support of this item.

**Item 19.2** - Received a staff briefing on the **Maclay Road realignment at the Killarney Way intersection at Thomasville Road** and, on determining that the additional stacking lane could be constructed at a future date when it was needed and after hearing the scheduled speakers on this issue, voted 3-1-1 (Mayor Maddox opposed and Commissioner Weaver absent) to approve the mediated intersection design

requested staff to provide the Commission with information on how much of the traffic using Killarney Way was from other neighborhoods immediately north of Killarney due to the lack of other convenient and safe access points onto Thomasville Road, and expressed concern with the traffic model that was used not taking into consideration the plans for a new northeast high school

#### **Scheduled Citizen Appearances:**

**Item 20** - Killarney Estates residents appeared before the Commission in opposition to the extension of the third lane of **Killarney Way exiting onto Thomasville Road** to lengthen the stacking lane into the neighborhood past Monaghan Drive and urging approval of the mediated design which shortened the stacking lane (a petition signed by Killarney residents was presented for the record); urged the Commission to authorize a traffic count on traffic from other neighborhoods using Killarney Way to access Thomasville Road and urging the design of some other route for such traffic

#### The following persons appeared before the Commission relative to this item:

Mr. Michael Weis, 3495 Colonnade Dr.  
Mr. William J. Connolly, General Manager of Killarney Homes Assn.  
Ms. Gloria Osborne, 2211 Killarney Way  
Dr. John E. Champion, 2214 Killarney Way  
Ms. Alice C. Thomson, 2222 Monaghan Dr.

**Item 21** - Mr. Bob Fulford, 231 Westridge Drive, appeared before the Commission relative to a **request for relief from noise nuisance** at 2501 Tupelo Terrace, the former Eastside Mario's restaurant (a petition signed by nearby residents was presented for the record)

**Item 22** - Mr. Dan McDaniel, 1907 Ivan Drive, appeared before the Commission relative to a request for relief from **noise nuisance at the former Eastside Mario's restaurant** (a petition signed by nearby residents was presented for the record)

**Item 23** - Ms. Kris Strickland, 21122 Weeping Willow Way, and other representatives of the Windwood Hills Homeowners Association appeared before the Commission in opposition to the Lake Lafayette/Cypress View voluntary annexation (*Item 15 pulled from the agenda*)

Mayor Maddox requested that staff provide the Commission with information on the availability and cost of urban services to this area, and the impact of annexation on the development of this area. He also directed Ms. Brenda Tanner to obtain the names of persons in the audience requesting that they be placed on a mailing list to receive notice of future meetings on this issue as well as copies of agenda materials.

#### **Unagendaed:**

Recognized Larry Wood, a City employee, for his role in the Springtime Tallahassee festivities and commended him for his hard work in the community

Directed Ms. Brenda Tanner, DNCS, and Police Chief Tom Coe to meet with Mr. Fulford and Mr. McDaniel to discuss their concerns

**Unscheduled Speakers:**

Mr. Michael J. Trout, 1711 Beechwood, and Mr. Ed Thomajan, Monticello, representing the Southern Shakespeare Festival, appeared before the Commission and proposed that consideration be given to requesting that the Marriott hotel proposal include a theatre at the Civic Center hotel site.

Ms. Linda Cherry, 1362 Rachel Ln., appeared before the Commission and questioned the severance agreement with departing City Manager Burkett

Ms. Clifton Lewis, 1021 Commercial Dr., appeared before the Commission and requested that 1) the Urban Forester be asked to attempt to save a damaged oak tree on the City right-of-way on Calhoun Street, and 2) that staff cover a dangerous hole at the corner of Carolina Street and Calhoun; she also asked Mayor Maddox to take a lead in supporting a move to consolidate the City and County governments.

Ms. Jackie Allen, 2501 Tupelo Terrace, appeared before the Commission and refuted the allegations of Mr. Fulford and Mr. McDaniel, noting that her home was for sale if the neighbors were interested.

## SUMMARY OF COMMISSION MEETING

MARCH 19, 1997

The City Commission met for a work session and took the following action (Commissioner Weaver being absent):

**Item 1** - Received Growth Management Department status report on the Development Permit Process Target Issue, including accomplishments, milestones and planned future actions, including the Orange Avenue/Holton Street Pilot Affordable Housing Project

Requested a status report on development agreements being drafted with the local universities (resulting from ELMS III legislation and their master plans) - determined that the development agreement with Tallahassee Community College was on the March 26, 1997, Commission agenda and the development agreement with Florida State University was scheduled for Commission approval in April 1997

Requested that a representative from the Stormwater Department be included on the Development Permit Process Committee

Requested that some guidelines be developed to enable better coordination and compliance from the Florida Department of Transportation (FDOT) to ensure that this government's stormwater concerns are addressed early in the implementation of State road projects in this area

Requested information on how much the length of time had been shortened in the Development Review Process

**Item 2** - Discussed the City's proposed General Government (GG) Capital Program and provided some preliminary guidance as part of the budget process for the purpose of assisting staff in the development of the proposed FY98 City of Tallahassee Budget and the further refinement of the City's Five-Year Financial Plan (to be distributed in June 1997) - including the need for further discussion regarding needs at the outlying fire stations, the Northwest Park development, greenspace acquisitions, water and sewer system charges waivers, and projected reductions in City positions through attrition

Concurred with limiting the City's GG capital projects allocations to \$5 million per year (reduced from prior years funding of \$8 million to \$11 million per year) and the staff's recommendations to a) issue no debt in FY98 to finance GG capital projects, b) utilize the Capital Improvement Fund balance to buy down FY97 debt funded projects and allocate remaining funds for additional projects in FY98 (supplementing the \$5 million programmed from operating budget revenues in FY98 (Option 1 as proposed by the Office of Organizational Effectiveness [OOE])

**Item 3** - Received a progress report on employee work teams and organizational improvement training

- Ms. Debbie Von Behren and Mr. David Alba, representing Von Behren Alba Associates, and Ms. Sue Easton, representing Easton Consultants, appeared before the Commission relative to this item.

## SUMMARY OF COMMISSION MEETING

MARCH 26, 1997

The City Commission took the following action:

**Item 1** - Presented a **plaque of appreciation** on behalf of the Leon County Juvenile Justice Council to **Mr. James S. Dilworth**, former Council member

**Item 2** - Presented a **proclamation proclaiming the month of April 1997 as "Fair Housing Month"** in the City of Tallahassee to Mr. Thomas Lewis, Director of the City of Tallahassee's Neighborhood and Community Services Department

**Items 3-11, Consent Agenda** - Voted 5-0 to approve the staff's recommendations presented in Consent Items 3-11, taking action as follows:

Item 3 - Awarded bid for the installation of underground equipment and electric facilities for the League of Cities Building to **All Florida Electric of Tallahassee, Inc.**, low bidder meeting specifications, in the amount of \$88,500 (*Option 1 as proposed by Electric Operations*)

Item 4 - Awarded bid for the painting of Purdom Unit 7 Electric Generating Station to **Taul Enterprises**, low bidder meeting specifications, in the amount of \$505,222, with the bid award being contingent upon successful negotiation of paint overspray adjustment procedures in the final contract (*Option 1 as proposed by Electric/Production*)

Item 5 - Introduced **Ordinance No. 97-O-0012**, which would adopt the Cycle 97-1 Amendments to the 2010 Comprehensive Plan, and set public hearing on the ordinance for a joint meeting of the City Commission and Leon County Board of County Commissioners on April 8, 1997, at 6:00 p.m., in the County Commission Chambers, 5th Floor, Leon County Courthouse (*Option 1 as proposed by Legal*)

Item 6 - Introduced **Ordinance No. 97-O-0009**, which would amend a portion of the Hermitage Planned Unit Development (PUD) Concept Plan in the City of Tallahassee on the Official Zoning Plan or Map of the City of Tallahassee; set public hearing on the ordinance for April 9, 1997, at 6:00 p.m. (*Option 1 as proposed by Planning*)

Item 7 - Approved the acquisition of two parcels of property in the amounts of \$1,331,000 and \$350,000, for a total cost of approximately \$1,700,000 including closing costs, necessary for the **Blair Stone Road North Extension - Centerville Road Realignment and Welaunee Boulevard Projects -- the two (2) preferred alternative alignments for Centerville Road requiring the realignment of Centerville Road at Capital Circle, and properties immediately to the east and west of Capital Circle being needed for this realignment and for the future Welaunee Boulevard Project** (*Option 1 as proposed by Public Works/Real Estate*)

Item 8 - Approved the **Legacy Park Phase I Subdivision Plat**, developed by Legacy Park Partnership, with Hossein Ghazvini as a General Partner, consisting of approximately 15.36 acres subdivided into 52 lots located on Mahan Drive approximately across from Buck Lake Road, planned as Cluster Development for Duplex Townhouses and Single Family Detached Residential; joined in the dedication, for annual recurring maintenance costs estimated at \$5,000 (*Option 1 as proposed by Public Works/Engineering*)

Item 9 - Approved the **sale of 5.79 acres in the Commonwealth Centre** to the **Tallahassee Business Incubator Partnership** for the sum of \$231,600 -- accommodating the development of a minimum 30,000 square foot "incubator" building and including City financing of the entire purchase price at 5½% per annum until the securing of a tenant or for five years, whichever comes first (*Option 1 as proposed by Public Works/Real Estate*)

Item 10 - Accepted the **1997 Annual Report To Bondholders** and authorized its distribution (*as proposed by the City Treasurer-Clerk's Office [CTC] Asset/Liability Management*)

Item 11 - Approved the evaluation committee's ranking and authorized the staff to negotiate a contract, based upon consideration of both costs and services, with the top three following banks for the provision of the **City's primary depository and banking services** (*Option 1 as proposed by CTC Asset/Liability Management*):



- **NationsBank**  
**1st Union Bank**  
**AmSouth Bank**

**Item 11.1** - Re-scheduled as Item 11.3 the bid award for the purchase of three (3) Taltran trolley buses (Option 1 as proposed by Taltran)

**Item 11.2** - Voted 5-0 to approve administrative leave for City of Tallahassee employees participating in the **National Day of Service** on April 15, 1997, an event that is part of National Volunteer Week, April 13-19, 1997 (as proposed by Commissioner Meisburg)

**Item 11.3** - Voted 5-0 to approve the **purchase of three (3) replacement trolley buses and related components from Autocar Dupont, Inc.**, in the amount of \$521,725 (Option 1 as proposed by Taltran)

**Item 12** - By consensus, delayed discussion and action on **the termination of the existing contract with Mitchell Brothers, Inc.**, for construction of the **Blair Stone Road Southerly Extension Project (Kay Avenue to State Road 261)** (proposed by Public Works/Engineering)

**Item 13** - Voted 5-0 to authorize the staff to negotiate a purchase agreement to be approved by the Commission for a **10 acre parcel owned by the FSU Foundation**, fronted on the south by Orange Avenue, on the west by the railroad right-of-way and on the east by Holton Street, to be used for the development of the **Medical Commons Housing Development** -- a 19,000 square foot public health facility in conjunction with a 25-unit affordable single family home ownership development, incorporating into the design of the health facility a 225-seat public auditorium which will provide a permanent home for the Boys Choir of Tallahassee and will provide space for community sponsored meetings and functions, and also incorporating additional examination and program space for the Bond Community Clinic which will provide clinical space for the Florida State University (FSU) School of Social Work -- with the proposed funds for the acquisition, estimated to be \$350,000, to be drawn from the City's Community Development Block Grant (CDBG) Contingency Funds (Option 1 as proposed by the Department of Neighborhood & Community Services [DNCS]/Housing)

- Mr. Russ McGregor, 3102 Ortega Dr., appeared before the Commission relative to this item (proponent).

**Item 14** - Voted 5-0 to authorize the **comprehensive removal/abatement of asbestos, lead based paint, and radon gas** as well as concurrent various general renovations that were approved on November 26, 1996, at the **Lincoln Neighborhood Service Center (LNSC)**, totaling approximately \$330,000 -- funding to be provided from the City's CDBG Contingency Fund, and from the remaining funds in Work Orders #97216 and #97217 as previously approved (Option 1 as proposed by DNCS)

**Item 15** - Re-scheduled for public hearing as Item 23.1 on the agenda the approval of **Amendments to the Consolidated Plan (CP) Annual Action Plan for FY1997**

**Item 16** - Delayed until April 9, 1997, the approval of agreements with Motorola for the provision of a **800 Mhz Trunk Simulcast Analog Radio System and Phase I of the 800 Mhz Data System** (proposed by Information Systems Services[ISS])

**Item 17** - Voted 5-0 to opt out of the provisions of Leon County Ordinance 96-11 and introduced **Ordinance No. 97-O-0013**, which would amend the City's Codes regulating the location and treatment of manufactured housing (**mobile homes**); set public hearings on the ordinance for April 9 and 23, 1997, at 6:00 p.m. (Option 1 as proposed by Planning)

**Item 18** - Voted 5-0 to approve a proposed **employment contract with Anita Favors to serve as City Manager**, as amended to delete any proposed language regarding additional severance provision beyond six (6) months from the date of termination of employment (Option 1 as proposed by Legal, as amended)

**Item 19** - **Mr. Richard H. Blake**, 420 East Park Avenue Apt. #19, taxi owner, an owner of Red Cab of Tallahassee, appeared before the Commission and charged the City of Tallahassee with discriminating against **taxi operators/owners**

The Commission directed staff to investigate Mr. Blake's concerns and report back to the Commission.

**Item 20** - Mr. Tommy R. Stigar, 2502-B Holton Street Apt. # 221-D, appeared before the Commission in support of **naming the new Americorps playground at the Walker-Ford Community Center** after Mr. Joseph N. Thomas, the Center's director, in recognition of his 22 years of service to the community.

- Mr. Deldrick Leonard, 1517 Levy Ave. #111, also appeared before the Commission relative to this issue and recommended the alternative of naming the playground "Freedom Park" and dedicating it to Mr. Joseph N. Thomas.

The Commission consensus was to allow the issue to go through established channels wherein the Parks Advisory Board would review the request and make a recommendation to the Commission, and the Commission suggested that Mr. Stigar and Mr. Leonard ensure that all of the pertinent information was provided to the Parks Advisory Board.

**Item 21** - Held the first of two scheduled public hearings on the **Tallahassee Community College (TCC) Development Agreement**, which would incorporate the 1996 TCC Comprehensive Master Plan by reference, and continued the public hearing to April 9, 1997, at 6:00 p.m. (*Option 1 as proposed by Legal*)

**Item 22** - Held a public hearing and voted 4-0-1 (Mayor Maddox absent) to approve a **Stipulated Settlement Agreement** regarding the **Northeast High School Siting** Comprehensive Plan Amendment, to authorize execution of the agreement and direct the staff to prepare the necessary remedial amendments to the 2010 Comprehensive Plan (*Option 1 as proposed by Legal*); determined that the School Board had established a committee to have a School Siting Plan in place by March 1, 1998; noted for the record that some potential growth management legislation would have some impact on school siting issues

The following persons appeared before the Commission in support of this item:

Ms. Andrea Polk, 3240 Horseshoe Trail (proponent)

Mr. Bill Montford, Superintendent of Leon County Schools (proponent)

**Item 23** - Held a public hearing and voted 4-0-1 (Mayor Maddox absent) to adopt **Ordinance 97-O-0014**, introduced on March 12, 1997, providing for a **code magistrate** to conduct hearings on code violations, in addition to the Code Enforcement Board, thereby providing another quasi-judicial means to expedite code enforcement as the code magistrate will conduct hearings without the necessity of a quorum of the Code Enforcement Board and will be appointed by the City Manager for a term of one year (*Option 1 as proposed by ACA/Legal*)

**Item 23.1** (re-scheduled from Item 15) - Held a public hearing and voted 4-0-1 (Mayor Maddox absent) to approve **Amendments to the Consolidated Plan (CP) Annual Action Plan for FY1997** (a plan to meet affordable housing needs in the community), and instruct the staff to complete the public administrative review process and submit the CP Annual Action Plan Amendments to the State of Florida Housing and Urban Development (HUD) for approval (*Option 1 as proposed by DNCS/Housing*)

- Mr. Greg Mellowe, 5650 Sullivan Road, appeared before the Commission relative to this item (urging more help with housing for the most needy).

#### **Unagendaed:**

- Reverend William Foutz, 6504 North Meridian Road, appeared before the Commission and asked for the removal of a major gas line running across his property. The Commission requested Ms. Brenda Tanner, DNCS, to meet with Reverend Williams relative to his concerns and report back to the Commission.

- The Commission indicated it was pleased with a recent announcement regarding reduced air fares at the Tallahassee Regional Airport.

## SUMMARY OF COMMISSION MEETING

APRIL 8, 1997

The City Commission met in special joint session with the Leon County Board of County Commissioners (County Commission) and took the following action on the proposed Cycle 97-1 Amendments to the 2010 Comprehensive Plan:

- Map Amendments Not Objected to by the FDCA:
  - #002 (Richview Road)
  - #003 (Broward Street)
  - #007 (Proctor Road)
  - #009 (Cactus Street)
  - #010 (7<sup>th</sup> Avenue/Gadsden Street)
  - #011 (Bradfordville/Velda Dairy)
  - #014 (Tram Road)
- Text Amendments Not Objected to by the FDCA:
  - #019 (Landfill Redevelopment)
- Map Amendments Objected to by the FDCA:
  - #004 (Centerville Road)
  - #005 (Thomasville/Kinhega area)
  - #012 (Southeast Sector Transportation Plan)
- Text Amendments Objected to by the FDCA:
  - None.
- Voted 4-0-1 (City Commissioner Weaver being absent) to approve and adopt 2010 Comprehensive Plan Map Amendments #002 (Richview Road), #003 (Broward Street), #007 (Proctor Road), #009 (Cactus Street), #010 (7<sup>th</sup> Avenue/Gadsden Street), #011 (Bradfordville/Velda Dairy), and #014 (Tram Road) as transmitted to the Florida Department of Community Affairs (FDCA) and Text Amendment #019 (Landfill Redevelopment) as submitted to the FDCA
- *[The County Commission voted 7-0 on a like motion]*
- Voted 3-1-1 (City Commissioner Weaver being absent, City Commissioner Lightsey being opposed) to reaffirm the City's previous position on Map Amendment #004, which was to adopt the amendment
- *[The County Commission voted 5-0-2 (County Commissioners Joanos and Host absent) to deny Map Amendment #004]*
- Voted 3-1-1 (City Commissioner Weaver being absent, City Commissioner Lightsey being opposed) to adopt the County's previous position of approval for Map Amendment #005
- *[The County Commission voted 4-2-1 (County Commissioner Joanos being absent, County Commissioners Thaeil and Yordon opposed) to reaffirm the County's previous position to adopt Amendment #005.]*
- Voted 4-0-1 (City Commissioner Weaver being absent) to accept the staff's recommendation for Map Amendment #12 as originally transmitted to the FDCA
- *[The County Commission voted 6-0-1 on a like motion]*
- Voted 4-0-1 (City Commissioner Weaver being absent) to adopt Ordinance No. 97-O-0012 adopting amendments to the 2010 Tallahassee-Leon County Comprehensive Plan
- *[The County Commission voted 6-0-1 (County Commissioner Joanos being absent) to adopt the County ordinance adopting amendments to the 2010 Tallahassee-Leon County Comprehensive Plan]*
- The following persons appeared before the Joint Commission to address these Comprehensive Plan Amendments:
  - Ms. Gloria Osborne, 2211 Killarney Way, representing the Governmental Relations Committee for the Killearn Homeowners Association, (opponent of Amendment #004)
  - Mr. William J. Connolly, 2336 Killamore Drive, General Manager of the Killearn Homes Association, (opponent to Amendment #004)

Ms. B. J. Van Tassel, Rt. 3 Box 579D-1, Freshwater Farms Road, President of the Centerville Rural Community Association (CRCA), (opponent of Amendment #004)  
Dr. John Van Tassel, Rt. 3 Box 579D-1, Freshwater Farms Road, (opponent of Amendment #004)  
Mr. Scott Hannahs, RR19 Box 1252, Quail Valley Road, (opponent of Amendment #004)  
Mr. George Henry, 4229 Gearhart Road, (opponent of Amendment #004)  
Ms. Randie Denker, 7600 Bradfordville Road, (opponent of Amendment #004)  
Mr. Mark Conner, 7118 Beech Ridge Trail, President of Capital First Holdings, Inc., owners of the property listed in Amendment 97-1-M-004, (proponent of Amendment #004)  
Ms. Kathy Archibald, 7100 Roberts Road, representing the Centerville Road Community Association and as an affected property owner, (opponent of Amendment #004)  
Mr. Russ McGregor, 3102 Ortega Drive, (proponent of Amendment #005)

## SUMMARY OF COMMISSION MEETING

APRIL 9, 1997

The City Commission took the following action (Commissioner Weaver absent):

**Item 1** - Presented a **proclamation** proclaiming the week of April 9-15, 1997, as "**Telecommunicators' Week**" in the City of Tallahassee

Lt. Mitch Miller, Dewayne Cook and Genene Bell of the Tallahassee Police Department's Special Services Division, appeared before the Commission relative to this item.

**Item 2** - Presented a **proclamation** proclaiming the week of April 13-19, 1997, as "**National Volunteer Recognition Week**" in the City of Tallahassee

Ms. Mary Gandy, volunteer with the City of Tallahassee, and Mr. Carl Bodenshtine, volunteer coordinator for the Tallahassee Police Department, appeared before the Commission relative to this item.

**Item 3** - Presented a **proclamation** proclaiming the week of April 13-19, 1997, as "**Fraternal Week**" in the City of Tallahassee

Mr. Jesse Goodson, Field Representative, and Mr. Jim Hollingsworth, Area Manager, both from the Woodmen of the World Life Insurance Society, appeared before the Commission relative to this item.

**Item 4** - *Delayed until a later meeting the recognition of rescue efforts of firefighters during an emergency situation at the Kleman Plaza*

**Items 5-11 and 13-19, Consent Agenda** - Voted 4-0-1 (Commissioner Weaver absent) to approve the staff's recommendations presented in Consent Items 5-19, taking action as follows:

Item 5 - Approved funding from the **Historic Property Grant and Loan Program** for a Historic Property Grant in the amount of a \$13,160 to the Garden Club, which had \$5,640 in matching funds, for a total project cost of \$18,800, to assist with the Garden Club's roof replacement project at 507 North Calhoun Street (*Option 1 as proposed by Economic & Downtown Development*)

Item 6 - Approved a one-year extension of the single source **Annual Price Agreement (APA)** with **BetzDearbon**, in an amount not to exceed \$250,000 per year, to provide **cooling tower chemicals** and associated analytical services for the **Hopkins Generating Station**; authorized the staff to extend the BetzDearbon APA an additional year if the services continue to be satisfactory (*Option 1 as proposed by Electric/Production*)

Item 7 - Approved the sole source **purchase of replacement Self-Contained Breathing Apparatus (SCBA) units**, spare masks, and SCBA bottles for the **Tallahassee Fire Department** from **Hall-Mark Fire Apparatus of Ocala, Florida**, the exclusive Interspiro distributor for the Tallahassee area, in the amount of \$196,900 - due to securing a sole source vendor, future anticipated funding for the **SCBA Replacement Program** will not be needed, resulting in a savings to the City of approximately \$196,900 (*Option 1 as proposed by the Fire Department*)

Item 8 - Adopted **Resolution 97-R-0011**, authorizing the City Manager or her designee to accept a **Urban and Community Forestry Grant** in the amount of \$7,190 from the Florida Department of Agriculture & Consumer Services, to facilitate the establishment of a **master street tree planting plan** which will serve as a guide to roadway landscaping and include roadway planting standards, tree inventories along priority streets, tree planting project schedules, and other guidelines which will ensure the creation and maintenance of forested roadway sections which are both safe and aesthetically pleasing - with the City's 50/50 match being met through in-kind services of staff time and available resources (*Option 1 as proposed by Growth Management/Environmental Services*)

Item 9 - Set public hearing on proposed amendments to the **Capital Circle Office Center Phase Development of Regional Impact (DRI) II** (formerly known as the State Satellite Office Center)

Development Order (DO) for June 11, 1997, at 6:00 p.m. (*Option 1 as proposed by Growth Management*)

Item 10 - Approved the **donation of two (2) surplus trucks** previously used by the Tallahassee-Leon County Animal Service Center, valued at \$4,500 each for a total of \$9,000 -- 1991 Ford ¾ ton trucks, Vehicle #90013 and #90014 -- to **St. Francis Wildlife Association** for its program of pickup and rehabilitation of injured animals (*Option 1 as proposed by Neighborhood & Community Services*)

Item 11 - Adopted **Resolution 97-R-0016, opposing special act legislation**, relating to the annexation of the City of Port Richey by the City of New Port Richey, inasmuch as such legislation would permit the abolishment of a municipal government without study, consent or concurrence of the municipality and represents an abrogation of home rule authority, one of the basic tenets of the Florida League of Cities guiding principles (*Option 1 as proposed by Office of Organizational Effectiveness [OOE]*)

Item 12 - *Moved to Item 21.1 the approval to reject construction bids for the **Macomb/Railroad Avenue Improvements Project** (proposed by Public Works/Engineering)*

Item 13 - Awarded construction contract for the **Putnam Drive Stormwater Improvements Project** to **Sandco Inc.**, low bidder meeting specifications, in the amount of \$128,979 -- the funding for this contract having been appropriated in prior years from stormwater fees and no annual maintenance expense being anticipated as the improvements will be on property owned and maintained by the Capital City Country Club (*Option 1 as proposed by Stormwater Management*)

Item 14 - Authorized the partial de-obligation of **Combined Utility Service Bond (CUSB) funding for stormwater projects** -- to include the de-obligation of CUS Bonds in the amount of \$2.3 million from the Downtown Regional Stormwater Facility Project (Project #92014), \$2.555 million from the Downtown Stormwater Outfall Conveyance Project (Project #94029), and the transfer of \$1,000,000 from the existing Mission Trimble Project (Project #91013) to the Downtown Stormwater Outfall Conveyance Project - resulting in a **modified FY97 Stormwater Department budget** with planned debt lowered from \$2,975,000 to \$1,975,000 along with the future corresponding debt service (*Option 1 as proposed by Stormwater*)

Item 15 - Authorized the Stormwater Management Department to enter into a consultant contract with **Post, Buckley, Schuh & Jernigan, Inc.**, in the amount of \$93,944, for the implementation of the U.S. Environmental Protection Agency (EPA) **National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit requirements** (*Option 1 as proposed by Stormwater Management*)

Item 16 - Approved the selection committee's ranking of firms as follows to **provide farming services at the Southeast Farm** for a ten-year period; authorized the staff to negotiate a contract with the top-ranked contractor and, if unsuccessful, to proceed with negotiations with the other companies in the order of ranking until an acceptable contract is negotiated (*Option 1 as proposed by Water Utilities/Sewer*)

1. **J. L. Morgan & Sons**
2. T. B. Walker & Sons
3. Pascua Florida Corporation
4. Pete Miller, Jr. and Windell J. Gardner

Item 17 - Introduced **Civil Citation Ordinance No. 97-O-0011**, establishing a Civil Citation Process, providing a supplemental methodology for enforcing codes that does not replace the Code Enforcement Board; set public hearing on the ordinance for April 23, 1997, at 6:00 p.m. (*Option 1 as proposed by Legal*)

Item 18 - Introduced **2010 Comprehensive Plan Amendment Ordinance No. 97-O-0017**, providing for the implementation of a **Stipulated Settlement Agreement** between the Florida Department of Community Affairs (FDCA) and the City of Tallahassee relative to the location of a **Northeast High School** -- amending Land Use policies 1.1.2 and 1.1.3, creating a new land use category (Agriculture/Silviculture Conservation), and amending the future land use map for the siting of an educational facility and a small Mixed Use A area; set joint City/County Commission public hearing on the ordinance for April 24, 1997, at 6:00 p.m., in the Commission Chambers of City Hall (*Option 1 as proposed by Legal*)

Item 19 - Approved the **minutes** of the February 5, 1997, Regular City Commission Meeting (Canvassing Board), the January 15, 1997, City Commission Work Session (Solid Waste Negotiations with Leon County and the Five-Year Financial Plan), and the February 26, 1997, Special City Commission Meeting (Board of Trustees of the Pension Plan) (*Option 1 as proposed by City Treasurer-Clerk/Records Management*)

**Item 20** - Voted 4-0-1 (Commissioner Weaver absent) to approve the City's co-sponsorship of a regional musical event scheduled for the evening of May 3, 1997, at Maclay Gardens, **Pops in the Gardens** - with the City's participation limited to providing two trolleys, under a charter agreement, to shuttle guests to and from the event (*as proposed by Commissioner Lightsey*)

**Item 21** - Voted 3-0-1-1 (Mayor Maddox abstained; Commissioner Weaver absent) to authorize the City Manager to terminate the existing construction contract with **Mitchell Brothers, Inc.**, for the **Blair Stone Road Southerly Extension Project, from Orange Avenue to Capital Circle (Kay Avenue to State Road 261)**, if no settlement agreement had been reached by 5:00 p.m., Tuesday, April 15, and authorize the staff to re-bid the project after approval of a new Roadway Agreement with Mr. Colin English for transfer of right-of-way necessary for completion of the project - with staff's estimate of the project bid cost to be \$6,000,000 - \$6,500,000, the City being liable to Mitchell for delay claims which are indeterminable but estimated by the City Attorney's Office to be far less than the over \$7,000,000 currently claimed by Mitchell (*Option 1 as proposed by Public Works/Engineering*)

**Item 21.1** - Voted 4-0-1 (Commissioner Weaver absent) to reject all construction bids received on the **Macomb/Railroad Avenue Improvements Project** and direct the staff to bid that street improvements project and the **Downtown Stormwater Outfall Project** together for a construction bid award to a single contractor (*Option 1 as proposed by Public Works/Engineering*)

**Item 22** - Discussed a proposed hearing officer/planning appeals process; **directed the staff to amend the Land Development Regulations (LDRs) to develop a process for appeals of staff and Development Review Committee (DRC) decisions that would be coordinated to hopefully be consistent with the County's process and have the support of the Planning Commission, to bring back clarification of the process and to begin considering how more effective planning and less reactive planning could be accomplished** (*Option 1 as proposed by the City Manager's Office*)

**Item 23** - Voted 4-0-1 (Commissioner Weaver absent) to approve Options 1 and 2, authorizing appropriate City staff to execute an agreement with Motorola for the provision of the proposed **800 Mhz Trunk Simulcast Analog Radio System**, in the amount of \$8,819,133; authorizing appropriate City staff to execute an agreement with Motorola for the provision of Phase I of the **800 Mhz Data System**, in the amount of \$2,394,050; and accelerating funding availability for related capital items currently scheduled for Fiscal Years 1998, 1999 and 2000 (*as proposed by Information Systems Services [ISS]*)

The Commission thanked Motorola and involved City employees for doing a good job in regard to reaching agreement on the radio/data system service.

**Item 24** - Voted 4-0-1 (Commissioner Weaver absent) to authorize the creation and organization of a new City organizational unit, the **Wholesale Energy Services Unit**, and approve a supplemental appropriation in the amount of \$76,000 for Fiscal Year 1997; and also approve the establishment of a separate internal service fund for this unit effective October 1, 1997 -- the proposed organizational re-alignment, in addition to being in compliance with recently issued Federal Energy Regulatory Commission (FERC) rules, is being designed to enhance the City's ability to conduct business in the emerging competitive market environment of the energy industry (*Option 1 as proposed by Fuels Management*)

**Item 25** - Voted 4-0-1 (Commissioner Weaver absent) to ratify the action of the City Manager in executing a **Settlement Agreement** between the **City of Tallahassee and the Legal Environmental Assistance Foundation (LEAF), Inc.**, specifying a new solar program and enhancements to the City's existing conservation portfolio -- satisfying issues brought forward by LEAF during the preparation for hearings before the Public Service Commission (PSC) related to the Purdom Unit 8 Project (the City's proposed additional capacity energy project at the Purdom Electric Generating Plant) - with the fiscal impact relating to the solar program being capped at \$250,000 while the fiscal impact relating to enhancements of the City's current Demand Side Management (DSM) was difficult to quantify but expected to be minimal (*Option 1 as proposed by Utility Business Services*)

The Commission thanked Assistant City Manager Sam Bell; Mr. Gary Brinkworth, Manager of Utility Business Services, and Mr. Kevin Wailes, General Manager of Electric Operations, for their work on the Purdom 8 Project.

**Item 26** - Deleted from the agenda the approval of funding for the pilot project, the **Earn-a-Bike Program**, in the Bond Community over the summer school break using bicycles as a means for involving at-risk youth (ages 9-14) in a positive activity within their neighborhood

**Item 27 - Mr. James Henry King III**, 3711 Halstead Court, appeared before the Commission and requested that the Commission take some action to remove a section of the Halstead Court retaining wall to allow access to parking for his customers as permitted before plans for the Thomasville Road Flyover were known.

**The Commission requested that the staff investigate and report on the feasibility of making a cut in the retaining wall and replacing it with steps and on the lighting of a pedestrian crossing in the area if one is constructed.**

**Item 28 -** *The scheduled appearance of Mr. Joe Hayden, District Sales Manager for Ericsson, to discuss costs associated with the 800 Mhz Radio System, was deleted from the agenda at his request.*

**Item 29 -** Held the first of three public hearings on the **Victory Gardens Phase II (a.k.a. Gardenbrook) paving assessment** (relative to the property owners' petition for the acceptance of Gardenbrook Lane by the City for ownership and maintenance), and voted 4-0-1 (Commissioner Weaver absent) to adopt **Project Paving Resolution No. 97-R-0013**, initially funding the project in the amount of \$80,000 for design and construction costs, and directing that the assessment caveat be recorded (placing prospective property purchasers on notice regarding the prospective paving liens); and directing the staff to proceed with the design and right-of-way acquisition for the project - with \$40,000 funded from the City Paving Assessment Fund and \$40,000 by the property owners (an estimated assessment of \$1,080 for each parcel) (*Option 1 as proposed by Public Works/Engineering*)

**Item 30 -** Held the second public hearing on **the Raintree I at Hidden Valley paving assessment** (relative to the property owners' petition for the acceptance of **Sedona Road and Sedona Lane** by the City for ownership and maintenance) and voted 4-0-1 (Commissioner Weaver absent) to adopt **Project Paving Resolution No. 97-R-0012**, funding the project in the amount of \$60,000 from the Paving Assessment Fund, and directing the staff to proceed with recording the right-of-way documents and construction of the project -- with \$30,000 to be funded by the property owners (an estimated assessment of \$1,080 for each parcel) (*Option 1 as proposed by Public Works/Engineering*)

Mr. Larry Schneider, 3355 Sedona Lane, President of the Home Owners Association, appeared before the Commission relative to this item (proponent) and thanked City staff member Mr. Marvin Moran of the City's Public Works-Engineering Division, for his assistance.

**Item 31 -** Held the second public hearing on a proposed development agreement with Tallahassee Community College (TCC) and voted 4-0-1 (Commissioner Weaver absent) to approve the **TCC Development Agreement**, incorporating the 1996 TCC Comprehensive Master Plan by reference (*Option 1 as proposed by Legal*)

**Item 32 -** Held a public hearing on **Ordinance No. 97-O-0009AA**, introduced on March 26, 1997, and voted 4-0-1 (Commissioner Weaver absent) to adopt the ordinance, amending a portion of the **Hermitage Planned Unit Development (PUD) Concept Plan (SP-166)**, subject to the conditions of approval recommended by the Planning Commission - this approval being based on the findings presented in the agenda item, the Tallahassee-Leon County Planning Commission Staff Report, and the reports prepared by the individual Development Review Committee (DRC) members (*Option 1 as proposed by Planning*)

**Item 33 -** Held a public hearing on **Ordinance No. 97-O-0013**, introduced on March 26, 1997, which would opt the City out of the provisions of Leon County Ordinance 96-11, a County ordinance establishing new standards for the location and treatment of manufactured homes in the land development regulations; continued the public hearing to April 23, 1997, at 6:00 p.m. (*Option 1 as proposed by Planning*); **directed staff to bring back some language for the City's ordinance that would ensure pre-1976 constructed mobile homes would not be allowed to be relocated within the City**

The following persons appeared before the Commission relative to this item:

Mr. E.R. "Ted" Mack Jr., 115 North Calhoun Street, (opponent of Ordinance No. 97-O-0013/proponent for the provisions of County Ordinance 96-11)

Ms. Deborah Newhall, 1518 Rankin Avenue, (opponent)

**Item 34 -** Held a public hearing and voted 4-0-1 (Commissioner Weaver absent) to adopt **Resolution No. 97-R-0015**, authorizing the **negotiation of a loan** in an aggregate amount not to exceed \$20,000,000 from the **Sunshine State Governmental Financing Commission (SSGFC)** for the purpose of financing approved debt-financed **Electric System capital improvement projects** (*Option 1 as proposed by Treasurer-Clerk/Asset and Liability Management*)

#### **Unagendaed Items:**

Ms. Elizabeth Kirby, 1721 Prince Street, representing the Prince Murat Hills Homeowners Association., appeared before the Commission and discussed her concern with allowing increased densities in single family neighborhoods.



The Commission requested the City Attorney to bring back a report on Ms. Kirby's concerns, noting that the City's ordinance language ought to be enforceable.

**SUMMARY OF COMMISSION MEETING**

**APRIL 23, 1997**

The City Commission took the following action:

**Item 1** - Presented a proclamation proclaiming May 1, 1997, as "**YMCA/City of Tallahassee Model City Commission Day**" in the City of Tallahassee

- Ms. Nancy Dell Lawhorn, Vice President of Public Relations for the Tallahassee YMCA, appeared before the Commission and accepted the proclamation.

**Item 1.1** - Recognized and commended members of the rescue operation which saved the life of a crane operator working on the construction site behind City Hall, giving special recognition to the following persons who appeared before the Commission:

Fire Lieutenant Wes Roberts  
Actg. Fire Lieutenant Jimmie Shiver  
Fireman Hal Eastman  
Fireman Jarvis Bedford  
Fireman Chad Teems  
TMRMC Paramedic Dave Farcas

**Items 2-8 and 10-17, Consent Agenda** - Voted 4-0-1 (Mayor Maddox absent) to approve the staff's recommendations presented in Consent Items 2-8 and 10-17, taking action as follows:

Item 2 - Approved the single source **purchase of six (6) Xomox double block and bleed valves with electric actuators** for the Foster Wheeler boiler at the Hopkins Generating Station, Unit 1, from **Juno Industries, Inc.**, in the amount of \$64,020 (*Option 1 as proposed by Electric/Production*)

Item 3 - Approved the selection committee's ranking of firms as follows for **structural repairs to the C.H. Corn/Jackson Bluff dam** and authorized the award of bid to **Watkins Engineers and Constructors**, in the amount of \$1,550,000; approved Raytheon Task Order E-59-93, in the amount of \$270,000, to provide an approved QA/QC Engineer on site during the stability remediation work; approved Contract Amendment #1 to the Watkins contract, in the amount of \$190,000, to provide for the inclusion of **toe drain repairs to the earthen dam and automation of the monitoring wells**, which are needed in addition to the structural repairs; approved a transfer of funds from Work Order #93613, in the amount of \$87,000, into Work Order #95217, and the closure of Work Order #93613; approved supplemental funding, in the amount of \$1,600,000, from the Electric RR&I to Work Order #95217 (*Option 1 as proposed by Electric/Production*)

1. **Watkins Engineers and Constructors**
2. Ironwood Construction

Item 4 - Authorized Information Systems Services (ISS) to utilize approved funding from Capital Project 95-013 (FY95 Capital Budget) to **procure emergency backup and disaster recovery equipment for the City's computer and network operations** for both City Hall and the Municipal Complex facilities -- Capital Project 95-013 having \$838,200 allocated for the acquisition of this equipment in FY97 and these measures to eliminate known points of failure in the existing infrastructure (*Option 1 as proposed by ISS*)

Item 5 - Approved the award of bids for a **Biennial Price Agreement (BPA) for the purchase of electrical meters and sockets** to the following low bidders meeting specifications, in the total amount of \$258,600 -- with second year of contract being contingent upon appropriation by the City Commission (*Option 1 as proposed by General Services/Purchasing*):

<b>Hughes Supply, Inc.</b>	\$ 47,800
<b>WESCO</b>	\$ 63,019
<b>CED/Raybro</b>	\$ 8,073
<b>Tri-State Utility Supply, Inc.</b>	\$139,708

Item 6 - Approved the **transfer of fund** balances from the following completed project work orders to establish a new work order with the consolidated funding the **replacement of the Dade Street Center gymnasium floor** (*Option 1 as proposed by Parks and Recreation*):

<u>Work Order Transfer</u>	<u>Amount</u>
#93-040 (Dade St. Improvements)	\$ 52,086.98
#95-138 (Dade St. Pool Study)	29,935.74
#97-143 (Recurring Facility Renovations)	<u>20,000.00</u>
Total (Dade St. Ctr. Gym Floor)	\$102,022.72

Item 7 - Approved the **transfer of funds** from the following completed work orders for consolidation of funding into the existing **Fourth Avenue Center Expansion Project** work order, for revised consolidated funding (*Option 1 as proposed by Parks and Recreation*)

<u>Work Order Transfer</u>	<u>Amount</u>
#94-0-192 (Center Facility Renovation)	\$ 37,910.63
#96-192 (Center Facility Renovation)	71,551.00
#94-186 (Fourth Ave. Ctr. Expansion)	<u>34,576.56</u>
Total (Fourth Ave. Ctr. Expansion)	\$144,038.19

Item 8 - Approved the deferral of the **PD&E study for the Brevard Street/Georgia Street** Project to the Year 2010, which will allow implementation of the project by the Year 2015, when it is projected by the City Traffic Engineering Division and the Tallahassee-Leon County Planning Department that the Brevard Street/Georgia Street corridor will be deficient in traffic-carrying capacity; approved the cancellation of the current project and deobligation of the remaining project fund balance, in the amount of \$503,200, in Work Order #95036 (Sales Tax Construction Fund) (*Option 1 as proposed by Public Works/Engineering*)

Item 9 - Deleted from the agenda the approval of a subdivision plan for the **Glennridge Subdivision**

Item 11 - Approved the **subdivision plat for Norwood Estates Unit 4**, developed by Black Jack Enterprises, Inc., with Rick Register as President, consisting of approximately 1.28 acres subdivided into 8 lots planned as Residential Single Family, located in the southeast quadrant of the intersection of Carrin Drive and Prock Drive - a subdivision of Lots 4 and 5, Block A, of Norwood Estates (*Option 1 as proposed by Public Works/Engineering*)

Item 12 - Approved the award of a construction contract for the **TalTran Fuel System Upgrade Phase II Project** (a new above-ground fuel operations system and the removal of the existing underground storage tank and dispensing equipment for the TalTran Bus Maintenance Facility located at 555 Appleyard Drive) to **Fueling Components, Inc.**, low bidder meeting specifications, in the amount of \$158,504.25 (*Option 1 as proposed by Public Works/Engineering*)

Item 13 - Approved a Change Order, in the amount of \$184,469, to the consultant design contract with **Baskerville-Donovan, Inc.**, for additional stormwater concurrency and roadway design services for the **East Park Avenue Road Improvement Project** - from Work Order #91316 (Sales Tax) (*Option 1 as proposed by Public Works/Engineering*)

Item 14 - Approved the **1997 increases in unit prices** of \$.50 for residential refuse collection and \$.09 for recycling collection in the City's contract for solid waste and recycling collection with **Waste Management of Leon County, Inc. (WMI)** - with no resulting increase in customer fees required (*Option 1 as proposed by Solid Waste Operations*)

Item 15 - Authorized **TalTran to charter buses and trolleys to private providers** at the following rate structure, contingent upon review and approval of the public notice and related documents by the City Manger and City Attorney - with the availability of equipment for this purpose to be dependent upon first meeting the requirements of the basic system service (*Option 1 as proposed by TalTran*):

Standard Buses	\$40 per hour*
Dial-A-Ride Buses	\$40 per hour*
Trolleys	\$55 per hour*

(\*with a two-hour minimum applicable for all equipment)

Item 16 - Approved the **minutes** of the following City Commission Meetings: March 31, 1997, Regular Commission Meeting; October 24, 1996, Special Commission Meeting -- Site Specific Zoning Workshop; and January 28, 1997, Special Commission Meeting -- Joint City-County Site Specific Zoning Workshop (*Option 1 as proposed by Treasurer-Clerk/Records Management*)

Item 17 - Approved a contract award to **First Union National Bank of Florida** for the provision of the **City's primary depository and banking services** -- the proposed fees for First Union being \$92,335 per year and interest revenue to the City being projected at approximately \$240,000 per year, for an estimated net return of \$147,665 to the City (*Option 1 as proposed by City Treasurer-Clerk [CTC] Asset/Liability Management*)

**Item 18** - Voted 4-0-1 (Mayor Maddox absent) to approve a **donation** in the amount of \$1,664, from the Contingency Fund, to fund the purchase of 1,040 "two-ride" TalTran bus passes for use by the **Patricia Vance Foundation** for indigent parents traveling to the Foundation's visitation center to visit their children who had been placed in foster care pending court proceedings (*Option 1 as proposed by Commissioner Steve Meisburg*)

**Item 19** - Voted 4-0-1 to approve the **sale of approximately 5,000 square feet of the westernmost section of the Glenview Drive greenspace area to the Young Actors' Theatre**; authorized staff to take steps necessary for finalizing the sale and use the proceeds from the sale for improvements to the greenspace area; authorized staff to assist the neighborhood association in its grant application to be used for the improvement of the greenspace area (*Option 1 as proposed by Neighborhood and Community Services [NCS]*); **also, asked staff to report back in a few months on the safety concerns with regard to parking on the road shoulder**

**Item 20** - Voted 5-0 to approve the **Administrative Services Agreement with Citrus Trading Corporation (Citrus)**, which provides for the partial assignment by Citrus of their awarded State contract on **natural gas to the City of Tallahassee for (i) Union Correctional, (ii) Madison Correctional and (iii) future gas supply services to additional State facilities in the counties of Wakulla, Taylor, Jefferson, Gadsden and Liberty** -- further the Agreement provides for the sale by Citrus to the City of 1,000 MMBtu/day of natural gas wellhead supply at flexible market price, needed to serve referenced facilities; the effective date of the proposed Agreement is June 1, 1997, and continues through the remainder of the State Contract's primary term (10/31/99), thereafter being subject to a five-year extension option by the Florida Department of Management Services (DMS); this Agreement will generate between \$35,000 to \$45,000 of annual revenues for the City and does not require any major commitment on its part as the estimated cost to the City for providing the required services will be approximately \$9,000 annually (*Option 1 as proposed by Wholesale Energy Services*); also, commended Mr. Pete Koikos, Wholesale Energy Services Administrator, for excellent work in negotiating this agreement

**Item 21** - Voted 5-0 to accept the **Blair Stone Road Northern Extension's Centerville Road Alternatives Study Final Report** and approve the One-Way Pair Alternative, contingent on Leon County Commission approval and local/state/federal environmental permitting; to authorize the extension of the roadway design to Buford Boulevard; to authorize the staff to develop an agreement (for City Commission approval) with Leon County for the use of the Centerville Road corridor from Blair Stone Road to Buford Boulevard -- the current estimated design, right-of-way, and construction costs for this Centerville Road connection is \$3,000,000 over the original study's estimate and current budget funding in Work Order #90412 (the differences being in the right-of-way [damages and current land costs], utility relocation [potential new services], and construction costs [longer bridge and longer box culvert on the ditch], therefore the authorization of a supplemental appropriation to Work Order #90412 using Transportation Impact Fees and Sales Tax will be requested if the final design estimates are in agreement with this preliminary estimate (*Option 1 as proposed by Public Works/Engineering*); discussed the plan for Potts Road, the existing wetland and its connection to Goose Pond, and ascertained that this would be evaluated in the environmental permitting process

**Item 22.b - Mr. Steve Tehan**, Manager of the Centerville Post Office, appeared before the Commission and discussed concerns with the Blair Stone Road Northern Extension Project, its potential impacts to the Postal Service facility at 2355 Centerville Road as it relates to parking and customer access, and his endorsement of the one-way pair alternative. **Mr. John Hunt**, Hunt Insurance Group, located across from the postal facility, also appeared in conjunction with Mr. Tehan and endorsed the one-way pair alternative.

**Item 22.1 - Mr. Harward Glassman**, 2529 Goose Pond Court, appeared before the Commission relative to the Blair Stone Road Northern Extension to Centerville Road. He urged rejection of the one-way pair and recommended approval of the "four-lane alternative" as endorsed by the Citizens Advisory Committee.

**Item 22.1 - Mr. Wayne McDaniel**, 2010 Doomar Drive, appeared before the Commission relative to the Blair Stone road Northern Extension to Centerville Road and his concerns with the one-way pair alternative. He urged the Commission to reconsider and endorsed the Citizens Advisory Committee's recommendation to widen the existing road and not construct a bridge.

- **Mayor Maddox requested a staff report on the safety issue related to the Doomar Drive cul-de-sac.**

**Item 22.2 - Ms. Kathy McCord**, 1514 Mitchell Avenue, appeared before the Commission and requested that the Commission suspend construction plans for traffic improvements scheduled for the intersection of Thomasville, Betton and Bradford Roads, including an additional left-turn lane from southbound Thomasville Road dedicated to bringing traffic to Mitchell Avenue; she requested that the project be postponed and that an opportunity be provided for the involvement of residents, business owners and neighborhood associations in crafting a better solution with the City traffic engineering staff.

- **Mayor Maddox requested that Traffic Engineering staff discuss the alternatives with Ms. McCord and concerned residents.** He indicated a public community meeting had been scheduled by staff for April 29, 1997, to discuss the traffic issues and resolve any concerns.

**Item 23** - Held a public hearing and voted 4-0-1 (Mayor Maddox absent) to fund the **Kinsail Drive Private Street Assessment Project** in the amount of \$46,000; accept a check for \$23,000 from Kinsail Unit II Association, Inc., representing funding for the property owners' one-half [ $\frac{1}{2}$ ] of the costs of the improvements required to bring the street up to minimum City standards; direct the staff to proceed with the transfer of right-of-way and easement, and construct the required improvements (*Option 1 as proposed by Public Works/Engineering*)

- Mr. George Beiner, 2652 Yarmouth Ln., representing Kinsail Unit 2 homeowners, appeared before the Commission in support of this item.

**Item 24** - Held a public hearing on **Civil Citation Ordinance #97-O-0011**, introduced on April 9, 1997; voted 4-0-1 (Mayor Maddox absent) to adopt Ordinance No. 97-O-0011AA and the proposed citation forms, establishing a Civil Citation Process, providing a supplemental methodology for enforcing codes that does not replace the Code Enforcement Board (*Option 1 as proposed by Legal*)

- Mr. Tim Laughlin, 2772 Raintree Circle, representing Eastgate Neighborhood Assn., appeared before the Commission in support of this item. He strongly commended Ms. Brenda Tanner for her hard work on this issue.

**Item 25** - Held a public hearing on **Ordinance No. 97-O-0013**, introduced on March 26, 1997, and continued from April 9, 1997; voted 5-0 to adopt Ordinance No. 97-O-0013, opting the City out of the provisions of Leon County Ordinance No. 96-11, a County ordinance establishing new standards for the location and treatment of manufactured homes in the land development regulations (*Option 1 as proposed by Planning*)

The following persons appeared before the Commission relative to this item:

Mr. Ted Mack, Jr., 115 North Calhoun St., Suite 5, representing Florida Manufactured Housing Association, Inc. (informational; offered to help staff develop an ordinance that would be more City specific)  
Ms. Deborah Newhall, 1518 Rankin Avenue (opponent)  
Mr. Dan McDaniel, 1907 Ivan Drive, representing the Council of Neighborhood Associations (CONA) (opponent)

**Unagendaed Items:**

Mr. Cornelius D. Jones, Jr., 1218 Wahnish Way, appeared before the Commission and requested that the Commission ratify a unity of title document, allowing him and partners to build an apartment building. The Commission voted 5-0 to ratify the document as recommended by Assistant City Attorney Linda Hurst.

Mr. Dan McDaniel reappeared before the Commission and discussed continuing concerns with the slow progress in improving traffic congestion and dangerous intersection at Apalachee Parkway and Sutor Road. He discussed continuing concern with complaints about a residence on Tupelo Terrace and suggested that the City needed to do more to resolve that situation. The Commission directed staff to enforce the Nuisance Abatement Ordinance in this regard.

Dr. Jeff Liang, 624 Glenview Drive, representing Glenview Drive residents, appeared before the Commission and expressed appreciation of the neighborhood for the way the City resolved the issue relating to parking for the Young Actors' Theatre facility.



**SUMMARY OF COMMISSION MEETING**

**APRIL 24, 1997**

The City Commission met in special joint session with the Leon County Board of County Commissioners (County Commission) for the purpose of taking public comment on the proposed Cycle 97-2 Amendments to the Tallahassee-Leon County 2010 Comprehensive Plan and took the following action:

**Northeast High School Remedial 2010 Comprehensive Plan Amendment**

- Confirmed with the staff that the legislative intent of today's action was not to preclude middle or elementary schools from being built outside the USA boundary.
- Voted 4-0-1 (City Commissioner Weaver being absent) to adopt Ordinance 97-O-0017, an ordinance adopting the Northeast High School Remedial 2010 Comprehensive Plan Amendment
- *[The County Commission voted 6-0-1 (County Commissioner Maloy being absent) to adopt the County Ordinance adopting the Northeast High School Remedial 2010 Comprehensive Plan Amendment]*
- Thanked Mr. Bill Montford, Leon County School Superintendent, for his leadership and guidance and willingness to work so diligently on the Northeast High School Remedial 2010 Comp Plan Amendment process and indicated that the community appreciated it.

**2010 COMPREHENSIVE PLAN AMENDMENTS, CYCLE 1997-2**

- Held a public hearing on the following proposed amendments:

Item	Amendment To	Proposed Amendment	Planning Staff Recommendation	LPA Recommendation
97-2-M-001	FUTURE LAND USE MAP [Apalachee Parkway]  (Application by Talcor Management Group proposing to change the land use designation on a 9.7 acre parcel located on Apalachee Parkway that was the Florida Division of Forestry tower site)	From: Governmental Operational  To: Activity Center	Approval	Denial  (Requested staff to take a comprehensive look at eastern half of Activity Center with regard to existing residential uses to determine if Activity Center is appropriate designation of this area.)
97-2-M-002	FUTURE LAND USE MAP [Capital Circle Northwest & Northwest Passage]  (Application by Mr. Colin English, Jr. Trustee proposing to change the land use designation on 70 acres fronting on the west side of Capital Circle NW and the south side of Northwest Passage)	From: Heavy Industrial  To: Mixed Use B	Withdrawn	Withdrawn
97-2-M-003	FUTURE LAND USE MAP [Meridian Road and East Tharpe Street]	From: Residential Preservation	Denial	Denial

	(Application by Mr. Tim O'Donnell proposing to change the land use designation on a .55 acre parcel located east of Meridian Road near the intersection with Tharpe Street)	To: Mixed Use A		
97-2-M-004	FUTURE LAND USE MAP [East Park Avenue and Belmont Road]  (Application by Mr. Robert C. Dean proposing to change the land use designation on a 1.13 acre parcel with an existing house on it located at the corner of Park Avenue and Belmont Road)	From: Residential Preservation  To: Mixed Use C	Denial	Denial
97-2-M-005	FUTURE LAND USE MAP [Beard Street & North Gadsden Street]  (Application by Mr. Russell M. McGregor as agent for Majid S. Movaghar and Symin Massoudi proposing to change the land use designation on a .31 acre parcel with an existing duplex on it located at the northeast corner of the Beard Street and Gadsden Street intersection)	From: Residential Preservation  To: Mixed Use A	Denial	Denial
97-2-M-006	FUTURE LAND USE MAP [Raymond Diehl Road & Hadley Road]  (Application by Watermark Associates, Limited Corporation, proposing to change the land use designation on a 1.28 acre parcel located with frontage on the north side of Killearn Center Boulevard - Raymond Diehl Road (north of Interstate 10) and approximately 200 feet west of Hadley Road)	From: Residential Preservation  To: Mixed Use B	Approval  (Low Density Residential Office Development Pattern)	Approval  (Directed staff to bring forth a comprehensive amendment for Hadley Road area in Cycle 98-1)
97-2-M-007	FUTURE LAND USE MAP [Update Year 2020 Cost Feasible Transportation Plan]	Year 2020 Long Range Transportation Plan	Approval	Approval
97-2-008	CAPITAL IMPROVEMENTS ELEMENT	Update Schedule of Capital Improvements	Approval	Approval
97-2-009	TRANSPORTATION	Transportation	Approval	Approval



	ELEMENT  &  CAPITAL IMPROVEMENTS ELEMENT	Policy 1.4.1 (LOS Standards)  &  Capital Improvements Policy 1.1.3 (LOS Standards)		
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- Directed the staff to review the new policy of the City Commission to defer to the County Commission's action on amendments outside the incorporated areas of Leon County and vice versa and bring their findings back at the next joint workshop
- Directed the staff to research whether there was a 1984 agreement for the property described in Map Amendment #005 and to provide the Joint Commission with a copy of that agreement if it exists
- Acknowledged the efforts of County Commissioner Host in making sure that a guardrail was placed in front of the day care near the property described in Map Amendment #005 in order to prevent vehicles involved in accidents from entering the nursery playground
- Directed the staff to bring back information on the number of parking spaces at the Chez Pierre restaurant and the surrounding businesses along the Beard Street corridor (Map Amendment #005) in order to gain a better understanding of the parking situation
- Directed the staff to review the southern strategy area and make sure the designation of the area did not need to be amended and bring that information back to the Joint Commission

The following persons appeared before the Joint Commission relative to the Northeast High School Remedial Amendment and the Cycle 97-2 Comp Plan Amendments:

Mr. Terrell Arline, P.O. Box 5948, Legal Director representing 1000 Friends of Florida, (proponent of the Northeast High School Remedial Amendment)  
Ms. Randie Denker, 7600 Bradfordville Road, representing the Lake McBride Area Residents Association, the Millstone Institute For Preservation, Inc., the Centerville Rural Community Association, and the Lake Caroline Estates Homeowners Association, (opponent of the Northeast High School Remedial Amendment)  
Mr. Bill Montford, Leon County School Superintendent, (proponent of the Northeast High School Remedial Amendment)  
Mr. Ken Goldberg, representative of Tall Timbers during the negotiation for the settlement agreement, (proponent of the Northeast High School Remedial Amendment)  
Mr. Ed Murray, 2117 Jennette Street, (proponent of Map Amendment #001)  
Mr. Rick Moore, 805 North Gadsden Street, representing Mr. Ed Murray, (proponent of Map Amendment #001)  
Mr. Mark Thomasson, 2399 Vega Drive, a professional engineer representing the applicants on the proposed project, (proponent of Map Amendment #001)  
Mr. Kurt Hamon, 1723 Augustine Place, (opponent of Map Amendment #001)  
Mr. Dan McDaniel, 1907 Ivan Drive, representing the Council of Neighborhood Associations (CONA), (opponent of Map Amendment #003)  
Mr. Robert Dean, 601 Hillcrest Street, applicant, (proponent of Map Amendment #004)  
Mr. Stephen Bullock, 120 Reece Park Lane, (opponent of Map Amendment #004)  
Mr. Dan McDaniel, 1907 Ivan Drive, representing the Council of Neighborhood Associations (CONA), (opponent of Map Amendment #004)  
Mr. Bruce Barrett, 1607 Valley Road, representing the Reece Park/Inglewood Homeowners Association, (opponent of Map Amendment #004)  
Mr. Tom Ledew, 1611 Valley Road, (opponent of Map Amendment #004)  
Mr. Russ McGregor, 3102 Ortega Drive, representing the applicant for this amendment, (proponent of Map Amendment #005)

Ms. Nell Stranburg, 409 Beard Street, (opponent of Map Amendment #005)  
Mr. Majid Movaghar, 526 Vinnedge Ride, applicant for the amendment, (proponent of Map Amendment #005)  
Mr. James Maige, 1521 Woodgate Way, groundskeeper for the property, (opponent of Map Amendment #005)  
Mr. Tom Norman, 435 Beard Street, (opponent of Map Amendment #005)  
Mr. Bob Fulford, 231 Westridge Drive, owner of property on Beard Street (opponent of Map Amendment #005)  
Mr. Dan McDaniel, 1907 Ivan Drive, representing the Council of Neighborhood Associations (CONA) and himself, (opponent of Map Amendment #005)  
Mr. Tod Stupski, 718 Beard Street, (opponent of Map Amendment #005)  
Mr. Dan McDaniel, 1907 Ivan Drive, representing the Council of Neighborhood Associations (CONA), (opponent of Map Amendment #006)  
Mr. Steve Fredrickson, 1280 Redfield Road, (opponent of Text Amendment #009)

## **SUMMARY OF COMMISSION MEETING**

**APRIL 29, 1997**

The City Commission met for a special Team Building/Target Issues Workshop, moderated by Mr. Lyle Sumek, Consultant, in the Main House at Dorothy Oven Park and took the following action:

Established the following Goals for the Year 2002:

- **Safe Community for People**
- **Diversified and Expanding Local Economy**
- **Financially Stable City Government Providing Quality Services**
- **Viable and Healthy Neighborhoods**
- **Well Planned and Attractive Communities**

Established the following roles and expectations of the Leadership Mayor:

- **Facilitator**
- **Economic Development Representative**
- **Intergovernmental Representative**
- **Visionary**
- **Spokesperson**
- **Community Leadership**
- **Image Maker**
- **Educator**

Concurred on the intergovernmental transfer and/or removal of a position and the creation of a new clerical position as an Aide to the Mayor, and Commissioner Lightsey was the only Commissioner opposed to the intergovernmental transfer and/or removal of a position and the creation of a new position as a secondary lobbyist/coordinator for the Mayor's office

Identified the following Target Issues for action in 1997-1998:

1. Budget/Five Year Financial Plan
2. Telecommunications Strategy/Policy
3. Economic Development Action Plan
4. Frenchtown Revitalization
5. Retail Wheeling
6. Welfare Reform Impact and City's Response
7. Marketing Program for City
8. Comprehensive Plan (Comp Plan) Evaluation and Appraisal Report (E.A.R.)/Comp Plan Amendments
9. Neighborhood Planning: Direction and Process
10. Juvenile Justice Action Plan
11. Development Regulation and Process Review
12. Major Road Improvements: Direction
13. Purdom Unit 8 Power Plant
14. Privatizational/Contracting Services
15. Greenway Projects
16. Gas: Future Direction
17. Solid Waste
18. Site Specific Zoning
19. Trees Program
20. Fire Service Direction and Contract
21. Hotel Direction

Concurred on holding a separate workshop on the issues of Annexation, Growth Management, Utilities and Utilities Revenue, and Transportation

Concurred on the following top priority target issues for the City organization (not in order of importance with regard to one another):

**Top Priority Target Issues for 1997-98**

1. Budget/Five Year Financial Plan
2. Telecommunications Strategy/Policy
3. Economic Development Action Plan
4. Frenchtown Revitalization
5. Retail Wheeling
6. Welfare Reform Impact and City's Response
7. Marketing Program for City

Concurred on the following high priority and other continuing target issues for the City organization (not in order of importance with regard to one another):

**High Priority Target Issues for 1997-98**

8. Comprehensive Plan Evaluation and Appraisal Report (E.A.R./Comp Plan Amendments
9. Neighborhood Planning: Direction and Process
10. Juvenile Justice Action Plan
11. Development Regulation and Process Review
12. Major Road Improvements: Direction
13. Purdom Unit 8 Power Plant

**Other Continuing Target Issues and Projects for 1996-97**

14. Privatizational/Contracting Services
15. Greenway Projects
16. Gas: Future Direction
17. Solid Waste
18. Site Specific Zoning
19. Trees Program
20. Fire Service Direction and Contract
21. Hotel Direction

Concurred in the following assignment of lead Commissioners for each of the Top and High Priority Target Issues:

**TARGET ISSUE LEAD COMMISSIONER**

**Top Priority**

- |  |   |
|--|---|
| 1. Budget/Five Year Financial Plan           | Scott Maddox  |
| 2. Telecommunications Strategy/Policy        | Steve Meisburg  |
| 3. Economic Development Action Plan          | Debbie Lightsey   |
| 4. Frenchtown Revitalization                 | Scott Maddox<br>Debbie Lightsey                                     |
| 5. Retail Wheeling                           | Steve Meisburg  |
| 6. Welfare Reform Impact and City's Response | Ron Weaver<br>Debbie Lightsey<br>John Paul Bailey<br>Steve Meisburg |
| 7. Marketing Program for City                | Steve Meisburg  |

**High Priority**

- |   |                                 |
|---|---------------------------------|
| 8. Comprehensive Plan (Comp Plan) Evaluation and Appraisal Report (E.A.R.)/Comp Plan Amendments | Scott Maddox                    |
| 9. Neighborhood Planning: Direction and Process   | John Paul Bailey                |
| 10. Juvenile Justice Action Plan  | Scott Maddox                    |
| 11. Development Regulation and Process Review   | John Paul Bailey                |
| 12. Major Road Improvements: Direction  | Scott Maddox<br>Debbie Lightsey |
| 13. Purdom Unit 8 Power Plant   | All Commissioners               |

Expressed pleasure at its decision to appoint Ms. Anita Favors as the new City Manager

## SUMMARY OF COMMISSION MEETING

APRIL 30, 1997

The City Commission took the following action:

**Item 1** - Discussed the Five-Year Financial Plan for the City as it related to developing the proposed Fiscal Year 1997-98 Budget; voted 5-0 to accept the staff's recommendations as follows (*Option 1 as proposed by the Office of Organizational Effectiveness [OOE]*):

1. eliminate the 3% increase in the salary base from the expenditure recommendation,
2. staff continue to evaluate and make revenue increases where appropriate,
3. staff review the proposed expenditure reductions and recommend those that have no service level implications or in areas that are assessed as a low City-wide service level priority,
4. that departments minimize expenditures in the current year budget that do not have immediate service level impact,
5. the dollars that become available through recommendations 2, 3 and 4 be available for personnel increases in a bonus form, thereby not increasing the base, and
6. the financial advisory committee make recommendations in a future agenda item on how a City-wide priority process will be done and seek authorization to begin that process immediately.

**Item 2** - Received a staff presentation on progress made towards increasing affordable housing opportunities in the City; voted 4-0-1 (Mayor Maddox absent) to 1) authorize the planning, design and development of the Medical Commons Project to be used as a pilot project to evaluate the impact of City regulations on the development of affordable housing, and 2) to authorize the purchase of additional properties identified as Carolina Place Phases II and III, using \$400,000 from the Affordable Housing Trust Fund (AHTF) (currently with a balance of \$1,300,000) (*Options 1 & 2 as proposed by the Neighborhood & Community Services [NCS]/Housing Assistance*); briefly discussed and commended Stormwater and Housing staff for saving some of the affordable housing stock in the Alberto flood project by relocating some of the houses within the City

**Item 3** - Discussed the City's Comprehensive Neighborhood Strategy; voted 5-0 to direct staff to proceed with a pilot project concept which combines neighborhood and sector planning, and provide progress reports to the Commission (*Option 1 as proposed by Neighborhood & Community Services [NCS]*); directed staff to bring back information on integrating input from the Planning Commission and expanding the scope of this project to include more southside neighborhoods, such as, Apalachee Ridge, all of the Myers Park neighborhood and additional South Monroe Street areas

**Item 4** - Discussed concerns with the proposed acquisition of the Miccosukee Canopy Road Greenway; voted 5-0 to withdraw the City's application for a Florida Communities Trust (FCT) grant in the amount of \$3.75 million (75% of acquisition costs) to acquire the Miccosukee Canopy Road Greenway (which would have required a \$1 million City match and \$250,000 County match); voted 4-1 (Commissioner Bailey opposed) to direct staff to bring back information on the timeframe, the extent of City obligation that would be needed, and the County's commitment to pursuing the acquisition of this Greenway through the State Greenways and Trails Program for Commission consideration on May 14, 1997 (*Option 1 as proposed by Planning*)